

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street
Saint Paul, Minnesota 55102

November 14, 2023
5:30 PM

A G E N D A

1. **CALL TO ORDER**
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#BoldSubject#

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Acknowledgement of Good Work Provided by Outstanding District Employees

A. PERTINENT FACTS:

1. Hsakushee Zan, a bilingual educator lead with Saint Paul Public Schools' Office of Multilingual Learning, has been honored with the State of Minnesota's Outstanding Refugee Award in the category of Entrepreneurship. The Entrepreneurship Award uplifts individuals who contribute to their communities in business, the arts or education.

Minnesota celebrates the courage, resilience and entrepreneurship of refugees, who make the state a better place to live.

Hskushee was one of 10 individuals who was honored in the 2022-2023 awards. The department honored the award winners during a Tuesday, Oct. 24 ceremony at the Minnesota History Center.

"Refugees who come to the United States to make a good life for themselves and their families have known great hardship and great hope," said Human Services Commissioner Jodi Harpstead. "It gives me great joy to recognize the achievements of refugees who have done so much to make Minnesota a better place."

People with refugee status leave their home countries because their governments are unable or unwilling to protect them when their lives are in danger from persecution because of race, religion, nationality, social group or political opinions. Many come to Minnesota to start new lives and make significant contributions. In 2022, Minnesota welcomed 584 individuals from 17 countries through the U.S. Refugee Admissions Program.

Hskushee came to the United States from Thailand after fleeing Myanmar and now makes her home in Saint Paul.

Nominations for the 2024 Outstanding Refugee Awards are expected to open later this year.

2. This item is submitted by Jackie Turner, Executive Chief of Administration and Operations

B. RECOMMENDATION:

The recommendation is that the Board of Education recognizes the staff acknowledged above for their contributions and outstanding work.

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**REGULAR MEETING OF THE BOARD OF EDUCATION
360 Colborne Street
Saint Paul, MN 55102, and**

Available Streaming Online at www.spps.org/boe and Saint Paul Cable Channel 16

**October 24, 2023
5:30 p.m.**

MINUTES

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Jim Vue, Chair.

2. ROLL CALL

Board of Education: U. Ward, J. Vue, J. Kopp, Z. Ellis, J. Foster, H. Henderson
Superintendent Gothard

C. Allen was absent.

C. Long, General Counsel; S. Dahlke, Assistant Clerk

3. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Vue moved approval of the order of the main agenda. The motion was seconded by Director Foster.

The motion was approved by roll call vote:

Director Ward	Yes
Director Vue	Yes
Director Allen	Absent
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes

4. RECOGNITIONS

BF 33415 Acknowledgement of Good Work Provided by Outstanding District Employees

The Minnesota Association of School Administrators (MASA) has named **Dr. Joe Gothard**, Superintendent of Saint Paul Public Schools (SPPS), the 2024 Minnesota Superintendent of the Year.

As the Minnesota honoree, Dr. Gothard is a candidate among other state recipients for National Superintendent of the Year, to be announced during the American Association of School Administrators (AASA) National Conference on Education on February 15-17, 2024, in San Diego, CA. Dr. Gothard was selected for this honor by a panel of representatives from a variety of Minnesota education organizations. Nominees are evaluated on how each candidate demonstrates leadership for learning, communication skills, professionalism, and community involvement.

"Dr. Gothard's selection as the 2024 Minnesota Superintendent of the Year reflects his unwavering commitment to excellence in education and his exceptional leadership in our state's educational community," said MASA Executive Director Dr. Deb Henton. "His innovative leadership and dedication to fostering a supportive and equitable learning environment have significantly impacted the success of all SPPS students and educators. We congratulate Dr. Gothard, and we look forward to his continued successful contributions to SPPS and Minnesota's education system."

Dr. Gothard has served as Superintendent of SPPS since 2017. Prior to his time with SPPS, he was Superintendent of the Burnsville-Eagan-Savage School District for four years. Dr. Gothard was a dean of students, middle school principal, high school principal, and then assistant superintendent with the Madison Metropolitan School District in Madison, WI. Dr. Gothard began his career in teaching as a biology teacher at La Follette High School in Madison.

Dr. Gothard is an active member of MASA and the American Association of School Administrators (AASA). He has served on the MASA Board of Directors for four years and is currently the MASA President. Dr. Gothard also serves as a member of the Professional Assistance Team, providing MASA members with professional and confidential support during times of need.

Superintendent Gothard then provided a brief message. He noted that La Follette High School is his alma mater. He is proud of the ways in which he works with colleagues and promotes them to be leaders through long-lasting relationships, and one of the ways in which he gives something back in terms of helping others from experiences he has also faced. He also noted his mentors throughout his life, including his middle school teacher, as she was one of the reasons he has chosen to dedicate his life to champion education for children in similar ways. He is honored to be the recipient this year, and thanked the Board and his team for their unwavering support. He also thanked his family for their support.

5. PUBLIC COMMENT

1. Leo Jackson Equitable pricing for athletic facilities
2. Jennifer Hartman Importance of youth programs and partnership with SPPS
3. Olonda England Athletics

6. APPROVAL OF THE ORDER OF THE CONSENT AGENDA

MOTION: Director Vue moved approval of the Order of the Consent Agenda with no items pulled for separate consideration. The motion was seconded by Director Henderson.

The motion was approved by roll call vote:

Director Ward	Yes
Director Vue	Yes
Director Allen	Absent
Director Kopp	Yes

Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes

7. APPROVAL OF THE MINUTES

- A. Minutes of the Regular Meeting of the Board of Education of September 19, 2023
- B. Minutes of the Special Meeting of the Board of Education of September 29, 2023

MOTION: Director Vue moved approval of the Minutes of the Regular Meeting of the Board of Education of September 19, 2023, and the Minutes of the Special meeting of the Board of Education of September 29, 2023. The motion was seconded by Director Foster.

The motion was approved by roll call vote:

Director Ward	Yes
Director Vue	Yes
Director Allen	Absent
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes

8. COMMITTEE REPORTS

- A. Minutes of the Committee of the Board Meeting of October 10, 2023

At the Committee of the Board Meeting on October 10, 2023, Superintendent Gothard welcomed everyone to the meeting and provided a recap of his time at the recent Minnesota Association of School Administrators Conference in Duluth, and the opportunity to meet with colleagues from across the state and to connect with them on their challenges, and also to support each other.

The first presentation included information on 3DE, including the history and background of this program, partnerships with the City and County, and details of the program, which included that 3DE is a hands-on, project-based instructional model where student learn together to develop solutions to real-life issues and integrated core competencies. This presentation sparked a robust conversation amongst the Board, including questions on the logistics of the program in schools, expectations for students and educators, business partners, impacts to current programs, and schools chosen for this program. Further information was also requested on the future costs, the sense from the school communities on this change to programming, details on the foundation partners, 3DE staff at sites, the role of 3DE for students who may join this program later in their high school career, cultural changes for schools, and teacher evaluations. Discussion also included questions on the potential compensation for students for their work and intellectual property, as well as engagement for our ELL and SPED students.

The next presentation included an update on Budget Engagement and Community Values. From this information, board members noted questions on the upcoming engagement sessions and their locations, survey opportunities, virtual engagement opportunities, and next steps after engagement sessions. Discussion also focused on the clarity for the community on the inputs and outputs of the engagement sessions, as well as questions around values or spending decisions, a request for clear and transparent information on the successful strategies before ARP funds and after, data collection during budget

engagement, and questions on the timeframe. Other points of discussion included the survey questions. Within the conversation on the financial advisory committee, questions were raised about the rubric for the selection process, the role of this group in financial business, and the importance of representation on the committee. A note about the Board interaction with the formation of the budget was also highlighted, as well as committee name recommendations.

MOTION: Director Kopp moved to accept the report on the October 10, 2023 Committee of the Board meeting and approve the recommended motions and minutes of that meeting as published. The motion was seconded by Director Ellis.

The motion was approved by roll call vote:

Director Ward	Yes
Director Vue	Yes
Director Allen	Absent
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes

9. FUTURE MEETING SCHEDULE

A. Board of Education Meetings (5:30 p.m. unless otherwise noted)

- 2023
 - October 24
 - November 14
 - December 19
- 2024
 - January 9 (Annual Organizational Meeting)
 - January 23
 - February 20
 - March 19
 - April 23
 - May 21
 - June 11 (Special Meeting – Non-Renewals) | 4:00 p.m. | Conference Room 5A
 - June 18
 - July 16
 - August 20
 - September 17
 - October 22
 - November 19
 - December 17

B. Committee of the Board Meetings (4:30 p.m. unless otherwise noted)

- 2023
 - October 10
 - November 8 - Wednesday
 - December 5
- 2024
 - January 9
 - February 6
 - March 6 - Wednesday

- April 2
- May 7
- June 11
- August 7 – Wednesday
- September 10
- October 8
- November 6 – Wednesday
- December 3

B. Motion to Reschedule the April 2024 Committee of the Board Meeting from Tuesday, April 2, 2024 to Wednesday, April 3, 2024

MOTION: Director Vue moved to cancel the Committee of the Board scheduled for Tuesday, April 2, 2024, and schedule a Special Committee of the Board Meeting for Wednesday, April 3, 2024 (due to the Honors Concert on Tuesday, April 2, 2024). The motion was seconded by Director Henderson.

The motion was approved by roll call vote:

Director Ward	Yes
Director Vue	Yes
Director Allen	Absent
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes

10. SUPERINTENDENT'S ANNOUNCEMENTS

Superintendent Gothard began his announcements by providing a report on the HBCU Tour Student Send-Off at Progressive Baptist Church. He noted that 90% of students who attend the tour enroll at an HBCU. This tour is organized every year and it is heartening to see the community coming together to provide this experience to students. It is an impressive tour, and great to have our students share updates after they graduate. He thanked the community for making this possible – both financially and chaperoning the tour on the bus with several stops.

He also shared his time at the Tribal Nations Educational Council meeting, which is a biannual meeting that meets according to state statute. In meeting with folks across the tribal nations, it is great to listen to those who have dedicated their lives and education to serving our Native students and community. While the total student population is 1-2% Native American/American Indian, in almost all categories we see their achievement lags behind other student groups. The percentage of students is small, but we have work to address. Chair Vue and Vice Chair Kopp, as well as Executive Director Carita Green and her team were also in attendance at Hočokata Ti, a beautiful space in Shakopee, which is a Native cultural space, and he felt honored to be there in this conversation.

He noted two data points to share – including the number of courses failed by Native students and number of students marked as chronically absent. These are areas in which we need to improve, and need to talk about to bring to the surface, and share these hard truths, especially as a leader in a district so focused on equity.

He went on to share about a meeting with County Attorney, John Choi, and other Ramsey County superintendents to discuss attendance for students. Kathy Kimani and her team were also present with the Attendance Matters team. While attendance is a concern across the country, this is work we can do here and now in Ramsey County, and needs to be one of the highest priorities. It needs to be done without shame, but finding supports for families and motivation and access to opportunities that school and education is important. This work begins with students in kindergarten, and continues through high school.

Director Kopp appreciated the Superintendent naming these difficult issues, as we can't fix what we don't name. She thanked him to putting it in front, and for calling us to gather together to do better for our students.

Director Foster noted it is important to name it, label it, and tie resources to these topics. She wants to continue to talk about equity and what it means in SPPS, and when we move resources where needed, other groups may feel left out – but that is not the case. When one group is elevated, all others also are raised. We are dealing with particular disparities in ethnic groups, and it is necessary for our leaders to be talking about what is not working well, and resources need to be tied to data-based decisions for our students. We need to use our time, talents, and resources to elevate students so that all students can receive the supports they need.

11. AGENDA ITEMS THAT REQUIRE BOARD ACTION

1. Consent Agenda

MOTION: Director Vue moved approval of all items within the consent agenda withholding no items for separate consideration. Director Henderson seconded the motion.

The motion was approved by roll call vote:

Director Ward	Yes
Director Vue	Yes
Director Allen	Absent
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes

1. Gifts

BF 33416 Request to Accept Gift from North Star Marine Veterans Corp

That the Saint Paul Public Schools Board of Education authorize the Superintendent to allow Como Park Senior High School/MCJROTC to accept a monetary gift from North Star Marine Veterans of \$5,000.00. The money will be deposited into the JROTC intra-school account 19-212-291-000- 5096-J001, and will be used with the above projects

BF 33417 Acceptance of Gift from Randolph Heights PTA

That the Board of Education authorize the Superintendent (designee) to accept the gift from Randolph Heights PTA.

BF 33418 Request to Accept Gift from TKDA

That the Board approve the funds from TKDA, in the amount of \$5,500. Funds will be used to purchase additional speakers for our sound system, and Hands-on STEAM Materials for our school/students.

2. Grants

BF 33419 Request for Permission to Submit a Grant to the Air and Space Forces Association's AFJROTC Grant

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Air and Space Forces Association AFJROTC grant program; to accept funds; and to implement the project as specified in the award documents.

BF 33420 Request for Permission to Submit Grants to Assistance League Minneapolis/St. Paul's Operation School Bell Links to Learning Grants

That the Board of Education authorize the Superintendent (designee) to submit grants from Assistance League Minneapolis/St. Paul's Operation School Bell Links to Learning Grant program; to accept funds; and to implement the projects as specified in the award documents.

BF 33421 Request for Permission to Submit a Grant to the Minnesota Department of Education's Comprehensive Literacy State Development Grant

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education's Comprehensive Literacy State Development grant; to accept funds; and to implement the project as specified in the award documents.

BF 33422 Request for Permission to Submit a Grant to the Minnesota Professional Educator Licensing and Standards Board's Teacher Mentorship and Retention of Effective Teachers Grant

That the Board of Education authorize the Superintendent (designee) to submit a grant from the PELSB's Teacher Mentorship and Retention of Effective Teachers grant program; to accept funds; and to implement the project as specified in the award documents.

BF 33423 Request for Permission to Submit Grant Applications to Project Lead the Way

That the Board of Education authorize the Superintendent (designee) to submit a grant to Project Lead the Way; to accept funds; and to implement the project as specified in the award documents.

BF 33424 Request for Permission to Submit a Grant to Saint Cloud State University

That the Board of Education authorize the Superintendent (designee) to submit a grant to Saint Cloud State University to support academic and professional development activities in Mandarin language classes; to accept funds, if awarded; and to implement the project as specified in the award documents.

BF 33425 Request for Permission to Submit Grant Applications to the St. Paul Chapter of the Awesome Foundation

That the Board of Education authorize the Superintendent (designee) to submit grant applications to the St. Paul Chapter of the Awesome Foundation; to accept funds; and to implement the projects as specified in the award documents.

BF 33426 Request for Permission to Submit a Grant to the Shakopee Mdewakanton Sioux Community

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Shakopee Mdewakanton Sioux Community; to accept funds; and to implement the project as specified in the award documents.

BF 33427 Request for Permission to Submit a Grant to the US Department of Education's Perkins Innovation and Modernization Grant

That the Board of Education authorize the Superintendent (designee) to submit to the U.S. Department of Education's Perkins Innovation and Modernization Grant; to accept funds; and to implement the project as specified in the award documents.

3. Contracts

BF 33428 Partnership Contract between Right Track and Saint Paul Public Schools

That the Board of Education authorize the Superintendent (designee) to sign the Partnership Contract between Saint Paul Public Schools and Right Track until June 2027.

BF 33429 Request to Sign Concurrent Enrollment Contract with Saint Paul College

That the Board of Education authorize the Superintendent (designee) to sign the Concurrent Enrollment Contract between Saint Paul Public Schools and Saint Paul College for FY24.

BF 33430 Request to Sign Contract with Daugherty (Partner Agency), pertaining to the Access Point Program

That the Board of Education authorize the Superintendent (designee) to sign the contract between Saint Paul Public Schools and Daugherty for the 2023-24 and 2024-25 school years

BF 33431 Request to Sign Contract with the Finishing Trades Institute of the Upper Midwest

That the Board of Education authorize the Superintendent (designee) to sign the contract between Saint Paul Public Schools and the Finishing Trades Institute for the 2023-24 school year.

BF 33432 Request to Sign Contract with ProCare Therapy for Contracted Special Education Staffing Support at River East and the District at Large

That the Board of Education authorize the Superintendent (designee) to approve this contract.

BF 33433 Request to Sign Contract with Soliant for Social Work Staffing

The Board of Education authorizes the Superintendent (designee) to sign the Contracted Services Agreement between Soliant and Saint Paul Public Schools.

BF 33434 Design Services for Multi-Site Electrical System Replacement at Harding and Central High School (Project # 0651-23-01)

That the Board of Education authorize award of design and construction administration services to Emanuelson-Podas for the not-to-exceed fee of \$200,300.

BF 33435 Construction Manager as Advisor Services for the Wellstone Elementary Plumbing, Piping and HVAC Replacement project (Project # 4260-23-01)

That the Board of Education authorize award of construction manager as advisor services and pass through general conditions to H+U Construction for the not-to-exceed fee of \$640,237.

4. Agreements

BF 33436 Request to Sign Concurrent Enrollment Joint Powers Agreement with Minnesota State University, Mankato

That the Board of Education authorize the Superintendent (designee) to sign the Concurrent Enrollment Joint Powers Agreement between Saint Paul Public Schools and Minnesota State University, Mankato for FY24.

BF 33437 Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and Minnesota Teamsters Local 320, Exclusive Representative for Nutrition Services Employees

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those nutrition services employees in this District for whom the Minnesota Teamsters Local No. 320 is the exclusive representative; duration of said Agreement is for the period of July 1, 2023 through June 30, 2026.

BF 33438 Approval of Employment Agreement Between Independent School District No. 625 and Minnesota Teamsters Public and Law Enforcement Employees Local No. 320 Representing Teaching Assistants

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for teaching assistant employees in this school district for whom the Minnesota Teamsters Public and Law Enforcement Employees Local No. 320 is the exclusive representative; duration of said Agreement is for the period of July 1, 2023, through June 30, 2026.

BF 33439 Approval of the Employment Agreement for the Assistant Director of Labor Relations effective October 16, 2023

That the Board of Education approve the employment agreement with the Assistant Director of Labor Relations effective October 16, 2023.

BF 33440 Request to Sign School Social Work Internship Agreement with Bethel University

The Board of Education authorizes the Superintendent (designee) to sign the School Social Work Internship Agreement between Saint Paul Public Schools and Bethel University

BF 33441 Right of Entry Permit at Riverview with the City of Saint Paul

That the Board of Education authorize the execution of the Right of Entry Permit between the District and the City of Saint Paul at Riverview.

BF 33442 Partnership and Regrant Agreement between Saint Paul Public Schools and The Trust for Public Land

That the Board of Education authorize the execution of the Partnership and Regrant Agreement between the District and The Trust for Public Land for outdoor nature-based capital improvements at Maxfield Elementary School.

5. Administrative Items

BF 33443 Monthly Operating Authority

That the Board of Education approve and ratify the following checks and electronic transfers for the period August 1, 2023 – August 31, 2023

(a) General Account	#764111-765038	\$40,097,574.26
	#0004989-0005012	
	#7004895-7004938	
	#0008883-0009005	
(b) Construction Payments	- 0 -	\$17,638,365.50
(c) Debt Service	- 0 -	<u>\$32,455.00</u>
		\$57,768,394.76

Included in the above disbursements are two payrolls in the amount of \$12,604,842.88 and overtime of \$59,936.12 or 0.48% of payroll.

(d) Collateral Changes

Released: None

Additions: None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Worker's Compensation Law falling within the period ending February 29,2024

BF 33444 Recommendations for Exclusion of Students Non-Compliant with Minnesota Statute 121A.15 Health Standards: Immunizations

That the Board of Education exclude noncompliant student(s) from school(s) effective November 1, 2023, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

Human Resources Transactions

BF 33445 Transactions for September 1 – September 30, 2023

BF 33446 Active Employee and Early Retiree Health Insurance with PEIP

That the Board of Education approve a contract for active employee and early retiree health insurance coverage with PEIP, effective January 1, 2024, at the proposed premium renewal rates.

BF 33447 Active Employee and Early Retiree Health Insurance with Medica

That the Board of Education approve a contract for active employee and retiree health insurance coverage with Medica, effective January 1, 2024, at the proposed premium rates.

6. Bids

BF 33448 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 32-I (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3926-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to North Country Concrete for a lump sum base bid of \$750,500.

BF 33449 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 27-B (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A23-4017-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Pulse Electric for a lump sum base bid of \$367,315.

BF 33450 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 27-A (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A23-4016-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Muska Electric for a lump sum base bid of \$489,500.

BF 33451 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 26-A (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3925-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Neo Electrical Solutions for a lump sum base bid of \$4,198,000.

BF 33452 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 23-B (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3924-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to General Sheet Metal Company for a lump sum base bid plus Alternates 2 & 3 of \$8,807,700.

BF 33453 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 22-A (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3923-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Davis Mechanical for a lump sum base bid of \$2,288,000.

BF 33454 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 21-A (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3922-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Frontier Fire Protection for a lump sum base bid of \$683,700.

BF 33455 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 14-A (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A23-3749-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Minnesota Elevators for a lump sum base bid of \$423,294.

BF 33456 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 11-A (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3942-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Singer Ashland for a lump sum base bid of \$647,945.

BF 33457 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 09-F (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3921-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Fransen Decorating for a lump sum base bid of \$550,215.

BF 33458 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 09-D (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3920-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to MCI Carpet One for a lump sum base bid of \$1,505,500.

BF 33459 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 09-C (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3919-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Twin City Acoustics for a lump sum base bid of \$728,000.

BF 33460 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 09-B (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3918-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Grazzini Brothers for a lump sum base bid of \$592,000.

BF 33461 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 09-A (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3917-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Mulcahy Nickolaus for a lump sum base bid of \$3,915,800.

BF 33462 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 08-D (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A23-4015-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Ford Metro, Inc. for a lump sum base bid of \$2,361,490.

BF 33463 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 08-A (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3916-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Bredemus Hardware for a lump sum base bid of \$849,686.

BF 33464 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 07-C (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3915-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Camacho Contractors for a lump sum base bid of \$2,779,370.

BF 33465 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 07-B (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3914-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Nordstrom Architectural Sheet Metal for a lump sum base bid of \$1,829,200.

BF 33466 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 07-A (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3913-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Henkemeyer Coatings for a lump sum base bid of \$452,496.

BF 33467 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 06-B (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3912-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Shaw Stewart Lumber for a lump sum base bid of \$1,294,299.

BF 33468 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 06-A (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3911-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Tekton Construction for a lump sum base bid of \$1,298,000.

BF 33469 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 05-D (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3910-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Industrial Construction Specialists for a lump sum base bid of \$324,943.

BF 33470 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 05-C (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3909-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Daka Corporation for a lump sum base bid of \$398,900.

BF 33471 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 04-A (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3908-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Gresser Companies for a lump sum base bid of \$1,652,460.

BF 33472 Phase Gate Approval of the Bruce Vento Elementary - New Construction Project WS 02-A (Project #1020-22-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-3907-JG for the Bruce Vento Elementary - New Construction Project (Project #1020-22-01) to Frattalone Companies for a lump sum base bid of \$479,900.

BF 33473 Phase Gate Approval of the Barack and Michelle Obama School Addition and Renovation Project WS 0241 (Project #3210-23-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-4036-JG for the Barack and Michelle Obama School Addition and Renovation project (Project #3210-23-01) to Kellington Construction, Inc. for a lump sum base bid plus Alternates #1 of \$3,142,780.

BF 33474 Phase Gate Approval of the Hidden River Middle School Renovation WS 31-A (Project #3140-20-02): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A23-3728-JG for the Hidden River Middle School project (Project #3140-20-02) to Max Steininger, Inc. for a lump sum base bid of \$1,355,700.

BF 33475 Phase Gate Approval of the Hidden River Middle School Renovation WS 09-D (Project # 3140-20-02): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A23-3717-A for the Hidden River Middle School project (Project #3140-20-02) to CFS Interiors & Flooring for a lump sum base bid plus Alternates #3 & 4 of \$803,674.

BF 33476 Phase Gate Approval of the Hidden River Middle School Renovation WS 09-B (Project # 3140-20-02): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A23-3715-JG for the Hidden River Middle School project (Project #3140-20-02) to Grazzini Brothers for a lump sum base \$387,100.

BF 33477 Phase Gate Approval of the Hidden River Middle School Renovation WS 05-A (Project # 3140-20-02): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A23-3706-JG for the Hidden River Middle School project (Project #3140-20-02) to Noble X for a lump sum base \$1,355,000.

7. Change Orders

ITEMS PULLED FOR SEPARATE CONSIDERATION - None

FURTHER AGENDA ITEMS THAT REQUIRE BOARD ACTION

1. Resolution Relating to \$15,000,000 General Obligation School Building Bonds, Series 2023A; Ratifying the Award of Sale, Prescribing the Form and Details and Providing for the Payment Thereof

Superintendent Gothard then welcomed Tom Sager, Executive Chief of Financial Services, and Michael Hart, Director at PMA, to present this item. Chief Sager reviewed the board agenda item information, including:

- At the August 22, 2023 School Board meeting, the School Board received information pertaining to an upcoming school building bond sale for purposes of obtaining the resources for the District's capital needs included in the SPPS Builds plan. At the August 22 meeting, the School Board approved a resolution that authorized the Superintendent, Chief of Administration and Operations, or Executive Chief of Financial Services to execute a Bond Purchase Agreement for the stated purposes.
- The sale of these bonds commenced on Tuesday, October 10, 2023. The District received 11 bids in a competitive sale for the bonds with the most favorable bid coming from Fidelity Capital Markets, Boston, MA. The most favorable bid met all the parameters approved by the School Board to complete this sale. The bond proceeds will be applied to expenses related to projects identified as part of the District's capital plan in accordance with the SPPS Builds program.

Mr. Hart then reviewed a presentation, which included details on the bonds, bid summary, sale summary, sources and uses, bond structure, calendar, rating, and next steps.

The full set of information and presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION: None

BF 33478 Resolution Relating to \$15,000,000 General Obligation School Building Bonds, Series 2023A; Ratifying the Award of Sale, Prescribing the Form and Details and Providing for the Payment Thereof

MOTION: Director Vue moved to approve the Resolution Relating to \$15,000,000 General Obligation School Building Bonds, Series 2023A; Ratifying the Award of Sale, Prescribing the Form and Details and Providing for the Payment Thereof. Director Foster seconded the motion.

The motion was approved by roll call vote:

Director Ward	Yes
Director Vue	Yes
Director Allen	Absent
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes

10. INFORMATIONAL AGENDA ITEMS

A. Literacy Update

Superintendent Gothard then welcomed Craig Anderson, Executive Director of the Office of Teaching and Learning, and Sue Braithwaite, Interim Elementary Assistant Director in the Office of Teaching and Learning, to present this information. He noted the WINN strategies, and literacy models to sustain following the expiration of ARP funding. Mr. Anderson and Ms. Braithwaite thanked the Superintendent, WINN teachers, and TOSAs for the changed practices based on science and learning in this work, and the work in LETRS training and learning the science of reading. Superintendent Gothard noted the work of SPPS Reads, and the community call to action in this work and interaction with the community in an intentional way around literacy, and the viewing of “The Right to Read.”

The presentation began with information around seeing literacy through an equity lens and a powerful quote on this topic. The first portion focused on where we have been – including MCA summary data, FAST fall to spring 2023 growth trends, and figures on reading by the numbers, including data on 4th grade proficiency rates. The second portion focused on where we are now, including the science supporting our decisions, and the five pillars of early literacy in combination with oral language and written expression, the six shifts in elementary instruction, a diagram depicting what instruction looks like in SPPS for all students, including word recognition, language comprehension and reading comprehension, K-12 district literacy systems of support, and information on the Spring 2023 WINN strategy. The third portion focused on where we are going, and included information on the READ Act through the Department of Education, SPPS’s response, and information on SPPS Reads.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Ellis requested information on the universities in Minnesota who are teaching the science of reading. Response: The University of Minnesota is work towards it, and all educational institutions are trying to determine the new way and changing practices.
- She also requested additional information on the training for staff, and how it needs to be completed by 2026, and how professional development will be implemented. Response: We are still awaiting guidance, but anticipate it will occur over the summer, or after school through modules and live sessions. We do know the three companies in which we will be working, but we do not know the delivery models yet.
- Director Henderson offered a reflection, that she is grateful for the presentation and information and it's exciting to see the progress and potential, at the same time, it's heartbreaking to see these numbers and how far we are behind, and reflecting on the generations of students who have been let down. She thanked the team for doing the work to move forward, as this is a massive task and we are ready and willing to do the work to ensure it moved forward.
- Director Kopp thanked the team for the presentation, and has been looking forward to it for many months. She knew some figures would be difficult to see, but also heartened by the successes and new legislation to keep moving forward.
- She also requested information on the supports for middle and high school students. Response: There are 6-8 WINN teachers for foundational skills and decoding of words. Each middle school has a WINN teacher. There is also a screener for those who need support in reading and language comprehension, vocabulary in ELA classes to support that information.
 - Director Kopp noted that is wonderful to hear, and recalled her experience as a secondary teacher, and was pleased with the support for students and WINN for 6-8.
 - For high school, there are reading acceleration courses for students who may need additional support.
- How are we setting goals? Response: One of the priorities of the Division of School and OTL was full implementation of Tier 1 and literacy for elementary. All teams within DOS are working together towards these goals, and we hope to lean into that and see deliberate choice in make those our focus areas and seeing progress in those, and will report back to the Board and community. In elementary, there are Tier 1, middle Tier 1, and Tier 2 in literacy with the WINN process, and in high schools, it's about credit attainment across the entire system. There are also short-term and long-term goals, and a short-term goal is 100% implementation for materials in all classrooms.
- The importance of progress monitoring was notes.
- For the long-range goals, there are check points along the way to shift practice if needed, through FAST data.
- Director Kopp noted it is wonderful to build capacity first, and it is exciting to meet benchmarks and progress monitoring and to keep this conversation going on a regular basis to keep it at the front of our minds. She looks forward to seeing the progress.
- How are teachers and universities involved in the planning for this work and bringing it into the literacy team? Response: We know universities and colleges lag with the new legislation, and we are thinking about how to bring them in as partners. The University of Minnesota has made shifts, and one of the options of PD is from their department, as well as St. Thomas and Maxfield, St. Kate's, Hamline, and we are looking at reading prep programs and ways to support teachers and reading licensure programs. In cohorts of the LETRS training, staff have learned practices and emerging implementation.
- Director Kopp appreciated the presentation and the depth of knowledge and passion for this work. "Every child, every day" is an incredibly important motto for this work, and the reason we are all

here. She noted that as she closes her time as a board member, and thinking about literacy for choices, and when our students finish college, get the job, travel, take time off, or go into their career or into college – that our students have a choice and the world is open to them and decide their calling. She can't imagine what it is like when every class is a struggle. Literacy also changes school climate and attendance. Literacy is transformative in so many ways and the root of many things. She is grateful to the team, especially Ms. Braithwaite for her depth of knowledge in this area and her expertise, as well as Mr. Anderson.

- Ms. Braithwaite thanked her team as well, including the Superintendent and Jenny Davis, who works tirelessly and recognized her for her work.

B. Policy Update

a. SECOND READING: Policy 413.01 - Chemical Use and Abuse

Superintendent Gothard then welcomed Kathy Kimani, Director of Office of Student Support, and Becky Schmidt, Interim Director of Student Health and Wellness, to present this Second Reading. Information on the policy included the rationale for the policy update, committee members and their work on these proposed revisions, and a review of the proposed changes to reflect MSBA model policy language.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Superintendent Gothard noted there has been a disturbing trend in drug and chemical use in our community, and violent behavior around it as well. Director Olson and our community partners are tasked with the important work to look as how we do things better as well, and the importance of licensed drug and alcohol counselors, and there needs to be state funding dedicated to this work.
- Director Vue thanked Ms. Kimani and Ms. Schmidt for their due diligence on this policy, including the updated from 2009, which speaks to the level of work in this district, and he also thanked the board members on the Policy Work Group and staff for their support in these proposed revisions.

b. SECOND READING: Policy 501.03 - Student Dress Code

Superintendent Gothard then welcomed Pat Pratt-Cook, Executive Chief of Human Resources, to present this Second Reading. Information included the rationale for these proposed changes, a review of currently language compared to the Policy Work Group's rationale for changes, and details on the new proposed language.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION: None

13. BOARD OF EDUCATION

A. Information Requests/Responses and Items for Future Agendas

- Director Ward reiterated his requests from previous meetings, including a report on class size (last year to this year), and the results of the exit surveys of families.

B. Board of Education Reports/Communications

- Director Ellis provided an update on events she has attended the past few months. While she was unable to attend the Urban Debate League event in September, she noted that SPPS students did participate in it, and it is available online. She also noted her time at several athletic events, including volleyball games, soccer games, including the Mayor’s Cup, and the Marydale Festival. She also provided a report from a conference she attended with the Saint Paul Teachers Retirement Fund regarding pensions in San Diego, CA.
- Director Henderson provided a brief report on the progress of SEAB.
- Director Vue noted that he attended the Budget Engagement Session on October 13th with the Parent Advisory Councils.

14. ADJOURNMENT

Director Vue moved to adjourn the meeting; Director Ellis seconded the motion.

The motion was approved by roll call vote:

Director Ward	Yes
Director Vue	Yes
Director Allen	Absent
Director Kopp	Yes
Director Ellis	Yes
Director Foster	Yes
Director Henderson	Yes

The meeting adjourned at 7:40 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:
 Sarah Dahlke
 Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**SPECIAL MEETING OF THE BOARD OF EDUCATION
360 Colborne Street
Saint Paul, MN 55102**

**October 24, 2023
4:00 p.m.**

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:01 p.m. by Chair Vue.

II. ROLL CALL

Board of Education: J. Vue, J. Kopp, Z. Ellis, U. Ward, H. Henderson
J. Foster arrived at 4:20 p.m.

C. Allen was absent

Administration: Superintendent Gothard, P. Pratt-Cook, T. Sager, D. Wells, C. Long, S.
Dahlke, J. Turner, S. Gray-Akyea, K. Thao, E. Wacker

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: It was moved by Director Vue, and seconded by Director Henderson, to approve the order of the agenda. It passed by acclaim.

IV. MOTION TO CLOSE MEETING

MOTION: It was moved by Director Vue and seconded by Director Ellis that the Board of Education close the special meeting and continue the meeting as a closed meeting to discuss the matter of strategy for labor negotiations for all bargaining units, including ASAP, Educational Assistants, Machinists, Nutrition Services Personnel, Principals, School and Community Service Professionals, Teachers, MMSA, PEA, SPSO, AFSCME, Bus Drivers, CCEA, Custodians, Tri-Council, Bricklayers, Carpenters, Cement Masons, Electricians, Glaziers, Painters, Pipe fitters, Plasterers, Plumbers, Roofers, Sheet Metal Workers, and Tri-Council Temps., as is provided for by Minnesota Statutes Section 13D.03. The motion passed by acclaim.

V. NEW BUSINESS

The Board of Education and staff discussed the matter of strategy for labor negotiations for all bargaining units, including ASAP, Educational Assistants, Machinists, Nutrition Services Personnel, Principals, School and Community Service Professionals, Teachers, MMSA, PEA, SPSO, AFSCME, Bus Drivers, CCEA, Custodians, Tri-Council, Bricklayers, Carpenters, Cement Masons, Electricians, Glaziers, Painters, Pipe fitters, Plasterers,

Plumbers, Roofers, Sheet Metal Workers, and Tri-Council Temps., as is provided for by Minnesota Statutes Section 13D.03.

VI. MOTION TO OPEN MEETING

MOTION: It was moved by Director Vue to conduct the remainder of this meeting as an open meeting. The motion was seconded by Director Ward. It passed by acclaim.

VIII. ADJOURNMENT

MOTION: It was moved by Director Vue, and seconded by Director Ward, to adjourn the meeting. It passed by acclaim.

The meeting adjourned at 5:16 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:
Sarah Dahlke
Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**COMMITTEE OF THE BOARD MEETING
360 Colborne Street
Saint Paul, MN 55102**

**November 8, 2023
4:30 p.m.**

MINUTES

1. CALL TO ORDER

The meeting was called to order at 4:33 p.m. by Vice Chair Kopp.

2. ROLL CALL

Board of Education: J. Kopp, J. Vue, J. Foster, H. Henderson, U. Ward, C. Allen, Z. Ellis
Superintendent Gothard

Staff: C. Long, A. Collins, Y. Vang, S. Schmidt de Carranza, S. Dahlke, J. Turner,
S. Gray Akyea, J. Danielson, A. Kunz, E. Wacker, C. Green, C. Anderson,
K. Kimani, K. Morris, B. Schmidt, H. Nistler, T. Parent, K. Arzamendia, N.
Páez, J. Williams, L. Olson, A. Adams

Community: L. Bolton, T. Lonetree, L. Askelin

3. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Kopp moved approval of the Order of the Agenda. The motion was seconded by Director Foster and Director Allen. It passed by acclaim.

4. SUPERINTENDENT'S ANNOUNCEMENTS

Superintendent Gothard welcomed everyone to the meeting. He shared information about Election Day, and congratulated Director Allen on her victory. He also acknowledged Director Ellis for her eight years of incredible service, through challenging and remarkable times, as a parent, community member and an important member of the Board of Education.

He also shared his experience at the Council of the Great City Schools Annual Fall Conference in San Diego, CA from October 25-29. He noted it was a great conference with staff, and also two of our students. He shared more about them, as well as his role at the conference, including leading a task force meeting. He also shared about the presentation from our MLL team, as well as leading a session with Clark County and Palm Beach County schools regarding security and connections with students to help keep them safe. On Thursday and Friday, he helped to present on the student convenings with Boston and Milwaukee, and shared about the reaction to the student's, Osma's, perspectives in this session. He also shared about Anan's role in the conference, including on the national panel of students. She has a strong voice and is proud of her for stepping into that opportunity to share her experiences, including her experiences shared

in the Superintendent's student convenings last year. He thanked Dr. Gray Akyea for her role in helping to support the students as well.

He went on to provide an update on engagement around the FY25 budget work, and the Start, Stop, Sustain process in place as the expiration of ARP funds and strategic investments to continue. The decisions regarding the budget recommendations reflect the strategic plan, while we are in open negotiations with our bargaining groups, including SPFE, and some of their proposals require a significant investment. We will continue to work in collaboration with the Board and employee groups for a balanced budget and settle contracts for all groups.

Director Foster noted that in thinking about the students at the conference and the overall district voice of students, this is a great model, and to think about elevating student voice and respecting their voice in spaces and places. She also encouraged to continue to elevate intentions as we talk about culture.

Superintendent Gothard noted that he was invited to meet with students regarding air conditioning, and it was great to meet and connect with them.

He also shared his experience in meeting with a Boys Group at a district school, and the recent first meeting. There is one student in the group who was unable to attend for many meetings last year due to suspensions and challenges, and it was great to see him at the last meeting.

5. SCHOOL YEAR 2023-2024 ENROLLMENT OVERVIEW

Superintendent Gothard then welcomed Dr. Stacey Gray Akyea, Chief, Equity, Strategy & Innovation; and Kara Arzamendia, Director, Research, Evaluation and Assessment to present this information. Included in the presentation were details about caution for interpretation of the data, student enrollment figures for SY23-24, which include 32,789 total enrollment for PK-VPK through 12th grade. A K-12 Fall-to-Fall comparison was also provided with details that compared enrollment figures from last year to this year, a graph depicting the gains and losses within grade levels, Fall-to-Fall largest enrollment increases at school sites, and Fall-to-Fall largest enrollment decreases at school sites. Data was also presented on Fall-to-Fall enrollment changes for Envision-impacted schools. Enrollment trends were also reviewed, including the districtwide state funded enrollment decline over time and the decrease in total enrollment is lessening over time. Market share data was also presented, including that in SY22-23, SPPS enrolled 60% of the 51,819 school age students who live in Saint Paul; approximately 20,000 students enroll outside of SPPS each year with most enrolling in charter schools, then nonpublic schools, and other public districts outside of SPPS. Details were also shared (including the trend data from recent years) that:

- About 100 American Indian students enroll in charter schools and other public districts outside of SPPS
- Over 5,000 Asian students enroll in charter schools with about 500 enrolling in other public districts outside of SPPS
- More than 3,000 Black students enroll in charter schools with 832 enrolling in other public districts outside of SPPS
- About 1,500 Hispanic students enroll in charter schools, while almost 800 enroll in other public districts outside of SPPS
- Almost 500 students of Two or More Races enroll in charter schools, while another 373 enroll in other public districts outside of SPPS
- Almost 2,000 White students enroll in charter schools, while 1,000 enroll in other public districts outside of SPPS

Data (including the trend data from recent years) regarding continuation was also shown, including:

- The continuation rate for all grades PK-11 has been around 85%
- Preschool to Kindergarten continuation has the lowest rates of the transition grades
- In 22>23, the grade 5 to 6 continuation rate was 80%
- In 22>23, the grade 8 to 9 continuation rate was 80%

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Ward noted a question within the demographic information – are there less White students overall, or are they choosing to come back to SPPS? Response: They are a smaller population in the district, and White students make up about 15% of the 60% of 20,000 students to charter schools, so about 2,000. As far as if they are coming back to the district, we haven't looked at that or if they are enrolling somewhere else and returning, or if the population has been declining in the city in general.
- Director Henderson noted a question about PreK and continuation rates for sites with PreK classrooms in a building versus a hub. Response: We look at students who continue within the same building site, students who continue at another school in another district, and those who left the district all together for this presentation. Director Henderson noted it would be helpful to see that if families are accustomed to a building, if they continue there for first grade, and what it looks like for the hubs, and the differences in how to address moving forward.
- Director Henderson also requested further information on the continuation rates, and a clarification that the dot-plot graph shown is looking at different grade cohorts year over year, and is not continuation. She also noted questions about the 12th grade figures, and where students are going.
- Director Ward raised a question if the work from the Enrollment and Retention Committee has been seen, and if there has been an impact on enrollment. Response: We haven't looked at that specifically regarding the schools that were targeted, but can take a deeper dive into that. The Board would be interested to determine if the work was effective, and if it is something to continue, and a report back.
- Director Allen noted a question about information from exit surveys. Response: We have been collecting exit surveys from families, and look at that data quarterly, and it is compiled and planned to be shared. Much of the data shows the same 3-5 responses.
- What are the adjustments being made to alleviate some of the problems that families have noted? Response: One in particular is the East African Magnet School, and enrollment would look very different without that school as 80% of students are new to the district. Administration also thanked the team for the PreK initiatives, and investment in that work, including the 80% return rate, partnerships with HeadStart, nature-based PreK, and those students who will be arriving for Kindergarten in Fall 2024. Superintendent Gothard also noted that the market share is going down, while the total number of school age children is going down in the city, and that is impacting everyone. It's a great time for us to regroup and do targeted outreach and ways to draw students back – but there are limitations, such as facility space.
- Director Allen noted the decrease in teenage pregnancy rates, and enrollment at AGAPE. Response: Enrollment at AGAPE is down 16 students. There was further discussion on supports for students with childcare, and the efficiency in supporting childcare at one site or multiple sites across the district, and the history of childcare in SPPS, including with the County.
- Director Foster noted questions about the 6th grade continuation rates and our middle school model.

- She also noted questions on the qualitative data for 12th grade, and which portion of students went to a job or other setting. Superintendent Gothard noted there are bubbles within cohorts, and they may drop or increase from year to year, and this allows us to plan and factor in how to allocate resources at grade levels.
- Director Ellis requested information on tracking families and their Intent to Return Forms, and what are the multiple ways to check into data for continuation. Response: Students are counted when they show up to school, and October 1 to October 1 data, to be counted.
- Director Ellis also requested information on projections and asking families in PreK if they are returning, and how it works at a hub, and where they are being placed. Response: REA does the official count, but we use projections and data to prepare and plan for classrooms, and looking at school requests cards, and the School Choice Fair, or pre-planning.
- How does it work for families with a student at a hub? Response: If a child is at a hub, there is a seat reserved at their community school. We provide options to be welcoming and guide families to stay her, for a great opportunity to go to the hub, and engagement opportunities as well.
- Director Ellis also noted questions around transportation for families if their school they'd like to attend isn't near their home, but is near where they work. Response: It is an option, and transportation depends on where they live and go to school. The average SPPS family has 12-17 kindergarten choices with a bus, and there is a lot of school choice. It's difficult to visit 17 schools, so we encourage families to attend the School Choice Fair and meet with principals and staff.
- Director Vue noted that enrollment appears to be stabilizing, and then we can begin to grow, and requested information on the factors. Response: We did see an increase in enrollment throughout the last school year, so we started the summer in a better place, and with the East African Magnet and enrollment efforts and engagement, those efforts also helped. We have also invested millions of dollars, and are funded based on the number of students we have. Stability is important to sustain models. Chief Turner also noted this is an exciting trend, because as we become more stable, we can then focus on retention, including providing a high quality instructional investment in academic programming, and Student Placement Center placed 3500 students in August. Students are coming here, and we need to keep them – whether it's at School A or School B. That's where we'd like to see our efforts continue in helping schools with marketing and recruitment, and keeping the students we have. Increase in enrollment plus higher retention rates equals higher enrollment. Superintendent Gothard also wondered about the increase in yellow buses and their effect on enrollment, and we are not able to say that yet, but those are the kinds of things the community feels heard and options to provide support that's important to the whole picture.
- Director Ward noted it is interesting that a lot of different things contribute to stabilization, and he's interested in evaluating what's working and which had the largest impacts. He also stated that the committee set goals of a decrease of no more than 2.5%, which was reached, and the second phase is to increase for next year, which he hopes we are also able to accomplish.
- Dr. Gray Akyea noted that there have been many causes of disruption for families, from class size agreements, policies that require split classes, start time changes, and then distance learning and a strike, which is another cause of decrease in enrollment. Stabilization is a positive, and the ability to stabilize and have consistency is of the factors that helps. Consistency for the district, but predictability for families and students.
- Director Ellis noted it would be helpful to see information on the impacts on enrollment from start time changes. Dr. Gray Akyea noted that families already in the district tended to stay, but we did see Kindergarten cohorts decrease. They are matriculating back to SPPS, and we do have that information to share that Kindergarten students are coming back.

- Director Kopp noted question on how schools are faring due to multiple disruptions. She reiterated the information from the hubs, and family choice in schools for their students, and how families are using hubs effectively.
- She also raised a question on patterns based on geography, and those families who live close to a border, if we are seeing those families enroll in a district near the border.
- Superintendent Gothard noted that for stabilization and then growth, that we will need to expand and utilize the space we have and the different processes to think about that. It can be a challenge – including at the hubs, where we may not have space at a school building, but have space at another building and ways to navigate building enrollment in SPPS.

8. ADJOURNMENT

Director Kopp moved to adjourn the meeting. Director Ellis seconded the motion. It passed by acclaim.

The meeting adjourned at 5:48 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke, Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

TOPIC: Future Meeting Schedule

2023 Regular Meeting Schedule

Time: 5:30 p.m. (unless noted otherwise)

Location: Conference Rooms A and B – 360 Colborne Street, Saint Paul, MN 55102
(unless noted otherwise)

- January 3, 2023 (Annual Organizational Meeting)
- January 17, 2023
- February 21, 2023
- March 21, 2023
- April 18, 2023
- May 23, 2023
- June 6, 2023 (Special Meeting – Non-Renewals) | 4:00 p.m. | Conference Room 5A
- June 20, 2023
- July 18, 2023
- August 22, 2023
- September 19, 2023
- October 24, 2023
- November 14, 2023
- December 19, 2023

2023 Committee of the Board Meeting Schedule

Time: 4:30 p.m.

Location: Conference Room 5A – 360 Colborne Street, Saint Paul, MN 55102

- January 3, 2023
- February 7, 2023
- March 7, 2023
- April 11, 2023
- May 9, 2023
- June 6, 2023
- August 9, 2023 – Wednesday
- September 5, 2023
- October 10, 2023
- November 8, 2023 – Wednesday
- December 5, 2023

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

TOPIC: Future Meeting Schedule

2024 Regular Meeting Schedule

Time: 5:30 p.m. (unless noted otherwise)

Location: Conference Rooms A and B – 360 Colborne Street, Saint Paul, MN 55102
(unless noted otherwise)

- January 9, 2024 (Annual Organizational Meeting)
- January 23, 2024
- February 20, 2024
- March 19, 2024
- April 23, 2024
- May 21, 2023
- June 11, 2024 (Special Meeting – Non-Renewals) | 4:00 p.m. | Conference Room 5A
- June 18, 2024
- July 16, 2024
- August 20, 2024
- September 17, 2024
- October 22, 2024
- November 19, 2024
- December 17, 2024

2024 Committee of the Board Meeting Schedule

Time: 4:30 p.m.

Location: Conference Room 5A – 360 Colborne Street, Saint Paul, MN 55102

- January 9, 2024
- February 6, 2024
- March 6, 2024 - Wednesday
- April 3, 2024 - Wednesday
- May 7, 2024
- June 11, 2024
- August 7, 2024 – Wednesday
- September 10, 2024
- October 8, 2024
- November 6, 2024 – Wednesday
- December 3, 2024

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Minneapolis Foundation (Twin Cities' Dunkers) Donation to SPPS Athletic Department and SPPS High School Athletic Programs

A. PERTINENT FACTS:

1. The Minneapolis Foundation (Dunkers) makes generous financial contributions to St. Paul Public Schools as a district and to the individual high schools with athletic programs. Here is the breakdown of the respective high schools' athletic programs and the St. Paul Public Schools Athletic Department will receive.

• Central High School (19 – 210 – 292 – 000 – 5096 – D400)	\$10,000
• Como Park High School (19 – 212 – 292 – 000 – 5096 – D400)	\$10,000
• Harding High School (19 – 215 – 292 – 000 – 5096 – D400)	\$10,000
• Highland Park (19 – 220 – 292 – 000 – 5096 – D400)	\$10,000
• Humboldt High School (19 – 225 – 292 – 000 – 5096 – D400)	\$10,000
• Johnson High School (19 – 230 – 292- 000 – 5096 – D400)	\$10,000
• Washington High School (19 – 230 – 292 – 000- 5096 – D400)	\$10,000
• St. Paul Public Schools Athletic Department (19-005-292-5096-D400)	\$20,500

The donations provided to the high schools are designed for the 2023 –2024 school year. The district will use the donations to offset the purchase of equipment to support the district's track and field programs and support the basketball programs.

2. This gift is made available through the Minneapolis Foundation/ Twin Cities Dunkers; however, the amount donated fluctuates from year – to – year as a direct result of the Foundations fundraising efforts in the previous year.
3. This project will meet the district strategic plan focus area(s) of: Program Evaluation and Resource Allocation
4. This item is submitted by Mary Kasper, Athletic Department Specialist, and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to receive, and disbursement of the donated funds as listed herein.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Contract between Right Track and Saint Paul Public Schools Pertaining to the School Year Internship Program

A. PERTINENT FACTS:

1. This MOU details the renewal of the partnership between Right Track and SPPS pertaining to the school year internship program.
2. The school year internship program will provide paid internship experiences connected to students' goals, interests, and Career Pathways.
3. SPPS OCCR and Right Track will work collaboratively to:
 - recruit and support internship partners
 - recruit and support student interns
 - create and facilitate an employer and intern training.
4. The participation cost to SPPS for this programming will not exceed \$160,000. Cost is calculated by hours worked per student. SPPS will also fund a part-time Right Track job coach. Right Track will also support the HR paperwork and payroll processes for student interns. Right Track will assign a job coach to each student intern and employer.
5. This item will meet the strategic plan focus area of: College and Career Readiness.
6. This item is submitted by Carita Green, Executive Director, Office of College and Career Pathways and Student Supports and Andrew Collins, Executive Chief of Schools & Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the contract between Saint Paul Public Schools and Right Track for the 2023-24 school year.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Request Permission to Contract with TRIA Orthopedic Center, LLS (TRIA)

A. PERTINENT FACTS:

1. TRIA is an orthopedic center that specializes in the practice of orthopedic medicine and surgery and is currently and appropriately licensed by the state of Minnesota and/or other regulatory entity or entities and is duly qualified and willing to perform the services set forth in the contract.
2. Saint Paul Public Schools desires to obtain the services of one or more of the Certified Athletic Trainers (“ATS”) of TRIA and TRIA desires to provide the services for one or more the ATs to Saint Paul Schools, on the terms and conditions set forth in the contract.
3. The TRIA contract will be providing athletic services for Saint Paul Public Schools for the next three years. This contract will be broken down by one-year increments starting in 2023 school year.
4. The TRIA three-year contract is valued at \$270,528. This is the TRIA three-year contract breakdown. SY2023- 2024: \$90,176.00, SY2024 - 2025: \$90,176.00, and SY2025 - 2026: \$90,176.00.
5. This project will meet the district focus area of Positive School and District Culture to ensure students involved in athletics receives a high standard of medical care for sports injuries no matter their economic circumstances.
4. This item is submitted by Mary Kasper, Athletic Department Specialist, and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to contract with TRIA for Certified Athletic Trainer (“AT”) support at seven sites for SY23 – 26, and implement the services as specified in the contract.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Request to Amend Contract with ProCare Therapy to Add Additional Temporary Paraprofessionals

A. PERTINENT FACTS:

1. There continue to be paraprofessional vacancies at RiverEast, despite having previously established a contract with ProCare for them to provide paraprofessionals/ Registered Behavior Technicians. Without adequate staffing at RiverEast, we are unable to meet the needs of all students with disabilities who need that intensity of service.
2. ProCare Therapy is a staffing agency that specializes in placing candidates in schools and has staff currently available to fill our vacancies. We are requesting that the district approve the amendments to the contract with ProCare Therapy so two more paraprofessionals/Registered Behavior Technicians at RiverEast. At the end of the 2023-24 school year (or following the procedures for early termination of the contract with ProCare, which is 30 days), these positions would revert back to being filled as regular SPPS employees.
3. This contract is currently planned for SY23-24 but may be needed for future school years if staffing shortages continue to be as severe.
4. The cost for a Registered Behavior Technician and/or paraprofessional is \$50/hr. As positions remain unfilled across the district and at RiverEast, the need for 2 full-time paraprofessionals/RBTs may be needed for the rest of the school year, totalling an additional \$140,000 beyond the original contract approved in October 2023.
5. This project will meet the District strategic plan focus area(s) of Program Evaluation and Resource Allocation and Positive School and District Culture.
6. This item is submitted by Heidi Nistler, Assistant Superintendent of Specialized Services; and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve this contract.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Request to Sign the Amendment to Contract #23-3738 – Contract between Minnesota State and SPPS pertaining to the PSEO by Contract Courses at the 3M Advanced Training Center

A. PERTINENT FACTS:

1. Request to sign the Amendment to the Contract between Minnesota State (MinnState) and SPPS pertaining to the PSEO by Contract Courses at the 3M Advanced Training Center at Saint Paul College. The purpose of this amendment is to add Anoka Technical College to the list of participating MinnState Institutions. Anoka Technical College will support the EMT pathway at the Center. The EMT pathway will be available to eligible students district-wide in Spring 2024.
2. The Districtwide Career Pathways Program offers SPPS students equitable access to: college courses, industry certifications, career readiness, and work-based learning experiences. The advanced nature of these courses and opportunities cannot be sustained at each individual high school, so they are accessible to all students through the Districtwide Careers Pathways Program at the 3M Advanced Training Center. Students complete core classes at their home high school in the morning and then attend the Center in the afternoon. Foundational Career Pathway courses are offered at SPPS home high schools.
3. PSEO by Contract courses are college courses that are taught by college faculty to a classroom of only SPPS students. At the Center, current MinnState PSEO by Contract partners include: Century College, DCTC, Minneapolis College, MSU-Mankato, and Saint Paul College.
4. 3M provides the funding for these PSEO by Contract courses including: course fees, faculty cost, books, and materials.
5. This item will meet the strategic plan focus area of: College and Career Readiness.
6. This item is submitted by Carita Green, Executive Director of the Office of College and Career Pathways and Student Supports and Andrew Collins, Executive Chief of Schools & Learning.

B. RECOMMENDATION:

That the Board authorize the Superintendent (Designee) to sign the Amendment to Contract #23-3738.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Request to Sign the Contract between Hiway Credit Union and Saint Paul Public Schools

A. PERTINENT FACTS:

1. Request to sign the Contract with Hiway Credit Union for the continuation of the Financial Institution Branches and Educational Resources at Como Park, Harding, Highland Park and Johnson High Schools.
2. Hiway Credit Union offers paid employment for Como Park, Harding, Highland Park and Johnson Senior High School students.
3. Hiway Credit Union provides adult supervision of the branch during hours of operation and carries appropriate insurance and assumes the same liability as it does for any traditional branch.
4. There is no cost to SPPS for this partnership. This has been an ongoing partnership with a similar request as approved in previous years.
5. This partnership aligns with the SPPS Achieves long-term outcome of preparing all graduates for college, career and life.
6. This item is submitted by Carita Green, Executive Director of the Office of College and Career and College Paths and Student Supports; and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Partnership Contract between Saint Paul Public Schools and Hiway Credit Union.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Request to Sign the Contract with Rêve Academy

A. PERTINENT FACTS:

1. Request to sign the contract between Rêve Academy and SPPS.
2. Rêve Academy has a goal of empowering students with digital and professional skills required to succeed in the modern workplace. To create marketable talent, Rêve Academy offers innovative out-of-school courses and impactful on-site internships. Lastly, Rêve Academy staff help students understand how to leverage their newly developed skills and experience to define a long-term pathway to success.
3. Rêve Academy and SPPS will partner to offer a spring semester internship opportunity for students interested in business. This opportunity will take place at the 3M Advanced Training Center at Saint Paul College. The Center is one of the locations of the Districtwide Career Pathways Program. The Rêve Academy Business by Design (BbD) course is a flexible innovation challenge course, paired with internship and residency career pathway opportunities, paving the way for students to develop business, technology, and digital entrepreneurship skills on a deeper level.
4. There is no cost to SPPS for participating in this program. The participating students will receive a stipend upon successful completion of the internship.
5. This agreement is a one-year agreement and will be reviewed annually with Rêve Academy and SPPS to determine if the partnership will continue in future years.
6. This item will meet the strategic plan focus area of: College and Career Readiness.
7. This item is submitted by Carita Green, Executive Director of College and Career Pathways and Student Supports; and Andrew Collins, Executive Chief of Schools & Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the contract with the Rêve Academy for FY24.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Transportation Department FY 23/ FY 24 Purchases/Contracts over \$175,000

A. PERTINENT FACTS:

1. In the normal course of work, the Transportation Department must establish purchase orders/contracts with vendors which may incur costs in excess of \$175,000 through the fiscal year.
2. The following list indicates purchase orders/contracts anticipated to be over \$175,000 for the fiscal year with the vendor name, amount and reason.

Vendor	Description	Amount	Notes
Huntington c/o Hoglund Bus & Truck	8 Year lease for 6 school buses	\$742,681 Total 92,835 Per Year	National Joint Powers Alliance (NJPA) Contract # 102115-HBC

3. The contract extension has been submitted for approval in eRFP.
4. Funding will be provided from the approved Transportation Department Fiscal Year 23 and Fiscal Year 24 budget.
5. This project will meet the District strategic plan goals of aligning resource allocation to District priorities.
6. This Item is submitted by Benjamin Harri, Director of Transportation, and Jackie Turner Executive Chief of Operations

B. RECOMMENDATION:

That the Board of Education authorize the purchase order/contract listed for the Transportation Department anticipated to be over \$175,000 in total.

Transportation Department
Saint Paul Public Schools
261 Chester Street
Saint Paul, MN 55107

EXSUM

Transportation Department FY 23 FY 24 Purchases/Contracts over \$175,000

November 14, 2023

BLUF: The SPPS Transportation Department purchase/lease school buses on a yearly basis in order to provide a consistent cycle of replacement. Our buses transport students with special needs and the state of Minnesota reimburses the cost of leasing categorizing it as an operational cost.

Conclusion:

SPPS Transportation supports the leasing of school buses.

Benjamin Harri
Director of Transportation
Saint Paul Public Schools

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Additional Change Inc. Navigators at Creative Arts

A. PERTINENT FACTS:

1. This recommendation reflects an amendment to the Change Inc. Navigator contract in which the total amount exceeds \$100,000. Change Inc. will provide an additional Navigator at Creative Arts. They will regularly connect with students and families to provide support to increase attendance and credit recovery..
2. Working in coordination with school staff, Change Inc. Navigators will build relationships with students to increase attendance, provide behavioral support, and refer to additional resources, as necessary to provide support for students at-risk of failing classes.
3. This is an amendment to the current Change Inc. Navigator contract for the 2022-23 and 2023-24 School Years.
4. Fees for services are not to exceed \$70,000 for this Amendment for Fiscal Year 24, funded by American Rescue Plan (ARP dollars) allocated navigator/intervention specialist for Creative Arts Secondary School to support credit recovery connections with students in grades 9 - 12. This would fulfill a position that has not been able to be hired for SY23-24.
5. This contract will meet the District strategic plan focus area of Positive School and District Culture, and Family and Community Engagement. This contract will also support necessary work identified in the American Rescue Plan (ARP) related to supporting student social emotional needs and engagement related to attendance, behavior support, and credit recovery.
6. This item is submitted by Kathy Lombardi Kimani, Director, Office of School Support; Carita Green, Executive Director of Office of College and Career Readiness; and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve the expenditure of ARP funds in an amount not to exceed \$70,000 for Navigators provided by Change Inc. for fiscal year 2024. This amount supports the work of an additional Navigator at Creative Arts Secondary School.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Construction Manager as Advisor Services for Bruce Vento Elementary - *New Construction* (Project # 1020-22-01) – Contract Amendment #2

A. PERTINENT FACTS:

1. This agenda item seeks approval to award construction manager as advisor services the Bruce Vento Elementary New Construction (Project # 1020-22-01). The District approved pre-design construction manager as advisor services for this project at the March 2022 Board of Education Meeting, and Amendment #1 at the August 2022 Board of Education Meeting.
2. In alignment with Board and Procurement protocols, a Request for Qualifications (No. A21-1305-A) was issued early 2021 to review the qualifications of existing consultants and expand the slate of Board approved consultants. The selected consultants were approved by the Board on March 23, 2021. The District uses this slate to issue targeted solicitations with Requests for Proposals (RFP) for specific projects. RFP responses are reviewed using consistent metrics and a consultant is selected for award of contract.
3. This contract amendment provides the following items:
 - a. Increased general conditions for temporary conditions not previously identified.
 - b. Increase general liability insurance.
 - c. Additional services related to Bid Package 2 and f for the extended construction period.
4. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	December 14, 2021 (Revised GC#1)
#2 – Project Charter	August 23, 2022
#3 – Schematic Design	February 21, 2023
#4 – Contract Award	August 22, 2023 & October 24, 2023
#5.1 – Project Close-Out	June 2026 (anticipated)
#5.2 – Final Project Summary	June 2027 (anticipated)

5. Funding for this work is provided by Certificates of Participation. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$89,900,000	\$13,242,216	\$3,131,125	3.5%

6. The following vendor was selected:

Total Not-to-Exceed Fee Increase to Contract

RJM Construction\$1,237,115

7. A summary of current and anticipated funding is as follows:

Funding Source	Amount
COP FY23-27	\$89,900,000

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
9. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of construction manager as advisor services to RJM Construction for the total not-to-exceed fee increase of \$1,237,115.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Early Childhood Math Material Adoption

A. PERTINENT FACTS:

1. Provide high quality, culturally responsive early learning math materials aligned with the Early Childhood Indicators of Progress (ECIP) for Early Childhood Family Education, Early Childhood Special Education and Pre-Kindergarten programming.
2. **McGraw Hill *Building Blocks* © 2024** is an early childhood math program that offers real world exploration through hands-on manipulatives and books. *Building Blocks* supports early learners with critical thinking and reasoning skills in the core mathematical areas of number and operations, geometry, measurement, patterns and algebra, data analysis and classification.
3. This adoption will replace the *Everyday Math* materials purchased in 2008.
4. This math material adoption includes:
 - a. *Building Blocks* teacher edition, teacher resource guide, assessment guide, manipulatives, digital software activities, Big Books (English, Spanish, French, Hmong) and professional development.
5. This math material adoption supports the SPPS Achieves long term outcome of Improving Kindergarten Readiness.
6. This item is submitted by Lori Erickson, Assistant Director, Office of Teaching and Learning; Craig Anderson, Executive Director, Office of Teaching and Learning; and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

The Board of Education authorize the Superintendent (designee) to enter into a purchase agreement with McGraw Hill Building Blocks. The total cost of this adoption may not exceed \$225,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Memorandum of Understanding between Genesys Works Twin Cities and Saint Paul Public Schools

A. PERTINENT FACTS:

1. This MOU serves as an agreement detailing the partnership between SPPS and Genesys Works Twin Cities.
2. Genesys Works' mission is to provide pathways to career success for high school students in underserved communities through skills training, meaningful work experiences, and impactful relationships. During their junior year of high school, Genesys Works partners with schools and community organizations to identify eligible students and invent them to apply to the internship program. Critical to the program is ensuring students graduate high school, go to college or another post-secondary option, and attain a level of proficiency in practical technology-related skills, as well as professional and interpersonal skills, that will help them succeed in school and in life.
3. This MOU is a renewal. Genesys Works and SPPS have had a longstanding partnership. The district-wide agreement will be valid for two years until September 1, 2025.
4. There is no cost to SPPS for student participation in Geneys Works.
5. This item will meet the strategic plan focus area of: College and Career Readiness.
5. This item is submitted by Carita Green, Executive Director of the Office of College and Career Pathways and Student Supports and Andrew Collins, Executive Chief of Schools & Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve the Memorandum of Understanding between Genesys Works Twin Cities and Saint Paul Public Schools.

INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

DATE: November 14, 2023

TOPIC: Request to Sign the Memorandum of Understanding between the City of Saint Paul Parks and Recreation (Right Track) and SPPS pertaining to 3M STEP Program

A. PERTINENT FACTS:

1. Request to sign STEP MOU between Right Track and SPPS. This formal agreement will meet the District strategic plan goal of alignment.
2. For over 50 years, SPPS and 3M have worked cooperatively to provide educational opportunities for SPPS students in the areas of science, technology, engineering, and mathematics (STEM). 3M STEP provides an immersive experience in STEM careers to a focus group of SPPS high school juniors.
3. Prior to selecting Right Track as the employer for 3M STEP, SPPS issued an RFP and participated in an employer selection process. Right Track was selected among all entries. Right Track will serve as the sole employer for students participating in the 3M STEP program. Right Track will assume all hiring and employment responsibilities for up to 24 STEP participants.
4. In collaboration with Right Track, 3M and SPPS will seek to provide SPPS students with training and educational opportunities at 3M in accordance with the goals and educational objectives set forth in the 3M STEP program.
5. SPPS will provide \$60,000 to Right Track as a subgrant for administrative costs associated with running the program. The District will pay to Right Track student wages and program fees, not to exceed the total amount of \$205,184.35 upon submission by Right Track of itemized invoices, as detailed above. Total amount to Right Track will not exceed \$265,184.35. This program is funded through a 3M grant.
6. This agreement is a one-year agreement and will be reviewed annually with Right Track and SPPS to determine if the partnership will continue in future years.
7. This item will meet the strategic plan focus area of: College and Career Readiness.
8. This item is submitted by Carita Green, Executive Director of College and Career Pathways and Student Supports; and Andrew Collins, Executive Chief of Schools & Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Understanding with the City of Saint Paul Parks and Recreation (Right Track) for FY24.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: 11/14/2023
TOPIC: Monthly Operating Authority

A. PERTINENT FACTS:

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area of goals alignment and sustainability.
4. This item is submitted by Tom Sager, Executive Chief of Financial Services.

B. RECOMMENDATIONS:

1. That the Board of Education approve and ratify the following checks and electronic transfers for the period September 1, 2023 – September 30, 2023

(a) General Account	#765039-765968	\$48,621,251.21
	#0005013-0005040	
	#7004939-7004961	
	#0009006-0009105	
(b) Construction Payments	- 0 -	\$2,680,762.92
(c) Debt Service	- 0 -	<u>0.00</u>
		\$51,302,014.13

Included in the above disbursements are two payrolls in the amount of \$26,390,538.99 and overtime of \$166,239.93 or 0.63% of payroll.

(d) Collateral Changes

Released:

None

Additions:

None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Worker's Compensation Law falling within the period ending March 31, 2024.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Recommendations for Exclusion of Students Non-Compliant with Minnesota Statute 121A.15 Health Standards: Immunizations

A. PERTINENT FACTS:

1. Minnesota immunization law (M.S. 121A. 15 Health Standards for Immunizations) requires that in order for a child to enroll in child care, early education programs, or school a parent must show they have received immunizations or an exemption.
2. Immunizations help protect children against disease or reduce the impact from that disease.
3. There are students in the District who are not in compliance with M.S. 121A.15 Health Standards for Immunizations. Noncompliant lists are reviewed and updated regularly.
4. Parents/guardians with a noncompliant student have been informed of required missing immunizations. They are provided information about immunization law, immunization resources and have been informed about medical or conscientious exemption options. Contacts are made via mail, phone and email and in home languages. Parents/guardians have had a minimum of 30 days to comply with the law after they are informed that their child is non-compliant.
5. Once in compliance (required immunization received or proof of meeting exemption requirement is provided) then students are allowed to return to school and programming.
6. This project will meet the District target area goals by ensuring high academic achievement for all students.
7. Requested by Rebecca Schmidt, Interim Director, Health and Wellness; Heidi Nistler, Assistant Superintendent of Specialized Services; and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education exclude noncompliant student(s) from school(s) effective November 22, 2023, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

HUMAN RESOURCE TRANSACTIONS
October 1, 2023 – October 31, 2023
November 14, 2023

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Bean, W.	Classroom Teacher	10/25/2023	\$38.04	East African Elem Magnet
Englin, N.	Classroom Teacher	09/27/2023	\$30.30	St. Paul Music Academy
Kinziger, A.	Classroom Teacher	10/14/2023	\$30.30	Frost Lake Elem
Matas, B.	Classroom Teacher	09/30/2023	\$38.28	Como Service Center
Mead, D.	Classroom Teacher	11/04/2023	\$58.26	Creative Arts Secondary
Thomas, V.	Classroom Teacher	10/14/2023	\$33.18	Capitol Hill Magnet
Gatewood, M.	Classroom Teacher	11/25/2023	\$58.26	Harding Senior High
Saunders, K.	Classroom Teacher	10/07/2023	\$31.25	Johnson Senior High
Rhodes, E.	School / Community Professional	10/14/2023	\$38.18	Global Arts Plus - Upr
Diatto, S.	Education Assistant	10/28/2023	\$20.13	Johnson Senior High
Farris, R.	Education Assistant	10/07/2023	\$32.86	Colborne Admin Offices
Johnson, V.	Education Assistant	10/21/2023	\$25.85	Early Learning Hub - West
Larson, C.	Education Assistant	10/21/2023	\$23.23	Global Arts Plus - Lwr
Mohamed, J.	Education Assistant	10/14/2023	\$21.70	Focus Beyond (18-Adult)
Wells, K.	Education Assistant	11/04/2023	\$20.33	1780 West 7th St
Barsness, L.	Teaching Assistant	10/07/2023	\$20.89	RiverEast Elem/Secondary
Boeckmann, M.	Teaching Assistant	09/25/2023	\$22.11	Chelsea Heights Elem
Bond, C.	Teaching Assistant	09/05/2023	\$20.89	Journeys Secondary
Clements, A.	Teaching Assistant	11/04/2023	\$19.50	JJ Hill Montessori Magnet
Day, H.	Teaching Assistant	10/26/2023	\$20.89	Harding Senior High
Dunigan, A.	Teaching Assistant	09/30/2023	\$20.89	Washington Tech High
Farah, S.	Teaching Assistant	10/19/2023	\$17.08	Benjamin Mays/Museum
Garibay, M.	Teaching Assistant	08/26/2023	\$17.08	Humboldt Secondary
Graves, T.	Teaching Assistant	09/26/2023	\$20.89	Farnsworth Aerospace Upr
Hall, A.	Teaching Assistant	10/13/2023	\$17.08	Johnson Senior High
Harris, L.	Teaching Assistant	10/06/2023	\$20.89	Highland Park Senior High
Henry, Z.	Teaching Assistant	10/07/2023	\$22.11	Bruce F Vento Elem

HUMAN RESOURCE TRANSACTIONS
October 1, 2023 – October 31, 2023
November 14, 2023

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Johnson, E.	Teaching Assistant	10/28/2023	\$17.08	Benjamin Mays/Museum
Kargbo, Z.	Teaching Assistant	10/14/2023	\$22.67	Bridge View
Lorenzen, A.	Teaching Assistant	10/14/2023	\$22.11	Bridge View
Malacoda-McIlrath, S.	Teaching Assistant	11/02/2023	\$17.06	Nokomis Montessori South
McGuire, D.	Teaching Assistant	10/28/2023	\$17.08	Daytons Bluff Achievement Plus
Miller, A.	Teaching Assistant	10/24/2023	\$20.89	Washington Tech High
Mohamoud, N.	Teaching Assistant	10/07/2023	\$22.67	Highwood Hills Elem
Moroz, K.	Teaching Assistant	10/21/2023	\$20.89	Groveland Park Elem
Pereira, Y.	Teaching Assistant	08/26/2023	\$17.06	Adams Spanish Immersion Magnet
Poe, D.	Teaching Assistant	10/14/2023	\$22.67	Washington Tech High
Rawlings, C.	Teaching Assistant	10/14/2023	\$22.11	Washington Tech High
Ross, M.	Teaching Assistant	10/07/2023	\$20.89	Benjamin Mays/Museum
Schmidt, A.	Teaching Assistant	09/30/2023	\$20.89	Global Arts Plus - Lwr
Smith, T.	Teaching Assistant	10/07/2023	\$22.67	Global Arts Plus - Lwr
Tillman, E.	Teaching Assistant	10/07/2023	\$20.89	Frost Lake Elem
Vang, A.	Teaching Assistant	09/30/2023	\$17.06	Eastern Heights Elem
Wienke, A.	Teaching Assistant	09/30/2023	\$17.06	Frost Lake Elem
Wucherpennig, A.	Teaching Assistant	11/04/2023	\$22.11	Nokomis Montessori North
Boldt, B.	Clerical	10/14/2023	\$27.39	Washington Tech High
Flowers Johnson, K.	Clerical	10/21/2023	\$32.44	Colborne Admin Offices
Gong, N.	Clerical	10/14/2023	\$35.26	Colborne Admin Offices
Koger, O.	Clerical	10/07/2023	\$27.80	Colborne Admin Offices
Potter, A.	Custodian	09/30/2023	\$18.35	Rondo Education Center
Abdullahi, N.	Nutrition Services	10/14/2023	\$17.19	Washington Tech High
Chen, A.	Nutrition Services	10/14/2023	\$20.54	East African Elem Magnet
Chuailong, C.	Nutrition Services	10/28/2023	\$16.08	Crossroads Science
Gaston, P.	Nutrition Services	09/23/2023	\$17.19	Rondo Education Center

HUMAN RESOURCE TRANSACTIONS**October 1, 2023 – October 31, 2023****November 14, 2023****NEW APPOINTMENT**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Hester, A.	Nutrition Services	10/28/2023	\$17.19	Highland Park Senior High
Hopkins, S.	Nutrition Services	10/28/2023	\$17.19	Txuj Ci HMong Language-Culture
Lee, E.	Nutrition Services	10/28/2023	\$17.19	Washington Tech High
McAleese, E.	Nutrition Services	09/30/2023	\$17.19	Nokomis Montessori South
McNair, C.	Nutrition Services	10/28/2023	\$17.19	Nokomis Montessori South
Tuthill, J.	Nutrition Services	11/04/2023	\$17.19	Highland Park Senior High
Valtierra, J.	Nutrition Services	10/28/2023	\$17.19	St Anthony Park Elem
Van Valin, L.	Nutrition Services	09/30/2023	\$17.19	Randolph Heights Elem
Brown, D.	Professional Employee	10/11/2023	\$37.90	Colborne Admin Offices
Neuville, R.	Professional Employee	10/21/2023	\$36.83	Colborne Admin Offices
Brumond, J.	Technical	10/07/2023	\$26.82	Como Service Center
Doh, K.	Technical	10/07/2023	\$23.34	Como Service Center
Perez, A.	Technical	10/21/2023	\$28.91	Como Service Center

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Lor, B.	Classroom Teacher From: Education Assistant	08/12/2023	\$35.19	East African Elem Magnet
Carranza Funez, I.	Education Assistant Career Progression	10/05/2023	\$22.98	Harding Senior High
Dyslin, J.	Education Assistant Career Progression	10/07/2023	\$28.14	RiverEast Elem/Secondary
McGraw, J.	Education Assistant From: Teaching Assistant	10/21/2023	\$25.85	Battle Creek Middle
Melkonian, N.	Education Assistant From: Teaching Assistant	09/29/2023	\$26.53	American Indian Magnet
Weir, M.	Education Assistant From: Teaching Assistant	08/26/2023	\$22.22	Early Learning Hub - East
Krueger, M.	Custodian Career Progression	09/09/2023	\$28.52	Como Service Center
Bartle, B.	Supervisory From: Professional Employee	09/30/2023	\$52.53	Como Service Center
Heuckendorf, A.	Supervisory From: School / Community Professional	10/28/2023	\$35.01	1780 West 7th St

HUMAN RESOURCE TRANSACTIONS
October 1, 2023 – October 31, 2023
November 14, 2023

TEMPORARY APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Elansary, I.	Classroom Teacher	09/29/2023	\$58.26	Central Senior High
Meyer, M.	Classroom Teacher	08/12/2023	\$29.27	Maxfield Elem
Mccrorey, A.	Classroom Teacher	10/10/2023	\$29.27	Four Seasons A+

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Ahmed, H.	Classroom Teacher	10/18/2023	Benjamin Mays/Museum
Anglin, R.	Classroom Teacher	10/13/2023	Virtual Learning 9-11
Arnosti, A.	Classroom Teacher	10/27/2023	Capitol Hill Magnet
Glad, J.	Classroom Teacher	10/21/2023	Crossroads Science
Green, M.	Classroom Teacher	10/05/2023	JJ Hill Montessori Magnet
Gregory, K.	Classroom Teacher	11/02/2023	271 Belvidere Bldg
Johnson, T.	Classroom Teacher	10/20/2023	Harding Senior High
Kraft, A.	Classroom Teacher	10/13/2023	Groveland Park Elem
McQuiston, L.	Classroom Teacher	10/27/2023	JJ Hill Montessori Magnet
Pierce, A.	Classroom Teacher	10/10/2023	Wellstone Elem
Rodriguez Perez, M.	Classroom Teacher	10/21/2023	Riverview Dual Immersion
Solberg, A.	Classroom Teacher	10/11/2023	Focus Beyond (18-Adult)
Spoerke, A.	Classroom Teacher	10/10/2023	East African Elem Magnet
Steigauf, B.	Classroom Teacher	10/26/2023	Global Arts Plus - Lwr
Xiong, P.	Classroom Teacher	09/25/2023	Phalen Lake Hmong Studies Magnet
Xiong, X.	Classroom Teacher	10/02/2023	Battle Creek Middle
Young-Longdon, R.	Classroom Teacher	10/19/2023	Frost Lake Elem
Kabeya, S.	Classroom Teacher	10/02/2023	L Etoile du Nord French Immrsn
Moore, L.	Classroom Teacher	10/10/2023	Wellstone Elem
Cermak, E.	Classroom Teacher	11/18/2023	Global Arts Plus - Lwr
Sowell, C.	Classroom Teacher	10/24/2023	Creative Arts Secondary
Sharma, A.	Classroom Teacher	10/23/2023	Gordon Parks High - ALC
Ewing, K.	Classroom Teacher	10/19/2023	Como Park Senior High
Koehler, K.	Classroom Teacher	10/30/2023	Wellstone Elem

HUMAN RESOURCE TRANSACTIONS**October 1, 2023 – October 31, 2023****November 14, 2023****LEAVE OF ABSENCE**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Butler, S.	School / Community Professional	08/28/2023	Battle Creek Elem
Steele, B.	School / Community Professional	09/11/2023	Hazel Park Preparatory Academy
Cha, X.	Education Assistant	09/25/2023	Colborne Admin Offices
Xiong, K.	Education Assistant	09/26/2023	Eastern Heights Elem
Dansby, A.	Teaching Assistant	10/19/2023	Washington Tech Middle
Leverich, A.	Teaching Assistant	10/23/2023	Battle Creek Middle
Morris, A.	Teaching Assistant	10/09/2023	The Heights
Sather, H.	Teaching Assistant	09/29/2023	Bruce F Vento Elem
Sykes, E.	Teaching Assistant	08/28/2023	Bridge View
Vang, M.	Teaching Assistant	10/12/2023	St. Paul Music Academy
Ferguson, V.	Nutrition Services	10/04/2023	Early Learning Hub - West
Miller-Wade, S.	Nutrition Services	09/18/2023	Rondo Education Center
Quenzer, T.	Operations	09/09/2023	Como Service Center

REHIRE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Terrell, R.	Assistant Principal	10/28/2023	\$53.31	Murray Middle
Osegard, H.	Classroom Teacher	10/21/2023	\$44.41	Maxfield Elem
Deputre, S.	Teaching Assistant	09/28/2023	\$20.89	Como Park Elem
Rashaw, F.	Teaching Assistant	10/07/2023	\$20.89	Central Senior High
Sheppard, C.	Teaching Assistant	09/23/2023	\$20.89	Bridge View
Taylor, M.	Teaching Assistant	09/30/2023	\$20.89	The Heights
Ware, C.	Teaching Assistant	10/21/2023	\$20.89	Battle Creek Elem
Wigfield, A.	Teaching Assistant	09/30/2023	\$20.44	Highland Park Elem
Fuentes, L.	Bus Driver	09/30/2023	\$27.91	Transportation Services

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Beauchamp, R.	Classroom Teacher	10/02/2023	St. Paul Music Academy
Heurh, S.	Classroom Teacher	10/02/2023	Frost Lake Elem
Johnson, T.	Classroom Teacher	10/26/2023	Harding Senior High

HUMAN RESOURCE TRANSACTIONS

October 1, 2023 – October 31, 2023

November 14, 2023

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
McDonald, S.	Classroom Teacher	10/16/2023	Maxfield Elem
Pierce, A.	Classroom Teacher	10/23/2023	Wellstone Elem
Solberg, A.	Classroom Teacher	10/16/2023	Focus Beyond (18-Adult)
Xiong, P.	Classroom Teacher	10/23/2023	Phalen Lake Hmong Studies Magnet
Xiong, X.	Classroom Teacher	10/05/2023	Battle Creek Middle
Young-Longdon, R.	Classroom Teacher	10/27/2023	Frost Lake Elem
Kabeya, S.	Classroom Teacher	10/06/2023	L Etoile du Nord French Immrsn
Franklin, C.	Classroom Teacher	10/23/2023	Highland Park Senior High
Xiong, K.	Education Assistant	10/30/2023	Eastern Heights Elem
Barnes, A.	Teaching Assistant	10/09/2023	Global Arts Plus - Lwr
Messner, M.	Teaching Assistant	10/16/2023	Cherokee Heights
Ferguson, V.	Nutrition Services	10/17/2023	Early Learning Hub - West
Miller-Wade, S.	Nutrition Services	10/09/2023	Rondo Education Center
Quenzer, T.	Operations	10/12/2023	Como Service Center
Yang, V.	Professional Employee	10/02/2023	Como Service Center
Vaiphei, M.	Technical	10/02/2023	Como Service Center

REHIRE AFTER TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Barnes, A.	Teaching Assistant	09/10/2023	\$25.83	Global Arts Plus - Lwr
McGuinness, S.	Teaching Assistant	08/26/2023	\$22.07	Nokomis Montessori South

VOLUNTARY REDUCTION IN TITLE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Cortez, S.	Education Assistant	10/05/2023	\$26.95	Highland Park Middle
Gentes, B.	Teaching Assistant	09/16/2023	\$22.07	L Etoile du Nord French Immrsn
Salvatore, M.	Teaching Assistant	10/14/2023	\$19.50	Adams Spanish Immrsn Magnet

CHANGE IN TITLE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Moua, N.	Education Assistant From: Teaching Assistant	10/14/2023	\$25.85	Bruce F Vento Elem
Quiroz, M.	Clerical From: Education Assistant	09/23/2023	\$21.44	Mississippi Creative Arts Elem

HUMAN RESOURCE TRANSACTIONS**October 1, 2023 – October 31, 2023****November 14, 2023****RETIREMENT**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Vollmer, J.	Superintendency	01/06/2024	Colborne Admin Offices
Redmond, M.	Clerical	11/03/2023	Central Senior High
Williams, T.	Custodian	01/06/2024	Harding Senior High
Garcia, L.	Nutrition Services	11/01/2023	Gordon Parks High - ALC

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Beauchamp, R.	Classroom Teacher	10/08/2023	St. Paul Music Academy
Boulanger, G.	Classroom Teacher	10/19/2023	Open World Learning
Chah, D.	Classroom Teacher	10/21/2023	Phalen Lake Hmong Studies Magnet
Lee, C.	Classroom Teacher	10/28/2023	Hidden River Middle
Osegard, H.	Classroom Teacher	10/04/2023	Maxfield Elem
Robinson, S.	Classroom Teacher	11/04/2023	271 Belvidere Bldg
Smith, L.	Classroom Teacher	10/21/2023	Early Learning Hub - East
Yang, A.	Classroom Teacher	10/28/2023	Global Arts Plus - Lwr
Kenutis, M.	Classroom Teacher	07/01/2023	Como Park Senior High
Overson, S.	Classroom Teacher	07/01/2023	Como Park Senior High
Byeon, M.	Education Assistant	09/30/2023	Washington Tech High
Cook, S.	Education Assistant	09/30/2023	Global Arts Plus - Lwr
Knieff, C.	Education Assistant	10/07/2023	1780 West 7th St
Ohs, L.	Education Assistant	10/21/2023	Early Learning Hub - East
Angelo, J.	Teaching Assistant	07/01/2023	Nokomis Montessori South
Halverson, B.	Teaching Assistant	07/01/2023	Highland Park Elem
Heinzen, M.	Teaching Assistant	10/03/2023	Focus Beyond (18-Adult)
Hickman, S.	Teaching Assistant	10/11/2023	Farnsworth Aerospace Lwr
Johnson, T.	Teaching Assistant	09/16/2023	Como Park Elem
McDonald, M.	Teaching Assistant	10/07/2023	American Indian Magnet
McGuinness, S.	Teaching Assistant	09/09/2023	Nokomis Montessori South
Moo, W.	Teaching Assistant	07/01/2023	Highwood Hills Elem
Moua, H.	Teaching Assistant	10/07/2023	Nokomis Montessori South

HUMAN RESOURCE TRANSACTIONS
October 1, 2023 – October 31, 2023
November 14, 2023

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Pogany, S.	Teaching Assistant	09/16/2023	Early Learning Hub - West
Porter, K.	Teaching Assistant	10/18/2023	Hazel Park Preparatory Academy
Ruiz, J.	Teaching Assistant	10/28/2023	Early Learning Hub - East
Vang, T.	Teaching Assistant	10/28/2023	Phalen Lake Hmong Studies Magnet
Weathers, M.	Teaching Assistant	11/04/2023	Humboldt Secondary
Yang, G.	Teaching Assistant	07/01/2023	Early Learning Hub - East
Schulz, A.	Clerical	11/11/2023	Colborne Admin Offices
Belmares, K.	Nutrition Services	07/01/2023	Como Service Center
Granados Martinez, R.	Nutrition Services	10/07/2023	Hazel Park Preparatory Academy
Roy, D.	Nutrition Services	10/28/2023	Rondo Education Center
Karwacki, E.	Professional Employee	11/25/2023	Como Service Center
Vaiphei, M.	Technical	10/14/2023	Como Service Center

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
H., C.	Education Assistant	09/02/2023
R., J.	Education Assistant	10/19/2023
B., L.	Teaching Assistant	10/24/2023
B., A.	Teaching Assistant	10/23/2023
C., T.	Teaching Assistant	10/28/2023
C., A.	Teaching Assistant	10/16/2023
G., L.	Teaching Assistant	09/23/2023
H., C.	Teaching Assistant	09/30/2023
J., B.	Teaching Assistant	10/16/2023
J., K.	Teaching Assistant	10/18/2023
O., R.	Teaching Assistant	07/01/2023
R., D.	Teaching Assistant	07/01/2023
S., C.	Teaching Assistant	10/10/2023
H., K.	Custodian	07/01/2023
P., A.	Custodian	10/19/2023

HUMAN RESOURCE TRANSACTIONS
October 1, 2023 – October 31, 2023
November 14, 2023

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
M., E.	Nutrition Services	10/22/2023
A., K.	Professional Employee	10/28/2023
C., D.	Classroom Teacher	10/10/2023

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Facilities Department FY24 Purchases over \$175,000

A. PERTINENT FACTS:

1. In the normal course of work, the Facilities Department must establish purchases with vendors that may incur costs in excess of \$175,000 throughout the fiscal year.
2. The following list indicates said purchases:

Vendor	Description	Amount	State Contract ID Or Bid Number
Mavo*	General services for environmental abatement and remediation	\$405,000 Increase: \$400,000 New PO Amount: \$805,000	A-189(5)

*Per the June 2023 BAI, mid-year increases are anticipated.

3. The purchases will be reviewed by Brian Cihacek, Purchasing Manager.
4. Funding will be provided from the approved Facilities Department Fiscal Year 2024 budget.
5. The purchases meet the District Strategic Plan goals by aligning Program Evaluation and Resource Allocation to District priorities.
6. This item is submitted by Tom Parent, Executive Director of Operations & Administration Tom Sager, Executive Chief of Finance, and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the purchases listed for the Facilities Department anticipated to be over the \$175,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Phase Gate Approval of the Farnsworth Aerospace Upper HVAC Replacement Project (Project #1030-23-01): Gate #3 – Project Budget

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Farnsworth Aerospace Upper HVAC Replacement project at the following phase gate(s):
 - a. Gate #3 – Project Budget / Proceed to Bidding
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	April 18, 2023
#3 – Project Budget	November 14, 2023
#4 – Contract Award	May 2024 (anticipated)
#5.1 – Project Close-Out	September 2026
#5.2 – Final Project Summary	September 2027

3. A summary of the current project budget is as follows:

Proposed Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$13,125,404	\$1,217,065	\$1,149	0.01%

4. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY23-27	\$9,562,500
Capital Bonds FY23-27	\$1,687,500

5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the Farnsworth Aerospace Upper HVAC Replacement project (Project # 1030-23-01) at Phase Gate Check #3 – Project Budget; setting the final project budget at \$13,125,404 and indicating direction to proceed with construction bidding.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Phase Gate Approval of the Maxfield Elementary Playground (Project # 4180-24-01): Gate #3 – Project Budget

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Maxfield Elementary Playground project at the following phase gate(s):
 - a. Gate #3 – Project Budget / Proceed to Bidding
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	N/A – not applicable to projects of this size
#3 – Project Budget	November 14, 2023
#4 – Contract Award	January 23, 2024 (anticipated)
#5.1 – Project Close-Out	August 2024
#5.2 – Final Project Summary	August 2025

3. A summary of the current project budget is as follows:

Proposed Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$699,000	\$0	\$0	0%

4. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY23-25	\$198,000
Capital Bonds FY23-25	\$501,000

5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the Maxfield Elementary Playground project (Project # 4180-24-01) at Phase Gate Check #3 – Project Budget; setting the final project budget at \$699,000 and indicating direction to proceed with construction bidding.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Phase Gate Approval of the Randolph Heights Boiler Replacement (Project # 3150-22-02): Gate #3 – Project Budget

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Randolph Heights Boiler Replacement project at the following phase gate(s):
 - a. Gate #3 – Project Budget / Proceed to Bidding
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	N/A – does not exist for projects of this size
#3 – Project Budget	October 24, 2023 (current)
#4 – Contract Award	December 2023 (anticipated)
#5.1 – Project Close-Out	September 2024 (anticipated)
#5.2 – Final Project Summary	September 2025 (anticipated)

3. A summary of the current project budget is as follows:

Proposed Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$839,000	\$76,000	\$28,120	3.4%

4. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY24-25	\$839,000

5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the Randolph Heights Boiler Replacement project (Project # 3150-22-02) at Phase Gate Check #3 – Project Budget, setting the final project budget at \$839,000 and indicating direction to proceed with construction bidding.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Phase Gate Approval of Johnson Aerospace & Engineering High School HVAC Project (Project # 1150-19-01): Gate #5.1 – Project Close-out

A. PERTINENT FACTS:

1. This agenda item seeks acceptance of report for the Johnson Aerospace & Engineering High School HVAC Project at the following gate check(s):
 - a. Gate #5.1 – Project Close-out
2. This project has moved into the close-out phase which indicates substantial completion of construction and review of work in place in anticipation of final invoicing and release of retainage.

Project Milestone	Dates
Design Start	June 2020
Bidding / Procurement	November 2020
Construction Start	April 2021
Substantial Completion (Occupancy)	October 2023
Final Close-Out	In Progress

3. At this phase of a project there may be ongoing activity as individual contracts are completed and reviewed. As such, the overall final fiscal health of the project cannot be assessed at this time and a subsequent report (Gate 5.2) will be provided at final fiscal close-out. That said, at this stage of completion it is expected that this project will finish within the Board approved project budget.
4. The Project gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	October 23, 2018
#2 – Project Charter (Predesign)	NA – Gate did not exist at the time
#3 – Project Budget	October 20, 2020
#4 – Contract Award	January 19, 2021
#5.1 – Project Close-Out	November 14, 2023 (current)
#5.2 – Final Project Summary	Fall 2024 (anticipated)

5. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$18,843,758	\$18,000,148	\$17,068,319	95%

6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY21-24	\$14,157,289
Capital Bonds FY21-24	\$1,656,627
ARP FY21-24	\$2,186,232

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education accept the report provided for the Johnson Aerospace & Engineering High School HVAC project (Project # 1150-19-01) at Phase Gate Check #5.1 – Project Close-out.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Phase Gate Approval of Como Elementary Electrical Service Replacement Project (Project # 4090-20-01): Gate #5.2 – Project Final Fiscal Close-out

A. PERTINENT FACTS:

1. This agenda item seeks acceptance of report for the Como Elementary Electrical Service Replacement project at the following gate check(s):
 - a. Gate #5.2 – Project Final Fiscal Close-out
2. This project is complete and all associated contracts have been paid in full.

3. Project Milestone	Dates
Design Start	February 2021
Bidding / Procurement	August 2021
Construction Start	September 2021
Substantial Completion (Occupancy)	October 2021
Final Close-Out	December 2021

4. As all financial obligations for the project are now met, the final cost of the project is established. To sum, this project was completed approximately 28% below the Board approved project budget.
5. The Project gate schedule is:

Gate # and Description	Date
#1 – Master Planning	October 23, 2018
#2 – Project Charter (Predesign)	N/A
#3 – Project Budget	N/A – gate check did not exist at this time
#4 – Contract Award	July 21, 2020
#5.1 – Project Close-Out	N/A*
#5.2 – Final Project Summary	November 14, 2023 (current)

* The close-out period for smaller, less complex projects is typically relatively brief and, therefore, does not necessitate the interim Gate # 5.1 report.

6. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$325,000	\$0	\$233,939	100%

7. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY21-22	\$233,939

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
9. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education accept the report provided for Como Elementary Electrical Service Replacement project (Project # 4090-20-01) at Phase Gate Check #5.2 – Project Final Fiscal Close-out.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Phase Gate Approval of EXPO for Excellence Elementary Playground Project
(Project # 3040-20-01): Gate #5.2 – Project Final Fiscal Close-out

A. PERTINENT FACTS:

1. This agenda item seeks acceptance of report for the EXPO for Excellence Elementary Playground project at the following gate check(s):
 - a. Gate #5.2 – Project Final Fiscal Close-out
2. This project is complete and all associated contracts have been paid in full.

Project Milestone	Dates
Design Start	May 2019
Bidding / Procurement	February 2020
Construction Start	June 2020
Substantial Completion (Occupancy)	August 2020
Final Close-Out	October 2020

3. As all financial obligations for the project are now met, the final cost of the project is established. To sum, this project was completed approximately 5% below the Board approved project budget.,
4. The Project gate schedule is:

Gate # and Description	Date
#1 – Master Planning	October 23, 2018
#2 – Project Charter (Predesign)	N/A
#3 – Project Budget	N/A – gate check did not exist at this time
#4 – Contract Award	March 24, 2020
#5.1 – Project Close-Out	N/A*
#5.2 – Final Project Summary	November 14, 2023 (current)

* The close-out period for smaller, less complex projects is typically relatively brief and, therefore, does not necessitate the interim Gate # 5.1 report.

5. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$413,038	\$0	\$392,236	100%

6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
CAP FY19-21	\$251,474
LTFM FY19-21	\$74,020
Site PTO FY19-21	\$66,742

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education accept the report provided for EXPO for Excellence Elementary Playground project (Project # 3040-20-01) at Phase Gate Check #5.2 – Project Final Fiscal Close-out.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Phase Gate Approval of the FY20 Roof Replacements at Hubbs, LEAP, and Dayton’s Bluff Project (Project # 0175-20-01): Gate #5.2 – Project Final Fiscal Close-out

A. PERTINENT FACTS:

1. This agenda item seeks acceptance of report for the FY20 Roof Replacements at Hubbs, LEAP, and Dayton’s Bluff project at the following gate check(s):
 - a. Gate #5.2 – Project Final Fiscal Close-out
2. This project is complete and all associated contracts have been paid in full.

Project Milestone	Dates
Design Start	January 2020
Bidding / Procurement	April 2020
Construction Start	June 2020
Substantial Completion (Occupancy)	
LEAP	September 2020
Hubbs	November 2020
Dayton’s Bluff	September 2020
Final Close-Out	
LEAP	May 2022
Hubbs	June 2021
Dayton’s Bluff	January 2021

3. As all financial obligations for the project are now met, the final cost of the project is established. To sum, this project was completed approximately 20% below the Board approved project budget.,
4. The Project gate schedule is:

Gate # and Description	Date
#1 – Master Planning	October 23, 2018
#2 – Project Charter (Predesign)	N/A

#3 – Project Budget	January 21, 2020
#4 – Contract Award	April 21, 2020
#5.1 – Project Close-Out	N/A*
#5.2 – Final Project Summary	November 14, 2023

* The close-out period for smaller, less complex projects is typically relatively brief and, therefore, does not necessitate the interim Gate # 5.1 report.

5. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$4,343,000	\$0	\$3,476,769	100%

6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY20-21	\$3,476,769

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education accept the report provided for the FY20 Roof Replacements at Hubbs, LEAP, and Dayton's Bluff (Project # 0175-20-01) at Phase Gate Check #5.2 – Project Final Fiscal Close-out.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Phase Gate Approval of Window Replacements at Saint Paul Music Academy, Journeys, and Wellstone (Project # 0201-20-01): Gate #5.2 – Project Final Fiscal Close-out

A. PERTINENT FACTS:

1. This agenda item seeks acceptance of report for the Window Replacements at Saint Paul Music Academy, Journeys, and Wellstone at the following gate check(s):
 - a. Gate #5.2 – Project Final Fiscal Close-out
2. This project is complete and all associated contracts have been paid in full.

Project Milestone	Dates
Design Start	October 2019
Bidding / Procurement	February 2020
Construction Start	June 2020
Substantial Completion (Occupancy)	August 2020
Final Close-Out	February 2021

3. As all financial obligations for the project are now met, the final cost of the project is established. To sum, this project was completed approximately 32% below the Board approved project budget.,
4. The Project gate schedule is:

Gate # and Description	Date
#1 – Master Planning	October 23, 2018
#2 – Project Charter (Predesign)	N/A
#3 – Project Budget	January 21, 2020
#4 – Contract Award	December 15, 2020
#5.1 – Project Close-Out	N/A*
#5.2 – Final Project Summary	November 14, 2023

* The close-out period for smaller, less complex projects is typically relatively brief and, therefore, does not necessitate the interim Gate # 5.1 report.

5. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$2,172,500	\$0	\$1,484,917	100%

6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY20-21	\$1,484,917

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education accept the report provided for Window Replacements at Saint Paul Music Academy, Journeys, and Wellstone (Project # 0201-20-01) at Phase Gate Check #5.2 – Project Final Fiscal Close-out.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Phase Gate Approval of FY22 Window Replacements at Riverview (Project # 0201-22-01): Gate #5.2 – Project Final Fiscal Close-out

A. PERTINENT FACTS:

1. This agenda item seeks acceptance of report for the FY22 Window Replacements at Riverview at the following gate check(s):
 - a. Gate #5.2 – Project Final Fiscal Close-out
2. This project is complete and all associated contracts have been paid in full.

Project Milestone	Dates
Design Start	June 2021
Bidding / Procurement	October 2021
Construction Start	August 2022
Substantial Completion (Occupancy)	December 2022
Final Close-Out	July 2023

3. As all financial obligations for the project are now met, the final cost of the project is established. To sum, this project was completed approximately 6% below the Board approved project budget.,
4. The Project gate schedule is:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	N/A
#3 – Project Budget	March 23, 2021
#4 – Contract Award	November 16, 2021
#5.1 – Project Close-Out	N/A*
#5.2 – Final Project Summary	November 14, 2023

* The close-out period for smaller, less complex projects is typically relatively brief and, therefore, does not necessitate the interim Gate # 5.1 report.

5. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$1,567,500	\$0	\$1,470,525	100%

6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY21-23	\$1,470,525

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education accept the report provided for FY22 Window Replacements at Riverview (Project # 0201-22-01) at Phase Gate Check #5.2 – Project Final Fiscal Close-out.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Phase Gate Approval of Classroom A/V Improvements Project at Saint Paul Music Academy, Gordon Parks, and AGAPE (Project # 0680-20-01): Gate #5.2 – Project Final Fiscal Close-out

A. PERTINENT FACTS:

1. This agenda item seeks acceptance of report for the Classroom A/V Improvements Project at Saint Paul Music Academy, Gordon Parks, and AGAPE at the following gate check(s):
 - a. Gate #5.2 – Project Final Fiscal Close-out
2. This project is complete and all associated contracts have been paid in full.

Project Milestone	Dates
Design Start	January 2020
Bidding / Procurement	March 2020
Construction Start	June 2020
Substantial Completion (Occupancy)	August 2020
Final Close-Out	October 2020

3. As all financial obligations for the project are now met, the final cost of the project is established. To sum, this project was completed approximately 18% below the Board approved project budget.,
4. The Project gate schedule is:

Gate # and Description	Date
#1 – Master Planning	October 23, 2018
#2 – Project Charter (Predesign)	N/A
#3 – Project Budget	January 21, 2020
#4 – Contract Award	April 21, 2020
#5.1 – Project Close-Out	N/A*
#5.2 – Final Project Summary	November 14, 2023

* The close-out period for smaller, less complex projects is typically relatively brief and, therefore, does not necessitate the interim Gate # 5.1 report.

5. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$790,000	\$0	\$648,170	100%

6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
Capital Bonds FY20-21	\$648,170

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education accept the report provided for Classroom A/V Improvements Project at Saint Paul Music Academy, Gordon Parks, and AGAPE Project # 0680-20-01) at Phase Gate Check #5.2 – Project Final Fiscal Close-out.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Phase Gate Approval of Nokomis Montessori Magnet North Playground
(Project # 1180-22-01): Gate #5.2 – Project Final Fiscal Close-out

A. PERTINENT FACTS:

1. This agenda item seeks acceptance of report for the Nokomis Montessori Magnet North Playground at the following gate check(s):
 - a. Gate #5.2 – Project Final Fiscal Close-out
2. This project is complete and all associated contracts have been paid in full.

Project Milestone	Dates
Design Start	March 2021
Bidding / Procurement	June 2021
Construction Start	July 2021
Substantial Completion (Occupancy)	August 2021
Final Close-Out	October 2021

3. As all financial obligations for the project are now met, the final cost of the project is established. To sum, this project was completed approximately 14% below the Board approved project budget.
4. The Project gate schedule is:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	N/A
#3 – Project Budget	June 22, 2021
#4 – Contract Award	June 22, 2021
#5.1 – Project Close-Out	N/A*
#5.2 – Final Project Summary	November 14, 2023

* The close-out period for smaller, less complex projects is typically relatively brief and, therefore, does not necessitate the interim Gate # 5.1 report.

5. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$418,000	\$0	\$357,433	100%

6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
Capital Bonds FY21-22	\$328,293
LTFM FY21-22	\$29,140

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education accept the report provided for Nokomis Montessori Magnet North (Project # 1180-22-01) at Phase Gate Check #5.2 – Project Final Fiscal Close-out.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2023

TOPIC: Ramsey County Proposal to Purchase Rights to District Property

A. PERTINENT FACTS:

1. On September 5, 2023 Ramsey County sent a letter to the District outlining the County's proposal to acquire the right-of-way rights and interests in property needed for the Rice Street from Pennsylvania Avenue to Wheelock Parkway Reconstruction Project. Specifically, the County is seeking a temporary construction easement.
2. The property is located at 1495 Rice Street, St. Paul, MN (Washington Technology Magnet).
3. In exchange for the rights, the County will pay the District, as full compensation, the amount of Sixteen Thousand Three Hundred and Fifty Dollars (\$16,350.00)
4. If the County is not able to secure this purchase, it will likely resort to eminent domain to secure the rights and interests needed for this project.
5. This item is submitted by Tom Parent, Executive Director of Operations and Administration, and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Superintendent (or designee) approve Ramsey County's proposal to purchase temporary construction easement rights to District property located at 1495 Rice Street in the amount of \$16,350 for the Rice Street from Pennsylvania Avenue to Wheelock Parkway Reconstruction Project.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: November 14, 2013

TOPIC: Phase Gate Approval of the Rondo Complex ARP HVAC RTU Replacement (Project # 3170-22-01): Gate #4 - Contract Award

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Rondo Complex ARP HVAC RTU Replacement project at the following phase gate(s):
 - a. Gate #4: Contract Award
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	September 21, 2021
#2 – Project Charter (Predesign)	N/A – does not exist for project of this size
#3 – Project Budget	December 14, 2021
#4 – Contract Award	November 14, 2023 (current)
#5.1 – Project Close-Out	August 2024 (anticipated)
#5.2 – Final Project Summary	August 2025 (anticipated)

3. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$4,490,000	\$237,195	\$15,195	12.1%

4. The following bids were received:

Lump Sum Base Bid plus Alternates 1, 3, 4, 5 & 6
Morcon Construction Co, Inc.\$3,165,304

5. Bids will be reviewed by Purchasing.
6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
ARP FY23-25	\$4,490,000

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the award of Bid No. A24-3977-JG for the Rondo Complex ARP HVAC RTU Replacement project (Project # 3170-22-01) to Morcon Construction Co, Inc. for a lump sum base bid plus Alternates 1, 3, 4, 5 & 6 of \$3,165,304.

