

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Meeting for May 27, 2015**

**Call to Order:** 6:17pm- Red Bank Charter School Omni Room

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was published in the Asbury Park Press on July 3, 2014 and advertised as directed on July 8, 2014 in The Two River Times and The Hub Newspapers.

**Roll Call:** Present: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Cristie Ritz-King and Eric Wagner

**Absent:** Rona Kaplan and Andrea Plaza

**In Attendance:** Meredith Pennotti and Bima Baje

**Pledge of Allegiance:**

**Commitment Statement:**

**Public Comments:**

**Resolutions/Action Items:**

APPROVE MINUTES:

Motion was made by Roger Foss, Seconded by Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the minutes of the Committee of the Whole meeting of April 22, 2015 and the Board meeting of April 22, 2015 have been approved.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Cristie Ritz-King and Eric Wagner

Motion carried.

**Committee Reports:**

**A. FINANCE**

Motion was made by Roger Foss, Seconded by Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

**A1. BILLS LISTS:**

Motion to approve the following Board Payment Approval Lists:

Board Payment Approval List dated May 4, 2015 in the amount of \$9,889.39.

Board Payment Approval List dated May 14, 2015 in the amount of \$19,056.68.

Board Payment Approval List dated May 19, 2015 in the amount of \$30,512.46.

A2. Motion to approve the Board Secretary Report for April, 2015.

A3. Motion to advise the Board of Trustees that there were no over expenditures for April, 2015.

#### A4. BUDGET TRANSFERS

Motion to approve the Budget Transfers from April 1 through April 30, 2015.

A5. Motion to acknowledge receipt of the AT&T United Way Employee Giving Campaign checks on behalf of Patricia McCrink totaling \$20.00.

A6. Motion to acknowledge receipt of the Box Tops for Education check in the amount of \$133.60.

A7. Motion to approve the Vendor Contract Addendum with Karson Food Service, to amend the existing contract to include the 2015-2016 school year at a cost of \$2.62 per lunch.

#### A8. AUDITOR APPOINTMENT

Motion to approve the appointment of the firm Jump, Perry and Company, L.L.P. 12 Lexington Avenue, Toms River, New Jersey as auditor for the year ending June 30, 2015 in accordance with their proposal which indicates they have undergone a quality review assessment and provided such with their proposal, in the amount of \$10,500.00.

A9. Motion to approve the agreement between the New Jersey Charter Schools Association (NJCSA) and Red Bank Charter School for Board Governance Support at a cost of \$3,300.00.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Cristie Ritz-King and Eric Wagner

Motion carried.

### **B. FACILITIES**

None.

### **C. PERSONNEL**

Motion was made by Cristie Ritz-King, Seconded by Janice Havay: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

C1. Motion to appoint David Block, 321 Roosevelt Avenue, Bayville, New Jersey as Business Administrator/Board Secretary for the 2015-2016 school year at a salary of \$33,000.00.

C2. Motion to approve the position of Summer Institute 2015 School Bus Driver at a rate of \$16.00 per hour.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Cristie Ritz-King and Eric Wagner

Motion carried.

**D. ACADEMIC**

Motion was made by Carol Anderson, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

D1. Motion to approve the attached Instructional Programs for the 2015-2016 school year.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Cristie Ritz-King and Eric Wagner

Motion carried.

**E. POLICY**

Motion was made by Caryn Cohen, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents: April, 2015: 0

E2. Motion to approve the Nepotism Policy, File Code 4112.8 of the Critical Policy Reference Manual.

E3. Motion to approve the Hazard Analysis Critical Control Point HACCP-Based Standard Operating Procedures food safety program.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Cristie Ritz-King and Eric Wagner

Motion carried.

**Public Comment:**

**Other Business:**

**Ad Hoc Committee Report:**

**Athletic Report:** Sports Awards Dinner May 29, 2015

**Executive Session:** None.

Motion to adjourn was made by Roger Foss, Seconded by Carol Anderson

**Adjournment:** 7:07pm