

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Minutes for October 23, 2018**

**Call to Order:** 6:41pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed on October 16, 2018 in the Asbury Park Press and on the front door of the school noting the change of date.

**Roll Call:** Present: Patti Balderas, Meghan Deming, Roger Foss, Gabriela Lopez, Anna-Maria Pittella, Cristie Ritz-King and Mike Stasi

**Absent:** Eric Wagner

**In Attendance:** Meredith Pennotti and David Block

**Pledge of Allegiance:**

**Commitment Statement:**

**Public Comments:**

**Presentation:** PARCC 2017-2018 Scores

**Resolutions/Action Items:**

**D. PERSONNEL**

Motion was made by Cristie Ritz-King, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

D1. Motion to appoint Michael Keeling as part time Substitute Teacher of Music beginning September 4, 2018 through October 12, 2018 at a rate of \$95.00 per day.

D2. Motion to appoint Michael Keeling as part time Teacher of Music for the 2018-2019 school year beginning October 15, 2018 at a prorated salary of \$29,000.00.

**D3. APPOINTMENT OF BASKETBALL COACHES**

Motion to appoint Jessica Dayton as the girl's basketball coach for the 2018-2019 season at a rate of \$1,500.00.

Motion to appoint Christopher McCarrick as the boy's basketball coach for the 2018-2019 season at a rate of \$2,000.00.

D4. Motion to appoint Kristy Moncur as Study Buddies Coordinator on Fridays beginning October 5, 2018 through December 14, 2018 at a stipend of \$450.00.

D5. Motion to approve the position of Study Buddies substitute at a rate of \$35.00 per hour for the 2018-2019 school year.

D6. Motion to approve a stipend for teaching an elective course for the 2018-2019 school year for the following personnel:

Rebecca Porskivies	Finance	\$3,000.00 (2 sections)
Brenda Conni	Yearbook	\$1,500.00

D7. Motion to approve a stipend for teaching an elective course for the 2017-2018 school year for Rebecca Porskivies in the amount of \$500.00.

D8. Motion to approve a leave of absence for Jennifer Gray beginning November 26, 2018.

ROLL CALL VOTE: Yes: Patti Balderas, Meghan Deming, Roger Foss, Gabriela Lopez, Anna-Maria Pittella, Cristie Ritz-King and Mike Stasi

Motion carried.

**APPROVE MINUTES:**

Motion was made by Cristie Ritz-King, Seconded by: Patti Balderas: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator the minutes of the Board meeting of September 18, 2018 have been approved.

ROLL CALL VOTE: Yes: Patti Balderas, Meghan Deming, Gabriela Lopez, Cristie Ritz-King and Mike Stasi

Abstain: Roger Foss and Anna-Maria Pittella

Motion carried.

**Committee Reports:**

**A. ACADEMIC**

Motion was made by Cristie Ritz-King, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

A1. Motion to approve Part I of the ELA Curriculum for grades K through 8 for the 2018-2019 school year.

A2. Motion to approve the Title I Basic Skills Program for grades K through 4 for the 2018-2019 school year as follows:

	Teachers:	Stipend:
Foundations Skills Instruction -	ELA – Megan Jardine	\$4,000.00
	Math – Prabha Minupuri	\$4,000.00
After School Program - Reading Rockets –	Linda Bardell	\$2,000.00

Megan Jardine	\$2,000.00
Math Magicians – Siobhan Woods	\$2,000.00
Nevin Salem	\$2,000.00

A3. Motion to approve the Fundamentals Basic Skills Program, grades 5 through 8 for the 2018-2019 school year as follows:

Teachers:	Stipend:
ELA – Jessica Dayton	\$1,500.00
Lauren Good	\$1,500.00
Math – Chris McCarrick	\$1,500.00
Nevin Salem	\$1,500.00

ROLL CALL VOTE: Yes: Patti Balderas, Meghan Deming, Roger Foss, Gabriela Lopez, Anna-Maria Pittella, Cristie Ritz-King and Mike Stasi

Motion carried.

**B. FACILITIES**

Motion by Roger Foss, seconded by Cristie Ritz-King, Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. Motion to approve St. Anthony of Padua Church facilities for basketball practices and games for the 2018-2019 school year at a rate of \$75.00 per hour not to exceed \$4,000.00.

B2. Motion to appoint Larry Stess for snow removal at 58 Oakland Street and 135 Monmouth Street to include driveway and parking lots. Also, snow removal and salting of sidewalks for the 2018-2019 school year at the following rates: 1-6’’: \$175.00, 6’-12: \$225.00.

ROLL CALL VOTE: Yes: Patti Balderas, Meghan Deming, Roger Foss, Gabriela Lopez, Anna-Maria Pittella, Cristie Ritz-King and Mike Stasi

Motion carried.

**C. FINANCE**

Motion was made by Mike Stasi, Seconded by Meghan Deming: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Finance Resolutions are approved as indicated:

**C1. BILLS LIST**

Motion to approve the following Bills and Claims Lists:

- Hand Check Register dated October 8, 2018 in the amount of \$54,920.75.
- Bills & Claims List dated October 11, 2018 in the amount of \$66,037.07.

C2. Motion to approve the Board Secretary Report of August, 2018.

C3. Motion to advise the Board of Trustees that there were no over expenditures for September, 2018.

C4. EMPLOYEE BENEFITS

Motion to renew United Health Care Insurance Company as the dental and vision insurance provider for the period of October 1, 2018 through September 30, 2019.

Motion to renew Horizon Blue Cross Blue Shield as the health care provider for the period of October 1, 2018 through September 30, 2019

C5. Motion to approve the Waiver of Health Benefits for the school year 2018-2019 in the amount of \$2,000.00. This payment will be prorated based on effective dates of active employment on a semi-annual basis.

C6. RESOLUTION TO AWARD 135 MONMOUTH STREET GYMNASIUM ROOF STRUCTURE ALTERATION PROJECT

WHEREAS, notice was provided that the Red Bank Charter School Board of Trustees invited proposals for a single overall contract for "Gymnasium Roof Structure Alterations" at 135 Monmouth Street, Red Bank;  
and

WHEREAS, pursuant to N.J.S.A. 18A:18A-1 et seq., Red Bank Charter School Board of Trustees advertised on August 7, 2018 for bids for "Gymnasium Roof Structure Alterations" at 135 Monmouth Street, Red Bank; and

WHEREAS, pursuant to NJ.S.A. 18A:18A:21, on August 28, 2018, the Board held a public bid opening for the "Project"; and

WHEREAS, the Red Bank Charter School Board of Trustees reviewed, documented and provided the following "Bid Tabulation Sheet" for this project as follows;

**BID TABULATION SHEET**

**Project Name:** Gymnasium Roof Structure Alterations at 135 Monmouth Street, Red Bank;  
**Bid Date/Time 08/28/2018 @ 10:00AM**

**CONTRACTORS Mastercraft Iron George Koustas Painting & Construction LLC**

**BASE BID \$206,200.00 \$227,000.00**

;and

WHEREAS, the Red Bank Charter School Board of Trustees has reviewed and given consideration to the project budget; and

WHEREAS, the Red Bank Charter School Board of Trustees recommends "**Mastercraft Iron**" as the lowest responsive bidder for "Gymnasium Roof Structure Alterations"

NOW THEREFORE BE IT RESOLVED that the Board approves the award to “ **Mastercraft Iron, 1111 10<sup>th</sup> Ave, Neptune, NJ 07753**” as the lowest responsive bidder for "Gymnasium Roof Structure Alterations” at 135 Monmouth Street, Red Bank with a total contract value of \$206,200.00.

C7. Motion to approve AllRisk to perform environmental remediation at 135 Monmouth Street location in the amount of \$87,540.20 (quote procured via MRESC {RFP # ESCNJ 17/18-34; Disaster Recovery}).

ROLL CALL VOTE: Yes: Patti Balderas, Meghan Deming, Roger Foss, Gabriela Lopez, Anna-Maria Pittella, Cristie Ritz-King and Mike Stasi

Motion carried.

#### **E. POLICY**

Motion was made by Patti Balderas, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:  
September: 0

ROLL CALL VOTE: Yes: Patti Balderas, Meghan Deming, Roger Foss, Gabriela Lopez, Anna-Maria Pittella, Cristie Ritz-King and Mike Stasi

Motion carried.

#### **Public Comment:**

#### **Other Business:**

Mark your calendars:  
International Day – Wednesday, October 24, 2018

#### **Ad Hoc Committee Report:**

#### **Athletic Report:**

**Red Bank Charter School**  
**October 23, 2018**

**Executive Session:**

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of Personnel.

These matters will be made public when the confidentiality is no longer required.

Motion to move to Executive Session was made by Mike Stasi, Seconded by Patti Balderas.

Recess to Executive Session: 8:16pm

ROLL CALL VOTE: All in favor

Motion to exit Executive Session was made by Roger Foss, Seconded by Cristie Ritz-King

Return to Regular Meeting: 8:20pm

ROLL CALL VOTE: All in favor

Motion to adjourn was made by Mike Stasi, Seconded by Roger Foss.

ROLL CALL VOTE: All in favor

**Adjournment:** 8:21pm