

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Minutes for September 27, 2016**

**Call to Order:** 6:40pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed on July 19, 2016 in the Asbury Park Press, Two River Times and The Hub Newspapers.

**Roll Call:** Present: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan, Cristie Ritz-King, Mike Stasi and Eric Wagner

**In Attendance:** Meredith Pennotti and David Block (arrived at 6:55pm)

**Pledge of Allegiance:**

**Commitment Statement:**

**Public Comments:**

**Resolutions/Action Items:**

**BOARD OF TRUSTEE RESIGNATION:**

Motion was made by Cristie Ritz-King, Seconded by Carol Anderson to accept the resignation of Board of Trustee member, Andrea Plaza effective June 30, 2016.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan, Cristie Ritz-King, Mike Stasi and Eric Wagner

Motion carried.

**SWEARING IN OF BOARD OF TRUSTEE MEMBER**

Swearing in of Michael Stasi, 163 Maple Avenue, Red Bank, New Jersey for a three-year term as a board member appointed by the parent community for a term starting July 1, 2016 and ending June 30, 2019.

**APPROVE MINUTES:**

Motion was made by Rona Kaplan, Seconded by: Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator the minutes of the Special Meeting of August 16, 2016 and the Regular Board Meeting of August 23, 2016 have been approved.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan and Eric Wagner

Abstain: Cristie Ritz-King and Mike Stasi

Motion carried.

## **Committee Reports:**

### **A. ACADEMIC**

Motion was made by Cristie Ritz-King, Seconded by Mike Stasi: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

A1. The Red Bank Charter School will observe the Week of Respect from October 3 – October 7, 2016.

A2. The Red Bank Charter School will observe Fire Prevention Week from October 10 - October 14, 2016.

A3. The Red Bank Charter School will observe School Violence Awareness Week from October 17 – October 21, 2016.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan, Cristie Ritz-King, Mike Stasi and Eric Wagner

Motion carried.

### **B. FACILITIES**

Motion was made by Eric Wagner, Seconded by Cristie Ritz-King: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. Motion to approve the Red Bank Charter School Facilities Planning 5 Year Capital Improvement Project beginning September, 2016 through June, 2021.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan, Cristie Ritz-King, Mike Stasi and Eric Wagner

Motion carried.

### **C. FINANCE**

Motion was made by Eric Wagner, Seconded by Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

#### **C1. BILLS LIST**

Motion to approve the following Bills and Claims Lists:

Bills & Claims List dated June 29, 2016 (previous year budget) in the amount of \$306.95.

Hand Check Register dated September 16, 2016 in the amount of \$40,641.15.

Bills & Claims List dated September 20, 2016 in the amount of \$97,470.81.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan, Cristie Ritz-King, Mike Stasi and Eric Wagner

Motion carried.

Motion was made by Eric Wagner, Seconded by Cristie Ritz-King: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

C2. Motion to approve the Board Secretary Report of July, 2016.

C3. Motion to advise the Board of Trustees that there were no over expenditures for August, 2016.

**C4. EMPLOYEE BENEFITS**

Motion to renew Horizon Blue Cross Blue Shield as the health care provider and United Health Care Insurance Company as the dental and vision insurance provider for the period of October 1, 2016 through September 30, 2017.

C5. Motion to approve the Waiver of Health Benefits for the school year 2016-2017 in the amount of \$2,000.00. This payment will be prorated based on effective dates of active employment on a semi-annual basis.

**ROLL CALL VOTE:** Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan, Cristie Ritz-King, Mike Stasi and Eric Wagner

Motion carried.

**D. PERSONNEL**

Motion was made by Rona Kaplan, Seconded by Mike Stasi: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

D1. Motion to adjust the salary for Tiffany Stevenson for the 2016-2017 school year from \$42,000.00 to \$43,000.00.

D2. Motion to adjust the salary for Vern Ford to include the position of Instructional Technology Coordinator for the 2016-2017 school year at a salary of \$54,806.00.

D3. Motion to appoint John LeFever as Volunteer Athletic Coordinator for the 2016-2017 school year.

D4. Motion to Approve the Red Bank Charter School Coaching Stipends for the 2016-2017 school year:

1-5 Years: \$1,500.00  
5-10 Years: \$2,000.00  
11-15 Years: \$2,500.00  
16-20 Years: \$3,000.00

**D5. APPOINTMENT OF FALL COACHES**

Motion to appoint Jessica Dayton and Molly Wagner as the girls soccer coaches for the 2016 season at a stipend of \$750.00 each.

Motion to appoint Vern Ford as the boys soccer coach for the 2016 season at a stipend of \$2,000.00.

Motion to appoint Jennifer Rossano as volunteer track coach for the 2016 season.

D6. Motion to appoint Kathryn Barnett School of Dance, 500 State Hwy. 35S, Red Bank, New Jersey as Dance/Yoga instructor for Grades K-4 for the third marking period of the 2016-2017 school year at \$600.00 per class at a total of \$3000.00.

D7. Motion to appoint John Chestman as bus driver for the 2016-2017 school year at an hourly rate of \$16.00 after school hours.

D8. Motion to appoint Katelyn Cooper as a Study Buddy Teacher Monday through Thursday at a stipend of \$3,000.00.

D9. Motion to approve the Saturday School Teacher coverage at a rate of \$25.00 per hour for the 2016-2017 school year.

D10. Motion to appoint Sally Schannen as Math Consultant for the 2016-2017 school year at a rate of \$100.00 per hour, not to exceed \$10,000.00.

D11. Motion to appoint Sarah Tantillo as ELA Consultant for the 2016-2017 school year at a rate of \$250.00 per hour, not to exceed \$10,000.00.

D12. Motion To approve Christina Lemanowicz for Professional Development training for Foundations at a rate of \$200.00 per hour, not to exceed \$600.00.

D13. Motion to approve the revised Charter School Administrator Evaluation form.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan, Cristie Ritz-King, Mike Stasi and Eric Wagner

Motion carried.

#### **E. POLICY**

Motion was made by Eric Wagner, Seconded by Cristie Ritz-King: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

August: 0

E2. Motion to approve the Five Year Renewal Application 2016-2021 as submitted to the New Jersey Department of Education and the Red Bank Superintendent's Office on September 15, 2016.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan, Cristie Ritz-King, Mike Stasi and Eric Wagner

Motion carried.

## **F. DEVELOPMENT & SUSTAINABILITY**

None.

### **Public Comment:**

### **New Business:**

#### **NOMINATIONS OF NEW BOARDS MEMBERS**

Motion to nominate board members was made by Carol Anderson, Seconded by Eric Wagner to fill the two open board seats with the following nominees:

Anna-Maria Pitella, 55 North Bridge Avenue, Red Bank, New Jersey

Maureen Dorment, 145 Monmouth Street, Red Bank, New Jersey

**ROLL CALL VOTE:** Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan, Cristie Ritz-King, Mike Stasi and Eric Wagner

Motion carried.

Mark your calendars:

International Day – October 20, 2016

#### **EXECUTIVE SESSION**

Motion was made by Rona Kaplan, Seconded Patti Balderas to move to Executive Session at 7:38pm.

**ROLL CALL VOTE:** Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan, Cristie Ritz-King, Mike Stasi and Eric Wagner

Motion carried.

September 27, 2016

**Executive Session:**

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of a Legal Issue.

These matters will be made public when the confidentiality is no longer required.

Motion was made by Cristie Ritz-King, Seconded by Mike Stasi to return to Regular Meeting at 8:57PM.

All in favor.

Motion carried.

Motion was made by Mike Stasi, Seconded by Cristie Ritz-King to adjourn Regular Meeting.

All in favor.

Motion carried.

**Adjournment:** 8:39pm