

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Minutes for November 16, 2015**

**Call to Order:** 6:30pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed on November 11, 2015 in the Asbury Park Press.

**Roll Call:** Present: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King, Andrea Plaza and Eric Wagner

**In Attendance:** Meredith Pennotti and Paul Guidone

**Pledge of Allegiance:**

**Commitment Statement:**

**Public Comments:**

**Resolutions/Action Items:**

**APPROVE MINUTES**

Motion was made by Cristie Ritz-King, Seconded by: Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator the minutes of the board meeting of October 27, 2015 have been approved.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Janice Havay, Cristie Ritz-King and Andrea Plaza

Abstain: Caryn Cohen, Cristie Ritz-King and Eric Wagner

Motion carried.

**Committee Reports:**

**A. ACADEMIC**

None.

**B. FACILITIES**

Motion was made by Eric Wagner, Seconded by Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

**B1. RESOLUTION TO SUBLET SPACE AT 135 MONMOUTH STREET**

Motion to approve to sublease between the Red Bank Charter School Board of Trustees and National 5, 10 & 1.00 Store, 135 Monmouth Street, Red Bank, New Jersey for the term of December 1, 2015 through February 29, 2016, in the amount of \$3,800.00 per month, with an option to extend through March 31, 2016.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King, Andrea Plaza and Eric Wagner

Motion carried.

**C. FINANCE**

Motion was made by Roger Foss, Seconded by Rona Kaplan: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

**C1. BILLS LIST**

Motion to approve the following Board Payment Approval Lists:

Board Payment Approval List dated November 13, 2015 in the amount of \$79,999.54.

**C2. BOARD SECRETARY REPORT**

Motion to approve the Board Secretary Report for September, 2015.

C3. Motion to acknowledge receipt of the AT&T Employee Giving Campaign check on behalf of Patricia McCrink in the amount of \$20.00.

C4. Motion to accept with appreciation the check from The Florence Forgotson Charitable Foundation, Inc. in the amount of \$5,000.00 to be utilized for educational purposes.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King, Andrea Plaza and Eric Wagner

Motion carried.

**D. PERSONNEL**

None.

**E. POLICY**

Motion was made by Cristie Ritz-King, Seconded by Andrea Plaza: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

October: 0

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King, Andrea Plaza and Eric Wagner

Motion carried.

**Public Comment:**

**Other Business:**

**Ad Hoc Committee Report:**

**Athletic Report:**

A motion was made to leave to Executive Session by Andrea Plaza, Seconded by Caryn Cohen.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King, Andrea Plaza and Eric Wagner

Motion carried.

**Executive Session:**

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of Anticipated Litigation.

These matters will be made public when the confidentiality is no longer required.

Recess to Executive Session: 6:50PM

A motion was made to return to Public Session by Caryn Cohen, Seconded by Carol Anderson.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King, Andrea Plaza and Eric Wagner

Motion carried.

**Amendment to the Charter**

Motion was made by Roger Foss, Seconded by Andrea Plaza to approve the submission of the amendment to expand the enrollment of the Red Bank Charter School per the proposed enrollment grid to Commissioner, David Hespe, New Jersey Department of Education.

The following is the proposed enrollment grid:

Grade Level	Phase 1 2016-2017	Phase 2 2017-2018	Phase 3 2018-2019
Pre-K	40	40	40
K	40	40	40
1	40	40	40
2	40	40	40
3	40	40	40
4	40	40	40
5	20	40	40
6	20	40	40
7	20	20	40
8	20	20	40
Total	320	360	400

	YES	NO	ABSTAIN	ABSENT
Carol Anderson	<u>X</u>	---	-----	-----
Patricia Balderas	<u>X</u>	---	-----	-----
Caryn Cohen	<u>X</u>	---	-----	-----
Roger Foss	<u>X</u>	---	-----	-----
Janice Havay	<u>X</u>	---	-----	-----
Rona Kaplan	<u>X</u>	---	-----	-----
Cristie Ritz-King	<u>X</u>	---	-----	-----
Andrea Plaza	<u>X</u>	---	-----	-----
Eric Wagner	<u>X</u>	---	-----	-----

Resolution approved 11/16/2015.

Motion to adjourn was made by Janice Havay, Seconded by Rona Kaplan

**Adjournment: 9:50PM**