

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Minutes for August 23, 2016**

**Call to Order:** 6:38pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed on July 19, 2016 in the Asbury Park Press, Two River Times and The Hub Newspapers.

**Roll Call:** Present: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan and Eric Wagner

**Absent:** Cristie Ritz-King, Andrea Plaza and Mike Stasi

**In Attendance:** Meredith Pennotti and David Block

**Pledge of Allegiance:**

**Commitment Statement:**

**Public Comments:**

**Resolutions/Action Items:**

**BOARD OF TRUSTEE RESIGNATION:**

Motion was made by Patti Balderas, Seconded by Carol Anderson to accept the resignation of Board of Trustee member, Caryn Cohen effective June 30, 2016.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan and Eric Wagner

Motion carried.

**NOMINATION AND ELECTION OF PRESIDENT**

The Board Secretary calls for nominations for President.  
Patti Balderas nominates Roger Foss.

Motion made by Eric Wagner, Seconded by Carol Anderson to elect Roger Foss as President of the Board of Trustees.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan and Eric Wagner

Motion carried.

**NOMINATION AND ELECTION OF VICE-PRESIDENT**

The President calls for nominations for Vice-President.  
Rona Kaplan nominates Eric Wagner.

Motion was made by Patti Balderas, Seconded by Carol Anderson to elect Eric Wagner as Vice President of the Board of Trustees.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan and Eric Wagner

Motion carried.

APPROVE MINUTES:

Motion to approve the minutes of the Board meeting of June 28, 2016.

Motion was made by Rona Kaplan, Seconded by: Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator the minutes of the board meeting of June 28, 2016 have been approved.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan and Eric Wagner

Motion carried.

### **Committee Reports:**

#### **A. ACADEMIC**

Motion was made by Carol Anderson, Seconded by Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

A1. Motion to approve the following curriculum and instructional programs aligned with the New Jersey Student Learning Standards for the 2016-2017 school year:

Creative Curriculum-Teaching Strategies, LLC

enVision Math-Pearson Education, Inc.

Math Connects-Glencoe/McGraw Hill Company

Pre-Algebra-McDougal Littel

Discovering Algebra-Key Curriculum Press

Big Ideas Math-Big Ideas Learning

Reading Street-Pearson Education, Inc.

Pearson Literature-Pearson Education, Inc.

Reading and Writing Units of Study-Teacher's College Columbia University

Foundations-Wilson Language Training

myWorld Social Studies-Pearson Education, Inc.

Science Fusion-Houghton Mifflin Harcourt

A2. Motion to approve the tuition based Extended School Day Study Buddies Program for the 2016-2017 school year. The program is offered from 4:00-6:00PM Monday-Friday. The rates are as follows:

#### **4:00-5:00PM:**

##### **DAYS PER WEEKS**

##### **FIRST CHILD**

##### **ADD'L CHILD**

5

\$63.00/month

\$50.00/month

4

\$50.00/month

\$40.00/month

3	\$38.00/month	\$30.00/month
2	\$25.00/month	\$20.00/month
1	\$13.00/month	\$10.00/month

**5:00-6:00PM:**

The rate will be an additional \$10.00 per week per student.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan and Eric Wagner

Motion carried.

**B. FACILITIES**

Motion was made by Eric Wagner, Seconded by Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. Motion to approve the Service Agreement-Renewal with System Sales Corporation, 1345 Campus Parkway, Wall Township, New Jersey to perform Fire Alarm System Testing and Inspection for the 2016-2017 school year at a cost of \$2,185.00.

**B2. BUILDING USE**

Motion to approve the building use form for NJ Chamber Singers, 12 Tindall Road, Middletown, NJ 07748 to use the Omni Room and one classroom every Tuesday, September, 2016 through June, 2017, 7:00-10:00pm for approximately 25-30 people at a rate of \$35.00 per hour.

Motion to approve the building use form for UCEDA Institute, 135 Monmouth St., Red Bank, NJ 07701 to use the Omni Room on Friday, October 21, 2016, 5:00-9:00pm for a graduation ceremony at a rate of \$35.00 per hour.

B3. Motion to approve the quote from Patock Construction to replace flooring at a total cost of \$2,420.00

B4. Motion to approve the quote from Patock Construction to replace three A/C units at a total cost of \$5,170.00

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan and Eric Wagner

Motion carried.

**C. FINANCE**

Motion was made by Eric Wagner, Seconded by Rona Kaplan: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

**C1. BILLS LIST**

Motion to approve the following Bills and Claims Lists:

Bills & Claims List dated June 30, 2016 in the amount of \$25,772.78.

Bills & Claims List dated June 30, 2016 in the amount of \$5,120.00.

Hand Check Register dated July 20, 2016 in the amount of \$39,045.67.  
Bills & Claims List dated July 27, 2016 in the amount of \$44,005.36.  
Hand Check Register dated August 19, 2016 in the amount of \$23,707.22.  
Bills & Claims Register dated August 19, 2016 in the amount of \$32,702.23.

C2. Motion to approve the Board Secretary Report of June, 2016.

C3. Motion to advise the Board of Trustees that there were no over expenditures for June, 2016.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan and Eric Wagner

Motion carried.

#### **D. PERSONNEL**

Motion was made by Rona Kaplan, Seconded by Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

##### **D1. CAMP COUNSELORS**

Motion to retroactively approve Michael Krug as Camp Counselor for the 2016 Summer Camp at a rate of \$16.00 per hour with a total cost of \$640.00

Motion to retroactively approve Brandon Hogancamp, 131 Smith Circle, Pt. Pleasant, New Jersey as Camp Counselor for the 2016 Summer Institute at a rate of \$10.00 per hour with a total cost of \$1,800.00.

D2. Motion to retroactively approve Mina Rodriguez to assist in the office beginning August 8, 2016 through August 31, 2016 at an hourly rate of \$16.98.

D3. Motion to adjust the salary for Jennifer Gray for the 2016-2017 school year from \$36,000.00 to \$39,600.00 to reflect her twelve month position retroactive to July 1, 2016.

D4. Motion to approve the salaries for the following staff for the 2016-2017 school year retroactive beginning July 1, 2016:

Ida Jones – Supervisor of Curriculum and Instruction \$92,924.48

David P. Block – School Business Administrator \$35,800.00

Chuck Miller – Custodian \$36,900.00

Michael Woods – Maintenance \$35,250.00

D5. Motion to appoint Shermene Delgado as Study Buddies Coordinator Monday through Thursday at a stipend of \$5,800.00 for the 2016-2017 school year.

D6. Motion to Appoint Siobhan Woods as Study Buddies Coordinator on Friday at a stipend of \$1,200.00 for the 2016-2017 school year.

D7. Motion to accept the resignation of Melissa Conni effective immediately.

D8. Motion to accept the resignation of Stacy Williams effective immediately.

D9. Motion to appoint Linda Bardell as Pre-K Teacher for the 2016-2017 school year at a salary \$42,000.00.

D10. Motion to appoint Alison Dombro, 15 Johnny Drive, Farmingdale, New Jersey 07727 as Pre-K Teacher for the 2016-2017 school year at a salary of \$48,000.00.

D11. Motion to appoint Tiffany Stevenson as Teacher for the 2016-2017 school year at a salary of \$42,000.00.

D12. Motion to appoint Jessica Dayton as Teacher for the 2016-2017 school year at a salary of \$42,000.00.

D13. Motion to appoint Nevin Salem, 31 Maxwell Lane, Manalapan, New Jersey as Teacher for the 2016-2017 school year at a salary of \$64,000.00 upon release of her current teaching contract.

D14. Motion to approve Michael Krug as 6<sup>th</sup> grade Lead Teacher for the 2016-2017 school year on an as needed basis at the daily overage rate of \$57.50.

D15. Motion to appoint Megan Jardine, 167 5<sup>th</sup> Avenue, Neptune City, New Jersey as Teacher for the 2016-2017 school year at a salary of \$40,500.00.

D16. Motion to appoint Rebecca Porskievies, 158 Clairmont Avenue, Belford, New Jersey 07718 as adjunct for the 2016-2017 school year at a salary of \$29,000.00.

D17. Motion to appoint Jill Socha, 123 East Mount Avenue, Atlantic Highlands, New Jersey as part-time School Social Worker for the 2016-2017 school year at a salary of \$45,600.00.

D18. Motion to appoint Michelle Sciria, 90 Portland Road, Highlands, New Jersey 07732 as part-time Art Teacher for the 2016-2017 school year at a salary of \$24,878.00.

D19. Motion to appoint Social T Marketing, Teicia Gaupp, 30 Tower Hill Ave., Red Bank, New Jersey as Communication Consultant at a fee not to exceed \$5,000.00 for the 2016-2017 school year.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan and Eric Wagner

Motion carried.

## **E. POLICY**

Motion was made by Eric Wagner, Seconded by Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

July: 0

## **E2. SCHOOL NUTRITION PROGRAM 2016-2017**

Motion to approve the participation in the School Nutrition Program for the 2016-2017 school year. Prices for student lunches are \$3.50, reduced \$.40, staff \$4.25, breakfast \$2.00, reduced \$.30, and staff \$2.50 as per the National School Lunch Program Paid Lunch Equity (PLE) tool.

E3. Motion to approve Dave Conklin Trucking, 87 Cemetery Road Wantage, New Jersey as the USDA Commodity Foods approved Commercial Trucking Company for our monthly allocation at a rate of \$105.00 per month.

E4. Motion to accept the Annual Report for the 2015-2016 school year as submitted to the New Jersey Department of Education on July 29, 2016.

E5. Motion to approve the Physician Standing Orders for the 2016-2017 school year.

E6. Motion to amend the Red Bank Charter School By-Laws to establish a Development and Sustainability Committee.

E7. Motion to amend the school calendar for the 2016-2017 school year to reflect January 2, 2017 as school closed to reflect the Federal Holiday.

E8. Motion to approve the contract with New Jersey School Boards Association for Policy Customization at a cost of \$6,500.00.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Rona Kaplan and Eric Wagner

Motion carried.

**Public Comment:**

**Other Business:**

**Executive Session:** None

Motion to Adjourn was made by Rona Kaplan, Seconded by Eric Wagner.

All in Favor.

**Adjournment: 7:36pm**