

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Meeting for September 23, 2014**

REVISED

**Call to Order:** 6:06pm- Red Bank Charter School Omni Room  
**Sunshine statement:** Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was published in the Asbury Park Press on July 3, 2014 and advertised as directed on July 8, 2014 in The Two River Times and The Hub Newspapers.

**Roll Call:** Present: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andrea Plaza

**In Attendance:** Meredith Pennotti, Bima Baje and Carol Anderson

**Pledge of Allegiance:**

**Commitment Statement:**

**Public Comments:**

**Resolutions/Action Items:**

**Committee Reports:**

**APPROVE MINUTES:**

Motion to approve the minutes of the Board meeting of August 26, 2014.

Motion was made by Rona Kaplan, seconded by Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the Board Minutes have been approved.

**ROLL CALL VOTE:** Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan and Cristie Ritz-King

Abstain: Andrea Plaza

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Motion carried.

**A. FINANCE**

Motion was made by Roger Foss Seconded by Cristie Ritz-King: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

#### A1. BILLS LIST

Motion to approve the Board Payment Approval List dated September 2, 2014 in the amount of \$1,500.00.

Motion to approve the Board Payment Approval List dated September 2, 2014 in the amount of \$150.00.

Motion to approve the Board Payment Approval List dated September 2, 2014 in the amount of \$43.20.

Motion to approve the Board Payment Approval List dated September 5, 2014 in the amount of \$17,861.59.

Motion to approve the Board Payment Approval List dated September 15, 2014 in the amount of \$190.39.

Motion to approve the Board Payment Approval List dated September 16, 2014 in the amount of \$104,705.46.

A2. Motion to approve the Board Secretary Report for August, 2014.

A3. Motion to advise the Board of Trustees that there were no over expenditures for August, 2014.

#### A4. BUDGET TRANSFERS

Motion to approve the Budget Amendment as of August 30, 2014.

#### A5. FOOD SERVICE

Motion to approve the food service agreement with Karson Foods, Inc., 3409 Rose Lane, Ocean, New Jersey, a school lunch service provider.

A6. Motion to approve Dave Conklin Trucking, LLC for the transport of commodities to support our breakfast and lunch program at a rate of \$2.40 per case with a minimum charge of \$100.00.

#### A7. DONATIONS

Motion to acknowledge receipt of the AT&T United Way Employee Giving Campaign donation on behalf of Patricia McCrink totaling of \$40.00.

Motion to acknowledge receipt of the Take Charge of Education donation by Target in the amount of \$114.10 through our community support.

#### A8. EMPLOYEE BENEFITS

Motion to approve United Health Care Insurance Company as the dental and vision insurance provider for the period of October 1, 2014 through September 30, 2015.

Motion to renew Horizon Blue Cross Blue Shield as the health care provider for the period of October 1, 2014 through September 30, 2015.

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andrea Plaza

Motion carried.

## **B. FACILITIES**

Motion was made by Caryn Cohen, Seconded by Cristie Ritz-King: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. Motion to approve the use of the Community YMCA facilities with appreciation for physical education classes and extra curricular activities at no cost to the Red Bank Charter School for the 2014-2015 school year.

B2. Motion to approve the use of the Community YMCA swimming pool with appreciation for grade 3 at no cost to the Red Bank Charter School for the 2014-2015 school year.

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan and Cristie Ritz-King

Abstain: Andrea Plaza

Motion carried.

## **C. PERSONNEL**

Motion was made by Rona Kaplan, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

C1. Motion to appoint John LeFever as Volunteer Athletic Coordinator for the 2014-2015 school year.

### **C2. APPOINTMENT OF SOCCER COACHES**

Motion to appoint Alison Wheeler as the girl's soccer coach for the 2014 season at a stipend of \$1,500.00.

Motion to appoint Vern Ford as the boy's soccer coach for the 2014 season at a stipend of \$1,500.00.

C3. Motion to appoint Kathryn Barnett School of Dance, 500 State Hwy. 35S, Red Bank, New Jersey as Dance/Yoga instructor for the 2014-2015 school year not to exceed \$2,300.00.

C4. Motion to adjust the salary of Jennifer Gray to reflect expanded responsibilities to \$32,000.00 as the Food Service Coordinator for the 2014-2015 school year.

C5. Motion to appoint Michelle Fogerty as the Pre-K Master Teacher at a rate of \$5,200.00 for the 2014-2015 school year adjusting her salary to \$35,050.00.

C6. Motion to adjust the salary of Siobhan Woods to reflect expanded responsibilities to \$28,600.00 to teach an elective.

C7. Motion to appoint Siobhan Woods as the School Website Coordinator at a stipend of \$1,000.00 for the 2014-2015 school year.

C8. Motion to appoint Patricia Dunphy, Physical Therapist, 12 Tindall Road, Middletown, New Jersey at a rate of \$50.00 per half hour session for the 2014-2015 school year.

C9. Motion to adjust the salary of Tiffany Stevenson to reflect expanded responsibilities to \$32,430.00 to teach an elective.

C10. Motion to appoint Rebecca Kopet, LDT-C, as Learning Consultant for the 2014-2015 school year at a rate of \$450.00 per evaluation and \$35.00 per Child Study Team meeting.

**C11. APPOINTMENT OF PART-TIME BUS DRIVERS**

Motion to appoint Nicholas Giglio as part-time bus driver for the 2014-2015 school year at an hourly rate of \$16.00,

Motion to appoint Eleanor D'Elia as part-time bus driver for the 2014-2015 school year at an hourly rate of \$16.00.

Motion to appoint John Chestman as bus driver for the 2014-2015 school year at an hourly rate of \$16.00.

Motion to appoint Frances Mazza as part-time bus driver for the 2014-2015 school year at an hourly rate of \$16.00.

**C12. STUDY BUDDIES**

Motion to appoint Sherman Delgado as Coordinator of the Extended Study Buddy Program Monday through Thursday at a stipend of \$5,000.00 for the 2014-2015 school year.

Motion to appoint Siobhan Woods Coordinator of the Extended School Study Buddy Program on Fridays at a stipend of \$1,000.00 for the 2014-2015 school year.

**ROLL CALL VOTE:** Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andrea Plaza

Motion carried.

**D. ACADEMIC**

Motion was made by Cristie Ritz-King, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

D1. Motion to approve Stephanie X. Smith, 141 Morningside Avenue, Middletown, New Jersey for student teaching with Colleen Shandrey and Allison Bucks.

D2. To approve the Tuition based Extended School Day Study Buddy Program for the 2011-2012 school year. The program is offered from 4:00-5:00PM Monday-Friday. The rates are as follows:

<b>DAYS PER WEEKS</b>	<b>FIRST CHILD</b>	<b>ADD'L CHILD</b>
5	\$63.00/month	\$50.00/month
4	\$50.00/month	\$40.00/month
3	\$38.00/month	\$30.00/month
2	\$25.00/month	\$20.00/month
1	\$13.00/month	\$10.00/month

D3. To review the NJASK 2013-2014 test scores as reported by the Department of Education.

**NJASK Spring 2014 Results  
Math**

	<b>RBCS AP + P</b>	<b>State AP+P</b>	<b>RBCS PP</b>	<b>State PP</b>
Grade 3	95%	71%	5%	29%
Grade 4	80%	75%	20%	25%
Grade 5	90%	80%	10%	20%
Grade 6	95%	80%	5%	20%
Grade 7	48%	58%	52%	42%
Grade 8	90%	71%	10%	29%

**NJASK Spring 2014 Results  
ELA**

	<b>RBCS AP + P</b>	<b>State AP+P</b>	<b>RBCS PP</b>	<b>State PP</b>
Grade 3	85%	62%	15%	38%
Grade 4	85%	60%	15%	40%
Grade 5	50%	62%	50%	38%
Grade 6	65%	67%	35%	33%
Grade 7	64%	58%	36%	46%
Grade 8	100%	80%	0%	20%

**NJASK Spring 2014 Results  
Science**

	<b>RBCS AP + P</b>	<b>State AP+P</b>	<b>RBCS PP</b>	<b>State PP</b>
Grade 4	95%	88%	5%	12%
Grade 8	100%	79%	0%	21%

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andrea Plaza

Motion carried.

### **E. POLICY**

Motion was made by Caryn Cohen Seconded by Cristie Ritz-King: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Incident and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

August, 2014: 0

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andrea Plaza

Motion carried.

**Public Comment:**

**Other Business:**

**Ad Hoc Committee Report:**

**Athletic Report:**

**Executive Session:**

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of Personnel and Individual Privacy. These matters will be made public when the confidentiality is no longer required.

Motion to move to executive session by Roger Foss, Seconded by Caryn Cohen.

Move to Executive Session: 7:10pm

Return to public meeting: 8:25pm

### **APPOINTMENT OF BOARD OF TRUSTEE**

Motion was made by Roger Foss, Seconded by Andrea Plaza to appoint Carol Anderson, 37A Broad Street, Red Bank, New Jersey as a board member by board nomination, for a three year term expiring June 30, 2017.

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan and Cristie Ritz-King

Motion carried.

Motion to adjourn by Roger Foss, seconded by Rona Kaplan

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andrea Plaza

Motion carried.

**Adjournment:** 8:30pm