

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for September 17, 2019

Call to Order: 6:33 pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

Present: Patti Balderas, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Anna-Maria Pittella, Eric Wagner

Absent: Meghan Deming

In Attendance: Dr. Kristen Martello, Head of School; Christopher McCarrick, Board Secretary

Pledge of Allegiance:

Commitment Statement:

PARENT ELECTED BOARD OF TRUSTEES MEMBER:

Swearing in of Donna McCourt for a 3-year term ending June 30, 2022

Public Comments: None

Introductions:

Karina Gervolino-Elementary Teacher
Richard Primavera-PT Tech

Resolutions/Action Items:

Motion to Approve Minutes:

- Regular Meeting - August 13, 2019

Motion: Roger Foss

Second: John LeFever

ROLL CALL VOTE:

YES: Patti Balderas, Karen Flores, Roger Foss, John LeFever, Anna-Maria Pittella, Eric Wagner

ABSTAIN: Gabriela Lopez, Donna McCourt

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. The Red Bank Charter School will observe the Week of Respect from October 7-11, 2019

A2. The Red Bank Charter School will observe National Fire Prevention Week from October 2-11, 2019

A3. The Red Bank Charter School will observe School Violence Week from October 21-25, 2019

Motion: Anna-Maria Pittella Second: Roger Foss

ROLL CALL VOTE:

YES: Patti Balderas, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt
Anna-Maria Pittella, Eric Wagner

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for July and August 2019 as submitted by the Head of School.

July 20, 2019 Fire Drill

July 30, 2019 Security Drill

August 14, 2019 Fire Drill

Motion: John LeFever Second: Patti Balderas

ROLL CALL VOTE:

YES: Patti Balderas, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt
Anna-Maria Pittella, Eric Wagner

B2. Motion to amend the agenda to include and approve item B2. Approve the lease for new tenant at 135 Monmouth Street, First Floor Center Unit (1B) for 5 years at \$1,100.00 a month with 3% yearly increase in rent annually

Motion: Roger Foss Second: Anna-Maria Pittella

ROLL CALL VOTE:

YES: Patti Balderas, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt
Anna-Maria Pittella, Eric Wagner

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. BILLS LIST

Motion to approve the following Bills Lists:

Hand Check Bill List dated September 9, 2019 in the amount of \$58,253.90.

Bills & Claims List dated September 12, 2019 in the amount of \$124,760.83.

C2. Motion to approve the Board Secretary Report of July 2019.

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

August: 0

E2. Motion to approve the Physician's Standing Orders for the 2019-2020 school year.

E3. Motion to adopt the revised Special Education Model Policies and Procedures as mandated by the New Jersey Department of Education's Office of Special Education Programs.

E4. Motion to send to the County Office of Education the Statement of Assurance Regarding the Use of Paraprofessional Staff.

E5. Motion to retroactively appoint an Affirmative Action Team consisting of school stakeholders to conduct a Needs Assessment and develop the Comprehensive Equity Plan for 2019-2022.

Motion: Karen Flores

Second: John LeFever

ROLL CALL VOTE:

YES: Patti Balderas, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt
Anna-Maria Pittella, Eric Wagner

F. DEVELOPMENT AND SUSTAINABILITY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following DEVELOPMENT & SUSTAINABILITY Resolutions are approved as indicated:

FYI-Creation of "Green Team" for Sustainable Schools NJ certification program. Looking for parent, student, board member volunteers. Current committee members Christopher McCarrick, Dr. Kristen Martello, Siobhan Woods (Teacher), Rebecca Porskievies (Teacher), Megan Jardine (Teacher), Brenda Conni (Teacher).

G. EXECUTIVE SESSION

G1. The Board of Trustees will enter into Executive Session to discuss matters of litigation for approximately 20 minutes. Motion to enter into Executive Session at 7:15 pm.

Motion: Anna-Maria Pittella

Second: John LeFever

VOICE VOTE:

YES: Patti Balderas, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt
Anna-Maria Pittella, Eric Wagner

Motion to Reopen Public Meeting

At 7:40 pm Anna-Maria Pittella motioned and Patti Balderas seconded to reopen the public meeting

VOICE VOTE:

YES: Patti Balderas, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt
Anna-Maria Pittella, Eric Wagner

Adjournment

Motion was made at 7:41pm by Roger Foss, Seconded by John LeFever to adjourn.

VOICE VOTE: All in favor