

**Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Regular Minutes for December 15, 2015**

Call to Order: 6:52pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed on July 8, 2015 in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call: Present: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Andrea Plaza and Eric Wagner

Absent: Cristie Ritz-King

In Attendance: Meredith Pennotti, David Block and Bryan Griffiths (RBCS CCO)

Pledge of Allegiance:

Commitment Statement:

Public Comments:

Resolutions/Action Items:

APPROVE MINUTES

Motion was made by Rona Kaplan, Seconded by: Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator the minutes of the board meeting of November 16, 2015 have been approved.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Andrea Plaza and Eric Wagner

Motion carried.

Committee Reports:

A. ACADEMIC

Motion was made by Rona Kaplan, Seconded by Andrea Plaza: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

A1. Motion to approve the New Jersey Department of Education, Division of Early Childhood Education Five-Year Preschool Program Plan Annual Update for 2016-2017 school year.

A2. Motion to review the PARCC 2014-2015 test scores as reported by the Department of Education.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Andrea Plaza and Eric Wagner

Motion carried.

B. FACILITIES

Motion was made by Eric Wagner, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. Motion to approve the building request for The School of Practical Philosophy to use the Red Bank Charter School Omni room and one classroom Saturday, January 2, 2016 8:00AM – 12:30PM for a public meeting. Approximate attendance is 25 people at a rate of \$50.00 per hour.

B2. Motion to approve the building request for The School of Practical Philosophy to use the Red Bank Charter School Omni room and two classrooms for 30 people Monday evenings beginning January 4, 2016 through March 14, 2016 for the winter semester from 6:00 – 9:45PM at a rate of \$45.00.

B3. Motion to approve C.J. Guiney & Associates, 3 Harding Road, Suite D, Red Bank, New Jersey as Property Appraisers for 135 Monmouth Street, not to exceed \$3,500.00.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Andrea Plaza and Eric Wagner

Motion carried.

C. FINANCE

Motion was made by Roger Foss, Seconded by Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

C1. BILLS LIST

Motion to approve the following Board Payment Approval Lists:

Board Payment Approval List dated December 7, 2015 in the amount of \$88,154.21.

C2. BOARD SECRETARY REPORT

Motion to approve the Board Secretary Report for October, 2015.

C3. Motion to advise the Board of Trustees that there were no over expenditures from July, 2015 through November, 2015.

C4. Motion to acknowledge receipt of the AT&T Employee Giving Campaign check on behalf of Patricia McCrink in the amount of \$20.00.

C5. WHEREAS, the Board of Trustees has been presented the Comprehensive Annual Financial Report for the Fiscal year ending June 30, 2015 prepared by Jump, Scuellaro and Company, L.L.P. for Red Bank Charter School; and

WHEREAS, a corrective action plan addressing the recommendations of the audit is developed;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that the FY15 Comprehensive Annual Financial Report and Corrective Action Plan is approved.

C6. PRE-K BUDGET

Motion to approve the 2016-2017 Pre-K budget for submission to the New Jersey Department of Education.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Andrea Plaza and Eric Wagner

Motion carried.

D. PERSONNEL

Motion was made by Carol Anderson, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

D1. Motion to approve the termination of employment of John Sansevere effective December 1, 2015.

D2. Motion to appoint Molly Wagner, 325 Tennessee Drive, Brick, New Jersey as Adjunct for the 2015-2016 school year at a prorated salary of \$28,000.00 beginning December 3, 2015.

D3. Motion to adjust the contract of Jessica Dayton to Teacher of the Handicap for the 2015-2016 school year at a prorated salary of \$40,000.00 beginning December 1, 2015.

D4. Motion to appoint Kristin Stefankiewicz, 512 Laurel Avenue, W. Allenhurst, New Jersey as part-time Art Teacher for the 2015-2016 school year at a prorated salary of \$23,378.40 beginning January 4, 2016.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Andrea Plaza and Eric Wagner

Motion carried.

E. POLICY

Motion was made by Caryn Cohen, Seconded by Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

November: 0

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Andrea Plaza and Eric Wagner

Motion carried.

Public Comment: Bryan Griffiths

Other Business:

Ad Hoc Committee Report:

Athletic Report:

Executive Session: None

Motion to adjourn was made by Roger Foss, Seconded by Patti Balderas

Adjournment: 7:41pm