

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Regular Meeting for August 25, 2015

Call to Order: 7:10pm Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed on July 8, 2015 in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call: Present: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Eric Wagner

Absent: Andrea Plaza

Pledge of Allegiance:

Commitment Statement:

Public Comments:

Resolutions/Action Items:

SWEARING IN OF BOARD OF TRUSTEE MEMBER

Swearing in of Patricia Ann Balderas, 82 Newman Springs Road, Red Bank as a board member elected by parent elections, for a term starting July 1, 2015 and ending June 30, 2018.

Swearing in of Roger J. Foss, 225 Broad Street, Red Bank, New Jersey for a three year term as a board member appointed by the board of trustees for a term starting July 1, 2015 and ending June 30, 2018.

NOMINATION AND ELECTION OF PRESIDENT

The Board Secretary calls for nominations for President.

Janice Havay is elected President of the Board of Trustees.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Eric Wagner

NOMINATION AND ELECTION OF VICE-PRESIDENT

The President calls for nominations for Vice-President.

Roger Foss is elected Vice-President of the Board of Trustees.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Eric Wagner

APPROVE MINUTES

Motion was made by Caryn Cohen, Seconded by Cristie Ritz-King: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the minutes of the Committee of the Whole meeting of June 9, 2015 and the Board meeting of June 9, 2015 have been approved.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Janice Havay, Cristie Ritz-King and Eric Wagner

Abstain: Roger Foss and Rona Kaplan

Motion carried.

Committee Reports:

A. FINANCE

Motion was made by Roger Foss, Seconded by Cristie Ritz-King: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

A1. BILLS LIST

Motion to approve the following Board Payment Approval Lists:

Board Payment Approval List dated June 30, 2015 in the amount of \$6,046.14.

Board Payment Approval List dated July 9, 2015 in the amount of \$17,124.78

Board Payment Approval List dated July 31, 2015 in the amount of \$43,846.01.

Board Payment Approval List dated August 3, 2015 in the amount of \$69,062.75

Board Payment Approval List dated August 21, 2015 in the amount of \$64,756.05.

A2. BUDGET TRANSFERS FOR REALLOCATION OF FUNDS

Motion to approve the budget transfers on July 29, 2015.

Motion to approve the budget transfers on July 31, 2015.

Motion to approve the budget transfers on August 6, 2015.

Motion to approve the budget transfers on August 7, 2015.

A3. BOARD SECRETARY REPORT

Motion to approve the Board Secretary Report for June, 2015

A4. Motion to acknowledge receipt of the AT&T Employee Giving Campaign check on behalf of Patricia McCrink in the amount of \$20.00.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Eric Wagner

Motion carried.

B. FACILITIES

Motion was made by Caryn Cohen, Seconded by Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. Motion to approve the Service Agreement-Renewal with System Sales Corporation, 1345 Campus Parkway, Wall Township, New Jersey to perform Fire Alarm System Testing and Inspection for the 2015-2016 school year at a cost of \$2,185.00.

B2. Motion to approve the quote dated August 7, 2015 from The Gillespie Group in the amount of \$8,324.25 to furnish and install the second floor corridor flooring.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Eric Wagner

Motion carried.

C. PERSONNEL

Motion was made by Rona Kaplan, Seconded by Cristie Ritz-King: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

RESIGNATIONS

- C1. Motion to accept the resignation of Erin Bobko for the 2015-2016 school year.
- C2. Motion to accept the resignation of Meghan Haggerty for the 2015-2016 school year.
- C3. Motion to accept the resignation of Sonia Saul for the 2015-2016 school year.
- C4. Motion to accept the resignation of Ian Steege for the 2015-2016 school year.
- C5. Motion to accept the resignation of Rebecca Dobiesz for the 2015-2016 school year.
- C6. Motion to accept the resignation of Allison Bucks for the 2015-2016 school year.

APPOINTMENTS

- C7. Motion to appoint Nancy Woloszyn, 109 Island Avenue, Seaside Park, New Jersey as School Nurse for the 2015-2016 school year at a salary of \$58,000.00.
- C8. Motion to appoint Jessica Hansen, 2564 High Point Road, Manasquan, New Jersey as part-time Spanish Teacher (25 hours/wk.) for the 2015-2016 school year at a salary of \$36,480.00.
- C9. Motion to appoint Melissa Keeling, 1104 Hunters Glen Drive, Plainsboro, New Jersey as part-time Music Teacher (28 hours/wk.) for the 2015-2016 school year at a salary of \$28,000.00.
- C10. Motion to appoint Melissa Conni, 1675 Lacebark Court, Toms River, New Jersey as Pre-K Teacher for the 2015-2016 school year at a salary of \$46,000.00.
- C11. Motion to appoint Katelyn Cooper, 1116 Morris Avenue, Point Pleasant, New Jersey as Adjunct for the 2015-2016 school year at a salary of \$28,000.00.

C10. Motion to appoint Jessica Dayton, 24 Willow Drive, Neptune, New Jersey as Adjunct for the 2015-2016 school year at a salary of \$28,000.00.

C12. Motion to appoint Jason Cadet, 1543 Asbury Avenue, Asbury Park, New Jersey as Adjunct for the 2015-2016 school year at a salary of \$28,000.00.

C13. Motion to appoint Tiffany Stevenson, 54 St. Joe Terrace, Keyport, New Jersey as Teacher for the 2015-2016 school year at a salary of \$42,000.00.

C14. Motion to appoint Siobhan Woods, 68 Oakland Street, Red Bank, New Jersey as Teacher for the 2015-2016 school year at a salary of \$40,000.00.

C15. Motion to appoint Michelle Fogerty, 200 Mechanic Street, Red Bank, New Jersey as Teacher at a salary of \$45,000.00 and Master Teacher at an additional salary of \$5,200.00, totaling \$50,200.00 for the 2015-2016 school year.

C16. Motion to accept the maternity leave request for Colleen Shandrey, beginning September 1, 2015 through January 31, 2016.

C17. Motion to appoint Linda Bardell, 57 East Wilson Circle, Red Bank, New Jersey as Teacher for a maternity leave coverage at a salary of \$42,000.00 from September 1, 2015 through January 31, 2016.

C18. Motion to approve a stipend of \$100.00 each for teachers participating in Professional Development days on August 6, 2015 and August 11, 2015 not to exceed \$2,000.00.

C19. Motion to appoint Sherman Delgado as Study Buddies Coordinator Monday through Thursday at a rate/stipend of \$5,800.00 for the 2015-2016 school year.

C20. Motion to Appoint Siobhan Woods as Study Buddies Coordinator on Friday at a rate/stipend of \$1,200.00 for the 2015-2016 school year.

C21. Motion to appoint Siobhan Woods as Web-Site Coordinator at a stipend of \$1,000.00 for the 2015-2016 school year.

C22. Motion to appoint Social T Marketing, Teicia Gaupp, 30 Tower Hill Ave., Red Bank, New Jersey as Communication Consultant at a fee not to exceed \$5,000.00 for the 2015-2016 school year.

C23. Motion to approve a one time stipend of \$2,000.00 for Mina Rodriguez for duties outside of job description to cover front office duties from May, 2016 through August, 2016.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Eric Wagner

Motion carried.

D. ACADEMIC

Motion was made by Rona Kaplan, Seconded by Cristie Ritz-King: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated

D1. Motion to approve the tuition based Extended School Day Study Buddies Program for the 2015-2016 school year. The program is offered from 4:00-6:00PM Monday-Friday. The rates are as follows:

4:00-5:00PM:

DAYS PER WEEKS	FIRST CHILD	ADD'L CHILD
5	\$63.00/month	\$50.00/month
4	\$50.00/month	\$40.00/month
3	\$38.00/month	\$30.00/month
2	\$25.00/month	\$20.00/month
1	\$13.00/month	\$10.00/month

5:00-6:00PM:

The rate will be an additional \$10.00 per week per student.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Eric Wagner

Motion carried.

E. POLICY

Motion was made by Caryn Cohen, Seconded by Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Incident and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

July, 2015: 0

E2. SCHOOL NUTRITION PROGRAM 2015-2016

Motion to approve the participation in the School Nutrition Program for the 2015-2016 school year. Prices for student lunches are \$3.50, reduced \$.40, staff \$4.25, breakfast \$2.00, reduced \$.30, and staff \$2.50 as per the National School Lunch Program Paid Lunch Equity (PLE) tool.

E3. Motion to approve Dave Conklin Trucking, 87 Cemetery Road Wantage, New Jersey as the USDA Commodity Foods approved Commercial Trucking Company for our monthly allocation at a rate of \$105.00 per month.

E4. Motion to accept the Annual Report for the 2014-2015 school year as submitted to the New Jersey Department of Education on July 31, 2015.

E5. Motion to approve the Physician Standing Orders for the 2015-2016 school year.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Eric Wagner

Motion carried.

Public Comment:

Other Business:

Ad Hoc Committee Report:

Athletic Report:

Executive Session:

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of Attorney/Client.

These matters will be made public when the confidentiality is no longer required.

Motion was made by Rona Kaplan, Seconded by Caryn Cohen to recess to Executive Session: 7:33pm.

ROLL CALL: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Cristie Ritz-King and Eric Wagner

Motion carried.

Returned from Executive Session: 8:25pm

Motion to adjourn was made by Roger Foss, Seconded by Janice Havay

Adjournment: 8:28pm