



**KETTERING BOARD OF EDUCATION  
REGULAR SESSION  
OCTOBER 17, 2023**

The Board of Education of the Kettering City School District met in Regular Session at Kettering Fairmont High School Recital Hall, 3301 Shroyer Road, Kettering, OH 45429 on October 17, 2023 at 6:00 p.m.

The meeting was called to order by the Board Vice President, Mark Martin at 6:00 p.m.

Roll Call: Present, Four. Mr. Mark Martin, Mrs. Jennifer Kane, Ms. Chrissie Richards, Mr. William Lautar.  
Absent, One. Mr. Toby Henderson

In Attendance:

Mrs. Mindy McCarty-Stewart, Superintendent, Mr. Ken Miller, Assistant Superintendent for Human Capital, Mr. Jeff Johnson, Director of Business Services, Mr. Dan Von Handorf, Assistant Superintendent for Teaching & Learning, Mrs. Kari Basson, Coordinator of Community Relations and Auxiliary Services, Mrs. Lynn Cannarozzi, Elementary Gifted Coordinator, Mrs. Valerie Dupler, Coordinator of Elementary Teaching and Learning, and Mr. Rick Taylor, Interim Treasurer.

**Motion 129-23 Adoption of Agenda**

It was moved by Ms. Richards, seconded by Mrs. Kane to approve the agenda of the October 17, 2023 Regular Meeting as presented.

Roll Call: Ayes, Four. Mr. Mark Martin, Mrs. Jennifer Kane, Ms. Chrissie Richards, Mr. William Lautar.  
Nays, None.  
The vice president declared the motion carried.

Mr. Martin led the meeting with the Pledge of Allegiance.

**Motion 130-23 Approve Minutes**

It was moved by Mrs. Kane, seconded by Ms. Richards to approve the minutes of the September 19, 2023 Regular Meeting and the October 3, 2023 Work Session.

Roll Call: Ayes, Three. Mr. Mark Martin, Mrs. Jennifer Kane, Ms. Chrissie Richards.  
Nays, None.  
Abstain, One. Mr. William Lautar  
The vice president declared the motion carried.

### **Recognition and Reports**

Mr. Von Handorf introduced Mrs. Cannarozzi to present the Invention Convention's state, federal, and global award recipients.

Mrs. Dupler presented the 2023 Ohio Teacher of Excellence to Savetka Brazie.

### **Board Committee Reports**

Mrs. Kane reported that the Chester A. Roush Hall of Fame induction is on October 30, 2023 at Van Buren Middle School.

Mrs. McCarty-Stewart reported an unauthorized visitor to Fairmont High School on October 13, 2023 and the removal of the visitor from the school grounds. The individual has been issued a no trespassing order for all school properties.

### **Hearing of the Public Regarding Agenda Items**

None.

### **Information for Decision Making**

- A. Mr. Martin announced a joint meeting with Kettering City Council on November 1, 2023 at 6:00 p.m. at the Kettering Fire Department – Community Room, 4745 Hempstead Station Dr., a work session on November 7, 2023, at 6:00 p.m. at the Administrative Office, 500 Lincoln Park Blvd., and a regular board meeting on November 28, 2023 at 6:00 p.m. at Kettering Fairmont High School, Recital Hall.
- B. Mr. Johnson presented the first reading of the following NEOLA proposed policies:

Policy 0113 – Address

Policy 0141.2 – Conflict of Interest

Policy 0164 – Notice of Meetings

Policy 2623.02 – Third Grade Reading Guarantee

Policy 3120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities

Policy 4120.08 – Employment of Personnel for Co-Curricular/Extra Curricular Activities

Policy 5113.01 – Intra-District Open Enrollment

Policy 5320 – Immunization

Policy 5337 – Care of Students with Active Seizure Disorders (NEW)

Policy 6240 – Board of Revision Complaints and Countercomplaints (NEW)

Policy 6700 – Fair Labor Standards Act (FLSA)

Policy 7440 – Facility Security

Policy 8120 – Volunteers

Policy 8210 – School Calendar

Policy 8330 – Student Records

Policy 8600 – Transportation

Policy 8650 – Transportation by School Van

Policy 9160 – Public Attendance at School Events

Policy 9270 – Equivalent Education Outside the Schools & Participation in Extra-Curricular for Students Not Enrolled in the District

### **Decisions of the Board**

None.

### **Motion 131-23 Approve Human Capital Agenda Items**

It was moved by Mrs. Kane, seconded by Mr. Lautar to approve the Human Capital Agenda as recommended.

Discussion: Mrs. McCarty Stewart recommended the Human Capital agenda for approval.

X. Human Capital Agenda

A. Certificated Employees

1. Recommendation to approve payment to Amy Nicole Webb for teaching nine students in Online College & Career Readiness outside her contract day for the first semester at the rate of \$2,000.
2. Recommendation to approve the following Unpaid Leave of Absence:
  - a) Megan Elizabeth Nixon, 3rd Grade Teacher, J.E. Prass Elementary School, due to infant care, September 25 - December 22, 2023 (60 days)
3. Recommendation to recognize the following Unapproved Unpaid Leave of Absence:
  - a) Lori Elizabeth Moorman Kosater, Intervention Specialist, Van Buren Middle School, due to personal reasons, effective September 25 - October 4, 2023 (1/2 day) (7 1/2 days)
4. Recommendation to approve the following 2023-24 Kettering Fairmont High School Athletic Game Personnel. (Enclosure)
5. Recommendation to approve the following Adjustments of 2023-24 School Year Supplemental Assignments:
  - a) \*\*Cassi Bakan, 10% Head Volleyball Coach, Kettering Fairmont High School, to 8% Head Volleyball Coach, Kettering Fairmont High School
  - b) \*\*Cassi Bakan, 10% Assistant Volleyball Coach, Kettering Fairmont High School, to 8% Assistant Volleyball Coach, Kettering Fairmont High School
  - c) \*\*Karen Amstutz, 90% Head Volleyball Coach, Kettering Fairmont High School, to 80% Head Volleyball Coach, Kettering Fairmont High School
6. Recommendation to approve the following Resignations of 2023-24 School Year Supplementals:
  - a) \*\*Karen Amstutz, 80% Head Volleyball Coach, Kettering Fairmont High School
  - b) \*\*Cassi Bakan, 8% Head Volleyball Coach, Kettering Fairmont High School
  - c) \*\*Cassi Bakan, 8% Assistant Volleyball Coach, Kettering Fairmont High School
7. Recommendation to approve the following 2023-24 School Year Supplemental Contracts:
  - a) \*\*Bill Buirley, 6% Head Volleyball Coach, Kettering Fairmont High School
  - b) \*Kim Cridge, 6% Head Volleyball Coach, Kettering Fairmont High School
  - c) \*Kim Cridge, 2% Assistant Volleyball Coach, Kettering Fairmont High School
  - d) Ken Molz, Head Boys Basketball Coach, Kettering Fairmont High School
  - e) \*\*Eric Trent, Assistant Boys Basketball Coach, Kettering Fairmont High School
  - f) \*\*Antonio Atria, Assistant Boys Basketball Coach, Kettering Fairmont High School
  - g) \*Jon Dolph, Assistant Boys Basketball Coach, Kettering Fairmont High School
  - h) \*\*Dave Ray, 50% Assistant Boys Basketball Coach, Kettering Fairmont High School
  - i) Steve Grasso, 50% Assistant Boys Basketball Coach, Kettering Fairmont High School
  - j) \*Jeremey Finn, Head Girls Basketball Coach, Kettering Fairmont High School
  - k) \*Brandon Davidson, Assistant Girls Basketball Coach, Kettering Fairmont High School
  - l) Michaela Rhoades, Assistant Girls Basketball Coach, Kettering Fairmont High School
  - m) Meghan Donoher, 50% Assistant Girls Basketball Coach, Kettering Fairmont High School

- n) \*\*Matt Madges, 50% Assistant Girls Basketball Coach, Kettering Fairmont High School
  - o) \*Rick Wical, 50% Assistant Girls Basketball Coach, Kettering Fairmont High School
  - p) \*Dave Fisher, 50% Assistant Girls Basketball Coach, Kettering Fairmont High School
  - q) \*\*Mikalia McIntosh, Assistant Girls Basketball Coach (Volunteer), Kettering Fairmont High School
  - r) \*\*Jeremy Fleck, Boys Head Bowling Coach, Kettering Fairmont High School
  - s) \*\*Heidi Sanders, Girls Head Bowling Coach, Kettering Fairmont High School
  - t) \*\*Matthew Mahaffey, Assistant Bowling Coach, Kettering Fairmont High School
  - u) \*\*Jessica Hatcher, Assistant Bowling Coach, Kettering Fairmont High School
  - v) \*\*Mara Shaneyfelt, 80% Winter Cheerleading Advisor, Kettering Fairmont High School
  - w) \*\*Carrie Kihn, 20% Winter Cheerleading Advisor, Kettering Fairmont High School
  - x) \*\*Carrie Kihn, 85% Cheerleading Competition Advisor, Kettering Fairmont High School
  - y) \*\*Brittany Burke, 15% Cheerleading Competition Advisor, Kettering Fairmont High School
  - z) Austin Mefford, Winter Strength Coach, Kettering Fairmont High School
  - aa) Amber Brewer, 50% Head Diving Coach, Kettering Fairmont High School
  - bb) \*\*Alice Licata, 50% Head Diving Coach, Kettering Fairmont High School
  - cc) Scott Mitter, Head Swimming Coach, Kettering Fairmont High School
  - dd) Steve Hippenmeyer, Assistant Swimming Coach, Kettering Fairmont High School
  - ee) \*\*Justin Hove, 66.6% Assistant Swimming Coach, Kettering Fairmont High School
  - ff) Wendy Beavers, 66.6% Assistant Swimming Coach, Kettering Fairmont High School
  - gg) \*\*Allie Beach, 66.6% Assistant Swimming Coach, Kettering Fairmont High School
  - hh) Frank Baxter, Head Wrestling Coach, Kettering Fairmont High School
  - ii) Justin Sage, 60% Assistant Wrestling Coach, Kettering Fairmont High School
  - jj) \*\*Ken Cableck, 60% Assistant Wrestling Coach, Kettering Fairmont High School
  - kk) Justin Kihn, 60% Assistant Wrestling Coach, Kettering Fairmont High School
  - ll) \*\*Jim Lehman, 60% Assistant Wrestling Coach, Kettering Fairmont High School
  - mm) Thomas Baker, 50% Assistant Wrestling Coach, Kettering Fairmont High School
  - nn) \*\*Matt Denlinger, Assistant Wrestling Coach (Volunteer), Kettering Fairmont High School
  - oo) \*\*Ben Kellerman, Assistant Wrestling Coach (Volunteer), Kettering Fairmont High School
  - pp) \*\*Tim Biondie, Assistant Wrestling Coach (Volunteer), Kettering Fairmont High School
8. Recommendation to approve the following 2023-24 school year Supplemental Contract as Insight/KATEP Facilitators for drug/alcohol & tobacco use, at the rate of \$25.25/hour:

- a) Shannon Wright, Kettering Fairmont High School, Kettering Middle School, Van Buren Middle School

+ Contract will be issued upon verification and receipt of CPR/AED, Concussion, Sudden Cardiac Arrest, and Fundamentals of Coaching Certificates, appropriate reports from Ohio BCII and FBI background checks as well as a current Pupil Activity Permit.

\* Has a teaching certificate but no base contract.

\*\* Does not have a teaching certificate. In accordance with the provisions of Section 3313.53 ORC, the Board has offered via a posting this position to certificated employees of the district and has thereafter advertised said position as available to other qualified, certificated persons not employed by the district. With no such qualified persons having applied and/or accepted said position, this noncertificated person is employed for this position for the 2023-24 school year at the designated rate per year.

9. Recommendation to approve the following 2023-24 Long-Term Substitute Teachers:

- a) Miriam Anne Wilkins for Melanie M. Byers, 6th Grade Science Teacher, Kettering Middle School, effective September 19 - December 4, 2023
- b) Elizabeth Eleni Fote for Brittany Lauren Geiger, 7th Grade English Language Arts Teacher, Kettering Middle School, effective November 5, 2023 - December 22, 2023
- c) Jamalee Stone for Angela Renee Relick, 8th Grade Math Teacher, Van Buren Middle School, effective October 16, 2023 - December 22, 2023
- d) Marcia Lynn Boisvert for Tina M. Rudisill, Second Grade Teacher, Southdale Elementary School, effective October 2, 2023 - December 22, 2023

10. Recommendation to approve the following Substitute Teacher Resignations:

- a) Lovelyn Louise De Mers, effective September 18, 2023
- b) Chad Wayne Kingsolver, effective September 27, 2023

11. Recommendation to approve the following Substitute Teachers:

- a) Craig L. Hollister
- b) Kristina Milisits
- c) Bradley W. Hamilton II
- d) Lindsey Marie Williams
- e) Mary Elizabeth Lange
- f) Marianne Spahr
- g) Kaleigh Lauren Baker
- h) Steven A. Lakes
- i) Cloe Dree Watson
- j) Teresa Ann Colavincenzo

12. Recommendation to place the following Substitute Teachers on the current teacher salary schedule, having substituted 30 working days in the same assignment, in accordance with the Ohio Department of Education, and continuing until assignment ends:

- a) Emily Danielle Presdorf for Kelly Irene Sullivan, Kettering Fairmont High School, effective October 2, 2023
- b) Margaret R. Roalef for Kylee Paige Rogers, J.E. Prass Elementary School, effective September 25, 2023

- c) Mary Jo Fitzpatrick for Open Position, Kettering Fairmont High School, effective September 25, 2023
- d) Lynn Berrie for Caitlin Marie Wolodkiewicz, Orchard Park Elementary School, effective September 27, 2023
- e) Regina Ann Brackney for Open Position, Southdale Elementary School, effective September 25, 2023
- f) Amanda Bogan Newhart for Open Position, Southdale Elementary School, effective September 25, 2023
- g) Allysa N. Grooms for Rachel Van Atta, Indian Riffle Elementary School, effective September 26, 2023
- h) Adam Elliott Guadalupe for Anna Leah Bumiller, Kettering Fairmont High School, effective September 25, 2023
- i) Cameron Michael Lee Trenum for Kathleen Jentoft, Kettering Middle School, effective September 25, 2023
- j) Sydney Drion Hanlon for Open Position, Kettering Middle School, effective September 27, 2023
- k) Paula Jean Ali for Christina Marie Martin, Kettering Fairmont High School, effective September 25, 2023

13. Recommendation to approve the following 2023-24 Home Instructor:

- a) Kathy Lynne Stringer - Master's Degree

B. Classified Employees

- 1. Recommendation to accept the following Classified Resignations from Employment:
  - a) Erin Elizabeth Crumley, In-School Study Monitor, Kettering Middle School, effective end of day September 22, 2023
- 2. Recommendation to approve the following Adjustments to the 2023-24 School Year Classified Assignments:
  - a) Amy L. Jordan, from Reading Aide, 6 hrs/day, Beavertown Elementary School to In-School Study Monitor, 7 1/2 hrs/day, Step 1, Kettering Middle School, effective October 16, 2023
  - b) Glenda Sharron Gerdes, Special Education Paraprofessional, Kettering Fairmont High School, from 7 hrs/day to 7 1/2 hrs/day, effective September 28, 2023
- 3. Recommendation to approve the following 2023-24 School Year Employee:
  - a) Megan Dawn Milkis, Special Education Preschool Paraprofessional, Oakview Elementary School, 7 hrs/day, Step 1, effective September 25, 2023
- 4. Recommendation to approve the Adjustment to the September 19, 2023, Board Agenda item (X,B,2,C) Lattorence Dejuan Tillman, from resignation from employment to resignation from position only.
- 5. Recommendation to approve the Adjustment to the May 2, 2023, Board Agenda item (X,B,11) for the following employee:
  - a) Deletion from reappointment, Kimberly Jean Shoemaker, Bus Driver, Transportation Department
- 6. Recommendation to approve the following 2023-24 Classified Substitute Resignations:
  - a) Dorothy Hunter - Clerical, effective September 18, 2023
  - b) Danielle Lynne Dillon - Food & Nutrition Services, effective August 24, 2023
- 7. Recommendation to approve the following 2023-24 Classified Substitutes:
  - a) Robin Ann Sidhu, Paraprofessional

- b) Ryan Joseph Combs, Transportation
  - c) Ruth H. Whitt, Food & Nutrition Services
  - d) Justin Avery Taupier, Buildings & Grounds
  - e) Renee Dawn Griffith, Paraprofessional
  - f) Karen Marie Passmore, Paraprofessional
8. Recommendation to approve the following Student Worker for the 2023-24 school year:
    - a) Kacey Marie Bradford, as needed, no benefits, \$12.55/hr, Kettering Early Childhood Education Center, effective October 17, 2023
  9. Recommendation to approve the following Long-Term Substitute Paraprofessional:
    - a) Lindsay Rachel Plumley, as needed, Greenmont Elementary School, effective September 14, 2023
  10. Recommendation to approve the following Unpaid Leave of Absence:
    - a) Ashley D. Klawitter, Special Education Paraprofessional, J.E. Prass Elementary School, due to exhausted sick leave, September 19, 2023 (1 day)
    - b) Stacey Joann Berry, Bus Driver, Transportation Department, due to exhausted sick leave, effective September 7 (3 1/4 hrs) - September 12, 2023 (18 1/4 hrs)
  11. Recommendation to recognize the following Unapproved Unpaid Leave of Absence:
    - a) Enrique Ramon Escobar, Bus Driver, Transportation Department, due to personal reasons, September 15 - 18, 2023 (2 days)
  12. Recommendation to approve the daily average hours for the following Transportation Employees:
    - a) Lora Lyn Absher, Bus Driver, Transportation Department, from 4 3/4 hrs/day to 5 1/4 hrs/day, effective September 25, 2023
    - b) Cynthia Kay Brigham, Bus Aide, Transportation Department, from 4 1/4 hrs/day to 4 1/2 hrs/day, effective September 25, 2023
    - c) Hunter W. Brigham, Bus Driver, Transportation Department, from 4 3/4 hrs/day to 5 hrs/day, effective September 25, 2023
    - d) Steven Kelly Catalano, Bus Driver, Transportation Department, from 4 1/2 hrs/day to 4 3/4 hrs/day, effective September 25, 2023
    - e) Brian Rex Dalton, Bus Driver, Transportation Department, from 5 hrs/day to 5 1/4 hrs/day, effective September 25, 2023
    - f) Pamela S. Damron, Bus Aide, Transportation Department, from 4 1/4 hrs/day to 4 1/2 hrs/day, effective September 25, 2023
    - g) Rhonda Sue Howard, Bus Driver, Transportation Department, from 4 3/4 hrs/day to 5 hrs/day, effective September 25, 2023
    - h) Mary A. Janson, Bus Aide, Transportation Department, from 4 1/4 hrs/day to 4 3/4 hrs/day, effective September 25, 2023
    - i) Johnny L. Maynard, Bus Driver, Transportation Department, from 7 1/2 hrs/day to 7 3/4 hrs/day, effective September 25, 2023
    - j) Carla J. McCarthy, Bus Driver, Transportation Department, from 5 hrs/day to 5 1/4 hrs/day, effective September 25, 2023
    - k) Vera E. Miller, Bus Aide, Transportation Department, from 6 3/4 hrs/day to 7 hrs/day, effective September 25, 2023
    - l) Michelle L. Murphy, Bus Driver, Transportation Department, from 6 hrs/day to 6 1/2 hrs/day, effective September 25, 2023
    - m) Michelle A. Murray, Bus Driver, Transportation Department, from 6 1/4 hrs/day to 6 1/2 hrs/day, effective September 25, 2023

- n) Nicholas Allan Trick, Bus Driver, Transportation Department, from 4 3/4 hrs/day to 5 hrs/day, effective September 25, 2023
- o) Gregg Michael Wald, Bus Driver, Transportation Department, from 4 1/2 hrs/day to 4 3/4 hrs/day, effective September 25, 2023
- p) Gail E. Willis, Bus Aide, Transportation Department, from 4 hrs/day to 4 1/4 hrs/day, effective September 25, 2023
- q) Crystal N. Hamiel, Bus Aide, Transportation Department, from 6 hrs/day to 6 1/4 hrs/day, effective September 27, 2023
- r) John E. Johnson, Bus Driver, Transportation Department, from 4 1/2 hrs/day to 5 1/2 hrs/day, effective September 27, 2023
- s) Sean Michael Wilson, Bus Driver, Transportation Department, from 5 hrs/day to 5 1/4 hrs/day, effective September 27, 2023
- t) Shelley M. Fischer, Bus Driver, Transportation Department, from 7 hrs/day to 7 1/4 hrs/day, effective October 4, 2023

Roll Call: Ayes, Four. Mr. Mark Martin, Mrs. Jennifer Kane, Ms. Chrissie Richards, Mr. William Lautar.  
 Nays, None.  
 The vice president declared the motion carried.

**Motion 132-23 Approve Office of the Treasurer Agenda Items**

It was moved by Mr. Lautar, seconded by Mrs. Kane to approve the Office of the Treasurer Agenda as recommended.

Discussion: Mr. Taylor gave a financial update and recommended the Office of the Treasurer agenda for approval.

- A. Recommendation to approve the Five Year Forecast as presented and authorize the Treasurer to submit it to the Department of Education and Workforce. (Enclosure)
- B. Recommendation to accept the September Financial and Investment Report. (Enclosure)
- C. Recommendation to approve the Amended Certificate of Estimated Resources for Fiscal Year 2024. (Enclosure)
- D. Recommendation to approve the Amended Permanent Appropriations for Fiscal Year 2024. (Enclosure)

Roll Call: Ayes, Four. Mr. Mark Martin, Mrs. Jennifer Kane, Ms. Chrissie Richards, Mr. William Lautar.  
 Nays, None.  
 The vice president declared the motion carried.

**Hearing of the Public Non-Agenda Items**

Mr. Martin made the following statement:

*“Our board meetings, like all school board meetings in Ohio, are a time for the Board of Education to conduct its official business. By the time we convene a board meeting, each board member has individually obtained, reviewed, and studied whatever information they respectively believe is necessary for that individual board member to make educated decisions about the items identified on our consent agendas.*

*Our board meetings provide an opportunity for all board members to ask any remaining questions they may have about any of the agenda items before making a final decision on whether to support an agenda item or not.*

*Public comment opportunities during school board meetings are not required in Ohio but they are opportunities this Board believes are important and valuable. The board uses the public comment periods during our meetings*

*as an opportunity to listen to citizen thoughts and concerns, but not to debate issues or enter into a question-and-answer session between the public and individual members.*

*When a community member speaks during the section of a meeting reserved for public comment on agenda items, each board member considers, however he or she deems best, the information shared that may be relevant to an agenda item.*

*When the board learns of an issue during the public comment period of the board meeting that is reserved for non-agenda items, the board will request – when appropriate – that Ms. McCarty-Stewart or another administrator follow up on the issue.*

*It is important to understand that members of this board receive information from the district’s stakeholders in a variety of ways outside of our meetings. Any person who is interested in sharing a thought or concern with the board need not wait until a board meeting. For any person interested in speaking at a board meeting, the board certainly encourages the public to take advantage of that opportunity.”*

Christopher and Rachel Dillon addressed the Board considering transportation safety for students and their child’s pickup and drop off location.

Sue Blanford addressed the Board regarding student needs.

**Motion 133-23 Enter Executive Session**

It was moved by Mrs. Kane, seconded by Ms. Richards to enter Executive Session for the purpose of considering the sale or other disposition of unneeded, obsolete, and unfit-for-use property.

Roll Call: Ayes, Four. Mr. Mark Martin, Mrs. Jennifer Kane, Ms. Chrissie Richards, Mr. William Lautar.  
Nays, None.  
The vice president declared the motion carried.

The Board of Education entered Executive Session at 6:48 p.m.

The Board of Education returned to Regular Session at 7:43 p.m.

**Motion 134-23 Adjournment**

It was moved by Mrs. Kane, seconded by Mr. Lautar to adjourn the meeting at 7:44 p.m.

Roll Call: Ayes, Four. Mr. Mark Martin, Mrs. Jennifer Kane, Ms. Chrissie Richards, Mr. William Lautar.  
Nays, None.  
The vice president declared the motion carried.

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Attest: Interim Treasurer, Board of Education

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Attest: Vice President, Board of Education