

## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During the program year the City of Medford spent \$2,311,947.70 to address the community needs identified in the five-year Strategic Plan and the Program Year 48 Annual Action Plan. Major initiatives furthered in Year 48 include:

- **Public Facility Improvements:** Roadway, sidewalk and utility reconstruction at Pinkert Street and Prescott, Allston and Cottage Streets. Design work for improvements to Gourley and Dwyer Streets. Work on Logan Park and the reconstruction of Morrison Park. Various upgrades at Medford Fire Department Engine 3/Ladder 2 and Engine 5. Stump removal and subsequent tree planting in low-to-moderate income areas.
- **Affordable Housing:** Housing staff worked on creating additional affordable units through private partnership with developers as a leveraged activity. The City's Housing Production Plan was approved by the City Council and the State Department of Housing and Community Development and has identified obstacles and opportunities to develop affordable housing in Medford and provided recommendations to overcome these obstacles. This year, the City also adopted an ordinance for the creation of an Affordable Housing Trust, which will be used to fund the construction of additional affordable housing. Plans for implementation of a Housing Rehabilitation Program were delayed, but the City's new Housing Planner will implement the program in the coming program year.
- **Public Services:** Funds were provided to non-profit service agencies to: combat social illnesses and public safety issues, which each weaken the stability of the City's households and neighborhoods; improve quality of life for Medford's school children through the provision of afterschool child care programs; improve the resources available to the City's population at risk of homelessness, residents in crisis, and the physically and emotionally disabled population; improve quality of life for Medford's elderly population through the provision of day health and recreational programs and transportation to reduce isolation; encourage the creation of affordable housing and assist those with emergency and transitional housing needs with programs such as legal aid, food pantry and meals, and referral and counseling services; and provide vocational, social, recreational and educational opportunities for developmentally disabled Medford residents and their families.
- **Economic Development:** The City implemented small business support programs through funding from the Mass Gaming Commission, including business consulting and a facade improvement grant programs, to help the Medford business community recover and become more resilient. These programs may be expanded in the future to utilize CDBG funding. In addition, the City continues to foster connections between commercial developers and workforce training programs to create economic opportunities for low-to-moderate income Medford residents. The City's Comprehensive Plan, which was adopted in FY23, prioritizes support for minority and women business enterprises (MWBEs) through the provision of resources and setting a target rate for utilization of MWBE firms for municipal contracts.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Enhance Parks, Public Facilities, & Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10000	681	6.81%	25000	22316	89.26%
Enhance Public Services	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10000	22213	222.13%	5000	7337	146.74%
Enhance Public Services	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	7			7	

Enhance Public Services	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homelessness Prevention	Persons Assisted	0	286			130	
Expansion & Preservation of Affordable Housing	Affordable Housing	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	7000	555	7.93%			
Expansion & Preservation of Affordable Housing	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	25	141	564.00%			
Expansion & Preservation of Affordable Housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	5	0	0.00%	6	0	0.00%
Expansion & Preservation of Affordable Housing	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	5	0	0.00%	1	0	0.00%
Increase Economic Development Opportunities	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	5	0	0.00%	8	0	0.00%

Increase Economic Development Opportunities	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	25	0	0.00%			
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**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City of Medford received \$1,489,182 in Community Development Block Grant (CDBG) funds and \$17,191.72 in Program Income, during Program Year 48. Of the CDBG funds expended between July 1, 2022- June 30, 2023, 100% benefitted low- and moderate-income persons. This low-moderate benefit exceeded HUD's requirement of 70%. The CDBG priorities, accomplishments and use of funds are as follows:  
 Physical Improvements: Enhancing Parks, Public Facilities, & Infrastructure to remove architectural barriers and eliminate slums and blight in eligible low- to moderate-income areas is Medford's largest area of focus, and includes several large projects. Work done this program year included roadway, sidewalk and utility reconstruction at Prescott, Allston and Cottage Streets. This multi-year project encountered delays in the prior year due to supply chain issues in the construction industry, but was able to be completed in Plan Year 48, with \$361,676.39 expended this year. \$760,000 was also expended on the reconstruction of Pinkert Street, which will be completed in the next plan year. In addition, \$47,730.48 was expended on planning and design work for improvements at Gourley and Dwyer Streets, which will continue in the next year.

Repairs to the roof at Engine 5 were also completed during the program year, and \$39,783.87 was expended at Engine 5. Work on the construction of a new apparatus floor for Engine 3/Ladder 2 was anticipated to be done in Program Year 48 but was delayed due to unforeseen project conditions. Work on the Engine 3/Ladder 2 apparatus floor has recently commenced and is anticipated to be completed in the upcoming program year.

The renovations at Morrison Park continued with \$265,798.86 expended on that project this program year. The remaining work has already been completed as part of the upcoming program year, and the City recently held a ribbon cutting for the renovated park. Construction work also continued on Logan Park, with \$100,625.00 expended this program year on that project. The work on Logan Park is anticipated to be completed in the upcoming program year.

Phase II of the stump removal/ tree planting project continued this year, and during the 2022-2023 program year \$322,354.32 was expended.

Economic Development: The City continued its facade grant program for local businesses to upgrade signage, awnings, exterior lighting and other exterior enhancements. In the action plan, CDBG funds were expected to be used for this program this year. However, the City was able to secure funding from the Mass Gaming Commission which offered more flexibility for the business owners and the City. This program may be expanded in the future to utilize CDBG funding. Due to City staffing changes, no jobs were created or retained during the program year using CDBG funds. A new Economic Development Planner will be starting in the new program year, who will address this activity in the future. In addition, the City continues to foster connections between commercial developers and workforce training programs to create economic opportunities for low-to-moderate income Medford residents. The City's Comprehensive Plan, which was adopted in FY23, prioritizes support for minority and women business enterprises through the provision of resources and setting a target rate for utilization of MWBE firms for municipal contracts. In addition, the City has adopted amendments to the Zoning Map to enhance economic development and encourage more appropriate and flexible use of commercial properties.

See attached for additional information on Housing, Public Services, and CV expenditures.

#### **CR-05 Continuation - Housing**

Housing: The Housing Production Plan, drafted last year with the assistance of a consultant paid through CDBG Planning & Administration funds, was approved this year by the City Council and the State Department of Housing and Community Development. The Housing Production Plan identifies obstacles and opportunities to develop affordable housing in Medford, including recommendations to overcome obstacles and a map of possible housing development sites. The plan will assist the City in addressing the housing needs of low-income families and defines steps to increase the number of affordable housing units over the next five years. The City is also developing technical amendments to further refine the zoning amendments adopted in FY22 to avoid unintended consequences and maximize the encouragement of redevelopment and availability of a range of housing options. This year, the City also adopted an ordinance for the creation of an Affordable Housing Trust to contribute to the increase in available affordable housing in Medford. In anticipation of several deed restricted home ownership unit lotteries for units that were negotiated through the City's permitting process, staff worked with the North Suburban Consortium to increase funding for the HOME Program down payment assistance loans and promoted the program to realtors, developers, as well as the general public. Through HOME, during the plan period, the City awarded 4 down payment assistance loans to assist low- and moderate-income households purchasing their first homes. Unfortunately, the City did not have the staff capacity to create and establish a Housing Rehabilitation program this program year, and therefore did not rehabilitate any properties. At the end of the program year, the City hired its first full time Housing Planner who will be designing and

implementing the Housing Rehabilitation Program in the coming plan year.

### **CR-05 Continuation - Public Services**

Public Services: The City sought to provide a variety of public service programs and continued to support programs and services provided by nonprofit community development agencies benefitting low- and moderate-income residents. The City allocated 15% of the total grant award for various public service agencies to provide these public service programs. During the reporting period, \$218,031.95 was expended, representing 97.6% of the funds allocated to public services. Some agencies continued to struggle with capacity and clients in the beginning of the program year as a result of COVID-19, but found that the numbers of people participating increased throughout the year.

### **CR-05 - CV Continuation**

CDBG-CV: Medford was awarded CDBG-CV funding in two rounds, \$926,445 and \$525,848, totaling \$1,452,293. In this program year, the City's award of CDBG-CV funding focused on public service agencies providing services to prepare, prevent and respond to COVID-19. Awards for the program year included: In 2021, the West Medford Community Center was awarded \$25,000.00 for the hiring of a cleaning service for cleaning and sanitizing of the facility on the days the center hosts senior programming. The program continued into 2022-2023, and \$10,817.41 was expended during the program year. Evangelical Church of Holiness was awarded \$63,640.00, to purchase a new van and hire a driver for their emergency food home deliver program for Medford residents impacted by coronavirus societal issues and medical vulnerabilities. \$41,594.00 was expended during the program year. Magan Transport was awarded \$85,000. In collaboration with the Council on Aging and its Senior Center, Magan Transport's Senior Transportation Program provides transportation rides for trips to grocery and other essential stores, non-emergency medical trips, trips to/from senior centers and adult care facilities, and other professional service destinations for their Shelf Stable Meal Program and Grab and Go Program at Medford Senior Center. \$61,687.43 was expended during the program year. In addition, \$499.50 was expended on Planning and Administration. In total, \$114,598.34 of CDBG-CV funds were expended during the 2022-2023 program year with a total of \$1,182,685.90 of the CDBG-CV award expended overall through the end of the program year. Of the total expended, 87.56% has benefitted low- and moderate-income persons.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	2,247
Black or African American	1,792
Asian	452
American Indian or American Native	78
Native Hawaiian or Other Pacific Islander	21
<b>Total</b>	<b>4,590</b>
Hispanic	634
Not Hispanic	3,956

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

In addition to the above racial and ethnic categories, the City served the following:

Asian and White: 2

Asian and White - Hispanic: 0

Black/African American and White: 126

Black/African American and White - Hispanic: 0

American Indian/Alaskan and Black/African American: 140

American Indian/Alaska and Black/African American - Hispanic: 0

Multi-Racial: 3338

Multi-Racial - Hispanic: 759

The total of all persons served was 8,196. Please see the attached table with the full breakdown of persons served.

The analysis of households served demonstrates that the City and its community-based partners are serving a diverse population. Across all races the City's CDBG programs and projects are serving households consistent with their representation in Medford.

**Medford CAPER PY48 CR-10 Racial and Ethnic Composition of Families Assisted**

Project/Activity	White	White Hispanic	Black/ African Amer	Black/ African Amer Hispanic	Asian	Asian Latin	American Indian/ Alaskan	American Indian/ Alaskan Hispanic	Hawaiian/ Pacific Islander	Hawaiian/ Pacific Islander Hispanic	Asian & White	Asian & White Hispanic	Black/ African American and White	Black/ African American and White Hispanic	Am Indian/ Alask & Black/ African Am	Am Indian/ Alask & Black/ African Am Hispanic	Multi-Racial	Multi-Racial Hispanic	Total
<b>Public Services</b>																			
SCM Transport	191	3	7	2	6												7		211
ABCD	3	1	4																7
Bread of Life	179	16	21		12								8				13		233
Communitas	33				3										2				38
the Community Family	3		2																5
Council on Aging	232	8	31		28		3				2		2					6	304
Housing Families	89		88		6		2										15	9	200
The Immigrant Learning Center	4	2	4																8
Mystic Valley YMCA	1229	411	1355	161	381	1	1	1	21								3254	750	6241
Medford Public Schools	5	2	3		1														9
West Medford Community Ctr	19		61		1														81
<b>CV</b>																			0
West Medford Community Ctr	19		61		1														81
Evangelical Church	72		138				72						116		138		42		578
Magan Transport	168	26	13		7												1		189
																			0
<b>Projects</b>																			0
Community Gardens	1		4		6														11
<b>Total Public Services</b>	1987	443	1576	163	438	1	6	1	21	0	2	0	10	0	2	0	3295	759	7337
<b>Total CV</b>	259	26	212	0	8	0	72	0	0	0	0	0	116	0	138	0	43	0	848
<b>Total Projects</b>	1	0	4	0	6	0	0	0	0	0	0	0	0	0	0	0	0	0	11
<b>TOTAL ALL</b>	2247	469	1792	163	452	1	78	1	21	0	2	0	126	0	140	0	3338	759	8196



## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	2,551,885	2,311,948

Table 3 - Resources Made Available

### Narrative

In addition to the above funding, \$384,205.44 of the CDBG-CV funds remained available for use during this program year, of which \$114,598.34 were expended.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

### Narrative

In the 2022-2023 program year, the City invested \$190,810.35 in CDBG funds in subrecipients providing public services, which provided assistance city-wide.

For the program year, the City invested the following in street repair and improvement work:

- Pinkert Street - Glenwood Neighborhood \$760,000 Service area: Census Tract 339900, Block 1. 65.63% of 1,440 residents are low or moderate income.
- Gourley Road/Dwyer Street - Hillside Neighborhood \$47,730.48 Service area: Census Tract 339500, Block 4. 53.13% of 960 residents are low or moderate income.
- Prescott/Allston/Cottage Streets - West Medford \$361,676.39 Service area: Census Tract 339300, Block 1. 58% of 555 residents are low to moderate income.

The City invested CDBG funding in the following parks improvement projects:

- Logan Park - Riverside Neighborhood \$100,625.00 Service area: Census Tract 339900, Blocks 1-5; and Census Tract 339802, Blocks 2 and 3. 56.26% of 8,805 residents are low or moderate income.
- Morrison Park - Glenwood Neighborhood \$265,798.86 Service area: Census Tract 339900, Blocks 1, 2, 3, and 5; and Census Tract 34000, Block 1. 61.45% of 4,985 residents are low to moderate income.

The city invested CDBG funding in repairs to the following Fire Stations

- Engine 5 - East Strip Neighborhood \$39,782.87 Service area: Census Tract 339660; Blocks 2-6; Census Tract 33700, Blocks 1-4; and Census Tract 339500, Block 1. 52.69% of 10,760 residents are low or moderate income.

Investments were targeted in these areas because the City identified them as the low- and moderate-income neighborhoods most in need.

The City invested \$322,354.32 in CDBG funding in stump removal and tree replacement in low-income neighborhoods located throughout Medford.

In the 2022-2023 program year, the City also invested \$114,098.84 in CDBG-CV funds in subrecipients providing public services, which provided assistance city-wide.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City leveraged the use of local Community Preservation Act funds in conjunction with CDBG funding to allow the City to equitably address improvements at all of the City's fire stations. CPA funds were also leveraged to help fund public facilities improvements at Logan Park.

No publicly owned land was utilized during the 2022-2023 program year.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

**Discuss how these outcomes will impact future annual action plans.**

The expansion of affordable housing continues to be a critical priority for the City. The progress in expanding safe, decent affordable housing in Medford speaks to the City's commitment in addressing the affordability crisis and housing needs among low-to-moderate income residents. The City and the

North Suburban Consortium have substantially invested CDBG and HOME funds toward affordable housing production. Medford Community Housing, Inc. was previously awarded \$810,000 in HOME funds from the North Suburban Consortium for the construction of 3 affordable housing units on Fellsway West. Construction on that project proceeded in FY23. The City will build on its successes by continuing to access HOME funds for locally supported affordable housing projects, investigating opportunities to develop housing programs aimed at preserving the current housing stock, strengthening community partnerships, seeking alternative resources, such as funds from the Community Preservation Act, and utilizing Medford’s Inclusionary Zoning Ordinance. By moving the staff for the Community Preservation Committee to the Planning Office, the City has significantly increased its ability to coordinate CDBG funding with this program. Additionally, the Planning Office has retained a full-time Housing Planner to move forward the City’s housing goals.

In addition, several zoning ordinance amendments were adopted in March 2022 that will further affordable housing goals. In FY23, the City developed technical amendments to further refine those zoning amendments to avoid unintended consequences and maximize the encouragement of redevelopment and the availability of a range of housing options. Those amendments will be adopted in the coming program year.

The City’s new accessory dwelling unit ordinance will help to diversify the housing stock without significant changes to the built environment in established neighborhoods. Further, the new short term rental ordinance creates a framework for regulating short term rentals to preserve rental housing stock for long term leases and prevent displacement. In addition, changes to parking requirements will allow for denser developments with more housing units.

Previously, the City did not have a clear plan for how to increase affordable housing in Medford. This year the City’s Housing Production Plan was approved by the City Council and the State Department of Housing and Community Development. The plan has identified obstacles and opportunities to develop affordable housing in Medford and provides recommendations to overcome these obstacles. Additionally, an Affordable Housing Trust ordinance was adopted by the City in FY23 and will be implemented in the coming year to support the creation and preservation of affordable housing in the City.

City staff reviewed the City’s Subsidized Housing Inventory (SHI) to ensure completeness, and as a result 4 additional existing units were added to the SHI this year.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0

<b>Total</b>	<b>0</b>	<b>0</b>
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**Table 7 – Number of Households Served**

**Narrative Information**

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Other than the services provided by ABCD detailed in the next section, the City did not fund prevention and outreach services for homeless persons with CDBG funds during the 2022-203 program year. However, the City does provide the following services to assist homeless and unsheltered persons in the community: The Office of Prevention and Outreach helps address social determinants of health and health inequities including housing stability, homelessness, mental health and substance abuse, hoarding, and basic needs by connecting those in need of assistance to local resources and supporting them through the process. The City's Community Social Worker meets with individuals/families one-on-one or by phone and assesses their social needs, addresses stress and concerns, and connects them to resources. They have published a housing guide "Medford Housing Resources, Preventing Homelessness and Connecting to Services" which is currently translated into Spanish, Haitian Creole, Portuguese, and Arabic. Additionally, they host the Medford regional HUB, which addresses the needs of at-risk individuals and families in the community when an emergency response is warranted with a multi-service intervention. They represent the City of Medford at Malden Housing Task Force for immediate needs concerning housing with multiple housing providers and assist the Building and Health Departments if a housing situation is determined to be unsafe and immediate action is needed.

The City's Community Recovery Coach, who works out of the Office of Prevention and Outreach, works with unhoused residents to offer connections to essential services and assist them with creating wellness plans with achievable goals to enable them to become more self-sufficient.

During the plan year, the City worked with a total of 51 persons experiencing homelessness, 46 of whom were referred to a housing agency for assistance, and 1 who was placed directly in a shelter, and some of whom were placed in sober homes.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Consistent with HUD's Strategic Plan and goal of preventing and ending homelessness, the Balance of State CoC has prioritized permanent supportive housing. For the 2022-2023 program year, ABCD Mystic Valley received CDBG funds for their Mobile Homeless Outreach Team, patrolling Medford with their mobile outreach van and assisting unhoused residents with accessing mainstream services and permanent housing. ABCD received a total of 7 referrals, resulting in 5 individuals obtaining shelter or housing.

In addition, the City's Community Social Worker worked with the CoC to apply for shelter assistance for

unhoused residents, placing one resident in a shelter through the CoC's program.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

This year, the City adopted the Housing Stability Notification Ordinance, requiring Medford landlords to provide tenants with notification of their rights and available housing resources. As part of the implementation of that ordinance, the Office of Planning, Development and Sustainability is developing a Tenant Rights and Resources Guide for landlords to provide to tenants.

CDBG public service sub-recipient Housing Families' Pro-Bono Legal Team provides low-income households with legal advice, representation, advocacy, outreach and information. Services primarily focus on housing, eviction and civil cases threatening a household's sustainability. Families served also receive access to service referrals, direct financial assistance and comprehensive support services. 200 low-to-moderate income Medford residents received assistance during the program year through Housing Families. Housing Families was the only agency to apply for public service funding that addresses the aforementioned needs. The Immigrant Learning Center also receives CDBG funding for their English Language Program which provides free, year-round ESOL (English for Speakers of Other Languages) classes to help immigrant and refugee adults in Greater Boston become successful workers, parents and community members. In the coming program year, the City will fund ABCD's emergency rental and utility assistance programs and housing counseling services through its CDBG-CV funding.

Other local agencies that did not apply for CDBG funding also address many of these needs. The Salvation Army offers an emergency services program that provides families in crisis with rental assistance, utility assistance and other assorted basic needs. ABCD's Mystic Valley location serves Malden, Medford and Everett. Beyond their programs to be funded with CDBG-CV funding in the coming plan year, their housing services include general counseling, comprehensive assessments for those at risk of homelessness, referrals for services & resources to meet specific needs, assistance with finding and applying for affordable housing, and housing workshops. In addition to housing services, ABCD offers ESOL classes; food stamps/SNAP and tax assistance; citizenship/naturalization classes and application assistance; and clothing and home furnishings resources. ABCD Mystic Valley also received funding from the Medford CPA to administer the Medford Move In Program, which offers first and last month's rent for income eligible individuals and families to rent an apartment in Medford.

Through funding from the RISE Foundaton, the City pays rental costs for those in recovery. Further funding to assist with housing stability for those in recovery will come through the Massachusetts Attorney General's settlement with opioid manufacturers and distributors.



**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

This year, we funded ABCD Mystic Valley's Mobile Homeless Outreach Team. The MHOT focuses on service to chronically homeless individuals, a severely underserved population. The overall project goal is to help homeless individuals achieve a better quality of life by accessing mainstream services and, ultimately, permanent housing. In the long term, this requires that individuals accustomed to living on the margins of society change their behavior in significant ways. The MHOT assisted 7 individuals with securing shelter, and provided them with wrap-around supportive service including access to food and support services.

The Heading Home program provides emergency shelter, transitional living, permanent housing, and supportive services to homeless and formerly homeless families & individuals. They were previous recipients of CDBG funding; however, they did not apply for this program year.

The City's Community Recovery Coach, who works out of the Office of Prevention and Outreach, works with unhoused residents to offer connections to essential services and assist them with creating wellness plans with achievable goals to enable them to become more self-sufficient.

During the program year, the Office of Prevention and Outreach also makes referrals to the Eliot PATH program. The PATH outreach program works with individuals who are either chronically or transitionally homeless.

Currently, one of the greatest barriers to ending homelessness is the shortage of affordable housing. The CDBG supported Housing Production Plan was approved by the City Council and the State Department of Housing and Community Development this year. The plan identifies obstacles and opportunities to develop affordable housing in Medford, including recommendations to overcome those obstacles and a map of possible housing development sites. Implementation of the plan will be initiated in the coming plan year.

DHCD manages one of the HUD approved Continuums of Care across the Commonwealth and applies for homeless assistance funds annually in what is known as the Balance of State Continuum of Care (CoC). The Balance of State CoC, composed of 115 communities, has continued the process of Coordinated Entry, designed to identify and efficiently facilitate the admission of vulnerable, at-risk persons into permanent supportive housing. The Balance of State CoC aims to allocate assistance as effectively as possible, improve coordination, avoid duplication of services, assess, and prioritize based on vulnerability, while identifying service gaps and potential resources. All individuals identified as homeless are assessed, regardless of initial residency, by outreach workers and shelter providers From

there, Coordinated Entry staff connect each individual to the appropriate services based on the information provided in the centralized intake.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

This year CDBG funding was used to provide security improvements at the Medford Housing Authority's Walking Court property. CDBG funding was also used to create garden beds at La Prise Village to serve MHA residents.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The MHA continues to utilize its federal ROSS Service Coordinator and Family Self-sufficiency Coordinator (FSS) to assist residents to obtain services they may need, as well as to become financially self-sufficient and explore homeownership opportunities. The MHA works closely with Medford Community Housing (MCH) a non-profit and a registered (HUD) counseling provider through Citizen's Housing and Planning Association. MCH provides First Time Home Buyers Workshop sessions in a community room at an MHA Elderly/Disabled development located centrally in Medford Square, which are actively promoted to MHA program participants and the general public. Those in-person workshops had been suspended due to Covid-19, but MCH was able to resume these workshops in person this year. MHA Resident Services staff has identified debt to income ratio and poor credit scores as a challenge to homeownership for our public housing residents and Section 8 program participants. To address these challenges, the MHA and MCH have and will continue to collaborate to present Financial Education Programs which include representatives from financial institutions to address solutions and assist residents to create a path to homeownership. The MHA in collaboration with the MCH continues to conduct ongoing programs for MHA public housing residents and Section 8 program participants that focuses on improving credit scores. This program also included speakers from MHA service provider partners who presented information about resources available for rental assistance, mortgage payments, and fuel assistance. These programs are well attended by MHA program participants. The MHA provides translation/interpretation services to LEP residents for equal participation in programs and services, and accommodations as requested by our program participants to enable full participation in MHA programs. The MHA continues to encourage its residents and participants to apply for current and upcoming employment opportunities. A Section 3 database is monitored for matching interested and qualified applicants to employment opportunities provided by the Housing Authority.

The MHA Board of Commissioners includes at least 1 resident of MHA properties. Until recently, a MHA resident served as Chairperson of the MHA Board of Commissioners. That Commissioner stepped down after moving out of Medford, and we await the Mayor's appointment of a new MHA resident Commissioner.

### **Actions taken to provide assistance to troubled PHAs**

The City does not currently have any troubled PHAs.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Revisions to Medford's local Zoning Code enacted at the end of the prior year enabled the City to begin the process of lowering the barriers to constructing more local housing this year. Revisions included:

- Allowing accessory dwelling units in owner-occupied single-family homes
- Reduced parking minimums for multifamily housing and housing near transit
- Allowing further reduced parking to be granted by special permit rather than variance
- Providing for a new mechanism to allow development not compliant with current zoning code through Planned Development Districts
- Regulating short-term rentals and limiting them to an owner's principal residence

Actions this program year to implement those revisions included:

- Adopting procedures for approving accessory dwelling units
- Processing applications for development in Planned Development Districts
- Developing a registration system and a process for oversight of short-term rentals

The City has also worked on technical amendments to further refine the zoning amendments adopted in FY22 to avoid any unintended consequences and maximize the encouragement of redevelopment and availability of a range of housing options.

Development costs continue to be very high, which acts as a barrier to affordable housing, and City Staff have met with prospective developers to identify potential affordable housing sites.

The City's Comprehensive Plan was adopted in January 2023. Among the goals outlined in the plan is ensuring affordable housing for all by creating, expanding, and protecting mixed income housing options throughout the City. This will be achieved through zoning updates to allow for more multifamily dwellings in different zoning districts, by pursuing mixed income and mixed use residential development opportunities for vacant and underutilized lots in our business districts, and identifying appropriate housing types to address the need for medium density housing.

Ongoing efforts are part of the Department of Housing and Community Development's Local Initiative Program (LIP), regulated under Chapter 40B, providing communities the flexibility to proactively address the creation of low-to-moderate income housing, while maintaining long-term affordability. Chapter 40B is a statute under Massachusetts General Laws requiring that municipalities restrict 10% of their local

housing stock as affordable for households at or below 80% of the Area Median Income (AMI). A Comprehensive Permit has been issued for the construction of 2 residential buildings on Mystic Valley Parkway with 20% deed restricted affordable units. Additional pending projects should enable the City to reach the 10% threshold.

The City enforces an inclusionary housing zoning ordinance. The mandatory provision of affordable units is 10% for 10 to 24 lots or units; 13% for 25 to 49 lots or units; and 15% for 50 or more lots or units. The City is working with private for-profit and non-profit developers to facilitate affordable housing creation and affirmatively markets those opportunities to provide fair and equitable access to all. HOME, the Community Preservation Act, and CDBG provide funds for affordable housing projects and the City promotes participation in first time homebuyer trainings and down payment assistance programs.

This year, the City also adopted an ordinance for the creation of an Affordable Housing Trust, which will be used to fund the construction of additional affordable housing.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Medford's membership in the North Suburban Consortium (NSC) provides access to gap funding critical in addressing the shortage of affordable housing. The City works with the NSC to facilitate affordable housing production by awarding CDBG and HOME funds to local CHDOs. Work continued this year on Medford Community Housing's construction of a three-family home on Fellsway West funded with HOME funds

A multi-year street and sidewalk construction project in the Cottage, Prescott and Allston Streets area was completed in the 2022-2023 program year. Planning and design for Gourley and Dwyer Streets was also completed this program year, with construction on that project expected to commence in the coming program year. These projects help eliminate blight and remove architectural barriers in those neighborhoods.

Medford continues to support organizations providing essential social and human services, particularly those serving youths and seniors. SCM Community Transportation's program brings riders to health appointments, grocery shopping, and to and from the Council on Aging. Funding for the adult day health program run by Community Family off-sets costs for adults with Alzheimer's. Communitas provides recreation for disabled residents of Medford. Medford Public Schools provides scholarships to low-to-moderate income families for after-school care at the public schools. Other public service activities include legal aid, food banks and ESOL classes. In total, public service activities served 8,196 individuals this program year.

The City is working with several developers on permitting for large-scale commercial developments that will result in high-paying local jobs. With Medford's proximity to Boston's biomedical market and the high-paying jobs in that field, there has been a particular focus on attracting development of life

sciences facilities. In order to help ensure that employers are hiring locally and from historically marginalized communities, the City has partnered with regional workforce development agency Mass Hire and the local vocational-technical high school to establish partnerships and programs. The City's newly-adopted Comprehensive Plan includes plans for the development of additional programming opportunities and physical spaces dedicated to workforce support.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City, in coordination with the North Suburban Consortium, ensures compliance with Massachusetts lead laws on all homebuyer assistance and developer-driven projects. Testing and lead-safe removal of lead-based paint hazards are required in all HOME and CDBG funded rehabilitation activities. The City of Medford Board of Health also serves as a point of contact regarding lead-based paint hazards and distributes pamphlets describing lead regulations and resources in their office. Whenever lead concerns arise, the Board of Health refers families to the Greater Lawrence Lead Poisoning Prevention Program to initiate lead home inspections and blood testing. No units were made lead free in the 2022-2023 program year. Units being rehabilitated through our new Housing Rehabilitation Program in the coming plan year will be tested and deleaded as applicable.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Aligned with its commitment to reduce poverty, the City has prioritized the funding of public service programs that support low-income Medford families in achieving self-sufficiency. The programs the City funds with CDBG are not limited to individuals below the poverty line, but the aim of all funded programs is to reduce the number of individuals and families living in poverty. From 2021 to 2022, the City saw a slight decline in poverty, with an estimate of 7.4% percent of the population being below the federal poverty level in 2022 vs. 7.6% in 2021. This is below both the statewide poverty rate of 10.4% and the Middlesex County poverty rate of 8.2%. In addition, the public services programs funded this program year through CDBG provided assistance to 5,666 residents with an income at or below 30% of the Area Mean Income (AMI), and an additional 263 residents at or below 30% AMI were served through public services programs funded through CDBG-CV.

Contractors working on CDBG-funded public facilities and infrastructure projects did not hire any new workers this year, and therefore no Section 3 workers were hired in connection with these projects.

CDBG public service sub-recipient Housing Families's Pro-Bono Legal Team offers low-income households legal advice, representation, advocacy, outreach and information. The Immigrant Learning Center receives CDBG funding for their English Language Program which provides free, year-round ESOL (English for Speakers of Other Languages) classes to help immigrant and refugee adults in Greater Boston become successful workers, parents and community members. The Mystic Community Market, run by the Mystic Valley YMCA, is a food pantry and resource that focuses on nutrition and community health. Non-CDBG funded agencies that support Medford residents include The Salvation Army which offers emergency services program that provides families in crisis with rental assistance, utility

assistance and other assorted basic needs. Also, ABCD's Mystic Valley location provides housing services; ESOL classes; food stamps/SNAP and tax assistance; citizenship/naturalization classes and application assistance; and clothing and home furnishing resources.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City continues to enhance institutional structure and programmatic elements with improved coordination, strengthened relationships, prioritization of projects and performance monitoring. This includes the hiring of a new Human Resources Director who is working to modernize the City's municipal hiring and staff management practices. Through building relationships between Department Heads and Departmental Staff, the Office of Planning, Development and Sustainability identifies high need and ready-to-proceed public works and municipal facility projects. In addition, collaboration with private, public and non-profit entities has been essential in the implementation of goals and objectives identified in both the 2020-2025 Consolidated Plan and the 2022 Annual Action Plan.

The City has found increased synergies and improved coordination by relocating the Community Preservation Act Manager to the Office of Planning, Development, which has now been made a full time position. Additionally, the office provides coordination and support for several boards and commissions including the Historical Commission, the Chevalier Theater Commission, and the Community Garden Commission, allowing for increased collaboration with these boards.

The City has also hired a full-time Housing Planner, who will manage the development of the Housing Rehabilitation Program and implementation of the Housing Production Plan, represent the City in the NSC HOME Consortium, and monitor the Local Action Units, among other efforts to advance affordable housing in Medford.

The City will continue to evaluate its process for project selection to include a greater focus on outcome measures.

Funded by the MA Municipal Vulnerabilities Program, the Resiliency Hub project in Medford, managed by the Department of Public Health, has been very successful, increasing communications between underrepresented populations and the City through a Community Liaison Program, as well as through developing a network of public service providers that meet regularly around Medford needs. This project has been funded by the state for another year and the City is increasing its support of the program through ARPA funding.

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The CDBG public services programs have brought different public service providers together, and has

also better-connected City agencies, like the Council on Aging, to service organizations. Actions to enhance coordination include quarterly reporting, scheduled check-ins, and regular correspondence with the City's CDBG administrator. During the 2022-2023 program year, the City coordinated with the Council on Aging to administer quality programs for Medford elders. The Council on Aging helped to connect elderly residents with other community resources, augmenting existing senior programming. Additionally, the City coordinates with the Mystic Valley Elder Services to target adults who need supportive services such as personal care assistance with bathing, getting dressed, and toileting; grocery shopping; home-delivered meals; housekeeping; laundry assistance; adult day care; medical transportation; and in-home mental health counseling. Throughout 2022-2023, the City continued to participate as a member of the North Suburban HOME Consortium to effectively coordinate its housing agenda with private housing providers among the surrounding communities.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

As a member of the North Suburban HOME Consortium, Medford participated in the Consolidated Plan process, setting forth a five-year plan. Unfortunately, neither that plan, nor the prior five-year plan included an updated Analysis of Impediments to Fair Housing Choice, in part due to the suspension of the Affirmatively Furthering Fair Housing Rule. Medford's most recent Analysis of Impediments to Fair Housing Choice was completed in 2012. Many of these impediments are not relevant to the current state of Medford.

The City recognizes the importance of not only complying with HUD's Affirmatively Furthering Fair Housing policy and federal and state fair housing laws, but of acting on these imperatives in order to do our part to undo burdens, address harms, and address the local and regional housing crisis. As described above, the City, utilizing CDBG funds, completed a Housing Production Plan which identifies new and creative ways to address the high cost and availability of housing, the biggest impediments to fair housing in Medford. The implementation of this plan will guide the City in removing barriers to developing affordable housing.

All units owned by Medford Community Housing are affirmatively marketed to diverse populations through Fair Housing Marketing Plans as required by the Massachusetts Department of Housing and Community Development (DHCD). Private developers are required by the Inclusionary Zoning Ordinance to set aside a number of affordable units per size of site. These units, per the Department of Housing and Community Development's Local Initiative Program (LIP), are affirmatively marketed to ensure inclusive reach and access to housing based on a Fair Housing Marketing Plan that is reviewed and approved by DHCD.

The City's new Director of Diversity, Equity, and Inclusion works with residents to remedy situations where residents feel they are not treated fairly or face discriminatory treatment. Often these issues are handled locally, but issues can also be referred to the Human Rights Commission or outside state or federal entities. Additionally, the Director works directly with the Chairs of the Human Rights



Commission and the Person with Disabilities Commission to ensure the work of both Commissions encompasses community education about fair housing rights as well as serving as an advocate in the community on relevant housing issues. The Office of Diversity, Equity, and Inclusion regularly collaborates with Medford Health Matters whose mission is fostering an environment of wellness and healthy lifestyles for all who live, learn, work and play in Medford. Directly linked to the mission is removal of barriers to fair housing including access to enough healthy food (food security), availability of varied types and prices and housing stock (affordable housing) and sufficient income to meet living needs within the community (income security). During the past program year, the City also hired Community Liaisons to work with traditionally underserved communities to better understand their experiences and needs and ensure community members have the resources they need.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

Pursuant to HUD regulations at 24 CFR 570.501(b), the City must ensure regulatory compliance by CDBG Subrecipients. Programmatic and financial monitoring of Subrecipient activities is done in conformance with CFR Title 24, Chapter 5 with additional guidance from HUD publications including Managing CDBG: A Guidebook for Grantees on Subrecipient Oversight and CPD Monitoring Handbook.

PDS executes a Subrecipient Agreement with each Subrecipient detailing the services to be provided, their cost, specific targeted goals, outcomes and indicators, and a timetable for achieving those goals, and identifying all applicable federal, state and local rules and regulations. Subrecipients are required to submit quarterly progress reports identifying monies spent to date, progress towards outlined goals, beneficiary information, and problems encountered with implementing any activity. Claims for reimbursements are processed only upon receipt and satisfactory review of reports.

Monitoring is completed through:

1. desk audits of reports and reimbursement requests;
2. technical assistance and ongoing communication with our subrecipients; and
3. on-site monitoring visits.

The City had suspended on-site monitoring visits due to COVID-19, with monitoring being accomplished through electronic submissions, but on-site monitoring visits will recommence in the coming year. Additional monitoring is conducted to ensure compliance with programmatic regulations, especially for new subrecipients, subrecipients having difficulty expending funds in a timely manner and those who are identified as needing technical assistance. City staff conduct a risk assessment to identify high-risk subrecipients, including those which are new recipients of federal funds; experiencing turnover in key staff positions or a change in goals or direction; agencies with previous compliance or performance problems including failure to meet schedules, submit timely reports, or clear monitoring or audit findings; carrying out high-risk activities (such as economic development); and undertaking multiple entitlement grant funded activities at the same time.

When in-person monitoring resumes in the coming year, it will include an onsite examination of pertinent documents and records and interviews with Subrecipient employees and managers responsible for program delivery and administration.

PDS will send a notification letter to the Subrecipient including time, date, and location of the monitoring; staff that should be available; types of documents or records to be reviewed; and what to expect following the visit.

PDS uses a Subrecipient Monitoring Checklist that it sends in advance to the Subrecipient. Before monitoring, PDS explains the monitoring process to Subrecipient staff. During the monitoring PDS uses the checklist and reviews appropriate documents and records that the Subrecipient provides and interviews or asks questions of the attending staff at the visit.

Within 30 days of the monitoring visit, PDS sends a monitoring report to the Subrecipient identifying any findings and describing any corrective action required and the due date for such action. Subrecipients have 21 days following receipt of the monitoring report to take corrective action. The City carries out appropriate follow up and encourages Subrecipients to contact the City if questions about deliverables or the operation of CDBG funded activities arise.

Consultations with subrecipients and their contractors are held at the start of the grant to ensure all parties are aware of applicable cross-cutting regulations, such as Davis Bacon prevailing wage and Section 3 requirements. City staff conduct site visits and check weekly payroll forms for accuracy and compliance.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City updated its Citizen Participation Plan in 2020 to reflect the emergency need for online participation in hearings due to COVID-19. The City anticipates making further updates to the plan in the coming year to reflect that online participation will continue to be made available to facilitate the broadest participation in hearings. A draft of the Consolidated Annual Performance and Evaluation Report (CAPER) will be made available for public review for 15 days prior to submission to HUD. A notice will be published in the local newspaper and the draft posted on the City's website. The draft CAPER is also distributed via email to interested parties and no-cost hard copies of the documents are provided to interested parties who do not have internet access, upon request. A summary of the public comment will be included prior to the submittal to HUD.

Notice of the public hearing for the 2022 CAPER and the opportunity to review and comment on the CAPER was published in the Medford Transcript on October 5, 2023 and October 12, 2023. Notice of the hearing and the availability of the draft CAPER was also published on the City's website on October 2, 2023. Residents were provided with the opportunity to comment on the CAPER from October 6, 2023 to October 27, 2023. The draft CAPER was published on the web page for the Office of Planning,

Development and Sustainability on the City's website. In addition to the notice of hearing and opportunity to review, a press release was published providing additional information on the City's CDBG program and the CAPER hearing. That press release was posted on the City's website on October 2, 2023 and on the City's Facebook page on October 5, 2023, and was also included in the Mayor's online newsletter on October 10, 2023. Notice of the CAPER hearing was also included in the October online newsletter for the Office of Planning, Development and Sustainability published on October 12 2023. A public hearing regarding the CAPER was held on Zoom on October 16, 2023 at 6:30 pm. The City received no public comments on the CAPER.

### **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City did not change its CDBG program objectives this year. It continues to focus on improvements to public facilities and infrastructure, increasing the availability and improving the quality of affordable housing, creation of economic opportunities through redevelopment and business assistance, and support services to low-income households. The CDBG program achieved its goal of primarily serving low- and moderate-income households; programmatically 100% of the CDBG beneficiaries and 87.56% of CDBG-CV beneficiaries were low-moderate income families. These service percentages document that the City's projects and programs are serving the intended beneficiaries.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City did not change its CDBG program objectives this year. It continues to focus on improvements to public facilities and infrastructure, increasing the availability and improving the quality of affordable housing, creation of economic opportunities through redevelopment and business assistance, and support services to low-income households. The CDBG program achieved its goal of primarily serving low- and moderate-income households; programmatically 100% of the CDBG beneficiaries and 87.56% of CDBG-CV beneficiaries were low-moderate income families. These service percentages document that the City's projects and programs are serving the intended beneficiaries.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

<b>Total Labor Hours</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Total Number of Activities	5	0	0	0	0
Total Labor Hours	3,802				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

**Table 8 – Total Labor Hours**

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.	5				
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**Table 9 – Qualitative Efforts - Number of Activities by Program**

**Narrative**

Section 3 activities for the 2022-2023 program year include Street and Sidewalk Improvements Phase II (Prescott/Cottage/Allston Streets); Pinkert Street Improvements; Engine 3 and Engine 5 Improvements; Logan Park and Morrison Park Improvements, and Stump Removal/Tree Planting. All contracts are awarded through the Central Register. Medford follows Section 3 and details Section 3 criteria in all pre-bids conferences. All contractors used for CDBG-funded projects comply with Davis-Bacon prevailing wage standards, and therefore their existing workers do not qualify as Section 3 workers. In addition, many of the contractors used for these projects did not hire new workers during the course of these projects, and as a result did not solicit or hire additional Section 3 workers. The Office of Planning, Development and Sustainability is currently undergoing training with Cloudburst Consulting to ensure the City is implementing all applicable policies and procedures to properly comply with and report on Section 3 activities going forward.

# Attachment

## PR-26 CDBG Financial Summary Report Updated

	Office of Community Planning and Development	DATE:	01-03-24
	U.S. Department of Housing and Urban Development	TIME:	9:54
	Integrated Disbursement and Information System	PAGE:	1
	PR26 - CDBG Financial Summary Report		
	Program Year 2022 MEDFORD, MA		

<b>PART I: SUMMARY OF CDBG RESOURCES</b>	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,045,510.93
02 ENTITLEMENT GRANT	1,489,182.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	17,191.72
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,951,884.65
<b>PART II: SUMMARY OF CDBG EXPENDITURES</b>	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	2,111,195.55
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	2,111,195.55
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	200,752.15
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	2,311,947.70
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	239,936.95
<b>PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD</b>	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	4,165.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	2,107,030.55
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	2,111,195.55
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
<b>LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS</b>	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	FY: 2021 PY: 2022 PY: 2023
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	4,250,698.16
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	4,250,698.16
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%
<b>PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS</b>	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	190,810.35
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	44,721.60
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	17,500.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	218,031.95
32 ENTITLEMENT GRANT	1,489,182.00
33 PRIOR YEAR PROGRAM INCOME	32,317.23
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,521,499.23
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.33%
<b>PART V: PLANNING AND ADMINISTRATION (PA) CAP</b>	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	200,752.15
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	23,724.29
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	177,027.86
42 ENTITLEMENT GRANT	1,489,182.00
43 CURRENT YEAR PROGRAM INCOME	17,191.72
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,506,373.72
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	11.75%





**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

No data returned for this view. This might be because the applied filter excludes all data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	2	875	NHA- Walking Court	14C	LWH	\$4,165.00
<b>Total</b>						<b>\$4,165.00</b>

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2021	8	1005	6703209	Logan Park	03F	LMA	\$100,625.00
2021	8	1006	6691167	Morrison Park	03F	LMA	\$8,560.00
2021	8	1005	6703209	Morrison Park	03F	LMA	\$937.83
2021	8	1006	6726518	Morrison Park	03F	LMA	\$1,034.31
2021	8	1006	6755982	Morrison Park	03F	LMA	\$1,172.50
2021	8	1006	6786218	Morrison Park	03F	LMA	\$117,960.25
2021	8	1005	6793748	Morrison Park	03F	LMA	\$466.37
2021	8	1006	6804150	Morrison Park	03F	LMA	\$135,232.50
2021	8	1006	6819826	Morrison Park	03F	LMA	\$435.00
						<b>03F Matrix Code</b>	<b>\$366,423.86</b>
2019	3	888	6726518	Streets & Sidewalks Phase II Design	03K	LMA	\$1,484.55
2019	3	888	6731736	Streets & Sidewalks Phase II Design	03K	LMA	\$460.72
2019	3	888	6747625	Streets & Sidewalks Phase II Design	03K	LMA	\$1,561.26
2019	3	888	6755982	Streets & Sidewalks Phase II Design	03K	LMA	\$1,831.32
2019	3	888	6755983	Streets & Sidewalks Phase II Design	03K	LMA	\$0.63
2019	3	888	6773331	Streets & Sidewalks Phase II Design	03K	LMA	\$1,046.55
2020	5	988	6691167	Streets & Sidewalks Phase II	03K	LMA	\$246,909.23
2020	5	988	6703209	Streets & Sidewalks Phase II	03K	LMA	\$3,162.63
2020	5	988	6726518	Streets & Sidewalks Phase II	03K	LMA	\$720.00
2020	5	988	6747625	Streets & Sidewalks Phase II	03K	LMA	\$84,160.46
2020	5	988	6755982	Streets & Sidewalks Phase II	03K	LMA	\$19,788.32
2022	5	1008	6747625	Pinkert St. Reconstruction	03K	LMA	\$78,888.45
2022	5	1008	6773331	Pinkert St. Reconstruction	03K	LMA	\$61,355.75
2022	5	1008	6786218	Pinkert St. Reconstruction	03K	LMA	\$485,436.27
2022	5	1008	6804150	Pinkert St. Reconstruction	03K	LMA	\$134,319.53
2022	5	1022	6755982	Gourley Rd & Dwyer Circle	03K	LMA	\$704.52
2022	5	1022	6773331	Gourley Rd & Dwyer Circle	03K	LMA	\$21,729.21
2022	5	1022	6786218	Gourley Rd & Dwyer Circle	03K	LMA	\$25,206.75
						<b>03K Matrix Code</b>	<b>\$1,168,946.15</b>
2020	8	1004	6726518	Tree Planting	03N	LMA	\$6,175.00
2020	8	1004	6731736	Tree Planting	03N	LMA	\$85,429.32
2020	8	1004	6747625	Tree Planting	03N	LMA	\$223,000.00
2020	8	1004	6786218	Tree Planting	03N	LMA	\$7,750.00
						<b>03N Matrix Code</b>	<b>\$322,354.32</b>
2021	8	989	6726518	Engine 5 Improvements	03O	LMA	\$1,665.00
2021	8	989	6747625	Engine 5 Improvements	03O	LMA	\$38,118.67
						<b>03O Matrix Code</b>	<b>\$39,783.67</b>
2022	6	1007	6691167	Community Garden La Prise Phase 1	03Z	LWC	\$2,703.00
2022	6	1007	6731736	Community Garden La Prise Phase 1	03Z	LWC	\$6,502.00
2022	6	1007	6786218	Community Garden La Prise Phase 1	03Z	LWC	\$4,753.00
2022	6	1007	6793748	Community Garden La Prise Phase 1	03Z	LWC	\$4,754.00
						<b>03Z Matrix Code</b>	<b>\$18,712.00</b>
2022	2	1015	6793748	Council on Aging	05A	LWC	\$9,835.00
2022	2	1020	6747625	West Medford Community Center	05A	LWC	\$10,759.76
2022	2	1020	6793748	West Medford Community Center	05A	LWC	\$4,819.98
						<b>05A Matrix Code</b>	<b>\$25,414.74</b>
2022	2	1013	6793748	Communitas	05B	LWC	\$4,700.00
						<b>05B Matrix Code</b>	<b>\$4,700.00</b>
2022	2	1016	6703209	Housing Families	05C	LWC	\$2,503.18
2022	2	1016	6726518	Housing Families	05C	LWC	\$3,037.83



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 FR26 - CDBG Financial Summary Report  
 Program Year 2022  
 MEDFORD, MA

DATE: 01-03-24  
 TIME: 9:54  
 PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	2	1016	6773331	Housing Families	05C	LWC	\$4,192.49
2022	2	1016	6793748	Housing Families	05C	LWC	\$4,766.50
							<b>05C Matrix Code \$14,500.00</b>
2022	2	1019	6793748	Medford Public Schools	05D	LWC	\$1,274.00
							<b>05D Matrix Code \$1,274.00</b>
2021	2	1001	6651388	SCM Transportation	05E	LWC	\$17,500.00
2022	2	1010	6691167	SCM	05E	LWC	\$17,166.68
2022	2	1010	6703209	SCM	05E	LWC	\$8,583.34
2022	2	1010	6726518	SCM	05E	LWC	\$25,750.02
2022	2	1010	6747614	SCM	05E	LWC	\$17,166.68
2022	2	1010	6755962	SCM	05E	LWC	\$8,583.34
2022	2	1010	6773331	SCM	05E	LWC	\$8,583.34
2022	2	1010	6793748	SCM	05E	LWC	\$8,583.26
							<b>05E Matrix Code \$111,916.66</b>
2022	2	1017	6703209	Immigrant Learning Center	05H	LWC	\$911.36
2022	2	1017	6747614	Immigrant Learning Center	05H	LWC	\$3,000.14
2022	2	1017	6773331	Immigrant Learning Center	05H	LWC	\$2,888.50
							<b>05H Matrix Code \$6,800.00</b>
2022	2	1014	6703209	Community Family	05M	LWC	\$1,165.02
2022	2	1014	6747614	Community Family	05M	LWC	\$2,186.84
2022	2	1014	6773331	Community Family	05M	LWC	\$1,248.14
							<b>05M Matrix Code \$4,600.00</b>
2022	2	1012	6703209	Bread of Life	05W	LWC	\$2,900.00
2022	2	1018	6703209	Malden YMCA	05W	LWC	\$2,400.00
2022	2	1018	6726518	Malden YMCA	05W	LWC	\$2,400.00
2022	2	1018	6773331	Malden YMCA	05W	LWC	\$2,400.00
2022	2	1018	6793748	Malden YMCA	05W	LWC	\$2,400.00
							<b>05W Matrix Code \$12,100.00</b>
2022	2	1011	6726518	ABCD	05X	LWC	\$5,296.74
2022	2	1011	6773331	ABCD	05X	LWC	\$2,397.25
2022	2	1011	6793748	ABCD	05X	LWC	\$1,810.95
							<b>05X Matrix Code \$9,504.95</b>
<b>Total</b>							<b>\$2,107,030.55</b>

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2022	2	1015	6793748	No	Council on Aging	B22MC250017	EN	05A	LWC	\$9,835.00
2022	2	1020	6747625	No	West Medford Community Center	B22MC250017	EN	05A	LWC	\$10,759.76
2022	2	1020	6793748	No	West Medford Community Center	B22MC250017	EN	05A	LWC	\$4,819.88
							<b>05A Matrix Code \$25,414.74</b>			
2022	2	1013	6793748	No	Communitas	B22MC250017	EN	05B	LWC	\$4,700.00
							<b>05B Matrix Code \$4,700.00</b>			
2022	2	1016	6703209	No	Housing Families	B22MC250017	EN	05C	LWC	\$2,503.18
2022	2	1016	6726518	No	Housing Families	B22MC250017	EN	05C	LWC	\$3,037.83
2022	2	1016	6773331	No	Housing Families	B22MC250017	EN	05C	LWC	\$4,192.49
2022	2	1016	6793748	No	Housing Families	B22MC250017	EN	05C	LWC	\$4,766.50
							<b>05C Matrix Code \$14,500.00</b>			
2022	2	1019	6793748	No	Medford Public Schools	B22MC250017	EN	05D	LWC	\$1,274.00
							<b>05D Matrix Code \$1,274.00</b>			
2021	2	1001	6651388	No	SCM Transportation	B21MC250017	EN	05E	LWC	\$17,500.00
2022	2	1010	6691167	No	SCM	B22MC250017	EN	05E	LWC	\$17,166.68
2022	2	1010	6703209	No	SCM	B22MC250017	EN	05E	LWC	\$8,583.34
2022	2	1010	6726518	No	SCM	B22MC250017	EN	05E	LWC	\$25,750.02
2022	2	1010	6747614	No	SCM	B22MC250017	EN	05E	LWC	\$17,166.68
2022	2	1010	6755962	No	SCM	B22MC250017	EN	05E	LWC	\$8,583.34
2022	2	1010	6773331	No	SCM	B22MC250017	EN	05E	LWC	\$8,583.34
2022	2	1010	6793748	No	SCM	B22MC250017	EN	05E	LWC	\$8,583.26
							<b>05E Matrix Code \$111,916.66</b>			
2022	2	1017	6703209	No	Immigrant Learning Center	B22MC250017	EN	05H	LWC	\$911.36
2022	2	1017	6747614	No	Immigrant Learning Center	B22MC250017	EN	05H	LWC	\$3,000.14
2022	2	1017	6773331	No	Immigrant Learning Center	B22MC250017	EN	05H	LWC	\$2,888.50
							<b>05H Matrix Code \$6,800.00</b>			
2022	2	1014	6703209	No	Community Family	B22MC250017	EN	05M	LWC	\$1,165.02
2022	2	1014	6747614	No	Community Family	B22MC250017	EN	05M	LWC	\$2,186.84



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 FR26 - CDBG Financial Summary Report  
 Program Year 2022  
 MEDFORD, MA

DATE: 01-03-24  
 TIME: 9:54  
 PAGE: 4

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2022	2	1014	6773331	No	Community Family	B22MC250017	EN	05M	LWC	\$1,248.14
								<b>05M</b>	<b>Matrix Code</b>	<b>\$4,600.00</b>
2022	2	1012	6703209	No	Bread of Life	B22MC250017	EN	05W	LWC	\$2,500.00
2022	2	1018	6703209	No	Malden YMCA	B22MC250017	EN	09W	LWC	\$2,400.00
2022	2	1018	6726518	No	Malden YMCA	B22MC250017	EN	05W	LWC	\$2,400.00
2022	2	1018	6773331	No	Malden YMCA	B22MC250017	EN	05W	LWC	\$2,400.00
2022	2	1018	6793748	No	Malden YMCA	B22MC250017	EN	05W	LWC	\$2,400.00
								<b>05W</b>	<b>Matrix Code</b>	<b>\$12,100.00</b>
2022	2	1011	6726518	No	ABCD	B22MC250017	EN	05X	LWC	\$5,296.74
2022	2	1011	6773331	No	ABCD	B22MC250017	EN	05X	LWC	\$2,397.25
2022	2	1011	6793748	No	ABCD	B22MC250017	EN	05X	LWC	\$1,810.96
								<b>05X</b>	<b>Matrix Code</b>	<b>\$9,504.95</b>
<b>Total</b>				<b>No</b>	<b>Activity to prevent, prepare for, and respond to Coronavirus</b>					<b>\$190,810.35</b>

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2021	1	990	6651188	Planning & Admin	21A		\$23,724.29
2022	1	1009	6691167	Planning & Admin	21A		\$33,592.95
2022	1	1009	6703209	Planning & Admin	21A		\$808.76
2022	1	1009	6726518	Planning & Admin	21A		\$31,442.73
2022	1	1009	6731736	Planning & Admin	21A		\$26,946.70
2022	1	1009	6747614	Planning & Admin	21A		\$2,411.43
2022	1	1009	6755982	Planning & Admin	21A		\$24,188.60
2022	1	1009	6773331	Planning & Admin	21A		\$22,149.61
2022	1	1009	6786218	Planning & Admin	21A		\$1,990.67
2022	1	1009	6793748	Planning & Admin	21A		\$32,524.91
2022	1	1009	6804150	Planning & Admin	21A		\$906.00
2022	1	1009	6819826	Planning & Admin	21A		\$75.50
<b>Total</b>					<b>21A</b>	<b>Matrix Code</b>	<b>\$200,752.15</b>

# PR-26 CDBG-CV Financial Summary Report



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG-CV Financial Summary Report  
 MEDFORD , MA

DATE: 08-21-23  
 TIME: 14:35  
 PAGE: 1

<b>PART I: SUMMARY OF CDBG-CV RESOURCES</b>	
01 CDBG-CV GRANT	1,452,293.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	1,452,293.00
<b>PART II: SUMMARY OF CDBG-CV EXPENDITURES</b>	
05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,081,245.79
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	101,440.11
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	1,182,685.90
09 UNEXPENDED BALANCE (LINE 04 - LINE8 )	269,607.10
<b>PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT</b>	
10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	86,830.90
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	859,914.89
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	946,745.79
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	1,081,245.79
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	87.56%
<b>PART IV: PUBLIC SERVICE (PS) CALCULATIONS</b>	
16 DISBURSED IN IDIS FOR PUBLIC SERVICES	309,914.89
17 CDBG-CV GRANT	1,452,293.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	21.34%
<b>PART V: PLANNING AND ADMINISTRATION (PA) CAP</b>	
19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	101,440.11
20 CDBG-CV GRANT	1,452,293.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	6.98%



**LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10**

No data returned for this view. This might be because the applied filter excludes all data.

**LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11**

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	12	984	Medford Housing Authority- CV	14B	LMH	\$86,830.90
<b>Total</b>						<b>\$86,830.90</b>

**LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	10	950	6426328	Malden YMCA - CV	05W	LMC	\$8,138.77
			6450855	Malden YMCA - CV	05W	LMC	\$17,939.74
			6470387	Malden YMCA - CV	05W	LMC	\$8,000.00
			6500613	Malden YMCA - CV	05W	LMC	\$27,879.49
		951	6470387	SCM Transportation - CV	05E	LMC	\$11,195.80
			6500613	SCM Transportation - CV	05E	LMC	\$12,600.51
			6578949	SCM Transportation - CV	05E	LMC	\$13,098.03
			6616097	SCM Transportation - CV	05E	LMC	\$3,605.66
		952	6426328	Housing Families - CV	05W	LMC	\$834.75
			6470387	Housing Families - CV	05W	LMC	\$10,400.79
			6541452	Housing Families - CV	05W	LMC	\$12,820.03
			6578949	Housing Families - CV	05W	LMC	\$17,302.25
			6616097	Housing Families - CV	05W	LMC	\$1,778.05
			6664948	Housing Families - CV	05W	LMC	\$9,634.13
		956	6541452	Mystic Valley Elder Services-CV	05W	LMC	\$20,000.00
		986	6541452	West Medford Community Center-CV	05A	LMC	\$600.00
			6578949	West Medford Community Center-CV	05A	LMC	\$3,110.59
			6616097	West Medford Community Center-CV	05A	LMC	\$7,492.00
			6664948	West Medford Community Center-CV	05A	LMC	\$1,490.00
			6785274	West Medford Community Center-CV	05A	LMC	\$5,554.87
			6793783	West Medford Community Center-CV	05A	LMC	\$5,262.54
		1021	6578949	Medford Housing Authority equipment- CV	05A	LMC	\$7,895.46
		1023	6785274	Evangelical Church - CV	05W	LMC	\$38,594.00
			6793783	Evangelical Church - CV	05W	LMC	\$1,400.00
			6804058	Evangelical Church - CV	05W	LMC	\$1,600.00
		1024	6785274	Magan Transport	05A	LMC	\$61,687.43
	11	890	6402037	Elliot Jokelson, Furniture Maker - CV	18C	LMC	\$10,000.00
		892	6402037	Dee's Convenience Store - CV	18C	LMA	\$7,000.00
		896	6402037	American Way Services - CV	18C	LMC	\$5,561.14
			6418179	American Way Services - CV	18C	LMC	\$4,438.86
		897	6402037	VIP Men's Hairstyling - CV	18C	LMC	\$4,000.00
		898	6402037	IT Solutions Provider, LLC - CV	18C	LMC	\$2,770.78
			6426328	IT Solutions Provider, LLC - CV	18C	LMC	\$1,039.53
			6480461	IT Solutions Provider, LLC - CV	18C	LMC	\$1,615.55
			6541452	IT Solutions Provider, LLC - CV	18C	LMC	\$2,347.33
			6616097	IT Solutions Provider, LLC - CV	18C	LMC	\$2,226.81
		900	6402037	Scoop LLC - CV	18A	LMA	\$1,847.00
			6412395	Scoop LLC - CV	18A	LMA	\$1,847.00
			6426328	Scoop LLC - CV	18A	LMA	\$6,306.00
		903	6402037	Washvault Lab LLC - CV	18C	LMA	\$6,000.00



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG-CV Financial Summary Report  
 MEDFORD, MA

DATE: 08-21-23  
 TIME: 14:35  
 PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	11	904	6412395	Julie Aresco, LICSW - CV	18C	LMC	\$1,760.95
			6418179	Julie Aresco, LICSW - CV	18C	LMC	\$500.00
			6426328	Julie Aresco, LICSW - CV	18C	LMC	\$691.95
			6450855	Julie Aresco, LICSW - CV	18C	LMC	\$1,221.90
			6541452	Julie Aresco, LICSW - CV	18C	LMC	\$5,825.20
		905	6412395	Trae's Big Time Barbershop - CV	18C	LMC	\$2,050.00
			6418179	Trae's Big Time Barbershop - CV	18C	LMC	\$1,025.00
			6426328	Trae's Big Time Barbershop - CV	18C	LMC	\$1,025.00
			6450855	Trae's Big Time Barbershop - CV	18C	LMC	\$875.00
			6541452	Trae's Big Time Barbershop - CV	18C	LMC	\$5,025.00
		906	6541452	Douglas Da Silveira Bakery - CV	18C	LMC	\$10,000.00
		919	6412395	Aesthetic Smile Reconstruction - CV	18C	LMC	\$10,000.00
		920	6412395	Arthur's Italian Pastry - CV	18C	LMC	\$7,079.24
			6541452	Arthur's Italian Pastry - CV	18C	LMC	\$2,920.76
		922	6412395	SKMK Enterprises Inc. - CV	18C	LMJ	\$10,000.00
		923	6412395	Chromatic Tattoo & Body - CV	18C	LMC	\$900.00
			6418179	Chromatic Tattoo & Body - CV	18C	LMC	\$5,400.00
			6450855	Chromatic Tattoo & Body - CV	18C	LMC	\$1,800.00
			6480461	Chromatic Tattoo & Body - CV	18C	LMC	\$900.00
			6500613	Chromatic Tattoo & Body - CV	18C	LMC	\$100.00
			6616097	Chromatic Tattoo & Body - CV	18C	LMC	\$900.00
		924	6412395	Flejter LLC - CV	18C	LMC	\$10,000.00
		925	6412395	Hillside Dry Cleaners - CV	18C	LMC	\$7,198.63
			6426328	Hillside Dry Cleaners - CV	18C	LMC	\$2,801.37
		926	6412395	Lady Chic Beauty Salon - CV	18C	LMC	\$9,601.30
			6426328	Lady Chic Beauty Salon - CV	18C	LMC	\$398.70
		927	6412395	Mand's Hair Salon - CV	18C	LMC	\$6,669.84
			6418179	Mand's Hair Salon - CV	18C	LMC	\$1,225.50
			6426328	Mand's Hair Salon - CV	18C	LMC	\$1,025.00
			6541452	Mand's Hair Salon - CV	18C	LMC	\$1,079.66
		928	6412395	Mystic Valley Travel - CV	18C	LMC	\$4,962.23
			6426328	Mystic Valley Travel - CV	18C	LMC	\$1,729.92
			6450855	Mystic Valley Travel - CV	18C	LMC	\$1,753.12
			6450857	Mystic Valley Travel - CV	18C	LMC	\$1,554.73
		930	6412395	DiNucci Electrical Corp - CV	18A	LMJ	\$10,000.00
		933	6412395	Play Academy - CV	18A	LMJ	\$10,000.00
		935	6412395	Xtreme Ninja Martial Arts LLC - CV	18A	LMJ	\$10,000.00
		936	6412395	Medford Nail Bar, Inc. - CV	18A	LMJ	\$10,000.00
		937	6412395	Signature Nail Salon - CV	18C	LMC	\$3,688.13
			6450855	Signature Nail Salon - CV	18C	LMC	\$3,000.00
			6541452	Signature Nail Salon - CV	18C	LMC	\$311.87
			6616097	Signature Nail Salon - CV	18C	LMC	\$3,000.00
		938	6412395	Scky Photography - CV	18C	LMC	\$10,000.00
		940	6418179	Eddy's Place - CV	18A	LMJ	\$10,000.00
		941	6418179	Joseph's Transportation - CV	18A	LMJ	\$10,000.00
		942	6412395	SplitTown Studios - CV	18C	LMC	\$4,203.06
			6418374	SplitTown Studios - CV	18C	LMC	\$5,796.94
		944	6418179	R Fioroti Construction - CV	18C	LMC	\$1,210.14
			6450855	R Fioroti Construction - CV	18C	LMC	\$201.69
			6480461	R Fioroti Construction - CV	18C	LMC	\$1,884.68
			6500613	R Fioroti Construction - CV	18C	LMC	\$1,031.49
			6616097	R Fioroti Construction - CV	18C	LMC	\$5,672.00
		945	6418179	Borealis Yoga - CV	18C	LMC	\$10,000.00
		946	6418179	Imtiyaz Inc - CV	18C	LMJ	\$10,000.00
		947	6418179	Drizik Eyecare - CV	18C	LMJ	\$10,000.00
		948	6418179	Neighborhood Kitchen - CV	18C	LMC	\$10,000.00
		949	6418179	Asia Palace, Inc. - CV	18A	LMJ	\$10,000.00
		953	6426328	Bella Capelli West Salon - CV	18C	LMC	\$10,000.00
		955	6426328	GS Music Center - CV	18C	LMC	\$10,000.00
		959	6470387	Bistro 5 - CV	18A	LMJ	\$10,000.00
		960	6470387	Kelly's Unique Kids - CV	18A	LMJ	\$10,000.00



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG-CV Financial Summary Report  
 MEDFORD, MA

DATE: 08-21-23  
 TIME: 14:35  
 PAGE: 4

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	11	961	6470387	LaFarge Bartending - CV	18C	LMC	\$9,500.00
		962	6470387	Page Aesthetics - CV	18C	LMC	\$10,000.00
		963	6470387	Simple Fare - CV	18A	LMJ	\$10,000.00
		964	6470387	Sura BBQ - CV	18A	LMJ	\$10,000.00
		965	6470387	Tamper - CV	18C	LMJ	\$10,000.00
		966	6470387	The Loft Hair Studio - CV	18A	LMJ	\$10,000.00
		967	6470387	The Porch - CV	18A	LMJ	\$10,000.00
		968	6470387	Pegasus Realty - CV	18C	LMC	\$5,000.00
		969	6470387	Bride n Belle Boutique - CV	18C	LMC	\$10,000.00
		970	6470387	GNP House of Pizza - CV	18C	LMC	\$5,000.00
		971	6470387	New Feng Shui - CV	18A	LMJ	\$5,000.00
		972	6470387	Oasis Brazilian - CV	18A	LMJ	\$10,000.00
		974	6470387	The Men's Room - CV	18C	LMC	\$10,000.00
		975	6470387	V57 Vox LLC - CV	18C	LMC	\$10,000.00
		976	6470387	Affiliate Media - CV	18C	LMC	\$9,974.40
			6480461	Affiliate Media - CV	18C	LMC	\$25.60
		977	6470387	D'Errico McGlynn Flowers - CV	18C	LMC	\$8,290.36
			6480461	D'Errico McGlynn Flowers - CV	18C	LMC	\$1,709.64
		978	6470387	Body Synergy Massage - CV	18C	LMC	\$4,181.73
			6480461	Body Synergy Massage - CV	18C	LMC	\$765.79
			6500613	Body Synergy Massage - CV	18C	LMC	\$974.62
			6578949	Body Synergy Massage - CV	18C	LMC	\$77.86
		979	6470387	Generous Earth Gardens - CV	18C	LMJ	\$3,000.00
			6616097	Generous Earth Gardens - CV	18C	LMJ	\$2,000.00
		980	6470387	JB Photography - CV	18C	LMC	\$5,867.57
			6578949	JB Photography - CV	18C	LMC	\$2,632.43
		981	6541452	Healing Cacao - CV	18C	LMC	\$3,000.00
		982	6470387	Delicious Nuts - CV	18C	LMC	\$1,939.39
			6480461	Delicious Nuts - CV	18C	LMC	\$2,400.00
			6578949	Delicious Nuts - CV	18C	LMC	\$1,660.61
		983	6470387	Adam's Barbershop - CV	18C	LMC	\$5,537.87
			6500613	Adam's Barbershop - CV	18C	LMC	\$2,600.00
			6616097	Adam's Barbershop - CV	18C	LMC	\$1,862.13
<b>Total</b>							<b>\$859,914.89</b>

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	10	950	6426328	Malden YMCA - CV	05W	LMC	\$8,138.77
			6450855	Malden YMCA - CV	05W	LMC	\$17,939.74
			6470387	Malden YMCA - CV	05W	LMC	\$8,000.00
			6500613	Malden YMCA - CV	05W	LMC	\$27,879.49
		951	6470387	SCM Transportation - CV	05E	LMC	\$11,195.80
			6500613	SCM Transportation - CV	05E	LMC	\$12,600.51
			6578949	SCM Transportation - CV	05E	LMC	\$13,098.03
			6616097	SCM Transportation - CV	05E	LMC	\$3,605.66
		952	6426328	Housing Families - CV	05W	LMC	\$634.75
			6470387	Housing Families - CV	05W	LMC	\$10,400.79
			6541452	Housing Families - CV	05W	LMC	\$12,820.03
			6578949	Housing Families - CV	05W	LMC	\$17,302.25
			6616097	Housing Families - CV	05W	LMC	\$1,778.05
			6664948	Housing Families - CV	05W	LMC	\$9,634.13
		956	6541452	Mystic Valley Elder Services-CV	05W	LMC	\$20,000.00
		986	6541452	West Medford Community Center-CV	05A	LMC	\$600.00
			6578949	West Medford Community Center-CV	05A	LMC	\$3,110.59
			6616097	West Medford Community Center-CV	05A	LMC	\$7,492.00
			6664948	West Medford Community Center-CV	05A	LMC	\$1,490.00
			6785274	West Medford Community Center-CV	05A	LMC	\$5,554.87
			6793783	West Medford Community Center-CV	05A	LMC	\$5,262.54



Office of Community Planning and Development  
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DATE: 08-21-23  
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 PAGE: 5

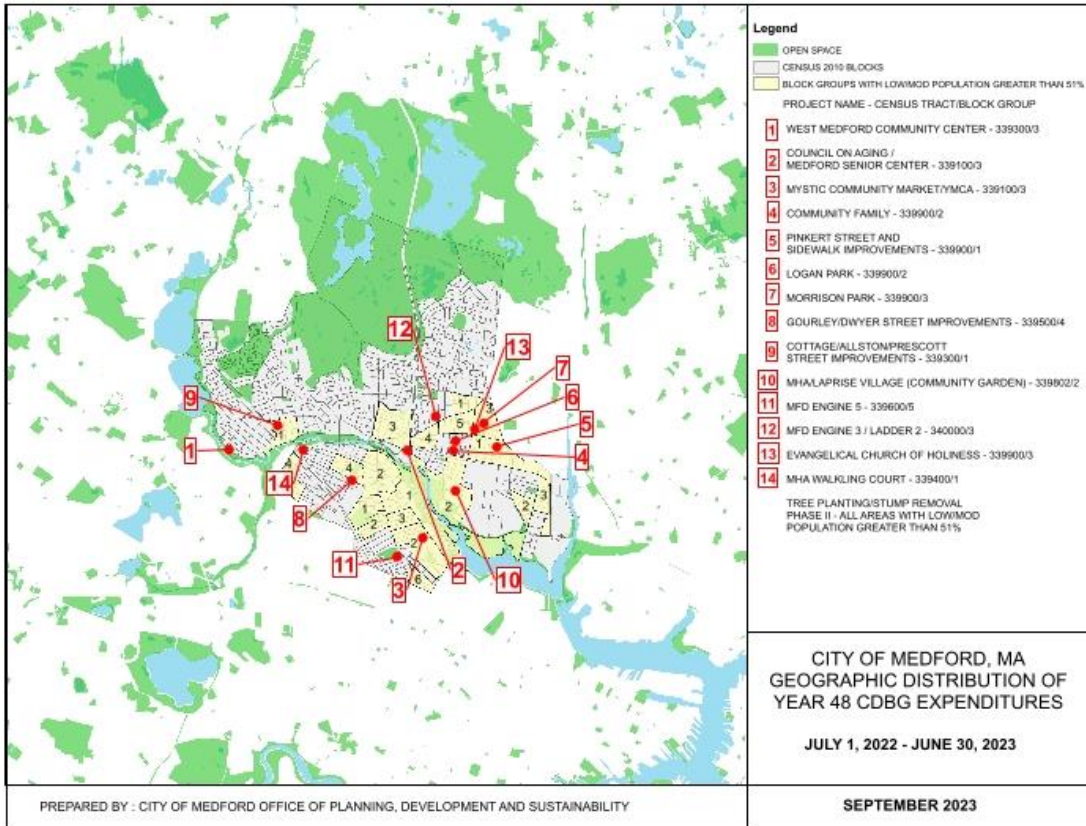
Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	10	1021	6578949	Medford Housing Authority equipment- CV	05A	LMC	\$7,895.46
		1023	6785274	Evangelical Church - CV	05W	LMC	\$38,594.00
			6793783	Evangelical Church - CV	05W	LMC	\$1,400.00
			6804058	Evangelical Church - CV	05W	LMC	\$1,600.00
		1024	6785274	Magan Transport	05A	LMC	\$61,687.43
<b>Total</b>							<b>\$309,914.89</b>

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	9	957	6450855	CV- Planning and Admin	21A		\$300.00
			6470387	CV- Planning and Admin	21A		\$2,729.00
			6480461	CV- Planning and Admin	21A		\$6,539.50
			6500613	CV- Planning and Admin	21A		\$7,117.38
			6541452	CV- Planning and Admin	21A		\$41,142.00
			6578949	CV- Planning and Admin	21A		\$14,445.23
			6665729	CV- Planning and Admin	21A		\$28,667.50
			6785274	CV- Planning and Admin	21A		\$499.50
<b>Total</b>							<b>\$101,440.11</b>



# Geographic Distribution PY48 Expenditures



# CAPER Publication

## LOCALiQ NEW ENGLAND

PO Box 631210 Cincinnati, OH 45263-1210

### PROOF OF PUBLICATION

Medford Community Development  
85 George P. Hanson Dr  
City Hall - Room 308  
Medford, MA 02155

### STATE OF MASSACHUSETTS, COUNTY OF MIDDLESEX

The Medford Transcript, a newspaper printed and published in the city of Medford, and of general circulation in the County of Middlesex, State of Massachusetts, and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue:

10/05/2023, 10/12/2023

and that the fees charged are legal.

Sworn to and subscribed before on 10/12/2023

*Michelle Ullrich*  
Legal Clerk  
*Michelle Ullrich*  
Notary, State of WI, County of Beaver

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KAITLYN FELTY  
Notary Public  
State of Wisconsin

**NOTIFICATION  
LEGAL NOTICE  
CITY OF MEDFORD  
COUNTY OF MIDDLESEX  
SHORT NOTICE**

Notice is hereby given that the Local Board of Health (LBH) and the Local Board of Health (LBH) notified by the U.S. Department of Health and Human Services for the period of July 1, 2022 through June 30, 2023 will be available for public review at the following address: Medford Transcript, 85 George P. Hanson Dr, Medford, MA 02155. The notice is hereby published in the issue of the Medford Transcript, dated October 5, 2023. The notice is hereby published in the issue of the Medford Transcript, dated October 12, 2023. The notice is hereby published in the issue of the Medford Transcript, dated October 19, 2023.

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# NOTICE OF PUBLIC HEARING: CITY OF MEDFORD COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Oct 2 2023 8:30 AM

## NOTICE OF PUBLIC HEARING

### CITY OF MEDFORD

#### COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Notice is hereby given that the Consolidated Annual Performance and Evaluation Report (CAPER) required by the U.S. Department of Housing and Urban Development for the period of July 1, 2022 through June 30, 2023 will be available for public review at [www.medfordma.org/departments/planning-development-sustainability/](http://www.medfordma.org/departments/planning-development-sustainability/) (<http://www.medfordma.org/departments/planning-development-sustainability/>) and at City Hall, Room 308, beginning October 6, 2023. This report identifies the federal funds which were committed and expended during this period to further the objectives of the Community Development Block Grant (CDBG) Consolidated Plan.

Written comments must be submitted no later than October 27, 2023 to Laurel Siegel, CDBG & Grants Manager, Office of Planning, Development & Sustainability, Room 308, City Hall, 85 George P. Hassett Drive, Medford, MA 02155 or [lsiegel@medford-ma.gov](mailto:lsiegel@medford-ma.gov).  
[Skip To Main Content](#)

 English

The City of Medford, Massachusetts, through its Office of Planning, Development & Sustainability, shall conduct a public hearing on Monday, October 16 at 6:30 p.m. via Zoom. The purpose of this hearing is to discuss the previous program year's CDBG accomplishments and current uses of funds, and to elicit input from low and moderate-income residents, social service agencies and the public-at-large in the future use of CDBG funds.

To view and participate in this hearing please use the following:

Join Zoom <https://us06web.zoom.us/j/85927972465> (<https://us06web.zoom.us/j/85927972465>)

Meeting ID: 859 2797 2465

One tap mobile

+13126266799,,81470227443# US

To participate remotely outside of the virtual platform, questions and comments may be submitted via email to [lsiegel@medford-ma.gov](mailto:lsiegel@medford-ma.gov) or via phone to 781-393-2480. For accommodations, please call 781-393-2480 in advance of the meeting. TTY: 781-393-2516.

Planning, Development, Sustainability





MEDFORD, MASSACHUSETTS  
MAYOR BREANNA LUNGO-KOEHN

**FOR IMMEDIATE RELEASE – October XX, 2023**

Contact: Steve Smirti, Communications Director ([ssmirti@medford-ma.gov](mailto:ssmirti@medford-ma.gov)), 781-885-4296

## **City to Host Public CAPER Hearing**

City Providing Opportunity for Residents to Provide Comment on the Use of CDBG Funding on October 16 at 6:30pm via Zoom

(MEDFORD) — On Monday, October 16 at 6:30pm, the City of Medford’s Office of Planning, Development, and Sustainability will hold an online hearing to review the City’s annual Consolidated Annual Performance and Evaluation Report (CAPER) for last year’s Community Development Block Grant (CDBG) funding. The City encourages all interested residents to attend the hearing and provide comments on the CAPER and the City’s future use of CDBG funds.

CDBG is one of the longest-running programs of the U.S. Department of Housing and Urban Development (HUD), and funds local community development activities with the goal of providing decent housing and a suitable living environment, and of expanding economic opportunities for low- and moderate-income persons. Last year the City received \$1,489,182 in CDBG funding. A majority of those funds were used for large projects, including street improvements to Pinkert, Prescott, Allston, and Cottage Streets; stump removal and tree planting throughout Medford; renovations at Logan Park and Morrison Park; and improvements to the Engine 3 and Engine 5 Fire Stations. Funds also went toward the development of the City’s recently adopted Housing Plan and Comprehensive Plan.

Additionally, HUD permits the City to use a portion of the CDBG funds to provide grants to nonprofit organizations serving low-income Medford residents. Programs funded last year included transportation and other services for seniors and individuals with disabilities; afterschool childcare; support services for individuals suffering from Alzheimer’s and their families; assisting unhoused residents with accessing services and permanent housing; English for speakers of other languages (ESOL) programming; eviction prevention, other legal advice, advocacy, and information for tenants; and access to nutritious food through food pantries and grocery delivery services.

"CDBG funding has helped fund several critical projects related to our streets, parks, tree canopy, fire stations, nonprofits, and more," said Mayor Breanna Lungo-Koehn. "Please join our Office of Planning, Development, and Sustainability for this public hearing to share your opinions and help guide how future CDBG funding should be used."

Copies of the CAPER and the City's CDBG Annual Action Plan and Five-Year Consolidated Plan are all available at [medfordma.org/pds](https://medfordma.org/pds) and in City Hall, Room 308. Written comments on the CAPER may be shared with Laurel Siegel, CDBG & Grants Manager, at the Office of Planning, Development & Sustainability, Room 308, City Hall, 85 George P. Hassett Drive, Medford, MA 02155 or at [lsiegel@medford-ma.gov](mailto:lsiegel@medford-ma.gov). Please submit comments by October 27, 2023.

The public hearing will be held on Zoom at <https://us06web.zoom.us/j/85927972465>

Meeting ID: 859 2797 2465

One tap mobile  
+13126266799, 81470227443# US

To participate remotely outside of the virtual platform, questions and comments may be submitted via email to [lsiegel@medford-ma.gov](mailto:lsiegel@medford-ma.gov) or via phone to 781-393-2480. For accommodations, please call 781-393-2480 in advance of the meeting. TTY: 781-393-2516.

###

City of Medford Newsletter: October 10, 2023

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From: City of Medford (alerts@medford-ma.gov)

To:

Date: Tuesday, October 10, 2023 at 09:19 AM EDT

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October 10, 2023

**Message from the Mayor**

Hello Medford!

I can't believe fall is already here but we have a lot to be excited about as we enter this next season. Run Medford was a huge success this year, with about 500 people participating in Saturday's events alone. I hope everyone had as much fun as I did! We cut the ribbon on Hickey Park and are preparing to break ground on Carr Park Phase I. We're also working to improve infrastructure by investing in our sidewalks and conducting patchwork and crack sealing on

Assessment in need of repairs, Mayor Breanna Lungo-Koehn announced. The City will leverage nearly \$500,000 in state and federal funding to address several critical areas of repair on the streets identified for patching, including storm water drainage improvements, enhanced visibility and general maintenance to improve mobility and safety.

"Based on the street and sidewalk assessment I initiated in 2021 we found out we have a backlog of over \$100 million in street repair work due to years of neglect," Mayor Breanna Lungo-Koehn said. "By conducting cost-effective and efficient repairs like patchwork and crack sealing, we're able to extend the life of many of our roads while implementing a longer-term repaving strategy for others. Thank you to the Engineering and DPW team for their work on this important infrastructure project."

Read more [here](#).

#### **Medford Board of Health Announces Fall Flu Vaccine Clinics**

#### **City to Host Public CAPER Hearing**

On Monday, October 16 at 6:30pm, the City of Medford's Office of Planning, Development, and Sustainability will hold an online hearing to review the City's annual Consolidated Annual Performance and Evaluation Report (CAPER) for last year's Community Development Block Grant (CDBG) funding. The City encourages all interested residents to attend the hearing and provide comments on the CAPER and the City's future use of CDBG funds.

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Learn more [here](#).



[Adopt a Drain Here](#)

## Upcoming Events!

**Paint Shed Day**  
Saturday, October 14, 9-12pm  
21 James Street (DPW Yard)

The City hosts a special paint disposal event seasonally at the DPW Yard on James St.

We accept latex and oil-based paint only. All cans must be clearly labeled. Five gallons max per household.

**CDBG CAPER Hearing**  
Monday, October 16th, 6:30pm

On Monday, October 16 at 6:30pm, the City of Medford's Office of Planning, Development, and Sustainability will hold an online hearing to review the City's annual Consolidated Annual Performance and Evaluation Report (CAPER) for last year's Community Development Block Grant (CDBG) funding. The City encourages all interested residents to attend the hearing and provide comments on the CAPER and the City's future use of CDBG funds.

Join the zoom at  
<https://us06web.zoom.us/j/85927972465> or  
join at 3126266799 with meeting ID 859  
2797 2465

[Join the Zoom \(Day of\)](#)

**Harvest Your Energy Festival**  
Saturday, October 14, 12-3pm  
Riverbend Park

Join us for Medford's annual celebration of local sustainability initiatives! In addition to chatting with our exhibitors, don't miss the live music, beer garden, food trucks, kid's activities, raffle prizes, electronics recycling, and more!

[Learn more here](#)

**Parking Department Community Meeting**  
Wednesday, October 18th, 6-7pm  
Medford Senior Center (101  
Riverside Ave)

The City Parking Department is holding a community meeting to discuss topics including:

- Senior Resident Permits
- Resident Permits
- Visitor Passes
- Business Parking Permits
- Commuter Parking
- Infrastructure
- Kiosks and Meters
- General questions

[Learn More](#)



HOME / DEPARTMENTS / BUSINESS DEVELOPMENT ASSIGNMENTS

Departments

- Animal Control
- Arboriculture
- Training Department
- Comptroller
- City Clerk
- City Liaison/Community Management
- Collector/Treasurer
- Council on Aging
- Codication
- Department of Public Works
- Development, Equity and Inclusion Office
- Fire/Police Commission
- Health
- Highway
- Human Resources
- Information Technology (IT)
- Law Department
- Library
- Mayor's Office
- Unified Community Goals
- Utilities
- Public Works Department
- Planning, Development & Sustainability
- Public Works & Engineering
- Recruitment
- Police
- Technician
- Religious
- Senior Services
- Water & Sewer
- Website & Social Media
- Waste Management

Skip To Main Content

# Planning, Development & Sustainability

## About

The office of Planning, Development, and Sustainability combines the previously separate offices of Community Development and Energy and Environment and incorporates new work to ensure development and a stronger emphasis on affordable housing in our city. This merger is designed to bring the city's expertise in sustainability and climate change to all planning, development and housing work throughout the city and to leverage the resources of the former Office of Community Development more broadly.

The office has specialists in Sustainability, Housing, Economic Development, Land Use, Zoning and Environment/Conservation. Additionally, the office manages the city's Community Development Block Grant, which is a Federal Program to support and improve the living conditions for people who have low and moderate incomes and makes it a priority to engage a number of underserved and graduate students both directly as interns and through class and research projects.

It is the goal of the office to make a sustainable and thriving Medford for all.

## City Hall: Room 308

**Alliea Hunt, Director**  
 Email: [ahunt@medford-ma.gov](mailto:ahunt@medford-ma.gov)  
 Phone: (781) 394-3480  
 Fax: (781) 394-3442

## STAFF

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General Department Email: [ced@medford-ma.gov](mailto:ced@medford-ma.gov)

**SIGNUP FOR OUR PDS NEWSLETTERS**

**BUSINESS OWNERS NEWSLETTER**

## Projects + Resources

▶ [Affordable Housing and Proposed LoB Projects](#)

▶ [Business + Economic Development](#)

▼ [Community Development Block Grant \(CDBG\)](#)

- ▶ [HUD CDBG Enforcement Program](#)
- ▶ [Low/Moderate Income Map for CDBG Projects](#)

### ACTION PLANS AND ANNUAL REPORTS

The Consolidated Plan is designed to help the City of Medford assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions. The consolidated planning process, completed every five years, serves as the framework for a community-wide dialogue to identify housing and community development priorities that align and focus funding from the Community Development Block Grant (CDBG) Program. The Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan.

- ▶ [Approved Annual Action Plan 2021-2022](#)
- ▶ [Annual Action Plan 2017-2020](#)
- ▶ [Annual Action Plan 2013-2016](#)
- ▶ [Annual Action Plan 2009-2012](#)
- ▶ [Five-Year Consolidated Plan 2009-2014 and Action Plan July 1, 2008 - June 30, 2011](#)
- ▶ [Action Plan FYs 2005-2009-June 30, 2008](#)
- ▶ [Action Plan FYs July 1, 2008-June 30, 2010](#)
- ▶ [Action Plan FYs July 1, 2010-June 30, 2012](#)
- ▶ [Action Plan FYs July 1, 2012-June 30, 2014](#)
- ▶ [Five-Year Consolidated Plan 2009-2014 and Action Plan FYs July 1, 2009 - June 30, 2012](#)

### CONSOLE BUDGET ANNUAL PERFORMANCE AND EVALUATION REPORTS (CAPER)

State and local governments that receive CDBG funds report all activity occurring through the last day of the program year in the Consolidated Annual Performance and Evaluation Report (CAPER). Residents are required to submit their CAPER budget within 90 days after the end of their annual program year.

- ▶ [CAPER YR3A Hearing Presentation](#)
- ▶ [CAPER YR3 July 1, 2020 - June 30, 2022](#)
- ▶ [CAPER YR2 July 1, 2019 - June 30, 2021](#)
- ▶ [CAPER YR1 July 1, 2018 - June 30, 2020](#)
- ▶ [CAPER YR4 July 1, 2018 - June 30, 2019](#)

English



# CAPER Public Comments

City of Medford CAPER Program Year 48 – Public Comments

The City of Medford received no public comments on the draft CAPER for this program year.