

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Minutes for December 13, 2016**

**Call to Order:** 6:35pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed on July 19, 2016 in the Asbury Park Press, Two River Times and The Hub Newspapers.

**Roll Call:** Present: Carol Anderson (arrived 6:36pm), Patti Balderas (arrived 6:42pm), Maureen Dorment, Roger Foss, Anna-Maria Pittella, Cristie Ritz-King, Mike Stasi and Eric Wagner

**Absent:** Rona Kaplan

**In Attendance:** Meredith Pennotti and David Block

**Pledge of Allegiance:**

**Commitment Statement:**

Audit Presentation by Kathy Perry of Jump, Perry and Company, LLP

**Resolutions/Action Items:**

APPROVE MINUTES:

Motion was made by Mike Stasi, Seconded by: Maureen Dorment: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator the minutes of the Board meeting of November 22, 2016 have been approved.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Maureen Dorment, Roger Foss, Anna-Maria Pittella, Cristie Ritz-King, Mike Stasi and Eric Wagner

Motion carried.

**Committee Reports:**

**A. ACADEMIC**

None.

**B. FACILITIES**

None.

### **C. FINANCE**

Motion was made by Eric Wagner, Seconded by Cristie Ritz-King: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Business Administrator, the following Finance Resolutions are approved as indicated:

#### **C1. BILLS LIST**

Motion to approve the following Bills and Claims Lists:

Hand Check Register dated December 2, 2016 in the amount of \$50,685.01.

Bills & Claims List dated December 5, 2016 in the amount of \$26,260.22.

C2. Motion to approve the Board Secretary Report of October, 2016.

C3. Motion to advise the Board of Trustees that there were no over expenditures for November, 2016.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Maureen Dorment, Roger Foss, Anna-Maria Pittella, Cristie Ritz-King, Mike Stasi and Eric Wagner

Motion carried.

Motion was made by Eric Wagner, Seconded by Anna-Maria Pittella: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Business Administrator, the following Finance Resolutions are approved as indicated:

C4. WHEREAS, the Board of Trustees has been presented the Comprehensive Annual Financial Report for the Fiscal year ending June 30, 2016 prepared by Jump, Perry and Company, L.L.P. for Red Bank Charter School; and

WHEREAS, a corrective action plan addressing the recommendations of the audit is developed;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that the FY16 Comprehensive Annual Financial Report and Corrective Action Plan is approved.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Maureen Dorment, Roger Foss, Anna-Maria Pittella, Cristie Ritz-King, Mike Stasi and Eric Wagner

Motion carried.

### **D. PERSONNEL**

Motion was made by Patti Balderas, Seconded by Eric Wagner: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

D1. Motion to accept the salary adjustment of Alison Wheeler to \$35,760.00 to reflect part-time employment at 32 hours per week.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Maureen Dorment, Roger Foss, Anna-Maria Pittella, Cristie Ritz-King, Mike Stasi and Eric Wagner

Motion carried.

## **E. POLICY**

Motion was made by Eric Wagner, Seconded by Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

November: 0

E2. Motion to establish an Ad Hoc Outreach Committee to provide recommendations to the Board of Trustees on additional strategies for recruitment of trustees, personnel and families for the RBCS community which reflect the diverse population of the children and families of Red Bank. The committee would report directly to the Board of Trustees and present their findings beginning January, 2017 through December, 2017.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Maureen Dorment, Roger Foss, Anna-Maria Pittella, Cristie Ritz-King, Mike Stasi and Eric Wagner

Motion carried.

## **F. DEVELOPMENT & SUSTAINABILITY**

None.

**Public Comment:**

**Other Business:**

**Executive Session:** None

Motion to adjourn was made by Anna-Maria Pittella, Seconded by Cristie Ritz-King.

All in Favor: Yes.

**Adjournment:** 7:04pm