



Winona Area Public Schools
Board Operations Committee Meeting
Meeting Minutes: October 26, 2023

Meeting Location:	District Office Conference Rooms 903 Gilmore Ave, Winona, MN 55987
Meeting Start:	4:45 pm
Meeting End:	5:00pm
Members Present:	Michael Hanratty Stephanie Smith Emily Solheid Kacie Lovas
Other Attendees:	None.
Members Absent:	Brad Berzinski

I. Review Upcoming Policies

- A. **516 Student Medication:** Ms. Solheid presented this policy with statute and legal reference updates. Ms. Smith requested more information on the staff process, specific to bee stings. Mr. Hanratty and Ms. Smith recommended that the policy be added to the November 16, 2023 School Board agenda for first reading by the School Board, with follow-up.
- B. **607 Organization of Grade Levels:** Ms. Solheid presented this policy on behalf of Mr. Berzinski, with statute and legal reference updates. Ms. Smith and Mr. Hanratty had additional questions on available space within the district buildings, and requested Mr. Berzinski to provide additional details as he is able. Mr. Hanratty and Ms. Smith recommended that the policy be added to the November 16, 2023 School Board agenda for first reading by the School Board.
- C. **702 Accounting:** Ms. Solheid presented this policy on behalf of Ms. Slaby, with statute and legal reference updates. This policy was reviewed, with no other recommended changes, by the Board Finance Committee. Mr. Hanratty and Ms. Smith recommended that the policy be added to the November 16, 2023 School Board agenda for first reading by the School Board.
- D. **703 Annual Audit:** Ms. Solheid presented this policy on behalf of Ms. Slaby, with statute and legal reference updates. This policy was reviewed, with no other recommended changes, by the Board Finance Committee. Mr. Hanratty and Ms. Smith recommended that the policy be added to the November 16, 2023 School Board agenda for first reading by the School Board.

II. Follow-up from the August 2023 Board Operations Committee Meeting:

- A. **802 Disposition of Obsolete Equipment and Material:** At the request of the committee, MSBA did confirm the language, “in the discretion of the school board”, found in section IV.D. is derived from statute. Ms. Smith requested clarification on the language “qualifying student” found in section IV.2. Mr. Hanratty and Ms. Smith recommended that the policy be tabled, and brought back to the November Board Operations Committee Meeting with further clarification.