

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Meeting for November 19, 2014**

**Call to Order:** 6:15pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was published in the Asbury Park Press on July 3, 2014 and advertised as directed on July 8, 2014 in The Two River Times and The Hub Newspapers.

**Roll Call:** Present: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andera Plaza.

**In Attendance:** Meredith Pennotti, Bima Baje and Eric Wagner

**Pledge of Allegiance:**

**Commitment Statement:**

**Public Comments:**

**Resolutions/Action Items:**

**APPOINT BOARD OF TRUSTEE MEMBER**

Motion to appoint Eric Wagner, 1905 Hunters Lane, Wall, New Jersey 07719, as Board of Trustee Member, for a term starting December 1, 2014 and ending June 30, 2017.

Motion was made by Roger Foss, seconded by Andrea Plaza: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the new trustee member has been approved.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andera Plaza.

Motion carried.

**Committee Reports:**

**APPROVE MINUTES:**

Motion was made by Rona Kaplan, seconded by Cristie Ritz-King: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the revised minutes of the Board meeting of September 23, 2014 and the minutes of the Board meeting of October 22, 2014 have been approved.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andera Plaza.

Motion carried.

## **A. FINANCE**

Motion was made by Roger Foss Seconded by Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

### **A1. BILLS LIST**

Motion to approve the following Board Payment Approval Lists:

Board Payment Approval List dated November 4, 2014 in the amount of \$17,482.97.

Board Payment Approval List dated November 6, 2014 in the amount of \$17,820.00.

Board Payment Approval List dated November 10, 2014 in the amount of \$25,330.68.

Board Payment Approval List dated November 12, 2014 in the amount of \$51,189.04.

A2. Motion to approve the Board Secretary Report for October, 2014.

A3. Motion to advise the Board of Trustees that there were no over expenditures for October, 2014.

### **A4. BUDGET TRANSFERS**

Motion to approve the Budget Amendment as of October 31, 2014.

A5. Motion to acknowledge receipt of the AT&T United Way Employee Giving Campaign checks on behalf of Patricia McCrink totaling \$40.00.

A6. Motion to accept the Corrective Action Plan to address the 2013-2014 audit recommendation from the Auditor's Management Report for the year ended June 30, 2014 which will be submitted to the State Department of Education.

A7. Motion to accept the payment proposal for the outstanding unemployment interest charges incurred between 2003-2014 with a schedule to pay ten percent (\$3,973.00) now and \$1,000.00 per month until balance is paid in full.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andera Plaza.

Motion carried.

## **B. FACILITIES**

Motion was made by Patti Balderas, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. Motion to appoint Larry Stess for snow removal of the school parking lot and side driveway for the 2014-2015 school year at the following rates: 1-6": \$175.00, 6-12": \$225.00.

B2. Motion to approve the use of St. Anthony of Padua Church facilities for basketball practices and games at a rate of \$70.00 per hour with an estimated use of forty hours at a cost of \$2,800.00.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andera Plaza.

Motion carried.

### **C. PERSONNEL**

Motion was made by Andrea Plaza, Seconded by Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

#### **C1. MATERNITY LEAVE COVERAGE**

Motion to post date the Kindergarten maternity leave coverage by Michelle Fogerty from mid-November to October 22, 2014.

Motion to extend the third grade teacher maternity leave coverage for Linda Bardell.

C2. Motion to approve the Saturday School Teacher coverage rate of \$25.00 per hour for the 2014-2015 school year.

C3. Motion to appoint Teicia Gaupp, 30 Tower Hill Avenue, Red Bank, New Jersey as Social Media/Communications Consultant at a stipend not to exceed \$5,000.00 for the 2014-2015 school year.

C4. Motion to appoint Stacy Williams as the Anti-Bullying Specialist for the 2014-2015 school year.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andera Plaza.

Motion carried.

### **D. ACADEMIC**

Motion was made by Rona Kaplan, Seconded by Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

D1. Motion to approve 2014-2015 Progress Targets Action Plan Assurances as prepared to identify differentiated recognitions, interventions and supports as indicated by the NJASK scores.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andera Plaza.

Motion carried.

### **E. POLICY**

Motion was made by Carol Anderson Seconded by Rona Kaplan: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Incident and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

October, 2014: 0

E2. Motion to sign and submit the Charter Agreement contract required by the Department of Education which coincides with our next Charter Renewal for the 2016-2017 school year.

E3. Motion to accept the Uniform State of Memorandum of Agreement between the Law Enforcement Officials and the Red Bank Charter School for the 2014-2015 school year.

E4. Motion to accept the revised Red Bank Charter School School Safety and Security Plan as updated October, 2014.

E5. Motion to accept the revised Wellness and Nutrition Policy #3542.1 as updated to include the new Federal Nutrition Standards.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andera Plaza.

Motion carried.

**Public Comment:**

**Other Business:**

**Ad Hoc Committee Report:**

**Athletic Report:**

**Executive Session:**

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of Negotiations. These matters will be made public when the confidentiality is no longer required.

Motion to move to executive session by Roger Foss, Seconded by Caryn Cohen.

Move to Executive Session: 6:30pm

Return to public meeting: 7:20pm

Motion to adjourn by Janice Havay, seconded by Andrea Plaza

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Andera Plaza.

Motion carried.

**Adjournment:** 7:20pm