

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for May 12, 2020

Call to Order: 6:38 pm - Virtual Meet via ZOOM

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call: Present: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever (arrived 6:56 PM), Donna McCourt, Eric Wagner

Absent: Gabriela Lopez, Anna-Maria Pitella

In Attendance: Dr. Kristen Martello, Head of School; David P. Block, Business Administrator; Christopher McCarrick, Board Secretary; Ida West-Jones, Academic Administrator

Be it resolved by the Red Bank Charter School Board of Trustees that due to the COVID-19 emergency as declared in Executive Order 103, the Board will conduct virtual meetings in compliance with the Open Public Meetings Act during this period of emergency. Public may attend the May 12, 2020 meeting by clicking [here](#) and entering the password RBCS.

Pledge of Allegiance: Pledge of Allegiance was led by Board President Eric Wagner.

Commitment Statement: As role models to our students, we will act and behave commensurate with the highest degree of professionalism in everything we do.

Public Comments: None

Correspondences:

- Lunch Break

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - April 9, 2020

Motion: Roger Foss Second: Patti Balderas

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, Donna McCourt, Eric Wagner

ABSENT: John LeFever, Gabriela Lopez, Anna-Maria Pitella

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the Sheltered English Instruction Professional Development Plan as submitted to the DOE.

A2. Motion to approve the Public Health Related School Closure Plan updated on May 11, 2020.

Motion: Karen Flores Second: Roger Foss

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, Donna McCourt, Eric Wagner

ABSENT: John LeFever, Gabriela Lopez, Anna-Maria Pitella

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

N/A

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Bills and Claims List dated May 6, 2020 in the amount of \$75,384.25.

~~C2. Motion to approve the Board Secretary Report of March 2020.~~

C3. Motion to advise the Board of Trustees that there were no over expenditures for April 2020.

C4. Motion to accept the Box Tops for Education April 2020 payout in the amount of \$59.60.

C5. Motion to authorize the submission and acceptance of the Paycheck Protection Program (PPP) loan application in the amount of \$473,202.00.

C6. Motion to approve the submission and acceptance of the CARES Emergency Relief grant in the amount of \$50,582.00.

C7. Motion to appoint Greg Vella as attorney for transactions regarding refinance of mortgages for 58 Oakland Street and 135/138 Monmouth Street not to exceed \$7,500.00.

Motion: Roger Foss Second: Meghan Deming

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, Donna McCourt, Eric Wagner

ABSENT: John LeFever, Gabriela Lopez, Anna-Maria Pitella

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to approve the reappointment of personnel for the 2020-2021 school year.

D2. Motion to appoint Megan Jardine and Jessica Dayton as Extended School Year Teachers (ESY) Summer 2020 at the stipend rate of \$ 3,500.00 each. ESY will be conducted virtually if still required under executive order or if possible to be held in person the hours will be Monday through Thursday 8:30 AM-12:30 PM. ESY will be held from July 6, 2020 to August 6, 2020.

D3. Motion to approve the Head of School's contact as attached.

D4. Motion to approve the Business Administrator's contract as attached.

D5. Motion to approve the Director of Data and Operations contract as attached.

D6. Motion to approve the Director of Academics & Curriculum's contract as attached.

D7. Motion to authorize RFP 20-21 for Board Attorney.

Motion: Patti Balderas Second: Donna McCourt

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, Donna McCourt, Eric Wagner

ABSTAIN: John LeFever

ABSENT: Gabriela Lopez, Anna-Maria Pitella

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

April: 0

Motion: Donna McCourt Second: Roger Foss

ROLL CALL VOTE:

YES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Donna McCourt, Eric Wagner

ABSENT: Gabriela Lopez, Anna-Maria Pitella

F. DEVELOPMENT AND SUSTAINABILITY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following DEVELOPMENT & SUSTAINABILITY Resolutions are approved as indicated:

N/A

New Business:

- BOT Election Update
- Board Evaluation & Head of School Evaluation

Adjournment:

Motion by Meghan Deming seconded by John LeFever to adjourn.

VOICE VOTE:

AYES: Patti Balderas, Meghan Deming, Karen Flores, Roger Foss, John LeFever, Donna McCourt, Eric Wagner

ABSENT: Gabriela Lopez, Anna-Maria Pitella

Time: 7:26 PM

Respectfully submitted,

Christopher McCarrick
Board Secretary

Next Meeting: June 15, 2020 6:30 PM