

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Meeting for January 29, 2014**

**Call to Order:** 6:03pm- Red Bank Charter School Omni Room

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed January 27, 2014. Notice of the meeting was published in the Asbury Park Press.

**Roll Call:** Present: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza and Bruce Whitaker

**Absent:** Lynn Romeo

**In Attendance:** Meredith Pennotti and Jonathan Houdart

**Pledge of Allegiance:**

**Commitment Statement:**

Presentation by Dr. Chappell, STARS Challenge for Science Enrichment Award to Science Team

**Public Comments:**

**Resolutions/Action Items:**

APPROVE MINUTES:

To approve the minutes of the Board meeting of December 18, 2013.

To approve the minutes of the Special Board meeting of January 9, 2014.

Motion was made by Rona Kaplan, seconded by Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the Board Minutes have been approved.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza and Bruce Whitaker

Motion carried.

**Committee Reports:**

**A. FINANCE**

Motion was made by Bruce Whitaker, Seconded by Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

**A1. BILLS LIST**

To approve the Hand Check Register dated January 2, 2014 in the amount of \$19,819.83.

To approve the Hand Check Register dated January 6, 2014 in the amount of \$20,306.82.



ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza and Bruce Whitaker

Motion carried.

**E. POLICY**

Motion was made by Roger Foss, Seconded by Andrea Plaza: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. To advise the Board of Trustees that the lottery for the 2014-2015 school year as required by the State of New Jersey, Department of Education was conducted on January 9, 2014 and that an electronic file of the Demographic Information was sent to the Department of Education on January 15, 2014.

E2. Revised state reporting procedures require that the number of Harassment, Incident and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents from September, 2013 through December, 2013 was zero (0).

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza and Bruce Whitaker

Motion carried.

**Public Comment:** None

**Other Business:** None

**Ad Hoc Committee Report:** None

**Athletic Report:** None

**Executive Session:** None

**Adjournment:** Motion to adjourn by Bruce Whitaker, seconded by Steve Houck.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza and Bruce Whitaker

Motion carried.

**Adjournment:** 7:20PM