Agenda for
Strategic Planning Setting Direction Retreat

Location: Lyons Township South Campus
Date: April 19, 2022
Time: 8:00am – 3:00pm

Outcome	Activity	Facilitator/ Time
Welcome and Purpose **<u>Answer the question:</u>** ***How will we get from where we are to where we want to be?***	Welcome and "Why we are here." Set outcomes for the Setting Direction Retreat. Review roles and responsibilities.	Superintendent 5 minutes CEC Facilitator 10 minutes 8:00-8:15am
Reflect on Preferred Future Statement **<u>Answer the question:</u>** ***What changes do we want to make to the mission, vision, and core values?***	***<u>ACTIVITY ONE:</u>*** Review our prior work on the Preferred Future Statement from the Vision Retreat. Share feedback from students and staff from the Portrait Activity. Develop shared mission, vision, and core values. Consider additions, deletions and/or refinements in the draft of the Preferred Future Statement. Share table team findings.	CEC Facilitator 75 minutes 8:15 – 9:30am
Draft Long-range Goals **<u>Answer the question:</u>** ***How can we improve upon current long-range district goals?***	***<u>ACTIVITY TWO PART A:</u>*** Review current long-range themes/goals. Consider revisions to goals. Draft Long-range Goal statements	CEC Facilitator 45 minutes 9:30-10:15am
BREAK		15 minutes 10:15-10:30am
Consider SMART Goals: Goals, Indicators, Measures and Targets **<u>Answer the question:</u>**	***<u>ACTIVITY TWO PART B:</u>*** Learn about what makes a goal SMART and the importance of Key Performance Indicators, Measures, and Targets.	CEC Facilitator 45 minutes 10-30-11:15am

Why is it important that strategic plan goals have leading and lagging measures and targets?	Discuss Tools for Schools: Work Smarter Not Harder. Discuss Key Performance Indicators.	
Key Performance Indicators **<u>Answer the question:</u> What feedback might we offer toward Key Performance Indicators and Measures of Success?**	***<u>ACTIVITY TWO PART C:</u>*** Provide feedback on POSSIBLE goal indicators and measures to be used to measure, progress monitor and report performance of the long-range goals. Discuss Redefining ready.	CEC Facilitator 45 minutes 11:15-12:00
Lunch		45 minutes 12:00-12:45pm
<u>Understanding the relationship between Goals and Strategies</u> **<u>Answer the question:</u>** ***What is the difference between a goal and a strategy?***	***<u>ACTIVITY THREE:</u>*** Discuss the difference between a goal and a strategy. Learn about College, Career, and Life Readiness Standards. View examples of goals and aligned strategies.	CEC Facilitator 30 minutes 12:45-1:15pm
Draft Strategies for each Long-range Goal **<u>Answer the question:</u>** ***What did we learn from our SWOT analysis and from our Preferred Future Statement that are the critical gaps (strategies) that need attention to move us closer to our Vision? What remains unfinished and critical from the current plan?***	***<u>ACTIVITY FOUR PART A:</u>*** Reflect on SWOT analysis and Preferred Future Vision Statement to identify most urgent strategies for action. Identify 8-10 strategies that are the most urgent to address that if addressed will move the district toward further accomplishment of its preferred future mission, vision, values/commitments and goals.	CEC Facilitator 45 minutes 1:15-2:00pm
Move toward a consensus list of strategies **<u>Answer the question:</u>** ***What strategies seem to be consistent from table team to table team? How many***	***<u>ACTIVITY FOUR PART B:</u>*** Examine the strategies identified by all table teams. Look for those strategies consistently identified.	CEC Facilitator 30 minutes 2:00-2:30pm

are there? Do we need to priorities?		
Preview Next Steps and Final Meeting Outcomes **<u>Answer the question:</u>** ***What will we do at our final meeting?***	Preview the agenda for the Final Meeting of the Plan Team. Understand what will be done between now and our next session to seek feedback from stakeholders. Reflect on the Day	CEC Facilitator 20 minutes 2:30-2:50pm Superintendent 10 minutes 2:50-3:00pm
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