

**REGULAR MEETING MINUTES**  
**Board of Trustees of Challis Joint School District 181**  
**October 11, 2023**

The regular meeting of the Board of Trustees of Challis Joint School District No. 181 was held at Challis Elementary School, Challis, Idaho 5:30 p.m. on the 11<sup>th</sup> day of October 2023 as provided in Sections 33-510 and 74-206 et seq Idaho code.

The meeting was called to order 5:30 p.m. Board members in attendance were Brett Plummer, Jim Chamberlain, Annie Lloyd, and Trish Farr. Janiel Parkinson was unable to attend the meeting. Also, in attendance were Superintendent/CJSHS Principal Lani Rembelski and Elementary Principal Tyler Gaston, Business Manager Shawna Getty, and Clerk Kim Williams. Audience members were Blain Aldous, Stephanie Strand, Kari Smith, Jeanice Peterson, Lauren Fife (on Teams), Maya Cutler, Brityn Smith, Crystal Stebbins, Christina Hoyt, Monica and Madison Morley, Malcom Smith, Jenny and Peyton Runnels, Ray, Becca, Reanne and Ruby Varney, Brian and Rylan Hill, Carson Shanafelt, Braxton Kunkel, Cody Stebbins, Tarn D'Angelo, Adam Marvel, Marty and Vivian Mitchell, Grant and Jodie Poliquin, Alley and Andie Waters, and Shelley Ridenour.

**Call to Order (Action):**

**A. Roll Call**

**B. Pledge of Allegiance**

**C. Agenda Adoption:** Trish Farr moved to amend the agenda to add "I. ISHAA Classification" to the agenda. Annie Lloyd seconded the motion. Vote 4-0 Motion carries. Jim Chamberlain moved to adopt the amended agenda. Trish Farr seconded the motion. Vote 4-0 Motion carries.

**Consent Agenda (Action):** Trish Farr moved to approve the Consent Agenda. Annie Lloyd seconded the motion. Vote 4-0 Motion carries.

**Public Communications:**

**A. Patron Comments:** None currently.

**B. Written Communications to the Board:** Thank you notes were sent to the Board from Laura Parkinson and Carley Strand for the scholarships they received.

**Information Items:**

**A. Sr. Project Presentation:** Allie Waters came to the meeting to present her Senior Project.

**B. 6<sup>th</sup> Grade Yellowstone Presentation:** Mrs. Strand and Ms. Cutler along with students did a presentation on their trip to Yellowstone Park

**C. Department Reporting:** Food Service Director Christina Hoyt came to the meeting to update the Board in her department.

**D. Stanley Construction:** Mrs. Rembelski gave the Board an update on the Stanley Construction Project.

**E. ISBA Resolutions:** The Board reviewed the 2024 Idaho School Board Association Resolutions.

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### Information items cont.:

**F. Thanksgiving Discussion:** The Board discussed what they wanted to do for the employees for Thanksgiving.

**G. Employee Recommendations:** SPED Director Jeanice Peterson submitted a recommendation to hire Thomas Shields as CES Paraprofessional. Food Service Director Christina Hoyt submitted a recommendation to hire Ronda Covington for food service assistance for the fresh fruit and vegetable programs. Athletic Director Linda Zollinger submitted recommendations to hire Chelsey Noble as assistant jr. high girls' basketball, and Eric Matson and Jessi Farr for jr. high boys' basketball coaches.

### **H. Superintendent's Report:**

#### **Departmental Reports**

**Maintenance** – Starting the installation of access control panels in the Vo-Ag, Heat pump replacement looking at different businesses for price comparison. Replacing compressor in science lab.

**Transportation** – New activity bus delivered, Mr. Aldous has been given new guidance from SDE Tim Hicks with 10-hour drive time and 15-hour on duty, 99.4% compliance with annual spot inspection (went through three buses, road 2 bus routes with drivers, went through 3 driver files looking for training components, safety busing, approval of safety busing)

**Reports**-Parent-Teacher Conference November 2

**Personnel** -Jennifer Applegate had resigned from her position as Jr. Sr. High secretary. The position was posted for approximately 2 weeks. During this time, she asked if she could stay in the position. One inquiry, no one had applied. Current openings, Stanley bus driver/custodian position, Stanley paraprofessional, and High School English position

**Professional Development**-Teacher grading day, October 27

**I. ISHAA Classification:** Mr. Gaston and Mrs. Rembelski updated why the district wants to go down in the Conference. Mr. Gaston stated that he would be submitting the request to ISHAA and wait to see what they approve.

### Action Items:

**A. Stanley Construction:** Trish Farr moved to approve moving forward with contracts with Design West and ESI and to have Mrs. Rembelski delegate anything that needed to be done. Annie Lloyd seconded the motion. Vote 4-0 Motion carries.

**B. Employee Recommendations:** Trish Farr moved to approve Ronda Covington as Food Service assistant for fresh fruit and vegetables. Jim Chamberlain seconded the motion. Vote 4-0 Motion carries. Jim Chamberlain moved to approve Thomas Shields as CES Paraprofessional. Annie Lloyd seconded the motion. Vote 4-0 Motion carries. Trish Farr moved to approve Chelsey Noble for jr. high girls' basketball and Eric Matson and Jessi Farr for jr. high boys' basketball coaches. Jim Chamberlain seconded the motion. Vote 4-0 Motion carries.

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**Policy and Procedure Items:**

- A. First Reading:** Job Descriptions, 3345 Restraint & Seclusion: Mrs. Rembelski reviewed the job description policies and policy 3345 Restraint & Seclusion with the Board. Jim Chamberlain moved to approve the job description policies and policy 3345 Restraint & Seclusion. Trish Farr seconded the motion. Vote 4-0 Motion carries.

**Trustee's Input:** None currently

**Executive Session:** Jim Chamberlain moved to go into Executive Session as per Idaho Code 74-206 subsection b, at 5:50 p.m. Annie Lloyd seconded the motion.

Roll Call:

Annie Lloyd-Yes

Brett Plummer-Yes

Trish Farr-Yes

Jim Chamberlain-Yes

Jim Chamberlain moved to return to regular session at 7:19 p.m. Trish Farr seconded the motion. Vote -0 Motion carries.

**IX. Adjourn:** Brett Plummer moved to adjourn the meeting at 7:20 p.m.

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Board Chair-Brett Plummer

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Clerk-Kim Williams