Western Placer Unified School District

POSITION DESCRIPTION

Position Title: **High School Assistant Coach**
Department: Educational Services
Reports to: High School Varsity Coach/Sub Level Head Coach

SUMMARY:
Under the direction of the Site Administrator and/or Athletic Director, the High School Varsity Head Coach, and the Sub Level Head Coach, the High School Assistant Coach supports all aspects of the specific level of the sport to which he/she has been assigned to create a positive and rewarding experience for the student athletes of the school.

ESSENTIAL DUTIES AND RESPONSIBILITIES:
- Support head coach with all aspects of practice and preparation for competition with emphasis on safety, sportsmanship, and competitiveness
- Support head coach to appropriately supervise athletes at all times, including at practice, at games, and in locker rooms
- Assist Varsity Head Coach with off season programs as appropriate to support the competitive ability of the program
- Assist Varsity Head Coach to organize fundraising so that the program has sufficient funds for uniforms, competitions, etc
- Other duties as assigned by the Head Coach (Varsity or Sub Level)

QUALIFICATION REQUIREMENTS:
- First Aid/CPR/AED for Infants, Children, and Adults
- Course completion of Concussion Safety Education, Cardiac Arrest Education, Heat Borne Illness Education, and Fundamentals of Coaching
- Cheer/Dance Safety Certification Course (Cheer/STUNT positions only)

EDUCATION AND/OR EXPERIENCE:
High School Diploma or General Education Degree (GED) Required, college degree preferred. High School experience within the sport required, college experience preferred. Experience organizing competitive athletics required, three years or more experience preferred.

LANGUAGE SKILLS:
Ability to read and comprehend instructions, short correspondence and memos. Ability to write simple correspondence in Standard English. Ability to listen well. Ability to effectively present information in Standard English in one-on-one and small group situations to students. Ability to communicate with parents and site staff.

MATHEMATICAL SKILLS:
Basic arithmetic skills in connection with keeping a balanced budget.

Board Approved 6/20/2023