

**RFP #24-001 Questions and Answers  
Staffing Agency to Provide Nurses**

**Question - Page 22. Performance and Payment Bonds**

Please specify if a Performance and/or Payment Bond is required for this RFP.

**Answer - No**

**Question- Page 22. Criminal History Review**

**Section 9.0 Attachments – Ch. 22 Contractor Certification: Contractor Employees Form must be filled out and submitted with packet, if applicable.**

Please specify if Pages 28 – 31 of the Attachments are required to be completed as part of the RFP Response.

**Answer - Yes**

**Question - Page 33. Specifications**

**The selected staffing agency (vendors) must be able to provide licensed, registered, and/or certified nurses.**

Is “certified nurses” referring to Certified Nurse Aides?

**Answer – Certified Nurses**

**Question - Page 33. Specifications**

**Responsibilities: In service training for nursing personnel regarding district/campus policies and procedures.**

Is the Inservice Training done at the campus,  
OR is this done online?

IF the Inservice Training done at the campus,

- How many Hours is the Inservice Training?
- Are the Hours for the Inservice Training billable by the staffing agencies?

**Answer – If there is a required meeting, it would be on campus. Yes, the hours are billable.**

**Question - Page 34 Pricing/Delivery Information**

**7.2.2. Please specify the information required in the RFP Response for this Section.**

**Provide labor notes for each category shown that Vendor is proposing. These notes must include Vendor's Overhead and Profit. Provide Vendor's Miscellaneous Material Markups.**

In the opinion of this vendor, it is not possible to calculate Profit, because we do not know how many Hours of each Classification will be ordered by SMSD in a Contract Year. Is it acceptable to exclude Profit from this Response?

**Answer - No**

**Question - Attachments Page 6. SMSD Certificate of Interested Parties – Form 1295**

Is this completed document required to be submitted with the RFP Response?

**Answer – Yes, it is required.**