



Winona Area Public Schools
Board Operations Committee Meeting
Meeting Minutes: September 28, 2023

Meeting Location:	District Office Conference Rooms 903 Gilmore Ave, Winona, MN 55987
Meeting Start:	4:46 pm
Meeting End:	5:36 pm
Members Present:	Michael Hanratty Stephanie Smith Brad Berzinski Kacie Lovas
Other Attendees:	None.
Members Absent:	Emily Solheid

I. Review Upcoming Policies

- A. **405 Veteran’s Preference; Hiring:** Mr. Berzinski presented this policy on behalf of Ms. Solheid with no recommended changes at this time. Mr. Hanratty and Ms. Smith recommended that the policy be added to the October 17, 2023 School Board agenda for review by the School Board.
- B. **518 DNR-DNI Orders:** Mr. Berzinski presented this policy with no recommended changes at this time. Mr. Hanratty and Ms. Smith recommended that the policy be added to the October 17, 2023 School Board agenda for review by the School Board.
- C. **630 Exchange Students:** Mr. Berzinski presented this Non-MSBA policy with no recommended changes at this time. Mr. Hanratty and Ms. Smith recommended that the policy be added to the October 17, 2023 School Board agenda for review by the School Board.
- D. **802 Disposition of Obsolete Equipment and Material:** Mr. Berzinski presented this policy with no recommended changes at this time. Mr. Hanratty requested staff to reach out to MSBA to determine if the language, “in the discretion of the school board”, found in section IV.D. was derived from statute. Mr. Hanratty and Ms. Smith recommended that the policy be tabled, and brought back to the October Board Operations Committee Meeting with further clarification.

II. Follow-up from the August 2023 Board Operations Committee Meeting:

- A. **Policy 523 Policies Incorporated by Reference:** Additional discussion was requested by the committee regarding policy 523. Mr. Hanratty and Ms. Smith recommended that the policy be added to the October 17, 2023 School Board agenda for first reading by the School Board, with the addition of Policy 514 Bullying Prohibition Policy as a policy incorporated by reference.
- B. **Policy 903 Visitors to School District Buildings and Sites:** The committee requested this policy come back with additional language to discuss further. Mr. Hanratty and Ms. Smith recommended that the policy be added to the October 17, 2023 School Board agenda for first reading by the School Board.

III. MSBA Policy Updates:

- A. Policy 406 Public and Private Personnel Data:** Mr. Berzinski presented this policy with MSBA recommended updates to personnel data language. Mr. Hanratty and Ms. Smith recommended that the policy be added to the October 17, 2023 School Board agenda for 1st reading by the School Board.
- B. Policy 427: Workload Limits for Certain Special Education Teachers:** Mr. Berzinski presented this policy with MSBA recommended additional notes regarding statute. Mr. Hanratty and Ms. Smith recommended that the policy be added to the October 17, 2023 School Board agenda for first reading by the School Board.

III. Other Business:

- A. Junior Student School Board Representative:** The committee determined the interview panel, date, and time of the Junior Student School Board Representative interviews.