

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Regular Minutes for August 21, 2018

Call to Order: 6:54pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed on July 18, 2018 in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call: Present: Patti Balderas, Eric Wagner, Roger Foss, and Cristie Ritz-King

Absent: Anna-Maria Pittella and Mike Stasi

In Attendance:

Pledge of Allegiance:

Commitment Statement:

Public Comments: None

Resolutions/Action Items:

Resignation of Board of Trustee member:

Motion to accept the resignation letter of Rodolfo Ramirez, dated July 30, 2018.

Motion: Roger Foss *Second:* Cristie Ritz-King

ROLL CALL VOTE: Yes: Patti Balderas, Eric Wagner, Roger Foss, and Cristie Ritz-King

Motion carried.

APPROVE MINUTES:

Motion to approve the minutes of the Board meeting of June 12, 2018 and July 24, 2018.

*Only Approving July 24,2018 due to not enough members on hand attending June 12, 2018 Meeting

Motion: Patti Balderas *Second:* Roger Foss

ROLL CALL VOTE: Yes: Patti Balderas, Eric Wagner, Roger Foss, and Cristie Ritz-King

Motion carried.

Committee Reports:

A. ACADEMIC

Motion by Cristie Ritz-King, seconded by Patti Balderas, Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the tuition based Extended School Day Study Buddies Program for the 2017-2018 school year. The program is offered from 4:00-5:30PM Monday-Friday. The rates are as follows:

4:00pm-5:00pm: \$65.00 First child / Additional children \$50.00 each
5:00pm-5:30pm: Extended Care: Additional \$10.00 per child

Students eligible for financial assistance, rates are as follows:

4:00pm-5:00pm: \$20.00 First child / Additional children \$10.00 each
5:00pm-5:30pm: Extended Care: Additional \$5.00 per child

A2. Motion to approve the following curriculum and instructional program aligned with the New Jersey Student Learning Standards for the 2018-2019 school year:

Creative Curriculum-Teaching Strategies, LLC
Foundations-Wilson Language Training
myWorld Social Studies-Pearson Education, Inc.
Science Fusion-Houghton Mifflin Harcourt
Second Step Character Education-Committee for Children
Big Ideas Math-Cengage

ROLL CALL VOTE: Yes: Patti Balderas, Eric Wagner, Roger Foss, and Cristie Ritz-King

Motion carried.

B. FACILITIES

Motion by Roger Foss, seconded by Patti Balderas, Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the building request for The School of Practical Philosophy to use the Red Bank Charter School Omni room and one classrooms for 20 people Monday evenings beginning September 10, 2018 through November 19, 2018 for the fall semester from 6:15 – 10:00PM at a rate of \$45.00 for Omni Room and \$10.00 per classroom per evening.

ROLL CALL VOTE: Yes: Patti Balderas, Eric Wagner, Roger Foss, and Cristie Ritz-King

Motion carried.

C. FINANCE

Motion by Roger Foss, seconded by Cristie Ritz-King, Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. BILLS LIST

Motion to approve the following Bills and Claims Lists:

- Hand Check Register dated June 30, 2018 in the amount of \$2,769.47.
- Hand Check Register dated June 30, 2018 in the amount \$24,820.85.
- Bills & Claims List dated June 30, 2018 in the amount of \$26,605.00.
- Hand Check Register dated July 16, 2018 in the amount of \$50,215.16.
- Bills & Claims List dated July 17, 2018 in the amount of \$43,046.69.
- Hand Check Register dated August 15, 2018 in the amount of \$62,081.17.
- Bills & Claims Register dated August 16, 2018 in the amount of \$36,778.52.

C2. Motion to approve the Board Secretary Report of May, 2018.

C3. Motion to advise the Board of Trustees that there were no over expenditures for June, 2018.

C4. Motion to approve the renewal application for the School Alliance Insurance Fund (SAIF) 2018-2019 for Workers' Compensation, Supplemental Package, School Leaders Professional Liability and Excess Liability Insurance in the amount of \$52,630.00.

ROLL CALL VOTE: Yes: Patti Balderas, Eric Wagner, Roger Foss, and Cristie Ritz-King

Motion carried.

D. PERSONNEL

Motion by Patti Balderas, seconded by Cristie Ritz-King, Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following PERSONNEL Resolutions are approved as indicated:

D1. SUMMER INSTITUTE PERSONNEL:

Motion to appoint the following Summer Institute 2018 personnel at a stipend of \$2,000.00 each totaling \$16,000.00:

- Alison Dombro-Pre-K
- Michelle Fogerty – Kindergarten
- John Chestman
- Brenda Conni
- Julisa Frazer
- Michael Krug
- Prabha Minupuri
- Nevin Salem
- Siobhan Woods as a substitute at a rate of \$100.00 per day.

D2. Motion to appoint Alison Dombro as Summer Camp Counselor for the summer of 2018 at a stipend of \$1,500.00.

D3. Motion to adjust the salary of Linda Bardell for the 2018-2019 school year from \$32,200.00 to \$35,280.00.

D4. Motion to adjust the salary of Siobhan Woods for the 2018-2019 school year from \$48,450.00 to \$48,650.00.

D5. Motion to adjust the salary of Michelle Fogerty for the 2018-2019 school year from \$57,600.00 to \$57,700.00.

D6. Motion to appoint Nicole Navarrete as Pre-K Aide for the 2018-2019 school year at a salary of \$30,000.00.

D7. Motion to appoint Julisa Fraser as Teacher to cover a maternity leave from September 1, 2018 through December 31, 2018 at a prorated salary of \$45,000.00.

D8. Motion to appoint Peter Astras as Teacher for the 2018-2019 school year at a salary of \$57,000.00.

D9. Motion to approve Jill Socha to participate in summer child study team meetings at a rate of \$23.13 per hour.

D10. Motion to adjust the salary of Jill Socha for the 2018-2019 school year from \$25,000.00 to \$37,000.00.

D11. Motion to approve the Saturday School Teacher coverage at a rate of \$25.00 per hour for the 2018-2019 school year.

D12. Motion to appoint Tiffany Stevenson as office assistant for summer, 2018 at a rate of \$35.00 per hour totaling \$595.00.

D13. Motion to appoint Sherman Delgado as Study Buddies Coordinator at a stipend of \$5,800.00 for the 2018-2019 school year.

D14. Motion to appoint Elisha Hendelson as Adjunct for the 2018-2019 school year at a salary of \$28,000.00.

D15. Motion to appoint Hector Lima Chavez as full-time Custodian for the 2018-2019 school year beginning September 1, 2018 at a salary of \$35,000.00.

ROLL CALL VOTE: Yes: Patti Balderas, Eric Wagner, Roger Foss, and Cristie Ritz-King

Motion carried.

E. POLICY

Motion by Cristie Ritz-King, seconded by Patti Balderas, Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

June: 0

E2. Motion to approve Dave Conklin Trucking, 87 Cemetery Road Wantage, New Jersey as the USDA Commodity Foods approved Commercial Trucking Company for our monthly allocation at a rate of \$110.00 per month for the 2018-2019 school year.

E3. Motion to accept the Annual Report for the 2017-2018 school year as submitted to the New Jersey Department of Education on August 1, 2018.

E4. Motion to approve the following policy updates as provided by New Jersey School Boards Association:

4111 Recruitment
4211 Recruitment, Hiring and Selection
5131 Conduct & Discipline
5131.1 Harassment, Intimidation & Bullying
5131.5 Violence & Vandalism
5131.6 Substance Abuse
5145.4 Equal Educational opportunity
6171.4 Special Education

ROLL CALL VOTE: Yes: Patti Balderas, Eric Wagner, Roger Foss, and Cristie Ritz-King

Motion carried.

F. Executive Session

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of personnel matters.

These matters will be made public when the confidentiality is no longer required.

Recess to Executive Session: 7:50pm

Motion: Roger Foss Second: Cristie Ritz-King

ROLL CALL VOTE: Yes: Patti Balderas, Eric Wagner, Roger Foss, and Cristie Ritz-King

Motion carried.

Motion was made by Patti Balderas, seconded by Roger Foss to exit Executive Session at 8:24pm

ROLL CALL VOTE: Yes: Patti Balderas, Eric Wagner, Roger Foss, and Cristie Ritz-King

Motion carried.

D2. Personnel Addendum

D18. Motion by Roger Foss, seconded by Cristie Ritz-King, to approve the following administrator salaries for the 2018-2019 school year, effective July 1, 2018

Meredith Pennotti, Lead Person - \$163,574.91
Ida Jones, Director of Curriculum - \$98,124.48
David Block, SBA / BS - \$40,400.00

ROLL CALL VOTE: Yes: Patti Balderas, Eric Wagner, Roger Foss, and Cristie Ritz-King

Motion carried.

Public Comment: None

Other Business:

Ad Hoc Committee Report:

Athletic Report:

Adjournment:

Motion by Patti Balderas, seconded by Cristie Ritz-King, to adjourn the meeting at 8:25pm.

ROLL CALL VOTE: Yes: Patti Balderas, Eric Wagner, Roger Foss, and Cristie Ritz-King

Motion carried.