

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Regular Meeting for July 23, 2013

Call to Order: 5:08pm- Red Bank Charter School Omni Room

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed July 18, 2013. Notice of the meeting was published in the Asbury Park Press.

Roll Call: Present: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea plaza and Bruce Whitaker

Absent: Lynn Romeo and John Tatulli

In Attendance: Meredith Pennotti, Richard Gartz and Ida West Jones

Pledge of Allegiance:

Commitment Statement:

Introduction of new personnel: Micki Stukane, Rebecca Dobiesz, Personya Knapper and Margaret "Penny" Giglio.

Public Comments:

Resolutions/Action Items:

SWEARING IN OF BOARD OF TRUSTEE MEMBER

To appoint Janice Havay, 123 Spring Street, Red Bank as a board member elected by parent elections, for a term starting July 1, 2013 and ending June 30, 2016.

NOMINATION AND ELECTION OF PRESIDENT

The Board Secretary calls for nominations for President.

Caryn Cohen nominated Bruce Whitaker for President, Roger Foss seconded the nomination.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea plaza and Bruce Whitaker.

Motion carried.

Bruce Whitaker is elected President of the Board of Trustees.

NOMINATION AND ELECTION OF VICE-PRESIDENT

The President calls for nominations for Vice-President.

Rona Kaplan nominated Roger Foss for Vice-President, Caryn Cohen seconded the nomination.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea plaza and Bruce Whitaker.

Motion carried.

Roger Foss is elected Vice-President of the Board of Trustees.

APPROVE MINUTES:

To approve the minutes of the Board meeting of June 10, 2013.

Motion was made by Rona Kaplan, seconded by Steve Houck: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the Board Minutes have been approved.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea plaza and Bruce Whitaker.

Motion carried.

Committee Reports:

A. FINANCE

Motion was made by Steve Houck, Seconded by Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

A1. BILLS LIST

To approve the Hand Check Register dated June 21, 2012 in the amount of \$2,037.09.

To approve the Check Register dated June 26, 2013 in the amount of \$19,577.28.

To approve the Check Register dated June 30, 2013 in the amount of \$2,523.72.

To approve the Hand Check Register dated July 1, 2013 in the amount of \$41,108.22.

To approve the Hand Check Register dated July 17, 2013 in the amount of \$2,787.58.

To approve the Check Register dated July 23, 2013 in the amount of \$10,765.10.

A2. BOARD SECRETARY REPORT

To approve the Board Secretary Report for June, 2013.

A3. BUDGET TRANSFERS

To approve the Budget Transfers as of June 30, 2013.

A4. BUDGET AMENDMENT

To approve the Budget Amendment as of June 30, 2013 (Final Enrollment Count)

To approve the Budget Amendment 2013-2014 (Summer Institute Budget Adjustments)

A5. TD BANK MORTGAGE PAYMENTS

To authorize the School Business Administrator to pay the monthly mortgage payments for both mortgages held by TD Bank through their electronic funds transfer portal located on the TD Bank website. (NOTE: The monthly mortgage payment will still appear on the monthly bill list for approval it is just eliminating having to write a monthly check.)

A6. To acknowledge receipt of the AT&T United Way Employee Giving Campaign check on behalf of Patricia McCrink in the amount of \$100.00 to assist in offsetting 8th grade fundraising for class trips.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea plaza and Bruce Whitaker.

Motion carried.

B. FACILITIES

Motion was made by Andrea Plaza, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. To approve the building request for Monmouth Civic Chorus to use the Omni Room Wednesday, August 14, 2013, 6:00PM-10:00PM for approximately 60 people at \$35.00 per hour.

B2. To approve the building request for The School of Practical Philosophy to use the Red Bank Charter School Omni room Saturday, September 14, 2013 7:00AM – 1:00PM for a public meeting. Approximate attendance is 50 people and will require 2 tables and 50 chairs.

B3. To approve the building request for The School of Practical Philosophy to use the Red Bank Charter School Omni room and classrooms for 40 people Monday and Tuesday evenings starting September 16 through November 26, 2013 for the fall semester from 6:00 – 9:00PM.

B4. To approve the building request for Abundant Life Church to use the Red Bank Charter School Omni room every other Friday 7:30PM-9:30PM and Sunday 12:30PM-2:30PM for 25 people beginning July 5, 2013 through June 30, 2014.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea plaza and Bruce Whitaker.

Motion carried.

C. PERSONNEL

Motion was made by Andrea Plaza, Seconded by Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

C1. To accept the resignation of Cathy Reardon as of June 30, 2013.

C2. To accept the maternity leave dates for Jessica Hansen August 27, 2013 through September 30, 2013.

C3. To appoint Jennifer Gray as a part-time Janitor for the Summer Institute 2013 at an hourly rate of \$16.00.

C4. To appoint Susan Bransley as Teacher for the Summer Institute 2013 at an hourly rate of \$50.00.

C5. To appoint Eleanor D'Elia, 35 White Street, Middletown, New Jersey as Bus Driver for the Summer Institute 2013 at \$16.00 per hour.

C6. To appoint Kevin Kelly, 34 Main Street, Oceanport, New Jersey as 2013 Summer Institute Teacher at a rate of \$140.00 per day.

C7. To appoint Alison Wheeler as Camp Counselor beginning July 18, 2013 at a rate of \$88.00 per day.

C8. To appoint Alison Wheeler, 10 Mallard Road, Middletown, New Jersey as Teacher of Students with Disabilities for the 2013-2014 school year at a salary of \$40,000.00.

C9. To appoint Meghan Pakalik, 35 Forrest Hill Drive, Howell, New Jersey as Teacher of Preschool for the 2013-2014 school year at a salary of \$41,400.00.

C10. To appoint Personya Knapper, 42 Dewitt Avenue, Asbury Park, New Jersey as Kitchen Manager for the 2013-2014 school year at a salary of \$34,000.00.

C11. To appoint Siobhan Woods, 68 Oakland Street, Red Bank, New Jersey as Adjunct for the 2013-2014 school year at a salary of \$27,400.00.

C12. To appoint Micki Stukane, 14 Erie Road, Atlantic Highlands, New Jersey as Part-Time Teacher for the 2013-2014 school year at a salary of \$28,000.00.

C13. To appoint Rebecca Dobiesz, 115 Princeton Road, Parlin, New Jersey as Adjunct for the 2013-2014 school year at a salary of \$26,800.00.

C14. To appoint Michelle Fogerty as Kindergarten Teacher for a maternity leave August 27, 2013 through September 30, 2013 at a pro-rated salary of \$40,000.00.

C15. To appoint Margaret Giglio, 205 Sears Avenue, Atlantic Highlands, New Jersey as Pre-K Aide and Bus Driver at a salary of \$25,000.00.

C16. To appoint Nancy Power, OTR/L as Occupational Therapist for the 2013-2014 school year at a rate of \$80.00 per hour, not to exceed. \$20,000.00.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea plaza and Bruce Whitaker.

Motion carried.

D. ACADEMIC

No action items.

E. POLICY

Motion was made by Steve Houck, Seconded by Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. SCHOOL NUTRITION PROGRAM

To participate in the School Nutrition Program for the 2013-2014 school year. Prices for student lunches are \$3.50, reduced \$.40, staff \$4.25, breakfast \$2.00, reduced \$.30, and staff \$2.50, milk is included with lunch and juice is included with breakfast.

E2. ADJUNCT POSITIONS

In the effort to provide highest quality instruction to the students at RBCS it is recommended that all adjunct positioned employees be required to hold a valid New Jersey Teaching Certificate.

E3. SUBMISSION OF THE NJDOE SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES

To review and approve the submission of the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea plaza and Bruce Whitaker.

Motion carried.

Public Comment: None

Other Business: None

Athletic Report: None

Executive Session: None

Motion to adjourn by Steve Houck, seconded by Rona Kaplan.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea plaza and Bruce Whitaker.

Motion carried.

Adjournment: 6:46PM