

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Minutes for August 15, 2017**

**Call to Order:** 6:35pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed on August 1, 2017 in the Asbury Park Press, Two River Times and The Hub Newspapers.

**Roll Call:** Present: Carol Anderson, Patti Balderas, Roger Foss, Anna-Maria Pittella, Rodolfo Ramirez (arrived 6:56pm), Mike Stasi (arrived 6:49pm) and Eric Wagner

**Absent:** Maureen Dorment and Cristie Ritz-King

**In Attendance:** Meredith Pennotti and David Block

**Pledge of Allegiance:**

**Commitment Statement:**

**Public Comments:**

**Resolutions/Action Items:**

APPROVE MINUTES:

Motion was made by Eric Wagner, Seconded by: Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator the minutes of the following Board meetings have been approved:

Minutes of the Board Special Meeting of June 6, 2017.

Minutes of the Board Meeting of June 27, 2017.

Minutes of the Board Meeting of July 25, 2017.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Anna-Maria Pittella and Eric Wagner

Motion carried.

**Committee Reports:**

**A. ACADEMIC**

Motion was made by Carol Anderson, Seconded by Anna-Maria Pittella: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

A1. Motion to approve the tuition based Extended School Day Study Buddies Program for the 2017-2018 school year. The program is offered from 4:00-5:30PM Monday-Friday. The rates are as follows:

<b>4:00-5:00PM:</b>		<b>5:00-5:30PM:</b>	
<b>DAYS PER WEEK</b>	<b>FIRST CHILD</b>	<b>ADD'L CHILD</b>	<b>EXTENDED CARE</b>
5	\$63.00/month	\$50.00/month	\$10.00/month
4	\$50.00/month	\$40.00/month	\$10.00/month
3	\$38.00/month	\$30.00/month	\$10.00/month
2	\$25.00/month	\$20.00/month	\$ 5.00/month
1	\$13.00/month	\$10.00/month	\$ 5.00/month

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Anna-Maria Pittella and Eric Wagner

Motion carried.

**B. FACILITIES**

Motion was made by Eric Wagner, Seconded by Carol Anderson: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. Motion to approve the building request for The School of Practical Philosophy to use the Red Bank Charter School Omni room and five classrooms for 65 people Monday evenings beginning September 11, 2017 through November 13, 2017 for the fall semester from 6:00 – 10:00PM at a rate of \$45.00 per evening.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Anna-Maria Pittella, Rodolfo Ramirez, Mike Stasi and Eric Wagner

Motion carried.

Motion was made by Eric Wagner, Seconded by Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B2. Whereas, the Charter School has been authorized to and has entered into a certain Agreement of Purchase and Sale with respect to Property located at 133, 135 and 137 Monmouth Street and 138 Monmouth Street, Red Bank, New Jersey which provides for the charter school to acquire the foregoing Property for price not to exceed \$1,725,000; and

Whereas, in connection with that purchase the Charter School has requested a Loan from TD Bank, N.A. in the amount of \$1,225,000 to be used as a portion of the purchase price and in addition thereto a Loan in the amount of \$300,000 in order to fund certain improvements to the aforementioned Property; and

Whereas, TD Bank has submitted a Commitment for a Loan in the amounts and for the purposes set forth above which Commitment, dated August 7, 2017, contains certain terms and conditions; and

Whereas, the Charter School finds the terms and conditions of the Loan Commitment to be acceptable; and

Whereas, the Charter School intends to execute and deliver certain documentation required by TD Bank as Lender pursuant to which the Lender will fund the Loans referred to hereinabove; and

Whereas, the Charter School, having found the terms and conditions of the Loans to be in the best interest of the Charter School, has designated certain Officers of the Charter School to execute and deliver the required Loan Documents and act on behalf of the Charter School to perform the terms of the Loan Commitment; and

Whereas, The Department of Education has been duly notified of this property acquisition.

Now Therefore, Be It Resolved that the Charter School is hereby authorized to enter into and perform all the obligations of the Charter School as provided for in the Loan Commitment; and be it;

Resolved Further that any and all borrowings by the Charter School under the terms and conditions of the aforementioned Loan Commitment are hereby authorized and approved; and be it;

Resolved Further that the President of the Board of Trustees or the Vice President of the Board of Trustee are hereby appointed as the Charter School's designated officers; and be it;

Resolved Further that the aforesaid authorized officers ( or either of them ) in consultation with legal counsel, be, and each of them hereby is, authorized and directed to execute the Loan Commitment on behalf of the Charter School as well as all of the documents called for or required by the Loan Commitment as well as any amendment, supplements, modifications, extensions and any and all other documents contemplated by the terms and conditions of the Loan Commitment which the TD Bank as Lender may require or request in connection with the consummation of the Loan; and be it;

Resolved Further, that the aforesaid authorized officers ( or either of them ) are hereby authorized to take any and all other actions necessary to carry out or give effect to the transactions contemplated by, or to be performed by, the Charter School and that the authorized officers, are authorized and directed to execute and deliver such other instruments and documents and take such other action as such authorized officers may deem necessary or appropriate to effectuate the intent of the foregoing Resolutions and to consummate the Loan contemplated by the Loan Commitment at any time after the execution of these Resolutions and, in addition thereto, to consummate the acquisition of the Property, including, but not limited to, negotiating with the Seller of the Property any credit ( or no credit ) arising out of the condition of the Property; and be it;

Resolved Further that any and all actions previously taken by the authorized officers and any other properly authorized officers of the Charter School in connection with the negotiations, preparation or execution of the Loan Documents and the Purchase of the Property are hereby ratified, confirmed and approved in all respects; and be it;

Resolved Further that the signatures of any authorized officer to any of the Loan Documents or purchase documents shall be conclusive evidence of the authority of such authorized officer ( or either of them ) to execute and deliver such Loan Documents or purchase documents on behalf of the Charter School.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Anna-Maria Pittella, Rodolfo Ramirez, Mike Stasi and Eric Wagner

Motion carried.

### **C. FINANCE**

Motion was made by Mike Stasi, Seconded by Anna-Maria Pittella: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Business Administrator, the following Finance Resolutions are approved as indicated:

#### **C1. BILLS LIST**

Motion to approve the following Bills and Claims Lists:

- Hand Check Register dated June 30, 2017 in the amount of \$579.71.
- Hand Check Register dated June 30, 2017 in the amount of \$3,901.50.
- Bills & Claims List dated June 30, 2017 in the amount of \$7,946.09.
- Hand Check Register dated July 19, 2017 in the amount of \$50,445.92.
- Bills & Claims Register dated July 24, 2017 in the amount of \$46,574.10.
- Hand Check Register dated August 8, 2017 in the amount of \$42,359.39.
- Bills & Claims Register dated August 9, 2017 in the amount of \$18,487.58.

C3. Motion to advise the Board of Trustees that there were no over expenditures for June, 2017.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Anna-Maria Pittella, Rodolfo Ramirez, Mike Stasi and Eric Wagner

Motion carried.

### **D. PERSONNEL**

Motion was made by Patti Balderas, Seconded by Mike Stasi: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

D2. Motion to approve the salary for the following Personnel for the 2017-2018 school year beginning July 1, 2017:

- Ida Jones – Supervisor of Curriculum and Instruction \$95,324.48.

D3. Motion to appoint Sherman Delgado as Study Buddies Coordinator Monday through Thursday at a stipend of \$5,800.00 for the 2017-2018 school year.

D4. Motion to appoint Nicole Paventi as Alumni Coordinator for the Red Bank Charter School Alumni Association responsible for increasing membership and developing activities for the 2017-2018 school year at a stipend of \$2,000.00.

D5. Motion to approve Brenda Conni to write the stem curriculum for grades K through 8 for the 2017-2018 school year at a stipend of \$4,000.00.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Anna-Maria Pittella, Rodolfo Ramirez, Mike Stasi and Eric Wagner

Motion carried.

#### **E. POLICY**

Motion was made by Carol Anderson, Seconded by Eric Wagner: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

July: 0

#### **E2. SCHOOL NUTRITION PROGRAM 2017-2018**

Motion to approve the participation in the School Nutrition Program for the 2017-2018 school year. Prices for student lunches are \$3.50, reduced \$.40, staff \$4.25, breakfast \$2.00, reduced \$.30, and staff \$2.50 as per the National School Lunch Program Paid Lunch Equity (PLE) tool.

E3. Motion to approve Dave Conklin Trucking, 87 Cemetery Road Wantage, New Jersey as the USDA Commodity Foods approved Commercial Trucking Company for our monthly allocation at a rate of \$105.00 per month.

E4. Motion to accept the Annual Report for the 2016-2017 school year as submitted to the New Jersey Department of Education on August 1, 2017.

E5. Motion to adopt the revised policy 5141.4R Missing, Abused and Neglected Children, Regulation.

ROLL CALL VOTE: Yes: Carol Anderson, Patti Balderas, Roger Foss, Anna-Maria Pittella, Rodolfo Ramirez, Mike Stasi and Eric Wagner

Motion carried.

#### **F. DEVELOPMENT & SUSTAINABILITY**

None.

**Public Comment:** None

**Other Business:** None

**Executive Session:** None

Motion was made by Anna-Maria Pittella, Seconded by Mike Stasi to adjourn.

All in favor.

Motion carried.

**Adjournment:** 8:06pm