

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124 MINUTES OF BOARD OF EDUCATION MEETING APRIL 20, 2017

CALL TO ORDER AND ROLL CALL

A Regular Meeting of the Board of Education of Grant Community High School District 124, County of Lake, State of Illinois, was held on Thursday, April 20, 2017, and called to order at 7:05 p.m. in the Library of Grant Community High School, 285 E. Grand Avenue, Fox Lake, Illinois.

On Roll Call, the following Members were found to be present:

Ken Mark, Vice President
Ruth Michniewicz, Secretary
Paul LaRoche, Member
Jim Loris, Member
John Jared, Member
J. Kevin Hunter, Member

Members absent:

Steve Hill, President

Administration present:

Dr. Christine A. Sefcik, Superintendent
Mrs. Beth Reich, Business Manager
Mr. Jeremy Schmidt, Principal
Mr. Ryan Geist, Assistant Principal

Ken Mark served as President Pro Tem in the absence of the President, Steve Hill

AUDIENCE

Tom Ross, Dan Benes, Megan Japczyk and her grandparents and boyfriend

REORGANIZATION OF THE BOARD

Oath of Office

The newly re-elected members, Ruth A. Michniewicz, J. Kevin Hunter, and Paul LaRoche took their Oath of Office. Mr. Hill will take his Oath of Office at his first subsequent meeting.

Elect President of the Board of Education

Mr. LaRoche nominated Steve Hill for President of the Board of Education. No other nominations were received.

** A motion was made by Mr. Jared, second by Mrs. Michniewicz to elect Steve Hill as President.

Votes were taken by roll call. Votes were cast as follows:

Aye: Mark, Michniewicz, LaRoche, Loris, Jared, Hunter
Nay: None
Absent: Hill

Motion – **Passed**

Elect Vice-President of the Board of Education

Mrs. Michniewicz nominated Ken Mark for Vice-President of the Board of Education. No other nominations were received.

** A motion was made by Mr. LaRoche, second by Mr. Hunter to elect Ken Mark as Vice-President.

Votes were taken by roll call. Votes were cast as follows:

Aye: Michniewicz, LaRoche, Loris, Jared, Hunter, Mark

Nay: None

Absent: Hill

Motion – **Passed**

Elect Secretary of the Board of Education

Mr. LaRoche nominated Ruth Michniewicz for Secretary of the Board of Education. No other nominations were received.

** A motion was made by Mr. Loris, second by Mr. Hunter to elect Ruth Michniewicz as Secretary.

Votes were taken by roll call. Votes were cast as follows:

Aye: LaRoche, Loris, Jared, Hunter, Mark, Michniewicz

Nay: None

Absent: Hill

Motion – **Passed**

Appoint Treasurer to the Board of Education

Mr. Mark nominated Beth Reich as Treasurer to the Board of Education.

** A motion was made by Mr. LaRoche, second by Mr. Loris to appoint Beth Reich as Treasurer to the Board of Education.

Votes were taken by roll call. Votes were cast as follows:

Aye: Loris, Jared, Hunter, Mark, Michniewicz, LaRoche

Nay: None

Absent: Hill

Motion – **Passed**

Establish day, time, and location of Board of Education Meetings

Mr. Mark asked for a motion to set the day and time of the Board of Education meetings for the third Thursday of each month, through 2019, and that the remaining meetings in the existing schedule will be maintained.

** A motion was made by Mr. Loris, second by Mr. LaRoche to set the Board of Education meetings for the third Thursday of each month and to keep the existing schedule.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Hunter, Mark, Michniewicz, LaRoche, Loris

Nay: None

Absent: Hill

Motion – **Passed**

Committee Appointments

Mr. Mark informed the Board that they would now fill the committee appointments. Members replied for the following positions:

SEDOL Delegate – Jim Loris

SEDOL Alternate – John Jared

Site & Facility Committee Member – John Jared

Site & Facility Alternate – Jim Loris

IASB Representative – Jim Loris
IASB Alternate – Kevin Hunter
PBIS Committee Member – Kevin Hunter
PBIS Alternate – Ruth Michniewicz
Insurance Committee – Paul LaRoche

CONSENT AGENDA

Minutes of regular meeting held March 16, 2017

Minutes of closed meeting held March 16, 2017

April Bills Payable

March Treasurer's Report

Destruction of closed meeting audio recording from October 15, 2015

Quarterly list of authorized depositories, investment managers, dealers and brokers

** A motion was made by Mr. LaRoche, second by Mrs. Michniewicz to approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Hunter, Mark, Michniewicz, LaRoche, Loris, Jared

Nay: None

Absent: Hill

Motion – **Passed**

SUPERINTENDENT'S REPORT

April Student of the Month

Dr. Sefcik asked Megan Japczyk, in the presence of her grandparents and boyfriend, to join her at the Board table. She detailed her accomplishments, which include induction into the National Honor Society during her sophomore year, her GPA of 4.09/4.0, which places her in the top 20 percent of her senior class. She is enrolled in the Criminal Justice program at the Technology Campus and is the Student Ambassador for her class. She was recently chosen to participate in an internship at a local police department. Megan is in Marching Band, Chamber Singers, Fall Play, Spring Musical, Fall Guard, Winter Guard, and Girls' Bowling. She is also in Student Council, Academic Team, and Speech Team. She was chosen for Illini Girls' State and SkillsUSA. In addition to her school activities, she plays piano and violin, takes dance lessons, and acts in local theatre. She helps with vacation bible school and plays piano for her church. She also works at the Gap in Gurnee. Her plans for the future include earning a degree in chemistry or forensic science and is evaluating her university options. The Board and audience congratulated her on her successes here at Grant and Dr. Sefcik presented her with a certificate to commemorate her selection as April Student of the Month.

Positive Behavior Interventions & Supports (PBIS) & Behavioral and Disciplinary Intervention Program of Support (BDIPS) Update

Dr. Sefcik turned it over to Ryan Geist, Assistant Principal, who presented information on PBIS and BDIPS. The highlights presented with regard to PBIS were: "Keep It Red!" is the motto for the program, the primary goal chosen for this year is Respect, the Leadership Team was outlined, PBIS meeting schedule, data driven decision making, professional development, staff acknowledgement, student acknowledgements, communication, health & wellness committee, PBIS Accomplishment-earning the Bronze status, the initiatives in progress, and the next steps. The highlights for BDIPS included: the purpose of the program, the ways for students enrolled to earn their way back into traditional classroom, and interventions available to students. A handout was provided to the Board.

Future Ready Update

Dr. Sefcik went over the highlights of the Future Ready Schools initiative including the activities of the Leadership Team, Teaching and Learning Committee, Assessment Literacy Committee, Instructional Technology Committee, and the 1:1 Pilot Team. Plans were discussed for expansion of the pilot to a field study and implementation of additional technology.

Every Student Succeeds Act Update

Dr. Sefcik shared the plans from Illinois to comply with the Every Student Succeeds Act. The plan details how the schools will be measured and supported under the new Act. The District will be measured on academic indicators (75%) and school quality/student success indicators (25%). The academic indicators include SAT, ACCESS, and ISA test performance combined with graduation rate. The school quality/student success indicators include chronic absenteeism, freshman on track to graduate, college and career readiness, climate survey, and fine arts participation. The framework and summative designations are scheduled to be implemented in the 2018/19 school year.

School Board Policy Modifications – First Reading

Dr. Sefcik recommended changes to the following policies based upon the direction from the Illinois Association of School Boards and legal counsel. She noted that they could be a first reading or if the Board preferred, they could approve the changes.

SBP 2:100	Board Member Conflict of Interest
SBP 3:70	Succession of Authority
SBP 4:15	Identity Protection
SBP 5:120	General Personnel: Employee Ethics; Conduct; and Conflict of Interest
SBP 5:230	Professional Personnel: Maintaining Student Discipline
SBP 5:300	Educational Support Personnel: Schedules and Employment Year
SBP 6:70	Teaching about Religions
SBP 7:100	Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

The Board had no questions or concerns with the modifications set forth.

** A motion was made by Mr. Loris, second by Mr. Jared to approve the School Board policy modifications as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Mark, Michniewicz, LaRoche, Loris, Jared, Hunter

Nay: None

Absent: Hill

Motion – **Passed**

Succession Plan 2016/17 and 2017/18

Dr. Sefcik reported that School Board policy 3:70 requires the Board of Education be informed of the District's succession plan. She provided a succession plan for 2016/17 and for next school year, 2017/18, including position and staffing changes.

Future Business Leaders of America National Competition

Dr. Sefcik informed the Board that Grant's FBLA students competed in the Illinois State Leadership Conference in Springfield. Three students qualified for the National Leadership Conference in Anaheim, California from June 28-July 3. Two of those students would like to attend. Travel is requested from June 28-July 3 and Jon Schaap, FBLA Sponsor, will accompany the two students. Cost for the trip will be \$3,353.39, which includes half the cost of each student and full cost of the sponsor.

- ** A motion was made by Mr. LaRoche, second by Mrs. Michniewicz to authorize the FBLA travel to Anaheim, CA, from June 28 – July 3 at a cost of \$3,353.39 to the District.

Votes were taken by roll call. Votes were cast as follows:

Aye: Michniewicz, LaRoche, Loris, Jared, Hunter, Mark

Nay: None

Absent: Hill

Motion – **Passed**

Travel and Overnight Trips

Dr. Sefcik recommended several travel requests:

- Boys' Basketball, June 9-11, 2017 to the University of Northern Iowa University Basketball Camp. Approximately 20 athletes and 5 coaches. Camp fee paid by team members with the remaining costs paid with activity funds.
- Cheerleading, July 14-16, 2017 to the National Cheerleaders Association Ultimate Speed Camp at Carthage College. Approximately 60 athletes and 4 coaches. Camp fee is paid by team members with the remaining costs paid with activity funds.
- Dance Team, June 23-25, 2017 to attend the Star Performance Company Camp at Carthage College. A portion of the camp cost is paid by team members with the remaining costs paid with activity funds.
- Wrestling Team, June 26-30, 2017 to SIUE Team Wrestling Camp at Southern Illinois University-Edwardsville. Approximately 40 athletes and 4 coaches. Camp fee is paid by team members with the remaining costs paid with activity funds.

- ** A motion was made by Mr. Hunter, second by Mr. Loris to approve the travel and overnight trips as presented for Boys' Basketball, Cheerleading, Dance Team, and Wrestling.

Votes were taken by roll call. Votes were cast as follows:

Aye: LaRoche, Loris, Jared, Hunter, Mark, Michniewicz

Nay: None

Absent: Hill

Motion – **Passed**

Personnel

Dr. Sefcik recommended the employment of the following individuals:

- Lawrence Rieger, Full-time School Psychologist, beginning 2017/18 school year, MA+15, Step 0
- Shayna York, Long-term Sub for Wayne Bosworth (PE), 4/24/17, for 21 days
- Mark Barczak, Asst. Football Coach
- Robert Koval, Asst. Football Coach
- Corey Hutcheson, JV Girls' Golf Coach
- Andy Flaker, Spring Event Supervisor
- Dirk Dreihobl, 2nd Shift Custodian, \$12.50/hr., start date 4/24/2017

She also recommended accepting resignation from Matt Ziegler, Custodian, effective 4/28/2017.

She provided notification of the FMLA Requests from the following individuals:

- Daniel Bryant, beginning March 23 through May 22, 2017
- Matt Newborn, beginning March 8 through May 30, 2017
- Elizabeth Thomas, beginning September 5 through December 1, 2017

- ** A motion was made by Mrs. Michniewicz, second by Mr. LaRoche to approve the personnel recommendations as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Loris, Jared, Hunter, Mark, Michniewicz, LaRoche

Nay: None

Absent: Hill

Motion – **Passed**

Principal's Report

Mr. Schmidt presented his monthly report which included information on Assessment Update, SAT Preparation Class, NHS Induction, Principal Articulation, Final Exam Communication, and Senior Parking Passes. Upcoming events include Art Fair and Honors Night.

BUSINESS AFFAIRS

Five-Year Financial Projections

Mrs. Reich presented the District's Five-year Financial Projections. She reviewed several scenarios with our CPI at 2.1% for next levy year and the District's bonds fully paid. She detailed projections with no property tax freeze and projections with 3-year tax freeze.

Tax Cap Adjustment

Mrs. Reich reviewed the report from the County for Tax Year 2016. She indicated the state multiplier from the Illinois Department of Revenue is 1.00 for tax year 2016. This multiplier is then applied to our equalized assessed value (EAV) resulting in a total EAV of \$769,748,856. This is an increase of \$42,639,088 from 2015. The EAV increased 5.86% from last year. She further said that the CPI for this tax cycle was .7%. Approximately, \$506,583 had to be cut to comply with the tax cap limitation.

Medical Rate Renewal

Mrs. Reich reported that last year, we raised the insurance rates 15% for PPO B and 13% for PPO C. This year, our reserves have been re-built at a 30-day cushion. As the large claims are down for this year, she is recommending raising the rates 2.61% this year. This will allow for maintaining the 30-day cushion. The monthly rates will raise for 2017/18 as shown below:

<u>Plan B</u>	<u>Current 16/17</u>	<u>Proposed 17/18</u>
Employee	\$ 730.41	\$749.44
Employee+Child	\$1,942.27	\$1,992.88
Employee+Spouse	\$2,102.26	\$2,157.04
Family	\$2,469.67	\$2,534.02

<u>Plan C</u>	<u>Current 16/17</u>	<u>Proposed 17/18</u>
Employee	\$ 658.68	\$675.84
Employee+Child	\$1,755.93	\$1,801.69
Employee+Spouse	\$1,898.72	\$1,948.20
Family	\$2,040.08	\$2,093.24

** A motion was made by Mr. LaRoche, second by Mrs. Michniewicz to approve the medical rates renewal increase as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Hunter, Mark, Michniewicz, LaRoche, Loris
Nay: None
Absent: Hill

Motion – **Passed**

2016/17 Amended Budget

Mrs. Reich provided the amended 2016/17 budget which accommodates increases in special education transportation and health insurance that were not anticipated at the time of the original budget. Additionally, increases in the Educational Fund will accommodate technology and furniture needs for the Future Ready initiative. She also adjusted the grant accounts, which create an unbalanced budget in several funds. We do not require a budget deficit plan due to the balances we have. She recommended placing the 2016/17 amended budget on display for the required 30 days as per statute.

** A motion was made by Mr. Loris, second by Mr. Jared to authorize placing the amended 2016/17 budget on public display.

Votes were taken by roll call. Votes were cast as follows:

Aye: Hunter, Mark, Michniewicz, LaRoche, Loris, Jared

Nay: None

Absent: Hill

Motion – **Passed**

2017/18 Budget

Mrs. Reich stated that the 2017/18 budget development is underway. Staffing needs are being adjusted and legislation is being watched carefully to see how it may impact school funding. A draft of the 2017/18 budget will be available for review at the May meeting.

Facilities Update

Mrs. Reich reported on the small classroom addition: foundation is being poured today, slab next week, plumbing and electric soon, and brick should begin May 1. The north parking lot is slated to be sealed and striped but with construction, that will be put on hold.

OTHER BUSINESS

Dr. Sefcik thanked the Board for attending the Ribbon Cutting Ceremony at the new Bulldog Athletic Complex. It was very well attended considering the blustery weather. Graduation is to be held on May 21st and the Retirement dinner at Maravela's will be held on May 12th, RSVP's are welcome for those members that would like to attend.

CLOSED SESSION

** At 8:30 p.m. a motion was made by Mr. Hunter, second by Mr. LaRoche to go into closed session for the purpose of discussing student disciplinary cases 5 ILCS 120/2 (c)(9); the appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c)(1).

Votes were taken by roll call. Votes were cast as follows:

Aye: Mark, Michniewicz, LaRoche, Loris, Jared, Hunter

Nay: None

Absent: Hill

Motion – **Passed**

** At 8:58 p.m. a motion was made by Mr. Loris, second by Mr. LaRoche to end closed session and return to open session.

Votes were taken by roll call. Votes were cast as follows:

Aye: Michniewicz, LaRoche, Loris, Jared, Hunter, Mark

Nay: None

Absent: Hill

Motion – **Passed**

ACTION ITEMS FROM CLOSED SESSION

- ** A motion was made by Mr. Mark, second by Mr. Loris to assign student #2016-17/03 to the Regional Office of Education Safe School for remainder of the spring semester and the upcoming fall semester, 2017.

Votes were taken by roll call. Votes were cast as follows:

Aye: LaRoche, Loris, Jared, Hunter, Mark, Michniewicz

Nay: None

Absent: Hill

Motion – **Passed**

- ** A motion was made by Mr. Loris, second by Mr. LaRoche to approve a full-time Business Office position.

Votes were taken by roll call. Votes were cast as follows:

Aye: Loris, Jared, Hunter, Mark, Michniewicz, LaRoche

Nay: None

Absent: Hill

Motion – **Passed**

ADJOURN

- ** At 9:00 p.m. a motion was made by Mr. Loris, second by Mr. Hunter to adjourn the meeting.

Ken Mark, President Pro Tem

Ruth Michniewicz, Secretary