

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Regular Minutes for October 27, 2015

Call to Order: 6:44pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed on July 8, 2015 in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call: Present: Carol Anderson, Patti Balderas, Roger Foss, Janice Havay, Cristie Ritz-King and Andrea Plaza

Absent: Caryn Cohen, Rona Kaplan and Eric Wagner

In Attendance: Meredith Pennotti and David Block

Pledge of Allegiance:

Commitment Statement:

PARCC Presentation: Meredith Pennotti

Public Comments:

Resolutions/Action Items:

Committee Reports:

APPROVE MINUTES

Motion was made by Cristie Ritz-King, Seconded by: Andrea Plaza: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator the revised minutes of the board meeting of September 22, 2015, have been approved.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Janice Havay, Cristie Ritz-King and Andrea Plaza

Motion carried.

A. ACADEMIC

Motion was made by Cristie Ritz-King, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

A1. The Red Bank Charter School Board of Trustees verifies that the Red Bank Charter School community observed the Week of Respect from October 5 – October 9, 2015.

A2. The Red Bank Charter School Board of Trustees verifies that the Red Bank Charter School community observed Fire Prevention Week from October 19 - October 23, 2015.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Janice Havay, Cristie Ritz-King and Andrea Plaza

Motion carried.

B. FACILITIES

Motion was made by Roger Foss, Seconded by Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. Motion to approve the use of St. Anthony of Padua Church facilities for basketball practices and games at a rate of \$70.00 per hour with an estimated cost of \$2,500.00.

B2. Motion to appoint Larry Stess for snow removal of the school parking lot and side driveway for the 2015-2016 school year at the following rates:

1" – 6": \$175.00

6" – 12": \$225.00

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Janice Havay, Cristie Ritz-King and Andrea Plaza

Motion carried.

C. FINANCE

Motion was made by Roger Foss, Seconded by Cristie Ritz-King: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

C1. BILLS LIST

Motion to approve the following Board Payment Approval Lists:

Board Payment Approval List dated October 2, 2015 in the amount of \$1,694.00.

Board Payment Approval List dated October 20, 2015 in the amount of \$114,849.48.

C2. BUDGET TRANSFERS FOR REALLOCATION OF FUNDS

Motion to approve the budget Appropriation Adjustments for September, 2015.

C3. BOARD SECRETARY REPORT

Motion to approve the Board Secretary Report for August, 2015.

C4. Motion to acknowledge receipt of the AT&T Employee Giving Campaign check on behalf of Patricia McCrink in the amount of \$20.00.

C5. Motion to acknowledge receipt of the donation from the Red Bank Humanists in the amount of \$500.00.

C6. WHEREAS, David P. Block, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3(b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000.00 to \$40,000.00;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000.00 for the board of education, and further authorizes David P. Block to award contracts, in full accordance with N.J.S.A. 18A:18A3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that the resolution is approved.

C7. Motion to approve the submission of the Annual Charter School Fiscal Questionnaire 2015-2016 to the Office of Charter Schools, New Jersey Department of Education.

C8. E-RATE FUNDING

Motion to authorize On-Tech Consulting, Inc. to manage e-rate funding for the 2015-2016 school year.

C9. Motion to accept with appreciation the professional courtesy discount from Kenney, Gross, Kovats & Parton, Attorneys at Law.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Janice Havay, Cristie Ritz-King and Andrea Plaza

Motion carried.

D. PERSONNEL

Motion was made by Carol Anderson, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

D1. Motion to appoint Rose Van Clef as Pre-K Teacher at a prorated salary of \$43,000.00. beginning October 12, 2015 through June 30, 2016.

D2. Motion to approve the reassignment of Tiffany Stevenson as Basic Skills Teacher and Technology Coordinator beginning October 14, 2015 through June 30, 2016.

D3. Motion to approve the reassignment of Mina Rodriguez as Aide to the Pre-K program at a prorated salary of \$24,168.62 beginning November 2, 2015 through June 30, 2015.

D4. APPOINTMENT OF BASKETBALL COACHES

Motion to appoint Vern Ford as girls basketball coach at a stipend of \$1,500.00

Motion to appoint Christopher McCarrick as boys basketball coach at a stipend of \$1,500.00

D5. Motion to appoint Jessica Hansen as the Anti-Bullying Specialist for the 2015-2016 school year.

D6. Motion to approve the Saturday School Teacher coverage rate of \$25.00 per hour for the 2015-2016 school year.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Janice Havay, Cristie Ritz-King and Andrea Plaza

Motion carried.

E. POLICY

Motion was made by Andrea Plaza, Seconded by Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

September: 0

E2. Motion to accept the Uniform State Memorandum of Agreement between the Law Enforcement Officials and the Red Bank Charter School as approved by the Executive County Superintendent of Schools and the County Prosecutor for the 2015-2016 school year.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Janice Havay, Cristie Ritz-King and Andrea Plaza

Motion carried.

Public Comment:

Other Business:

Ad Hoc Committee Report:

Athletic Report:

Executive Session: None

Motion to adjourn by Janice Havay, Seconded by: Roger Foss

Adjournment: 8:09pm