

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Meeting for May 22, 2013**

**Call to Order:** 6:07 pm- Red Bank Charter School Omni Room

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted June 12, 2012. Notice of the meeting was published in the Asbury Park Press, The Hub and The Two River Times.

**Roll Call:** Present: Caryn Cohen, Roger Foss, Steve Houck, Audrey Oldoerp, Andrea Plaza, Lynn Romeo (arrived 6:15pm), John Tatulli (arrived 6:10pm) and Bruce Whitaker

**In Attendance:** Meredith Pennotti and Richard Gartz

**Absent:** Rona Kaplan

**Pledge of Allegiance:**

**Commitment Statement:**

Presentation by Adult Literacy Class.

**Public Comments:**

**Resolutions/Action Items:**

APPROVE MINUTES:

To approve the minutes of the Board Meeting of April 24, 2013.

Motion was made by Steve Houck, seconded by Caryn Cohen.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Steve Houck, Andrea Plaza, John Tatulli and Bruce Whitaker

Abstain: Audrey Oldoerp and Lynn Romeo

Motion carried.

**Committee Reports:**

**A. FINANCE**

Motion was made by Lynn Romeo, Seconded by Caren Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

A1. BILLS LIST

To approve the Check Register dated May 1, 2013 in the amount of \$41,428.92.

To approve the Check Register dated May 15, 2013 in the amount of \$250.00.

To approve the Check Register dated May 20, 2013 in the amount of \$2,872.19.  
To approve the Check Register dated May 21, 2013 in the amount of \$100.00.  
To approve the Bills and Claims Register dated May 22, 2013 in the amount of \$25,293.90.

#### **A2. BOARD SECRETARY REPORT**

To approve the Board Secretary Report for April, 2013

#### **A3. BUDGET TRANSFERS**

To approve the budget transfers as May22, 2013

A4. To accept with appreciation a donation in the amount of \$5,000.00 from the Zobel Foundation, Inc. for our 2013 scholarship program.

A5. To recognize the generous gift of \$8,000.00 from the Red Bank Charter School CCO used to purchase thirteen (13) new laptops.

A6. To acknowledge receipt of the AT&T United Way Employee Giving Campaign check on behalf of Patricia McCrink in the amount of \$100.00 to assist in offsetting 8<sup>th</sup> grade fundraising for class trips.

A7. To approve the renewal of the contract with Asbury Park Information Technology Center (APITC) for 2013-14 school year at a cost of \$7,250.00.

#### **A8. AUDITOR APPOINTMENT**

To approve the appointment of the firm DAK CPA, David A. Kaplan as auditor for the year ending June 30, 2013 in accordance with their proposal which indicates they have undergone a quality review assessment and provided such with their proposal, in the amount of \$9,900.00.

#### **A9. NJSBAIG BYLAWS AMENDMENT**

To approve the proposed amendments to the New Jersey School Boards Association Group (NJSBAIG).

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Steve Houck, Audrey Oldoerp, Andrea Plaza, Lynn Romeo, John Tatulli and Bruce Whitaker

Motion carried.

#### **B. FACILITIES**

Motion was made by Caryn Cohen, Seconded by Audrey Oldoerp: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. To approve the rental of the Middletown Arts Center, 36 Church Street, Middletown, New Jersey to host the RBCS Musical Grease on May 28 and 29, 2013 at a cost of \$400.00.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Steve Houck, Audrey Oldoerp, Andrea Plaza, Lynn Romeo, John Tatulli and Bruce Whitaker

Motion carried.

### **C. PERSONNEL**

Motion was made by Roger Foss, Seconded by Andrea Plaza: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

C1. To approve Rebecca Dorn to supervise Saturday School for the 2012-2013 school year at a rate of \$25.00 per hour.

C2. To accept the resignation of Alice Gaffney with appreciation for service.

C3. To approve the request for a one year leave of absence for the 2013-2014 school year for Rebecca Dorn.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Steve Houck, Audrey Oldoerp, Andrea Plaza, Lynn Romeo, John Tatulli and Bruce Whitaker

Motion carried.

### **D. ACADEMIC**

No action items.

### **E. POLICY**

No action items.

**Public Comment:** None

**Other Business:** None

**Ad Hoc Committee Report:** None

**Athletic Report:** None

**Executive Session:** None

### **Adjournment:**

Motion to adjourn by Steve Houck, seconded by Audrey Oldoerp.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Steve Houck, Audrey Oldoerp, Andrea Plaza, Lynn Romeo, John Tatulli and Bruce Whitaker

Motion carried.

**Adjournment:** 7:40PM