

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Meeting for May 28, 2014**

**Call to Order:** 6:08pm- Red Bank Charter School Omni Room

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed June 26, 2013. Notice of the meeting was published in the Asbury Park Press, Two River Times and The Hub.

**Roll Call:** Present: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza and Bruce Whitaker.

**Absent:** Lynn Romeo

**In Attendance:** Meredith Pennotti and Jonathan Houdart

**Pledge of Allegiance:**

**Commitment Statement:**

**Public Comments:**

**Correspondence:**

**Resolutions/Action Items:**

**APPROVE MINUTES:**

To approve the minutes of the Board meeting of April 30, 2014.

Motion was made by Steve Houck, seconded by Roger Kaplan: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the Board Minutes have been approved.

**ROLL CALL VOTE:** Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza and Bruce Whitaker.

Motion carried.

Board discussed filling seats for the parent-elected board members. There is one three-year seat and one unexpired one-year seat available. The election will take place in early June.

**ROLL CALL VOTE:**

**Committee Reports:**

**A. FINANCE**

Motion was made by Roger Foss, Seconded by Steve Houck: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

#### **A1. BILLS LIST**

- To approve the Hand Check Register dated April 28, 2014 in the amount of \$154.00.
- To approve the Hand Check Register dated May 1, 2014 in the amount of \$17,861.59.
- To approve the Hand Check Register dated May 12, 2014 in the amount of \$692.07.
- To approve the Hand Check Register dated May 16, 2014 in the amount of \$2,284.14.
- To approve the Hand Check Register dated May 21, 2014 in the amount of \$609.94.
- To approve the Check Register dated May 28, 2014 in the amount of \$60,309.14.

#### **A2. BOARD SECRETARY REPORT**

To approve the Board Secretary Report for April, 2014.

#### **A3. BUDGET TRANSFERS**

To approve the Budget Transfers for April, 2014.

A4. To approve the Software Licensing Charges for Educational Management by Computer Center (EMC), 1340 Tanyard Road, Sewell, New Jersey 08080 for the School Budget Accounting and Reporting System (SBAR) for the 2014-2015 school year at a cost of \$6,000.00.

#### **A5. DONATIONS**

To acknowledge receipt of the AT&T United Way Employee Giving Campaign donation on behalf of Patricia McCrink totaling of \$20.00.

ROLL CALL VOTE Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza and Bruce Whitaker.

Motion carried.

#### **B. FACILITIES**

Motion was made by Janice Havay, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. To approve the contract with MJI Paving & Excavating for excavation and drainage services in the amount of \$27,000.00.

B2. To approve the rental of Red Bank Regional High School Theater for the school musical and rehearsal on May 30 and 31, 2014 at a rate of \$850.00 for custodial and maintenance fees.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza and Bruce Whitaker.

Motion carried.

#### **C. PERSONNEL**

Motion was made by Steve Houck, Seconded by Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

C1. To approve the position of Office Assistant for the school year 2014-2015 at a salary of \$18,837.00.

C2. To appoint Rose Van Clef as Camp Director and Counselor for the 2014 Afternoon Summer Camp at a stipend of \$2,200.00.

C3. To appoint Raquel Rodriguez, 54 Sunset Avenue East, Red Bank, New Jersey as Camp Counselor for the 2014 Afternoon Summer Camp at a rate of \$9.00 per hour.

C4. To award Vern Ford a stipend of \$750.00 for the organization of the athletic program for three seasons of 2013-2014 sports programs.

C5. To approve the salaries for the 2014-2015 school year as follows:

Red Bank Charter School  
2014-2015 School Year Proposed Salary

Name	Position	Salary
Lorna Breiter	Teacher	\$60,358
Allison Bucks	Teacher	\$45,000
Jessica Hansen	Teacher	\$58,382
Colleen Shandrey	Teacher	\$52,955
Brenda Conni	Teacher	\$57,099
Caitlin Jameson	Teacher	\$56,310
Kathleen Boylan	Teacher	\$48,800
Meghan Pakalik	Teacher	\$43,400
Stacy Williams	Teacher	\$52,116
Matt Strippoli	Teacher	\$57,562
Sherry Delgado	Teacher	\$56,629
Erin Bobko	Teacher	\$45,610
John Chestman	Teacher	\$52,409
Vern Ford	Teacher	\$49,606
Prabha Minupuri	Teacher	\$41,976
Susan Bransley (P/T)	Teacher	\$6,000
Christopher McCarrick	Teacher	\$40,750
John Sansevere (P/T)	Teacher	\$18,250
Micki Stukane (P/T)	Teacher	\$29,200
Alejandra Rodriguez (P/T)	Teacher	\$28,600
Alison Wheeler	Teacher	\$41,200
Sonia Saul	School Nurse	\$55,000
Michelle Fogerty	Adjunct	\$29,850
Linda Bardell	Adjunct	\$31,780
Siobhan Woods	Adjunct	\$27,600
Luann Hughes	Adjunct	\$28,200
Tiffany Stevenson	Adjunct	\$31,430
Rose Van Clef	Adjunct	\$29,050
Marlo Rice	Adjunct	\$28,600
Rebecca Dobiesz	Adjunct	\$27,700
Penny Giglio	Aide	\$25,500
Lynda Ackerman (2/5)	Support	\$32,500
Susan Bonsper (1/5)	Support	\$16,250
Jen Gray	Staff	\$28,215
Darlene Parker	Staff	\$36,784
Theresa Shirley	Staff	\$55,750
Chuck Miller	Staff	\$35,500
Mike Woods	Staff	\$39,900
Ida Jones (3.5/5)	Administration	\$76,484

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza and Bruce Whitaker.

Motion carried.

**D. ACADEMIC**

Motion was made by Rona Kaplan, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

D1. To approve the collaboration with The Community YMCA for the RBCS Afternoon Summer Camp including weekly special projects and professional development for RBCS personnel led by the YMCA staff at a rate to be determined, subject to the availability of funds.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza and Bruce Whitaker.

Motion carried.

**E. POLICY**

Motion was made by Steve Houck, Seconded by Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. Revised state reporting procedures require that the number of Harassment, Incident and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents: April, 2014: 0

E2. To approve the School Calendar for the 2014-2015 school year, as revised.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza and Bruce Whitaker.

Motion carried.

**Public Comment:**

**Other Business:**

**Athletic Report:** Sports Dinner

**Executive Session:**

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of Negotiations.

These matters will be made public when the confidentiality is no longer required.

Motion to move to Executive Session by Bruce Whitaker, Seconded by Roger Foss.  
Recess to Executive Session: 6:58pm

Motion to return to regular meeting by Bruce Whitaker, Seconded by Steve Houck  
Return to regular session: 7:18pm

Motion to adjourn by Andrea Plaza, Seconded by Caryn Cohen

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza and Bruce Whitaker.

Motion carried.

**Adjournment:** 7:26pm

**Public Comment:**

**Other Business:**

**Athletic Report:** Sports Dinner

**Executive Session:**

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of \_\_\_\_\_.

These matters will be made public when the confidentiality is no longer required.

Recess to Executive Session:

Roll Call:

**Adjournment:**