

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Meeting for September 22, 2015**  
**Revised**

**Call to Order:** 6:39pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed on July 8, 2015 in the Asbury Park Press, Two River Times and The Hub Newspapers.

**Roll Call:** Present: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Andrea Plaza, Cristie Ritz-King and Eric Wagner

**Absent:** Carol Anderson and Rona Kaplan

**In Attendance:** Meredith Pennotti and David Block

**Pledge of Allegiance:**

**Commitment Statement:**

**Public Comments:**

**Resolutions/Action Items:**

**SWEARING IN OF BOARD OF TRUSTEE MEMBER**

Swearing in of Andrea Plaza, 106 Rumson Road, Little Silver, New Jersey for a three year term as a board member appointed by the board of trustees for a term starting July 1, 2015 and ending June 30, 2018.

**APPROVE MINUTES**

Motion was made by Roger Foss, Seconded by Cristie Ritz-King: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the minutes of the Committee of the Whole meeting of August 25, 2015 and the revised minutes of the Board meeting of August 25, 2015, have been approved.

**ROLL CALL VOTE:** Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Cristie Ritz-King and Eric Wagner

**Abstain:** Andrea Plaza

Motion carried.

## **Committee Reports:**

### **A. ACADEMIC**

Motion was made by Cristie Ritz-King, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

A1. Motion to accept the School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for July 1, 2014 – June 30, 2015.

A2. Motion to approve the day trip to Washington, DC for students to attend 2015 Congressional Black Caucus ALC Science and Technology Brian Trust on September 18, 2015.

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Andrea Plaza, Cristie Ritz-King and Eric Wagner

Motion carried.

### **B. FACILITIES**

None.

### **C. FINANCE**

Motion was made by Roger Foss, Seconded by Andrea Plaza: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

#### **C1. BILLS LIST**

Motion to approve the following Board Payment Approval Lists:  
Board Payment Approval List dated September 21, 2015 in the amount of \$81,790.12.

#### **C2. BUDGET TRANSFERS FOR REALLOCATION OF FUNDS**

Motion to approve the budget transfers on August 31, 2015.

#### **C3. BOARD SECRETARY REPORT**

Motion to approve the Board Secretary Report for July, 2015

C4. Motion to acknowledge receipt of the AT&T Employee Giving Campaign check on behalf of Patricia McCrink in the amount of \$20.00.

#### **C5. EMPLOYEE BENEFITS**

Motion to renew United Health Care Insurance Company as the dental and vision insurance provider for the period of October 1, 2015 through September 30, 2016.

Motion to renew Horizon Blue Cross Blue Shield as the health care provider for the period of October 1, 2015 through September 30, 2016.

C6. Motion to approve Asbury Park Information Technology Center (APITC) as Budget/Payroll vendor for the 2015-2016 school year, not to exceed \$9,000.00.

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Andrea Plaza, Cristie Ritz-King and Eric Wagner

Motion carried.

#### **D. PERSONNEL**

Motion was made by Cristie Ritz-King, Seconded by Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

D1. Motion to appoint John LeFever as Volunteer Athletic Coordinator for the 2015-2016 school year.

#### **D2. APPOINTMENT OF SOCCER COACHES**

Motion to appoint Alison Wheeler as the girls soccer coach for the 2015 season at a stipend of \$1,500.00.

Motion to appoint Vern Ford as the boys soccer coach for the 2015 season at a stipend of \$1,500.00.

D3. Motion to appoint Kathryn Barnett School of Dance, 500 State Hwy. 35S, Red Bank, New Jersey as Dance/Yoga instructor for the 2015-2016 school year not to exceed \$2,300.00.

#### **D4. APPOINTMENT OF PART-TIME BUS DRIVERS**

Motion to appoint Nicholas Giglio as part-time bus driver for the 2015-2016 school year at an hourly rate of \$16.00.

Motion to appoint John Chestman as bus driver for the 2015-2016 school year at an hourly rate of \$16.00.

D5. Motion to appoint Gene Gilbert, 420 Buttermere Avenue, Interlaken, New Jersey as Master Teacher of Spanish at a salary of \$2,600.00 September 1, 2015 through January 30, 2015.

D6. Motion to appoint Laura Krug, 2097 Overbrook Drive, Wall, New Jersey as School Social Worker one day per week at a pro-rated salary of \$16,000.00 for the 2015-2016 school year.

D7. Motion to extend the part-time position of Ida West-Jones, Director of Curriculum and Instruction, to a four (4) day a week position with appropriate salary adjustment for the 2015-2016 school year at a salary of \$89,924.48.

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Andrea Plaza, Cristie Ritz-King and Eric Wagner

Motion carried.

## **E. POLICY**

Motion was made by Caryn Cohen, Seconded by Cristie Ritz-King: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

August: 0

ROLL CALL VOTE: Yes: Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Andrea Plaza, Cristie Ritz-King and Eric Wagner

Motion carried.

Mark your calendars:  
International Day – October 22, 2015

**Public Comment:**

**Other Business:**

**Ad Hoc Committee Report:**

**Athletic Report:**

**Executive Session:**

None.

Motion to adjourn by Roger Foss, Seconded by: Cristie Ritz-King

**Adjournment:** 8:01pm