

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Minutes for April 26, 2016**

**Call to Order:** 6:31pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed on July 8, 2015 in the Asbury Park Press, Two River Times and The Hub Newspapers.

**Roll Call:** Present: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Rona Kaplan, Cristie Ritz-King, Andrea Plaza, Mike Stasi and Eric Wagner

**In Attendance:** Meredith Pennotti and David Block

**Pledge of Allegiance:**

**Presentation:** Spanish/English Parent Community

**Commitment Statement:**

**Public Comments:**

**Resolutions/Action Items:**

**APPOINTMENTS:**

Motion was made by Cristie Ritz-King, Seconded by Andrea Plaza to approve the following appointment updates for the 2015-2016 school year

- |    |                              |                |
|----|------------------------------|----------------|
| g. | 504 Officer                  | Nancy Woloszyn |
| h. | Right to Know Contact Person | Nancy Woloszyn |
| k. | Homeless Liaison             | Nancy Woloszyn |

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Rona Kaplan, Cristie Ritz-King, Andrea Plaza, Mike Stasi and Eric Wagner

Motion carried.

**BOARD MINUTES:**

Motion was made by Eric Wagner, Seconded by: Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator the minutes of the board meeting of February 23, 2016 have been approved.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Rona Kaplan, Cristie Ritz-King and Eric Wagner

Abstain: Roger Foss, Andrea Plaza , Mike Stasi

Motion carried.

Motion was made by Rona Kaplan, Seconded by: Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator the minutes of the board meeting of March 22, 2016 have been approved.

ROLL CALL VOTE: Yes: Carol Anderson, Caryn Cohen, Roger Foss, Rona Kaplan, Andrea Plaza and Mike Stasi

Abstain: Patti Balderas, Cristie Ritz-King, and Eric Wagner

Motion carried.

### **Committee Reports:**

#### **A. ACADEMIC**

None.

#### **B. FACILITIES**

Motion was made by Mike Stasi, Seconded by Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. Motion to approve the building use form for Corina Bravo (Parent), 278 Spring Street, Red Bank, New Jersey to use the Stem lab on April 30, 2016 for 10 people from 9:00am – 2:00pm at no cost.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Rona Kaplan, Cristie Ritz-King, Andrea Plaza, Mike Stasi and Eric Wagner

Motion carried.

#### **C. FINANCE**

Motion was made by Eric Wagner, Seconded by Rona Kaplan: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

##### **C1. BILLS LIST**

Motion to approve the following Bills and Claims Lists:

Bills & Claims List dated April 18, 2016 in the amount of \$77,176.73.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Rona Kaplan, Cristie Ritz-King, Andrea Plaza, Mike Stasi and Eric Wagner

Motion carried.

Motion was made by Eric Wagner, Seconded by Cristie Ritz-King: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

C2. Motion to approve the Board Secretary Report of February and March, 2016.

C3. Motion to advise the Board of Trustees that there were no over expenditures for March, 2016.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Rona Kaplan, Cristie Ritz-King, Andrea Plaza, Mike Stasi and Eric Wagner

Motion carried.

Motion was made by Eric Wagner, Seconded by Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

C4. Motion to accept the Land's End School Rewards check in the amount of \$133.09.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Rona Kaplan, Cristie Ritz-King, Andrea Plaza, Mike Stasi and Eric Wagner

Motion carried.

Motion was made by Eric Wagner, Seconded by Rona Kaplan: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

C5. Motion to approve Asbury Park Information Technology Center (APITC) as Budget/Payroll vendor for the 2016-2017 school year at a cost of \$7,540.00.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Rona Kaplan, Cristie Ritz-King, Andrea Plaza, Mike Stasi and Eric Wagner

Motion carried.

#### **D. PERSONNEL**

Motion was made by Rona Kaplan, Seconded by Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

D2. Motion to appoint John Chestman as Tennis Coach for the 2015-2016 school year at a stipend of \$1,500.00.

D3. Motion to approve maternity leave for Alison Wheeler beginning on or about May 11, 2016 and returning December 1, 2016.

D4. Motion to approve Jessica Saul, RN, 19 Nutmeg Court, Tinton Falls, New Jersey as a long term substitute as the school nurse for the 2015-2016 school year at a rate of \$130.00 per day beginning April 25, 2016.

D5. Motion to appoint the following Summer Institute 2016 personnel at a stipend of \$3,500.00 each totaling \$38,500.00:

Siobhan Woods  
Rose Van Clef  
Prabha Minupuri  
Linda Bardell and Katelyn Cooper-Split \$1,400/\$2,100.00  
Michelle Fogerty  
Jessica Dayton  
Brenda Conni  
Michael Krug  
John Chestman and Julia Frazier

D6. Motion to appoint Stacy Williams as Extended School Year (ESY) Teacher, summer 2016 to meet the mandate of 210 days at a stipend of \$4,200.00.

D7. Motion to approve a School Bus Driver for Summer Institute 2016 at a rate of \$16.00 per hour.

D8. Motion to approve the salary change for Mina Rodriguez to reflect additional administrative duties from \$24,168.62 to \$27,168.62 for the 2015-2016 school year retroactive from February 1, 2016.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Rona Kaplan, Cristie Ritz-King, Andrea Plaza, Mike Stasi and Eric Wagner

Motion carried.

#### **E. POLICY**

Motion was made by Rona Kaplan, Seconded by Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

March: 0

E2. Motion to amend the calendar for the 2015-2016 school year to utilize one of three snow days available on Thursday, May 26, 2016 to extend the holiday weekend.

E3. Motion to approve the calendar for the 2016-2017 school year.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Rona Kaplan, Cristie Ritz-King, Andrea Plaza, Mike Stasi and Eric Wagner

Motion carried.

**Public Comment:**

**Other Business:**

**Ad Hoc Committee Report:**

**Athletic Report:**

Motion was made by Mike Stasi, Seconded by Rona Kaplan to move to Executive Session.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Rona Kaplan, Cristie Ritz-King, Andrea Plaza, Mike Stasi and Eric Wagner

Motion carried.

**Move to Executive Session: 8:26pm**

**Executive Session:**

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of Personnel Items.

These matters will be made public when the confidentiality is no longer required.

Recess to Executive Session: 8:26pm

Returned from Executive Session: 9:15pm

**D. PERSONNEL**

Motion was made by Eric Wagner, Seconded by Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

D1. Motion to approve the salary of Meredith Pennotti for the 2015-2016 school year in the amount of \$ 146,120.00 retroactive from July 1, 2015 to present.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Rona Kaplan, Cristie Ritz-King, Andrea Plaza, Mike Stasi and Eric Wagner

Motion carried.

Motion was made by Mike Stasi, Seconded by Rona Kaplan to adjourn meeting

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Caryn Cohen, Roger Foss, Rona Kaplan, Cristie Ritz-King, Andrea Plaza, Mike Stasi and Eric Wagner

Motion carried.

Adjournment: 9:22pm