

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Regular Minutes for March 28, 2017

Call to Order: 6:30pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed on July 19, 2016 in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call: Present: Carol Anderson, Patti Balderas, Maureen Dorment, Roger Foss, Rona Kaplan, Anna-Maria Pittella, Mike Stasi and Eric Wagner

Absent: Cristie Ritz-King

In Attendance: David Block

Pledge of Allegiance:

Commitment Statement:

Public Comments:

Resolutions/Action Items:

APPROVE MINUTES:

Motion was made by Anna-Maria Pittella, Seconded by: Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator the minutes of the Board meeting of February 25, 2017 have been approved.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan, Anna-Maria Pittella and Eric Wagner

Abstain: Maureen Dorment and Mike Stasi

Motion carried.

Committee Reports:

A. ACADEMIC

Motion was made by Rona Kaplan, Seconded by Maureen Dorment: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

A1. CALENDAR 2017-2018

Motion to approve the Red Bank Charter School 2017-2018 school year calendar.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Maureen Dorment, Roger Foss, Rona Kaplan, Anna-Maria Pittella, Mike Stasi and Eric Wagner

Motion carried.

B. FACILITIES

Motion was made by Eric Wagner, Seconded by Mike Stasi: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. Motion to accept the change in the School of Practical Philosophy's Spring Semester removing Saturday April 8, 2017 and adding Monday June 19, 2017 6-10PM.

B2. Motion to approve the facility use of the Middletown Arts Center, 36 Church Street, Middletown, New Jersey for the school play and rehearsal April 19 through April 22, 2017 at a cost of \$1,350.00.

B3. Be it resolved that the Red Bank Charter School Board of Trustees identifying a desire for additional space, empowers the President, in consultation with counsel, administration and other appropriate school officials, to act on behalf of the Board to advance the goals of securing space, and to report back to the Board for ratification as appropriate.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Maureen Dorment, Roger Foss, Rona Kaplan, Anna-Maria Pittella, Mike Stasi and Eric Wagner

Motion carried.

C. FINANCE

Motion was made by Anna-Maria Pittella, Seconded by Eric Wagner: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Business Administrator, the following Finance Resolutions are approved as indicated:

C1. BILLS LIST

Motion to approve the following Bills and Claims Lists:

Hand Check Register dated March 9, 2017 in the amount of \$42,276.68.

Hand Check Register dated March 20, 2017 in the amount of \$3,181.55.

Bills & Claims List dated March 21, 2017 in the amount of \$53,150.38.

C2. Motion to approve the Board Secretary Report of January, 2016.

C3. Motion to advise the Board of Trustees that there were no over expenditures for February, 2017.

C4. BUDGET 2017-2018

Motion to approve the submission of the 2017-2018 budget. The budget reflects allocation of expenses in accordance with school goals, Department of Education recommendations, code, statute and approved charter as best as possible under current funding; Be it resolved by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that the FY 18 budget is approved.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Maureen Dorment, Roger Foss, Rona Kaplan, Anna-Maria Pittella, Mike Stasi and Eric Wagner

Motion carried.

D. PERSONNEL

Motion was made by Carol Anderson, Seconded by Anna-Maria Pittella: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

D1. APPOINTMENT OF THE FOLLOWING STAFF FOR SCHOOL MUSICAL, 2017:

Melissa Keeling	Musical Director/Producer	\$1,500.00
Jessica Dayton	Choreographer	\$1,000.00
Molly Wagner	Set Designer	\$1,000.00

D2. Motion to appoint Nicole Navarrete, 1500 Chestnut Avenue, Ocean, New Jersey as Adjunct for the 2016-2017 school year beginning March 13, 2017 at a pro-rated salary of \$28,000.00.

D3. Motion to appoint Allyson Thomas, 117 Locust Avenue, West Long Branch, New Jersey as Substitute School Nurse for the 2016-2017 school year at a rate of \$95.00/day.

D4. Motion to appoint Nicole Paventi, 200 Mechanic Street, Red Bank, New Jersey as Secretary for the 2016-2017 school year beginning April 1, 2017 at a pro-rated salary of \$34,000.00.

D5. Motion to appoint Darlene Parker as Executive Secretary for the 2016-2017 school year beginning April 1, 2017 at a pro-rated salary of \$45,000.00.

D6. Motion to approve a stipend for teaching an elective course for the following personnel:

Vern Ford	Finance	\$1,500.00
Katelyn Cooper	Yearbook	\$1,500.00
Michael Krug	Personal Fitness & Wellness	\$1,500.00
Nicole Navarrete	Book Club	\$750.00

D7. Motion to establish the position of district translator at an annual stipend of \$3,000.00 for the 2016-2017 school year.

D8. Motion to appoint Mina Rodriguez as the district translator for the 2016-2017 school year.

D9. Motion to approve the following revisions to the Red Bank Charter School Teacher Evaluation/Compensation Model:

- Eliminate bands and caps.
- Base increase to compensation solely on performance ratings
- Increase starting salary to \$45,000.00

D10. Motion to approve salary adjustments for teaching staff with compensation under \$45,000.00 at the following scale:

One year experience:	\$45,000.00
Two years' experience:	\$45,750.00
Three years' experience:	\$46,500.00

D11. SUMMER HOURS

Motion to approve the implementation of a summer schedule that includes the closure of the school offices on the following Fridays throughout the summer. Please note that the Summer Institute Program is excluded from the school office closures.

July 7, 2017 through August 18, 2017

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Maureen Dorment, Roger Foss, Rona Kaplan, Anna-Maria Pittella, Mike Stasi and Eric Wagner

Motion carried.

E. POLICY

Motion was made by Maureen Dorment, Seconded by Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

February: 0

E2. Motion to revise the Special Education Model Policies and Procedures to demonstrate compliance with Part B of the IDEA and N.J.A.C. 6A:14-1.1(b).

E3. CRITICAL POLICY MANUAL

WHEREAS, the Board of Trustees of the Red Bank Charter School (hereinafter "Board") has been presented with the updated Critical Policy Manual compiled by the New Jersey School Boards Association

WHEREAS, this policy is aligned with the values of Red Bank Charter School and recommendations of the New Jersey School Boards Association; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that the first reading of the Critical Policy Manual is approved.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Maureen Dorment, Roger Foss, Rona Kaplan, Anna-Maria Pittella, Mike Stasi and Eric Wagner

Motion carried.

F. DEVELOPMENT & SUSTAINABILITY

None.

Public Comment:

Other Business:

Save the Date:

School Play "Into the Woods" April 21 & 22, 2017

Executive Session: None

Motion was made by Eric Wagner, Seconded by Rona Kaplan to adjourn.

All in favor.

Motion carried.

Adjournment: 7:00pm