

*Funds must be deposited within 5 days of receipt of funds,
not within 5 days of event date.*

Student Activities Activity Report – Fundraiser Sales*

All fields or roster must be completed.

School:_____Club Name:_____

Event Dates To:_____ From:_____ Items sold:_____

Club Sponsor:_____

Date sold	Buyer's name	Item sold	Quantity	Amount received	Receipt issued ✓

Total: _____

Total sales submitted for deposit by:_____Date: _____

Received and safeguarded by: _____Date: _____

School Administrator signature: _____Date: _____

**As an alternative to completing this form, a class list or school roster may be used and must include date funds received, amount received, receipt issued and name.*