

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Minutes for February 23, 2016**

**Call to Order:** 6:35pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed on July 8, 2015 in the Asbury Park Press, Two River Times and The Hub Newspapers.

**Roll Call:** Present: Carol Anderson, Patti Balderas, Caryn Cohen, Rona Kaplan, Cristie Ritz-King and Eric Wagner

**In Attendance:** Meredith Pennotti, David Block and Doug Kovats (School Attorney)

**Pledge of Allegiance:**

**Commitment Statement:**

**Public Comments:**

**Resolutions/Action Items:**

Motion to accept the resignation of Board of Trustees' President, Janice Havay effective immediately. (Attachment #1) was made by Eric Wagner, Seconded by: Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator that the board resignation has been accepted.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Rona Kaplan, Cristie Ritz-King and Eric Wagner

Motion carried.

**Committee Reports:**

**APPROVE MINUTES:**

Motion to approve the minutes of the Board meeting of January 26, 2016. (Attachment #2):

Motion was made by Rona Kaplan, Seconded by: Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator the minutes of the board meeting of January 26, 2016 have been approved.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Rona Kaplan, Cristie Ritz-King and Eric Wagner

Motion carried.

## ACADEMIC

Motion was made by Rona Kaplan, Seconded by Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

A1. Motion to conduct a tuition-based Summer Institute from July 5, 2016 - August 5, 2016 for the incoming Kindergarten through grade 7 students and to accept children who attend other schools at the following fee scale:

<u>Program</u>	<u>RBCS Students</u>	<u>Non-RBCS Students</u>
Summer Institute Program 8:30am – 12:30pm	\$300.00	\$600.00
<u>Program</u>	<u>RBCS Students</u>	<u>Non-RBCS Students</u>
*Afternoon Summer Camp 12:30pm – 4:00pm	\$200.00	\$600.00
Early Morning Care 7:30am – 8:30am	\$100.00	\$125.00
Extended Care 4:00pm – 5:00pm	\$100.00	\$125.00

\*Available only to those children who participate in our Summer Institute Program. If there are multiple children in a family for Red Bank Charter School students, the rate is reduced by \$25.00 per child for the Summer Institute Program. For RBCS families who qualify for reduced lunch, the fee is \$150.00 per child and for families who qualify for free lunch, a fee of \$100.00 per child is required for the Summer Institute Program.

A2. Motion to approve the 8<sup>th</sup> grade trip to the Rocking Horse Ranch Resort, Route 44 & 45 Highland, New York, May 17 through May 19, 2016 at no cost to the school.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Rona Kaplan, Cristie Ritz-King and Eric Wagner

Motion carried.

## B. FACILITIES

Motion was made by Caryn Cohen, Seconded by Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. Motion to approve the building use of the Salvation Army to hold the 8<sup>th</sup> Grade Fashion Show on March 4, 2016 at a cost of \$75.00 per hour.

B2. Motion to approve the building request for The School of Practical Philosophy to use the Red Bank Charter School Omni room and two classrooms for 30 people Monday evenings beginning April 11 through June 20, 2016 for the spring semester from 6:00 – 9:45PM. (Attachment #3)

B3. Motion to approve the building use for the Red Bank Charter School CCO (Charter Community Organization) on April 8, 2016, 7:00 – 9:00pm for Family Game Night.

(Attachment #4)

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Rona Kaplan, Cristie Ritz-King and Eric Wagner

Motion carried.

### **C. FINANCE**

Motion was made by Eric Wagner, Seconded by Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

#### **C1. BILLS LIST**

Motion to approve the following Bills and Claims List:

Bills & Claims List dated February 17, 2016 in the amount of \$80,176.05. (Attachment #5)

C2. Motion to approve the Board Secretary Report of November and December, 2015. (Attachment #6)

C3. Motion to advise the Board of Trustees that there were no over expenditures for January, 2016.

C4. Motion to acknowledge receipt of the AT&T Employee Giving Campaign check on behalf of Patricia McCrink in the amount of \$20.00.

C5. Motion to accept the check in the amount of \$129.40 by participating in the Box Tops for Education program.

C6. Motion to accept the check in the amount of \$70.62 by participating in Target's Take Charge of Education program.

C7. Motion to approve Social T Marketing to continue as Communication Consultant for the 2015-2016 school year at rate not to exceed \$2,000.00.

C8. Motion to approve entering into contract with the New Jersey Charter Schools Association for Strategic Strategy and Data Analysis Support for the 2015-2016 school year at a rate not to exceed \$3,000.00.

C9. Motion to approve entering into contract with the Integrated Support Solutions, LLC. For Consultant Services and Technical Assistance at a rate not to exceed \$5,000.00 (Attachment #7)

C10. Motion to approve the application for a SEMI Waiver for the 2016-2017 school year.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Rona Kaplan, Cristie Ritz-King and Eric Wagner

Motion carried.

#### **D. PERSONNEL**

Motion was made by Cristie Ritz-King, Seconded by Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

D1. Motion to approve the position of temporary part time office assistant at an hourly rate of \$15.00, not to exceed \$2,000.00.

D2. Motion to appoint Linda Bardell as Teacher retroactive from February 1, 2016 through June 30, 2016 at a prorated salary of \$42,000.00.

D3. Motion to appoint Katelyn Cooper as Director of the Summer Institute, 2016 at a stipend of \$3,500.00.

#### **D4. APPOINTMENT OF COACHES**

Motion to appoint Vern Ford as Softball Coach for the 2016 season at a stipend of \$1,500.00.

Motion to appoint Christopher McCarrick as Baseball Coach for the 2016 season at a stipend of \$1,500.00.

#### **D4. APPOINTMENT OF MUSICAL DIRECTORS**

Motion to appoint Melissa Keeling and Jessica Dayton as Musical Directors for the 2016 School Musical at a stipend of \$1,000.00 each.

D5. Motion to appoint Carol Leth, 42 Pine Street, Lincroft, New Jersey as Adjunct for the 2015-2016 school year beginning February 16, 2016 at a prorated salary of \$28,000.00.

D6. Motion to approve a stipend of \$40.00/hour for teachers providing home bound instruction.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Rona Kaplan, Cristie Ritz-King and Eric Wagner

Motion carried.

#### **E. POLICY**

Motion was made by Carol Anderson, Seconded by Rona Kaplan: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

January: 1

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Rona Kaplan, Cristie Ritz-King and Eric Wagner

Motion carried.

Motion was made by Caryn Cohen, Seconded by Rona Kaplan to move to Executive Session:

All in favor, motion carried.

Move to Executive Session: 7:00pm

**Executive Session**

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of a student matter and matters involved.

These matters will be made public when the confidentiality is no longer required.

Motion was made by Rona Kaplan, Seconded by Caryn Cohen to return to Regular Public Board Meeting.

All in favor, motion carried.

Returned to Public Board Meeting: 7:34pm

Motion was made by Caryn Cohen, Seconded by Cristie Ritz-King to adjourn

All in favor, motion carried.

**Adjournment:** 7:38pm