



**Grant Community High School
District 124**

Learning Mode Plans

Emergency Day E-Learning

Table of Contents

Emergency Day Overview	3
Plan 1 - Emergency Day - e-Learning - Announcement “Evening Prior”	3
● Academic Expectations	3
● Attendance	4
● Bell Schedule	4
● Lunch	5
● Schoology	5
● Student Services	5
● Student Technology/Chromebook Issues	5
● Study Halls	5
● Teacher Expectations	5
Plan 2 - Emergency Day - e-Learning - Announcement “Day Of”	6
● Academic Expectations	6
● Attendance	6
● Bell Schedule	6
● Lunch	7
● Schoology	7
● Student Services	7
● Student Technology/Chromebook Issues	7
● Study Halls	7
● TEAM	7
● Teacher Expectations	7

Grant Community High School Emergency Day

The State of Illinois now provides schools with the flexibility to utilize E-learning days in lieu of emergency days (Public Act 101-0012). Up to a maximum of five (5) E-learning days may be used annually in place of emergency days. Schools are responsible for providing students with meaningful learning experiences on an E-learning day and are accountable for the amount of time both students and staff are engaged. An E-learning day must provide for a minimum of five hours combined of synchronous learning and learning activities. Below is information on the District's Emergency Day E-Learning Plan:

Emergency Day Overview

- An E-learning day may be utilized on a severe weather day or in the event of an emergency.
 - When it is possible for the decision to be made regarding closure by 9:00 P.M. the evening prior, **Plan 1 Emergency Day E-learning - "Announcement Evening Prior"** will be utilized, which provides for synchronous instruction and learning activities.
 - If it is necessary to close school without ample warning, and an announcement is able to be made regarding closure by 5:30 A.M. the day of, **Plan 2 Emergency Day E-learning "Day Of"** will be utilized, which is primarily asynchronous. This option has been created to still allow for an E-learning Day, but recognizes it may not be possible to effectively shift advanced lesson planning to online learning given time constraints.
 - In the event that the District is unable to provide advance notice regarding an emergency closure, an e-learning day will not be used. Instead, the District will utilize an emergency day which will be made up at the end of the year.
- Emergency Day E-learning days will be limited in use.
- It is advised that families and staff plan their annual calendar taking into account the potential use of all emergency days rather than plan for e-learning days to be utilized in all instances.
- Every effort will be made to make decisions on after-school activities no later than 10:00 a.m. on an E-learning day due to inclement weather. Priority will be given to varsity practices and competitions, if necessary.

Plan 1 - Emergency Day E-Learning - Announcement Evening Prior:

Academic Expectations

Students are expected to attend each class synchronously (live) during their assigned class period. Students are expected to have cameras on with students in the frame. If a student cannot meet this request, they must communicate with the teacher. Students can expect to be engaged in both synchronous and asynchronous learning experiences in each of their classes.

Teachers will post instructions, along with the Teaching with Purpose component, on individual Schoology pages to help guide students. Lessons for E-learning shall be of value to the

curriculum, substantially align with what the classes are currently doing, and should move the curriculum forward. Coursework for Emergency Day E-learning will aim to recreate learning activities that would normally be done in a traditional academic class period. Learning activities may include, but are not limited to, the teacher delivering synchronous (live) instruction, a recorded lesson, small group work via breakout room or conference call, independent/flexible student work time, and virtual/telephone teacher-student check-ins.

Synchronous learning on an Emergency Day E-learning day will typically last up to 30 minutes with individual/group work or assignments to follow. However, teachers may teach synchronously for the entire 40 minute class period. If applicable, students shall complete learning activity assignments for an Emergency Day E-learning day no later than three (3) days after they return from the E-learning day. For example, if an E-learning day should occur on a Tuesday, students would need to turn in E-learning assignments by Friday. The learning activity should be relevant to the curriculum and able to be completed in a regular class period, with the exception of a learning activity in an AP course.

Links for synchronous learning will be posted on Schoology pages and hosted using Zoom, Google Meets, or School Conferences.

Attendance

Daily attendance will be taken by teachers and documented in Skyward. Students are expected to be present on camera and engaged for all scheduled classes. If students will not be attending an Emergency Day E-learning class, parents/guardians must call the attendance office prior to 10:00 a.m. to excuse the absence.

Bell Schedule

Students will be remotely following a virtual bell schedule. The expectation is that students meet synchronously (live) with each class following this bell schedule. If students cannot attend the synchronous portion of class, students should email individual classroom teachers in addition to following attendance requirements above.

Emergency Day E-Learning Schedule			
Class Period	Period Begins	Period Ends	Length in Minutes
1	9:00 a.m.	9:40 a.m.	40
TEAM	9:45 a.m.	10:05 a.m.	20
3	10:10 a.m.	10:50 a.m.	40
4	10:55 a.m.	11:35 a.m.	40
5	11:40 a.m.	12:00 p.m.	20
6	12:05 p.m.	12:25 p.m.	20
7	12:30 p.m.	12:50 p.m.	20

8	12:55 p.m.	1:15 p.m.	20
9	1:20 p.m.	1:40 p.m.	20
10	1:45 p.m.	2:25 p.m.	40
11	2:30 p.m.	3:10 p.m.	40

Lunch

Students are not required to check in synchronously to lunch periods. Students are encouraged to use this time to eat, exercise, and get fresh air.

Schoology

Schoology is Grant's building-wide learning management system. To provide clarity to and support synchronous (live) instruction, teachers will post instructional expectations on individual class Schoology pages no later than 9:00 a.m. along with a link to access synchronous instruction.

Student Services

During remote E-learning, the student services department will continue to provide students with ongoing academic counseling, post-high school planning, and personal counseling on an as-needed basis.

Student Technology/Chromebook Issues

If a student is having trouble with their Chromebook or some other technology issue, the student should contact the Technology Department for assistance by emailing TECH@grantbulldogs.org

Study Halls

Students are not required to check in synchronously for study halls; however, students are required to be available to meet with staff if requested during their study hall period. Students are encouraged to use this time to complete academic work.

Teacher Expectations

Teachers shall take home District-provided laptops daily so they are prepared in the event an E-learning day is needed. Teachers may teach synchronously either from GCHS or from home, if the District has communicated teachers may report to the building. If necessary, teachers may bring their children to school with them on an Emergency Day E-learning day. If a teacher needs to take a sick day or personal day on an E-learning day, an E-learning day folder will still be posted in Schoology by the teacher. However, they will not be available during the E-learning day to respond to email.

Plan 2 - Emergency Day e-Learning - Announcement “Day Of”:

Academic Expectations

Students are expected to be engaged primarily in asynchronous learning experiences in each of their classes. However, teachers may elect to teach synchronously during this time. Students are expected to log in to Schoology at the beginning of each assigned class period to review the class plans for the day and log in to Zoom, if synchronous learning is planned. In all instances, teachers will be available on Zoom during their assigned class periods to assist students with learning activities.

Teachers will post lessons, along with the Teaching with Purpose component, on individual Schoology pages to help guide students. Coursework for Emergency Day E-learning “Day Of” will aim to supplement and/or reinforce learning activities that shall be of value to the curriculum and substantially align with what the classes are currently doing. Learning activities will predominantly include independent/flexible student work time, and may include, but are not limited to, the teacher delivering synchronous (live) instruction, a recorded lesson, small group work, and virtual/telephone teacher-student check-ins.

Asynchronous/independent learning activities shall be designed to be completed during the assigned class period. Teachers may teach synchronously for the entire 40 minute class period. If applicable, students shall complete learning activity assignments for an Emergency Day E-learning “Day Of” no later than three (3) days after they return from the E-learning day. For example, if an E-learning day should occur on a Tuesday, students would need to turn in E-learning assignments by Friday. The learning activity should be relevant to the curriculum and able to be completed in a regular class period, with the exception of a learning activity in an AP course.

Attendance

If students will not be participating in Emergency Day E-learning “Day Of”, parents/guardians must call the attendance office prior to 10:00 a.m. to excuse the absence.

Bell Schedule

Students will be following a virtual bell schedule for asynchronous/independent learning and/or meet synchronously (live) with each class following this bell schedule.

Emergency Day E-Learning Schedule			
Class Period	Period Begins	Period Ends	Length in Minutes
1	9:00 a.m.	9:40 a.m.	40
TEAM	9:45 a.m.	10:05 a.m.	20
3	10:10 a.m.	10:50 a.m.	40
4	10:55 a.m.	11:35 a.m.	40

5	11:40 a.m.	12:00 p.m.	20
6	12:05 p.m.	12:25 p.m.	20
7	12:30 p.m.	12:50 p.m.	20
8	12:55 p.m.	1:15 p.m.	20
9	1:20 p.m.	1:40 p.m.	20
10	1:45 p.m.	2:25 p.m.	40
11	2:30 p.m.	3:10 p.m.	40

Lunch

There is no expectation for students during lunch periods. Students are encouraged to use this time to eat, exercise, and get fresh air.

Schoology

Schoology is Grant’s building-wide learning management system. To provide clarity to and support asynchronous/independent learning and synchronous (live) instruction, teachers will post instructional expectations on individual class Schoology pages no later than 9:00 a.m. along with a link to access synchronous instruction, if applicable.

Student Services

During remote E-learning, the student services department will continue to provide students with ongoing academic counseling, post-high school planning, and personal counseling on an as-needed basis.

Student Technology/Chromebook Issues

If a student is having trouble with their Chromebook or some other technology issue, the student should contact the Technology Department for assistance by emailing TECH@grantbulldogs.org

Study Halls

There is no expectation for students during study hall. Students are encouraged to use this time to complete academic work.

TEAM

There is no asynchronous activity expectation for students during TEAM. This time may be utilized for teacher-student check-ins.

Teacher Expectations

Teachers shall take home District-provided laptops daily so they are prepared in the event an E-learning day is needed. Teachers may assign asynchronous/independent learning activities and/or teach synchronously either from GCHS or from home, if the District has communicated

teachers may report to the building. If necessary, teachers may bring their children to school with them on an Emergency Day E-learning day. If a teacher needs to take a sick day or personal day on an E-learning day, an E-learning day folder will still be posted in Schoology by the teacher. However, they will not be available during the e-learning day to respond to email.