

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Regular Meeting for July 16, 2014

Call to Order: 6:00pm- Red Bank Charter School Omni Room
Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was published in the Asbury Park Press on July 3, 2014 and advertised as directed on July 8, 2014 in The Two River Times and The Hub Newspapers.

Roll Call: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andrea Plaza

Pledge of Allegiance:

Commitment Statement:

Public Comments:

Resolutions/Action Items:

SWEARING IN OF BOARD OF TRUSTEE MEMBER

Swearing in of Patricia Ann Balderas, 82 Newman Springs Road, Red Bank as a board member elected by parent elections, for a term starting July 1, 2014 and ending June 30, 2015.

Swearing in of Cristi Ritz-King, 62 Madison Avenue, Red Bank, New Jersey as a board member elected by parent elections, for a term of July 1, 2014 and ending June 30, 2017.

Swearing in of Caryn Cohen, 23 Wallace Street, Red Bank, New Jersey as a board member appointed by the board of trustees for a term of July 1, 2014 and ending June 30, 2017.

NOMINATION AND ELECTION OF PRESIDENT

The Board Secretary calls for nominations for President.

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Cristie Ritz-King and Andrea Plaza

Motion carried.

Janice Havay is elected President of the Board of Trustees

NOMINATION AND ELECTION OF VICE-PRESIDENT

The President calls for nominations for Vice-President.

ROLL CALL VOTE:

Roger Foss is elected Vice-President of the Board of Trustees

APPROVE MINUTES:

Motion to approve the minutes of the Board meeting of June 25, 2014.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss and Janice Havay

ABSTAIN: Andrea Plaza

Committee Reports:

A. FINANCE

Motion was made by Roger Foss, Seconded by Andrea Plaza: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

A1. BILLS LIST

Motion to approve the Hand Check Register dated June 30, 2014 in the amount of \$6,563.60.

Motion to approve the Hand Check Register dated June 30, 2014 in the amount of \$233.47.

Motion to approve the Board Payment Approval List dated July 16, 2014 in the amount of \$37,197.92.

A2. BUDGET AMENDMENT

Motion to approve the Budget Amendment as of June, 2014.

A3. Motion to rescind the resolutions to renew membership in the New Jersey Schools Insurance Group and the Monmouth-Ocean County Shared Services Insurance Fund (MOCSSIF) approved at the June 25, 2014 meeting.

A4. Motion to approve the resolution to join School Alliance Insurance Fund (SAIF) for the three year period effective July 1, 2014 through July 1, 2017 for the following coverages:

- Worker's Compensation
- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AI/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)
- Supplemental Indemnity - Workers' Compensation

A5. Motion to approve the Moisture Control Program.

A6. Motion to approve the resolution to appoint Holmes and McDowell, Inc. as the School's Risk Management Consultant.

A7. Motion to approve the payment of \$18,188.06 to the New Jersey Unemployment Compensation fund for the quarter ending March 31, 2014.

A8. Motion to approve the payment for MJI Paving in the amount of \$27,000.00 upon completion of the drainage project and final inspection by RBCS.

A9. Motion to approve the contract with the Gillespie Group in the amount of \$24,025.45 to remove and install new floor tile in the Omni room, lobby and first floor hallway (MRESC Bid #12/13-11).

A10. Motion to approve the transfer from Capital Reserve to the Capital Outlay Fund in the amount of \$24,025.45 to fund the tile project.

A11. To acknowledge receipt of the AT&T United Way Employee Giving Campaign check on behalf of Patricia McCrink in the amount of \$20.00.

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andrea Plaza

Motion carried.

B. FACILITIES

Motion was made by Roger Foss, Seconded by Rona Kaplan: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. Motion to approve the building request for Monmouth Civic Chorus to use the Omni Room Wednesday evenings September 3, 2014 through May 6, 2015, 7:00PM-10:00PM for approximately 70 people at \$35.00 per hour.

B2. Motion to approve the building request for The School of Practical Philosophy to use the Red Bank Charter School Omni room Saturday, September 13, 2014 8:30am – 1:00PM for a public meeting. Approximate attendance is 30 people and will require 2 tables and 30 chairs at a rate of \$50.00 per hour.

B3. Motion to approve the Service Agreement-Renewal with System Sales Corporation, 1345 Campus Parkway, Wall Township, New Jersey to perform Fire Alarm System Testing and Inspection for the 2014-2015 school year at a cost of \$2,185.00.

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andrea Plaza

Motion carried.

C. PERSONNEL

Motion was made by Andrea Plaza, Seconded by Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

C1. Motion to appoint Jennifer Gray as Substitute Office Assistant at an hourly rate of \$17.63.

C2. Motion to appoint Eleanor D'Elia, 35 White Street, Middletown, New Jersey as Bus Driver for the Summer Institute 2014 at \$16.00 per hour.

C3. Motion to accept the resignation letter of Luann Hughes dated July 3, 2014.

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andrea Plaza

Motion carried.

D. ACADEMIC

Motion was made by Rona Kaplan, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

D1. Motion to approve the following faculty/personnel to attend Professional Development: Implementing The Creative Curriculum System for Preschool (for Teachers) August 11-12, 2014 in Bethesda, Maryland at a cost of \$515.00 per person:
Meghan Haggerty, Rebecca Dobiesz, Michelle Fogerty, Jessica Hansen and Colleen Shandrey.

D2. TRAVEL EXPENSES

Motion to approve hotel expenses for the Professional Development trip to Bethesda, Maryland, not to exceed the U.S. General Services Administration (GSA) per diem rate.

Motion to approve Meals & Incidental (M&IE) expenses for the Professional Development trip to Bethesda, Maryland, not to exceed the U.S. General Services Administration (GSA) per diem rate.

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andrea Plaza

Motion carried.

E. POLICY

Motion was made by Janice Havay, Seconded by Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. SCHOOL NUTRITION PROGRAM

Motion to approve the participation in the School Nutrition Program for the 2014-2015 school year. Prices for student lunches are \$3.50, reduced \$.40, staff \$4.25, breakfast \$2.00, reduced \$.30, and staff \$2.50.

E2. Revised state reporting procedures require that the number of Harassment, Incident and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

June, 2014: 0

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andrea Plaza

Motion carried.

Public Comment: None

Other Business: None

Ad Hoc Committee Report: None

Athletic Report: None

Executive Session:

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of legal matters.

These matters will be made public when the confidentiality is no longer required.

Motion to move to executive session by Roger Foss.

Recess to Executive Session: 7:14pm

Return to public meeting: 7:41pm

Motion to adjourn by Roger Foss, Seconded by Andrea Plaza

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andrea Plaza

Motion carried.

Adjournment: 7:57pm