

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for February 18, 2020

Call to Order: 6:30 pm - Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez (Entered 6:33 PM), Donna McCourt, Anna-Maria Pittella, Eric Wagner

In Attendance:

Dr. Kristen Martello, Head of School; David P. Block, Business Administrator; Christopher McCarrick, Board Secretary; Ida West-Jones, Academic Administrator

Pledge of Allegiance:

Pledge of Allegiance was led by Board President Eric Wagner.

Commitment Statement: As academic coaches, we will work to create a rich learning environment conducive to excellence, high self-esteem and limitless success.

Public Comments:

Alison Weiler - Addressed personnel concern

Adrian Lopez - Addressed personnel concern

Corinda Bravo - Addressed personnel concern and submitted letter to Board of Trustees

Mark Gregory - Addressed personnel concern

Matthew DePonti - Addressed personnel concern and discussed emergency drills

Amy Regina - Addressed personnel concern

Matthew Damm - Addressed personnel concern

Jaime Maddalena - Addressed personnel concern

Antonia Liman - Addressed personnel concern

Seeing no hands, Board President Eric Wagner closed the public comment portion.

Executive Session:

WHEREAS, Chapter 131, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey, it does hereby determine that it is necessary to meet in executive session on February 18, 2020 to discuss matters involving personnel contract matters and confidential safety matters and that the matters discussed will be made

public if and when confidentiality is no longer required and action pursuant to said discussion will take place. Action may be taken at the conclusion of the Executive Session.

Motion: Roger Foss Second: Anna-Maria Pitella

VOICE VOTE:

AYES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Anna-Maria Pitella, Eric Wagner

Time: 7:08 PM

Reopen Public Session

Motion by Meghan Deming, seconded by Roger Foss to reopen into public session.

VOICE VOTE:

AYES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Anna-Maria Pitella, Eric Wagner

Time: 8:07 PM

Board President Wagner asked for a motion to enter the following resolutions onto the agenda:

D4. Motion to ratify the termination of employee ID #5085, effective April 6, 2020.

D5. Motion to ratify the termination of employee ID #6030, effective April 6, 2020.

D6. Motion to appoint Katherine Herman as Pre-K Teacher beginning February 18, 2020 through the balance of the 2019-2020 school year at a prorated salary of \$45,000.00

Motion: Roger Foss Second: John LeFever

ROLL CALL VOTE:

YES: Patti Balderas, Karen Flores, Roger Foss, John LeFever, Anna-Maria Pitella, Eric Wagner

NO: Meghan Deming, Gabriela Lopez, Donna McCourt

ABSTAIN: None ABSENT: None

MOTION CARRIED

The Board addressed the following resolutions:

D4. Motion to ratify the termination contract of employee ID #5085, effective April 6, 2020.

Motion: Roger Foss Second: Patti Balderas

ROLL CALL VOTE:

YES: Patti Balderas, Karen Flores, Roger Foss, John LeFever, Anna-Maria Pitella, Eric Wagner

NO: Meghan Deming, Gabriela Lopez, Donna McCourt

ABSTAIN: None ABSENT: None

MOTION CARRIED

D5. Motion to ratify the termination contract of employee ID #6030, effective April 6, 2020.

Motion: John LeFever Second: Karen Flores

ROLL CALL VOTE:

YES: Patti Balderas, Karen Flores, Roger Foss, John LeFever, Anna-Maria Pitella, Eric Wagner

NO: Meghan Deming, Gabriela Lopez, Donna McCourt

ABSTAIN: None ABSENT: None

MOTION CARRIED

D6. Motion to appoint Katherine Herman as Pre-K Teacher beginning February 18, 2020 through the balance of the 2019-2020 school year at a prorated salary of \$45,000.00

Motion: Patti Balderas Second: John LeFever

ROLL CALL VOTE:

YES: Patti Balderas, Karen Flores, Roger Foss, John LeFever, Anna-Maria Pitella, Eric Wagner

NO: Meghan Deming, Gabriela Lopez, Donna McCourt

ABSTAIN: None ABSENT: None

MOTION CARRIED

Presentations:

- 2nd Marking Period Recap Video - Mrs. Ida West-Jones

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - January 21, 2020

Motion: John LeFever Second: Roger Foss

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Roger Foss, Donna McCourt, Eric Wagner

ABSTAIN: John LeFever, Gabriela Lopez, Anna-Maria Pitella

ABSENT: Karen Flores

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the 2020-2021 district calendar.

A2. Motion to approve the Extended School Year Program (ESY) Summer 2020, Monday through Thursday 8:30 AM -12:30 PM, to meet the mandate of 210 days beginning July 6.

A3. Motion to approve "Full STEAM Ahead" summer 2020 program, instructed by Brenda Conni.

Motion: Anna-Maria Pitella Second: Meghan Deming

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Anna-Maria Pitella, Eric Wagner

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for January 2020 as submitted by the Head of School:

January 10, 2020	1:55-2:04 PM	Fire Drill	Students/staff organized on Pearl St.
January 29, 2020	2:42-2:46 PM	Security Drill	Lockdown

B2. Motion to approve use of facilities for Red Bank Regional High School to utilize various rooms for Extended School Year and Summer School.

B3. Motion to approve the Use of Facility Request form to hold the 8th grade Fashion Show Fundraiser at The Salvation Army on March 6, 2020 at no cost to the school

Motion: Meghan Deming Second: Karen Flores

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Anna-Maria Pitella, Eric Wagner

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Bill and Claims Register dated February 12, 2020 in the amount of \$38,040.61

Hand Check Register dated February 13, 2020 in the amount of \$31,445.44

C2. Motion to approve the Board Secretary Report of December 2019.

C3. Motion to advise the Board of Trustees that there were no over expenditures for January ~~2019~~2020.

C4. Motion to accept the check in the amount of \$250.00 from the Alliance to Save Energy for participation in the EmPowered Schools Program.

C5. Motion to approve TD Bank terms for modification of loan and line of credit.

C6. Motion to approve the application for a SEMI Waiver for the 2020-2021 school year.

C7. Motion to accept the musical theatre funds from the RBCS CCO in the amount of \$1,450.80.

Motion: Roger Foss Second: Donna McCourt

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Anna-Maria Pitella, Eric Wagner

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to appoint John Chestman as tennis coach for the 2019-2020 school year at a stipend of \$2,000.00, as per coaching stipend guide.

D2. Motion to appoint Michael Boylan, effective February 10, 2020 through February 13, 2020, as 1st/2nd grade adjunct at the rate of \$95.00 per day.

D3. Motion to approve Ekaterina (Kate) Bronshteyn as volunteer ballroom dance instructor for the 2019-2020 school year.

Motion: Patti Balderas Second: Donna McCourt

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Anna-Maria Pitella, Eric Wagner

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

January: 0

E2. Motion to approve the following policy for **first** reading:

- 3501 - Conservation, Sustainability, and Green Initiatives

Motion: Meghan Deming Second: Anna-Maria Pitella

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Anna-Maria Pitella, Eric Wagner

New Business:

- Completion of Financial Disclosure Statement - April 30
- Update on Board and School Goals - Dr. Martello
- Change of June Board of Trustees Meeting from June 16, 2020 to June 15, 2020

Adjournment:

Motion by Roger Foss, seconded by John LeFever to adjourn.

VOICE VOTE:

AYES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Gabriela Lopez, Donna McCourt, Anna-Maria Pitella, Eric Wagner

Time: 8:42 PM

Next Meeting: March 17, 2020 6:30 PM

Respectfully Submitted,
Christopher McCarrick
Board Secretary