

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for April 9, 2020

Call to Order: 6:05 pm-Virtual Meeting via Google Meet

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call: Present: Patti Balderas, Meghan Deming, Karen Flores (Telephone), Roger Foss (Telephone), John LeFever (Arrived 6:25 PM), Donna McCourt, Anna-Maria Pitella (Telephone), Eric Wagner
Absent: Gabriela Lopez,

In Attendance: Dr. Kristen Martello, Head of School; David P. Block, Business Administrator; Christopher McCarrick, Board Secretary

Be it resolved by the Red Bank Charter School Board of Trustees that due to the COVID-19 emergency as declared in Executive Order 103, the Board will conduct virtual meetings in compliance with the Open Public Meetings Act during this period of emergency. Public may attend the April 9, 2020 meeting by click this link: <https://meet.google.com/dkk-hsgj-rjq>

Pledge of Allegiance: Pledge of Allegiance was led by Board President Eric Wagner

Commitment Statement: As stargazers, we will strive to make the impossible...possible.

Public Comments: None

Presentations:

- Third Marking Period Recap Video - Mrs. Ida West-Jones

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - February 18, 2020
- Executive Session - February 18, 2020

Motion: Karen Flores Second: Patti Balderas

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, Donna McCourt, Anna-Maria Pitella, Eric Wagner

ABSENT: John LeFever, Gabriela Lopez

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the 2020-2021 Behavior Expectations as attached.

Motion: Meghan Deming Second: Anna-Maria Pitella

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, Donna McCourt, Anna-Maria Pitella, Eric Wagner

ABSENT: John LeFever, Gabriela Lopez

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for February and March 2020 as submitted by the Head of School:

February 3, 2020	12:48-12:56 PM	Fire Drill	Students/staff organized on Pearl St.
February 28, 2020	9:14-9:19 AM	Security Drill	Lockdown
March 11, 2020	9:35-9:42 AM	Fire Drill	Students/staff organized on Pearl St.
March 13, 2020	8:04-8:07 AM	Security Drill	Lockdown

Motion: Karen Flores Second: Meghan Deming

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, Donna McCourt, Anna-Maria Pitella, Eric Wagner

ABSENT: John LeFever, Gabriela Lopez

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand Check Register dated March 11, 2020 in the amount of \$70,869.67.

Bills & Claims Register dated March 12, 2020 in the amount of \$34,800.86.

Bills & Claims Register dated April 6, 2020 in the amount of \$137,389.96.

C2. Motion to approve the Board Secretary Report of January and February 2020.

C3. Motion to advise the Board of Trustees that there were no over expenditures for February or March 2020.

C4. Motion to approve the submission of the 2020-2021 budget. The budget reflects allocation of expenses in accordance with school goals, Department of Education recommendations, code, statute, and approved charter as best as possible under current funding;

Be it resolved by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that the FY 21 budget is approved.

C5. Motion to accept with gratitude the donation of \$239.61 from Chipotle.

C6. Motion to authorize the submission of Sustainable Jersey for Schools Small Grant Application.

C7. Motion to accept the Mark Schonwetter Holocaust Education Foundation Grant in the amount of \$500.00 to be used in accordance with the terms of the grant application.

C8. Motion to approve TD bank terms for modification of loan with maximum mortgage amount of \$3,750,000.00.

C9. Motion to accept the Manasquan Bank Charitable Foundation Grant in the amount of \$1,500.00 to be used in accordance with the terms of the grant application.

Motion: Roger Foss Second: Meghan Deming

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Donna McCourt, Anna-Maria Pitella, Eric Wagner

ABSENT: Gabriela Lopez

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to amend the contract of Matthew Stevenson to full-time teacher at a prorated salary of \$45,000.00, effective February 24, 2020.

D2. Motion to cancel spring sports and rescind the following coaching appointments for the 2019-2020 school year:

Christopher McCarrick - Baseball - \$2,000.00

Michael Krug - Softball - \$1,500.00

John Chestman - Tennis - \$2,000.00

Motion: Patti Balderas Second: Roger Foss

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Donna McCourt, Anna-Maria Pitella, Eric Wagner

ABSENT: Gabriela Lopez

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

February: 0

March: 0

E2. Motion to approve the following policies for **second** reading and **adoption**:

- 3501 - Conservation, Sustainability, and Green Initiatives

E3. Motion to accept the Uniform State Memorandum of Agreement between Law Enforcement Officials and the Red Bank Charter School as approved by the Executive County Superintendent of Schools and the County Prosecutor for the 2019-2020 school year.

Motion: Meghan Deming Second: Roger Foss

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Donna McCourt, Anna-Maria Pitella, Eric Wagner

ABSENT: Gabriela Lopez

F. DEVELOPMENT AND SUSTAINABILITY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following DEVELOPMENT & SUSTAINABILITY Resolutions are approved as indicated: N/A

New Business:

- 8th Grade Class Trip
- Google Certified Educators/Sheltered English Instructors
- Current Status during COVID-19

Adjournment:

Motion by Meghan Deming, seconded by John LeFever to adjourn.

VOICE VOTE:

AYES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Donna McCourt, Anna-Maria Pitella, Eric Wagner

ABSENT: Gabriela Lopez

Time: 6:59 PM

Respectfully submitted,

Christopher McCarrick
Board Secretary

Next Meeting: May 12, 2020 6:30 PM