

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for November 19, 2019

Call to Order: 6:30 pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

Present: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Eric Wagner

Absent: Anna-Maria Pitella

In Attendance:

Dr. Kristen Martello, Head of School; Christopher McCarrick, Board Secretary; David P. Block, Business Administrator; Ida West-Jones, Academic Administrator

Pledge of Allegiance:

Pledge of Allegiance was led by Board President Eric Wagner

Commitment Statement:

As educational providers with customer satisfaction as the benchmark for our success, we will actively seek out and strive to exceed our customer's expectations.

Public Comments:

None

Presentations:

- First Quarter Review Video - Mrs. Ida West-Jones

Correspondences:

- Maternity Leave Notice
- School Ethics Commission Resolution

Resolutions/Action Items

Motion to Approve Minutes:

- Regular Meeting - October 15, 2019

Motion: Meghan Deming Second: John LeFever

ROLL CALL VOTE:

YES: Meghan Deming, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Eric Wagner

ABSTAIN: Patti Balderas, Karen Flores

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the following 8th grade internship placements:

- House of Fades
- Red Bank Charter School Pre-Kindergarten
- The Art Alliance of Monmouth County
- Gioia & Associates
- Aries Artistic Jewelry
- Foss, San Filippo, & Milne, LLC
- Red Bank Parks and Recreation
- Red Bank Public Library
- Lunch Break
- Red Bank Police Department
- Two River Theatre
- Lambs and Wolves
- Poor Cat Designs
- KJW Architects
- Morgan Stanley

A2. Motion to approve the submission of the ~~2019-2020~~ 2020-2021 Preschool Program Plan and Budget to the NJ DOE Division of Early Childhood Education and Family Engagement

Motion: Donna McCourt Second: Roger Foss

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Eric Wagner

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for October 2019 as submitted by the Head of School.

October 14, 2019	Fire Drill
October 15, 2019	Security Drill

Motion: John LeFever Second: Meghan Deming

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Eric Wagner

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. BILLS LIST

Hand Check Bills List dated November 12, 2019 in the amount of \$58,505.70.
Bills and Claims List dated November 14, 2019 in the amount of \$36,293.06.

C2. Motion to approve the Board Secretary Report of September, 2019.

C3. Motion to advise the Board of Trustees that there were no over expenditures for October, 2019.

C4. Motion to accept with gratitude the generous donation by the Red Bank Charter School CCO of basketball uniforms for use by the boy's and girl's basketball teams in the amount of \$1,047.50.

Motion: Roger Foss Second: Patti Balderas

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Eric Wagner

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to approve a paid leave of absence for Julisa Frazier, 2nd grade teacher, on or about January 24, 2020 through April 6, 2020, utilizing approximately 50 sick days, and an unpaid leave of absence under the Federal Family Medical Leave Act (FMLA), on or about April 7, 2020 - May 19, 2020.

D2. Motion to approve the following volunteer, assistant coaches for the girls and boys basketball teams; Jack Kelleher, Jake Cohen, Evan O'Donnell, Kae'ona Jackson.

D3. Motion to approve Jennifer Gray for additional hours to cover the main office as needed for the 2019-2020 school year at a rate of \$18.00/hour.

Motion: Meghan Deming Second: Roger Foss

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Eric Wagner

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

October: 0

Motion: Karen Flores Second: John LeFever

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Eric Wagner

F. DEVELOPMENT AND SUSTAINABILITY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following DEVELOPMENT & SUSTAINABILITY Resolutions are approved as indicated:

F1. Motion to approve the creation of a “Green Team” composed of administrators, teachers, staff, and parents. Green Team members include Dr. Kristen Martello (Head of School), Christopher McCarrick (Operations Administrator), Siobhan Woods (Teacher), Brenda Conni (Teacher), Rebecca Proskieves (Teacher), Megan Jardine (Teacher), Michael Woods (Facilities), Chuck Miller (Facilities), Hector Lima (Facilities), and Jennifer Wedewer (Parent).

Motion: Patti Balderas Second: Meghan Deming

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Eric Wagner

G. Executive Session

WHEREAS, Chapter 131, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey , it does hereby determine that it is necessary to meet in executive session on November 19, 2019 to discuss matters involving litigation and that the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion will take place. Action will be taken at the conclusion of Executive Session.

Motion: Meghan Deming Second: Roger Foss

VOICE VOTE:

AYES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Eric Wagner

ABSENT: Anna-Maria Pittella

Time: 7:02 PM

Reopen Public Session

Motion by Roger Foss, seconded by Meghan Deming to reopen into public session.

VOICE VOTE:

AYES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Eric Wagner

ABSENT: Anna-Maria Pittella

Time: 7:18 PM

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following PERSONNEL Resolutions are approved as indicated:

D4. Motion to approve General Release of employee 6020 in accordance with the terms therein.

Motion: Meghan Deming Second: John LeFever

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Eric Wagner

New Business:

- Discussion held on highlighting alumni and their successes in secondary school and beyond.
- RBCS Open House - January 15

Adjournment:

Motion by John LeFever, seconded by Roger Foss to adjourn.

VOICE VOTE:

AYES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Eric Wagner

ABSENT: Anna-Maria Pittella

Time: 7:25 PM

Respectfully submitted,

Christopher McCarrick
Board Secretary

Next Meeting: December 17, 2019 6:30 PM