

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Meeting for March 26, 2014**

**Call to Order:** 6:15pm- Red Bank Charter School Omni Room

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed June 26, 2013. Notice of the meeting was published in the Asbury Park Press, Two River Times and The Hub.

**Roll Call:** Present: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker

**Absent:** Andrea Plaza

**In Attendance:** Meredith Pennotti and Jonathan Houdart

**Pledge of Allegiance:**

**Commitment Statement:**

**Public Comments:**

**Resolutions/Action Items:**

APPROVE MINUTES:

To approve the minutes of the Board meeting of February 28, 2014.

Motion was made by Steve Houck, seconded by Rona Kaplan: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the Board Minutes have been approved.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker

Motion carried.

**Committee Reports:**

**A. FINANCE**

Motion was made by Roger Foss, Seconded by Lynn Romeo: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

**A1. BILLS LIST**

To approve the Hand Check Register dated March 3, 2014 in the amount of \$17,861.59.

To approve the Hand Check Register dated March 3, 2014 in the amount of \$15,808.41.

To approve the Hand Check Register dated March 7, 2014 in the amount of \$416.90.

To approve the Hand Check Register dated March 12, 2014 in the amount of \$2,163.63.

To approve the Hand Check Register dated March 20, 2014 in the amount of \$2,583.07.

To approve the Check Register dated March 21, 2014 in the amount of \$28,645.06.

## A2. BOARD SECRETARY REPORT

To approve the Board Secretary Report for February, 2014.

## A3. BUDGET TRANSFERS

To approve the Budget Transfers for February, 2014.

## A4. BUDGET

It is hereby recommended that the Red Bank Charter School Board of Trustees approve the 2014-2015 preliminary budget to be submitted to the New Jersey Department of Education as summarized below:

Revenues:

|                            |                |
|----------------------------|----------------|
| Total General Fund         | \$2,746,381.00 |
| Total Special Revenue Fund | \$268,318.00   |
| Total Revenues             | \$3,014,699.00 |

Expenditures:

|                            |                |
|----------------------------|----------------|
| Total General Fund         | \$2,746,381.00 |
| Total Special Revenue Fund | \$268,318.00   |
| Total Expenditures         | \$3,014,699.00 |

## A5. SEMI Waiver

As the investigation of the SEMI program identified a negligible financial gain for Red Bank Charter School in proportion to the work required to process the application, Red Bank Charter School Board of Trustees approves the request for an application for a SEMI waiver.

A6. The Red Bank Charter School hereby approves the submission of grant application for the 2014 Safety Grant Program through the New Jersey Schools Insurance Group's MOCSSIF Subfund for the purposes described in the application, in the amount of \$1,866.13 for the period July 1, 2014 through June 30, 2015.

## A7 DONATIONS

To acknowledge receipt of the AT&T United Way Employee Giving Campaign donation on behalf of Patricia McCrink totaling of \$20.00.

A8. To approve the three year contract with Comcast for internet services in the amount of \$134.85 per month.

A9. To eliminate the original employee dental contribution effective April 1, 2014. Employee contributions under Chapter 78 will continue.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker

Motion carried.

## B. FACILITIES

Motion was made by Steve Houck, Seconded by Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. To approve the Building Use Request for Literacy Volunteers of Monmouth County to use a room at the Red Bank Charter School for 10+ people for tutoring training on April 30, May 7, 14, 21, 28 and June

11, 2014 for three hours in the evenings. It is further recommended that, consistent with the community service belief of RBCS, this request be granted at no cost to the Literacy Volunteers of Monmouth County.

B2. To appoint an Ad Hoc Committee composed of representatives from the various constituents of the Red Bank Charter School community to support the Board of Trustees and Administration on development and long range facility plans. The committee will report periodically to the Board of Trustees through March, 2015.

B3. To approve the advertisement of a request for proposal for vended meals for the 2014-2015 school year.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker

Motion carried.

### **C. PERSONNEL**

Motion was made by Rona Kaplan, Seconded by Lynn Romeo: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

C1. To appoint Marlo Rice as Saturday School Teacher at a rate of \$25.00 per hour.

C2. To appoint Christopher McCarrick as Baseball Coach for the 2014 season at a stipend of \$1,500.00.

C3. To accept the resignation of Rafat Awad on March 24, 2014.

C4. To appoint Charles Miller, 634 Overton Place, Long Branch, New Jersey as Custodian/Maintenance Assistant beginning March 25, 2014 for the remainder of the 2013-2014 school year at a prorated salary of \$35,000.00.

C5. To appoint Lorna Breiter as Director of the Summer Institute, 2014 at a stipend of \$3,500.00.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker

Motion carried.

### **D. ACADEMIC**

Motion was made by Rona Kaplan, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

D1. To conduct a tuition-based Summer Institute from July 7, 2014 - August 8, 2014 for the incoming Kindergarten through incoming grade 8 RBCS students and to accept children who attend other schools.

D2. To approve the 8<sup>th</sup> grade trip to New York City to see the Blue Man Group on June 4, 2014 for the 8:00PM show at no cost to the school.

D3. To acknowledge and commend teacher of the year for the 2013-2014 school year, Kathleen Boylan.

D4. To recognize the following 8<sup>th</sup> grade students for their acceptances into competitive high schools and high schools programs at Red Bank Regional High School:

AJ Annaruma- Engineering, AVID  
CJ Bevacqua-Information Technology, AVID  
Ian Birn-Information Technology  
Jayne Cronin-Culinary Arts, AVID  
Jael Cross-Vocal Music  
Giulia Dostie- Drama, Creative Writing  
Izzy Halloran-Creative Writing  
Zoe Kelleher-Engineering  
Ryan LeFever-AVID  
Jack MacPherson-Information Technology, AVID  
Suubi Mondesir-Creative Writing  
Cameo Mooney-Trinity Hall, RBC, MAST  
Elena Rosas-Azcatl-Early Childhood Development  
Sydney Sileno-Biotechnology High School, Dance  
Tamera Turner-Drama  
Carlos Valdetano-Luna-Engineering  
Julia Williams.-Interactive Technology, St. Paul's School

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker

Motion carried.

#### **E. POLICY**

Motion was made by Bruce Whitaker, Seconded by Lynn Romeo: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. To adopt Janet's Law which requires external defibrillator (AED) on school property and to establish emergency action plans relating to sudden cardiac events.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker

Motion carried.

#### **Public Comment:**

#### **Other Business:**

#### **Ad Hoc Committee Report:**

**Athletic Report:** To commend the Red Bank Charter School's boys & girl's 2013-2014 basketball teams for their accomplishments including the boys competing in the playoffs and their coaches, Coach Yarbrough (boy's) and Coach Ford (girl's).

**Executive Session: None**

**Adjournment:** Motion to adjourn by Rona Kaplan, seconded by Bruce Whitaker.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker

Motion carried.

**Adjournment: 7:30PM**