

**GRANT COMMUNITY HIGH SCHOOL DISTRICT 124
BOARD OF EDUCATION MEETING
THURSDAY, MARCH 16, 2017
7:00 P.M. – LIBRARY**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Audience
- IV. Consent Agenda **
 - Minutes of regular meeting held February 16, 2017
 - Minutes of closed meeting held February 16, 2017
 - March Bills Payable
 - February Treasurer's Report
- V. Superintendent's Report
 - A. March Student of the Month
 - B. Excellence in Education Award – 3rd Quarter
 - C. Athletic Highlights – Winter Season
 - D. Student Clubs**
 - E. ECRA Services 2017/18**
 - F. IHSA Membership 2017/18**
 - G. Overnight Travel**
 - H. Resolution Authorizing Non-Reemployment of Full-time First, Second, and Third-year Non-Tenured Teachers**
 - I. Personnel**
 - J. Principal's Report
- VI. Business Affairs
 - A. ENERNOC Demand Response Agreement
 - B. Bid Awards**
 - C. Facilities Update
- VII. Other Business
 - A. FOIA request from SmartProcure, received and fulfilled 2/13/17
- VIII. Closed Session
 - A. Student disciplinary cases 5 ILCS 120/2 (c)(9)**
 - B. The appointment, employment, compensation, discipline, performance or dismissal of specific employees. 5 ILCS 120/2(c)(1)**
- IX. Action items from closed session discussion**
 - A. Potential action regarding student enrollment
 - B. Potential action regarding a resignation and reassignment
 - C. Potential action to approve employment in a position
- X. Adjourn

** Indicates possible action item in open session

The next regular Board of Education meeting will be held on Thursday, April 20, 2017

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124 MINUTES OF BOARD OF EDUCATION MEETING FEBRUARY 16, 2017

CALL TO ORDER AND ROLL CALL

A Regular Meeting of the Board of Education of Grant Community High School District 124, County of Lake, State of Illinois, was held on Thursday, February 16, 2017 and called to order at 7:00 p.m. in the Library of Grant Community High School, 285 E. Grand Avenue, Fox Lake. All those in attendance stood to recite the Pledge of Allegiance.

On Roll Call, the following Members were found to be present:

Steve Hill, President
Ken Mark, Vice President
Paul LaRoche, Member
Jim Loris, Member
John Jared, Member
J. Kevin Hunter, Member

Members absent:

Ruth Michniewicz, Secretary

Administration present:

Dr. Christine A. Sefcik, Superintendent
Mrs. Beth Reich, Business Manager
Mr. Jeremy Schmidt, Principal
Mr. Greg Urbaniak, Director of Curriculum, Instruction, & Assessment

Mr. Mark will serve as Secretary Pro Tem in the absence of Mrs. Michniewicz.

AUDIENCE

Jeff Austin, Thomas Evans, Chelsea Wolfe, John Schmidt, Mireya Schmidt, Louis Schmidt, Matthew Mason, Jordan Calta, Faith Berwick

CONSENT AGENDA

Minutes of regular meeting held January 19, 2017

Minutes of closed meeting held January 19, 2017

Minutes of special meeting held February 7, 2017

Minutes of closed meeting held February 7, 2017

February Bills Payable

January Treasurer's Report

Destruction of closed meeting audio recording from August 20, 2015

** A motion was made by Mr. LaRoche, second by Mr. Jared to approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Mark, LaRoche, Loris, Jared, Hunter, Hill

Nay: None

Absent: Michniewicz

Motion – **Passed**

SUPERINTENDENT'S REPORT

February Student of the Month

Dr. Sefcik invited John Schmidt, in the presence of his parents Louis and Mireya Schmidt, to join her at the Board table to be introduced to the Board. She detailed his many academic accomplishments, including: induction into the National Honor Society, earning all A's in all classes at Grant, appearing on Honor Roll, Scholars' List, and Academic Top Ten, scoring a 5 on all AP tests and a perfect score of 36 on his ACT, and his 5.282 GPA and rank of 3rd in his class. She also told of his extracurricular activities: Cross Country, Track, FBLA, and Math Team and the various awards he received. John's volunteer activities have been helping to sell concessions, Grandparents' Day, Roadside Cleanups, PADS lunch making, Fall Festival, book checkout, and helping on Math Night at Big Hollow. He is involved in Boy Scouts earning the rank of Eagle Scout. He plans on earning his degree in physics or mechanical engineering. He was recently named a National Merit Scholarship finalist. Dr. Sefcik presented him with a certificate to commemorate his February Student of the Month honor. The Board and audience applauded and congratulated him on his success.

Instructional Coach Presentation

Dr. Sefcik turned it over to Greg Urbaniak to introduce the Instructional Coaches, but first, Mr. Urbaniak thanked the Board for making the Instructional Coaching positions full time. He's added many responsibilities to their workload. He introduced Tom Evans and Chelsea Wolfe who also added their thanks because their ability to use a full-time schedule to better assist teachers, attend valuable meetings, and evaluate data. The Coaches stated they were delighted with the response from teachers. There has been a word-of-mouth, grassroots swell in the participation of staff. The sessions are completely voluntary and non-judgmental with the focus of assisting the teacher's identification of where they'd like/need assistance. They presented information on Assessment Series Drop-in Professional Development, Data Snap Shot, Coaching Cycle, and Areas of Growth, from their handout. The Board asked questions of Mr. Evans and Mrs. Wolfe, and thanked them for their presentation and information.

Future Ready Update

Dr. Sefcik reported on the Action Steps as outlined and the self-assessment to identify gaps and strategies under the eight separate gears. Some of the tasks that the committees will be working on include: The Teaching and Learning Committee is focusing on 21st Century skills; The Assessment Literacy Committee is looking at grading and 21st Century skills; The Instruction Technology Committee is working on feedback related to technology, device, and program issues; and the 1:1 Pilot Team is implementing devices within courses. Members of the Leadership Team have done site visits exploring 1:1 initiatives and look forward to the Visioning Day with Dell Education on March 13.

SAT Assessment Plan 2017/18

Dr. Sefcik informed the Board that the SAT test for this year is quickly approaching. We remained with a spring testing date to allow for sufficient time for planning and purchasing. As the District has time to consider our needs, a change for 2017/18 and beyond is being proposed. The recommendation is to move testing for grades 9, 10, and 11 to SAT's fall testing date and test only grade 11 on the State's spring testing date. This change allows our students three opportunities to practice taking this test prior to spring of their junior year. Also, it allows our staff two and a half years to work with students on areas identified for growth. There would be an additional \$4,900 in cost to make the transition, for a total cost of approximately \$12,700. This would also yield year-to-year performance data to ensure students are growing as expected.

** A motion was made by Mr. Jared, second by Mr. Mark to approve the SAT suite of assessments for 2017/18 and beyond as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: LaRoche, Loris, Jared, Hunter, Hill, Mark

Nay: None

Absent: Michniewicz

Motion – **Passed**

School Board Policy

Dr. Sefcik explained that the Illinois Association of School Boards has included our Board Policy 7:910 Use of Physical Restraint and Isolated Time Out as an Administrative Procedure under the recently revised policy 7:190. Therefore, it is unnecessary to have it as a separate policy. The other revision involves Board Policy 4:30 and requires a minor change to allow us to assist Big Hollow School District 38 with the funding of their upcoming Tax Anticipation Warrants.

** A motion was made by Mr. LaRoche, second by Mr. Loris to approve the deletion of Board Policy 7:910 with the addition of the Administrative Procedure to Policy 7:190. Also to approve the revision to Board Policy 4:30 as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Loris, Jared, Hunter, Hill, Mark, LaRoche

Nay: None

Absent: Michniewicz

Motion – **Passed**

Overnight Travel

Dr. Sefcik recommended approval of the overnight travel request for FBLA to attend the State competition on March 24 and 25 in Springfield. It will be 7 students and their sponsor at a cost to the District of \$1,845.79. She also recommended approval of overnight travel for Speech Team that qualified for State competition on February 17 and 18 in Peoria. Twelve students and 2 sponsors at a cost to the District of \$4,281.18

** A motion was made by Mr. Hunter, second by Mr. Mark to approve the overnight travel for FBLA departing March 23, and returning on March 25, and for the Speech Team, February 16 – 19, in the amounts detailed in each request.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Hunter, Hill, Mark, LaRoche, Loris

Nay: None

Absent: Michniewicz

Motion – **Passed**

Illinois ESSA Plan Draft #3

Dr. Sefcik provided some of the specifics outlined in the Illinois ESSA Plan Draft #3 from the Illinois State Board of Education.

School Board Governance Review & Self-Evaluation Meeting Follow-Up

Dr. Sefcik stated that the time spent on the Board Governance Review and Self-Evaluation was valuable. The areas she and the Board identified to focus on included: Reports to the Board of Education/Monitoring Performance; Audit of School Board Policy; School Board Member Expectations and Board President Expectations; and Connecting with the Community. The Board agreed that it was time well spent and the areas of focus are agreed upon.

Booster Club & Fundraising

Dr. Sefcik provided information, as requested from the Board President, on Booster Club and fundraising activities. The report showed the "Booster Wish List" from 2016/17, 2015/16, and 2014/15 to show athletic and club requests along with the amounts granted. The final report shown was for the Approved Individual Sport Fundraisers for 2016/17. The process for requesting and granting of requests was discussed.

Personnel

Recommend the employment of the following individuals:

- Kristina Clark, Food Services, \$10/hr., starting February 6, 2017
- Michelle Wilferling, Food Services, \$10/hr., starting February 14, 2017
- Dawn Lewey, Bus Driver, \$14.37/hr., starting February 8, 2017
- Kathleen Barchman, Teacher Aide, \$14.17/hr., starting February 13, 2017
- Chris VanAlstine, Assistant Football Coach
- Tom Evans, Assistant Football Coach

Recommend the employment for the new 2017/18 positions:

- Assistant Director of Activities & Athletics – Casey Duval
- Teacher Leader – Electives – Chris Carlson
- Teacher Leader – English – Angela Balanag
- Teacher Leader – Math – Bryan Talbot
- Teacher Leader – PE/Health/Driver Education – Amanda Bilbrey
- Teacher Leader – Science – Lori Lev
- Teacher Leader – Social Science – Beth Thomas

Recommend accepting the resignation letters from the following individuals:

- Kristina Clark, Food Services, effective February 14, 2017
- Katelyn Globis, Bus Driver, effective January 27, 2017
- Ryan O'Connor, Custodian, effective January 24, 2017
- Ian Thomas, Asst. Football Coach, effective immediately

Recommend approval of the following FMLA requests:

- Josy Bosworth, English Teacher, April 23, 2017 – October 5, 2017
- Wayne Bosworth, PE Teacher, April 23, 2017 – October 5, 2017

Recommend Reassignment of the following:

- Lisa Nordby, from Teacher Aide to Substitute Teacher Aide/Substitute Secretary, effective February 13, 2017

** A motion was made by Mr. LaRoche, second by Mr. Hunter to approve the personnel recommendations as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Hunter, Hill, Mark, LaRoche, Loris, Jared

Nay: None

Absent: Michniewicz

Motion – **Passed**

Principal's Report

Mr. Schmidt presented his monthly report which included information on English Language Learner Testing; State Testing; Spanish Placement Tests; and Winter Formal 2017.

BUSINESS AFFAIRS

Five-Year Financial Projections

Mrs. Reich recommended postponing the financial projection presentation until the March or April meeting due to the unknowns in State school funding.

National School Lunch Program – 2017/18 School Lunch Price

Mrs. Reich informed the Board that Section 205 of the Healthy Hunger Free Act of 2010 requires the District to analyze the school lunch prices utilizing the ISBE paid lunch equity calculator. They must comply with the law in that they are on average equal to the difference between free meal reimbursement and paid meal reimbursement. This year the results of the calculator require us to increase the price of some of our meals to be in compliance. The meals required to be increased are:

	<u>2016/17</u>	<u>2017/18</u>
Main meal	\$2.60	\$2.75
Hot dog meal	\$2.60	\$2.75
Hamburger meal	\$2.60	\$2.75
PB & J meal	\$2.75	\$3.00

** A motion was made by Mr. LaRoche, second by Mr. Loris to approve the increase in the meals as presented to comply with the Healthy Hunger Free Act of 2010.

Votes were taken by roll call. Votes were cast as follows:

Aye: Hill, Mark, LaRoche, Loris, Jared, Hunter

Nay: None

Absent: Michniewicz

Motion – **Passed**

Financial Profile Designation

Mrs. Reich reported that the District earned a perfect total score of 4.00 in our Financial Profile Designation, which places the District in Financial Recognition. She provided the document for review.

School Fees 2017/18

Mrs. Reich made available, for information purposes only, the fees charged by the surrounding school districts for the 2017/18 school year. She is not recommending any increases to our fees for next school year.

Resolution Authorizing Purchase of Tax Anticipation Warrants

Mrs. Reich defined that Tax Anticipation Warrants are an opportunity for a bank, municipal corporation, or private individual to invest in a public entity. She further stated that our District is in a financial position to assist Big Hollow School District #38 with their tax anticipation warrants. With this assistance, we can partner to lessen the financial impact on our shared community taxpayers. She provided a handout that details the effect on interest earnings. The issue date will be March 15, 2017 and maturity date will be June 12, 2017. She recommended approval of the resolution authorizing purchase of tax anticipation warrants up to a maximum of \$1,700,000.00.

** A motion was made by Mr. Mark, second by Mr. Jared to authorize the resolution to purchase tax anticipation warrants up to a maximum of \$1,700,000.00 issued by Big Hollow School District #38.

Votes were taken by roll call. Votes were cast as follows:

Aye: Mark, LaRoche, Loris, Jared, Hunter, Hill

Nay: None

Absent: Michniewicz

Motion – **Passed**

Bid Awards

Mrs. Reich stated that on January 9th, we issued a bid for Grounds Equipment, which was published in the Daily Herald. Bid were opened on January 27th at 9 a.m. Each item was awarded individually. No bids were received for the ball field grooming machines, those will be re-bid. Her recommendations are:

Burris Equipment:

1. Kubota Hopper Style Grass Catchers – Quantity of 2, Total Bid - \$6,458.00
2. Jacobsen Turf Truckster, - \$17,757.00
3. Jacobsen 60" Flatbed - \$692.00
4. Jacobsen 60" Box Assembly - \$1,262.00
5. Jacobsen Hitch - \$189.00

Russo Power Equipment

1. Kubota Zero Turn Mower – Quantity of 2, Total Bid - \$24,722.00
2. Kubota Weight Mount Kit – Quantity of 2, Total Bid - \$62.00

** A motion was made by Mr. Jared, second by Mr. Loris to approve the Grounds Equipment bids as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: LaRoche, Loris, Jared, Hunter, Hill, Mark

Nay: None

Absent: Michniewicz

Motion – **Passed**

Facilities Update

Mrs. Reich updated the Board on the facilities, including:

- Small classroom construction requires closure of bus lane, signs have gone up for notice as well as on the website and emails
- Emergency evacuation plans will be affected and temporary routes are being communicated
- Molidor Road-split rail fence is going up
- Cross Country trail
 - Bridge for CC trail
 - Ruts in CC trail
- Bed and Timber Stairs quotes are anticipated to be received soon
- March 27-ComEd transformer will be replaced due to oil leaking
- Life Safety work – nominal list

OTHER BUSINESS

Dr. Sefcik shared an apology letter from the young man that damaged the baseball fields at Molidor Road.

CLOSED SESSION

** At 8:20 p.m. a motion was made by Mr. LaRoche, second by Mr. Hunter to go into closed session for the purpose of discussing student disciplinary cases 5 ILCS 120/2 (c)(9); the appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c)(1); semi-annual review of closed session minutes 5 ILCS 120/2 (c)(21).

Votes were taken by roll call. Votes were cast as follows:

Aye: Loris, Jared, Hunter, Hill, Mark, LaRoche

Nay: None

Absent: Michniewicz
Motion – **Passed**

- ** At 8:30 p.m. a motion was made by Mr. Loris, second by Mr. LaRoche to end closed session and return to open session.
Votes were taken by roll call. Votes were cast as follows:
Aye: Jared, Hunter, Hill, Mark, LaRoche, Loris
Nay: None
Absent: Michniewicz
Motion – **Passed**

ACTION ITEMS FROM CLOSED SESSION

- ** A motion was made by Mr. LaRoche, second by Mr. Loris to open closed session meeting minutes from the following meetings: January 21, 2016, February 18, 2016, March 17, 2016, April 21, 2016, June 16, 2016, and August 18, 2016.
Votes were taken by roll call. Votes were cast as follows:
Aye: Hunter, Hill, Mark, LaRoche, Loris, Jared
Nay: None
Absent: Michniewicz
Motion – **Passed**
- ** A motion was made by Mr. Loris, second by Mr. Jared to approve the enrollment of student #2016-17/01 in the Regional Office Safe School.
Votes were taken by roll call. Votes were cast as follows:
Aye: Hill, Mark, LaRoche, Loris, Jared, Hunter
Nay: None
Absent: Michniewicz
Motion – **Passed**

Mr. Hill read a letter to the Board from Roycealee Wood, Regional Superintendent of Schools for Lake County. In the letter, Mrs. Wood congratulated the District for having approximately 56 students who have been designated as Illinois State Scholars by the Illinois Student Assistance Commission (ISAC) for the 2016/17 academic year.

ADJOURN

- ** At 8:35 p.m. a motion was made by Mr. Hunter, second by Mr. Loris to adjourn the meeting.

Steve Hill, President

Ken Mark, Secretary Pro Tem

Grant Community High School District 124
AP Invoice Listing Report
March 16, 2017

Total Invoices:	368	\$721,844.84
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FD	SOURCE	2016-17 ANNUAL BUDGET	February 2016-17 MONTHLY ACTIVITY	2016-17 FYTD ACTIVITY	2016-17 BALANCE	2016-17 FYTD %
10	EDUCATION FUND					
10	REVENUE FROM LOCAL SOURCES	16,075,087.00	88,862.70	8,198,746.97	7,876,340.03	51.00
10	FLOW THROUGH	0.00	0.00	0.00	0.00	0.00
10	STATE SOURCES	8,152,641.00	328,186.31	2,450,136.87	5,702,504.13	30.05
10	FEDERAL SOURCES	779,653.00	58,563.19	434,651.48	345,001.52	55.75
10	TRANSFERS	0.00	0.00	0.00	0.00	0.00
10	EDUCATION FUND	25,007,381.00	475,612.20	11,083,535.32	13,923,845.68	44.32
20	OPERATIONS & MAINTENANCE FUND					
20	REVENUE FROM LOCAL SOURCES	3,854,053.00	4,537.69	1,903,861.88	1,950,191.12	49.40
20	STATE SOURCES	0.00	0.00	0.00	0.00	0.00
20	TRANSFERS	1,000,000.00	0.00	0.00	1,000,000.00	0.00
20	OPERATIONS & MAINTENANCE F	4,854,053.00	4,537.69	1,903,861.88	2,950,191.12	39.22
30	DEBT SERVICE FUND					
30	REVENUE FROM LOCAL SOURCES	5,739,821.00	2,473.24	2,791,490.83	2,948,330.17	48.63
30	TRANSFERS	500,000.00	0.00	500,000.00	0.00	100.00
30	DEBT SERVICE FUND	6,239,821.00	2,473.24	3,291,490.83	2,948,330.17	52.75
40	TRANSPORTATION FUND					
40	REVENUE FROM LOCAL SOURCES	427,831.00	793.86	210,578.47	217,252.53	49.22
40	STATE SOURCES	940,000.00	0.00	239,525.08	700,474.92	25.48
40	TRANSPORTATION FUND	1,367,831.00	793.86	450,103.55	917,727.45	32.91
50	I.M.R.F./SOCIAL SECURITY FUND					
50	REVENUE FROM LOCAL SOURCES	750,700.00	520.38	362,868.19	387,831.81	48.34
50	I.M.R.F./SOCIAL SECURITY F	750,700.00	520.38	362,868.19	387,831.81	48.34
60	CAPITAL PROJECTS FUND					
60	REVENUE FROM LOCAL SOURCES	0.00	0.00	0.00	0.00	0.00
60	TRANSFERS	0.00	0.00	0.00	0.00	0.00
60	CAPITAL PROJECTS FUND	0.00	0.00	0.00	0.00	0.00
70	WORKING CASH FUND					
70	REVENUE FROM LOCAL SOURCES	220,620.00	3,099.88	127,516.11	93,103.89	57.80
70	WORKING CASH FUND	220,620.00	3,099.88	127,516.11	93,103.89	57.80
Grand Revenue Totals		38,440,406.00	487,037.25	17,219,375.88	21,221,030.12	44.79

Number of Accounts: 101

***** End of report *****

FD	OBJ	OBJ	2016-17 ANNUAL BUDGET	February 2016-17 MONTHLY ACTIVITY	2016-17 FYTD ACTIVITY	2016-17 BALANCE	2016-17 FY %
10		EDUCATION FUND					
10	1---	SALARIES	12,567,579.00	1,062,864.37	8,253,872.83	4,313,706.17	65.68
10	2---	BENEFITS	2,466,887.00	199,434.60	1,666,541.63	800,345.37	67.56
10	3---	PURCHASED SERVICES	1,979,176.00	72,561.81	986,893.60	1,000,452.77	49.86
10	4---	SUPPLIES	1,247,742.00	73,924.96	824,623.66	416,679.67	66.09
10	5---	CAPITAL OUTLAY	276,401.00	-524.26	244,051.96	31,782.04	88.30
10	6---	OTHER OBJECTS	2,493,572.00	84,805.35	1,725,476.84	768,865.16	69.20
10	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
10	8---	TUITION	0.00	0.00	0.00	0.00	0.00
10	----	EDUCATION FUND	21,031,357.00	1,493,066.83	13,701,460.52	7,331,831.18	65.15
20		OPERATIONS & MAINTENANCE FUND					
20	1---	SALARIES	992,870.00	80,417.24	664,094.36	328,775.64	66.89
20	2---	BENEFITS	200,671.00	16,709.03	138,785.11	61,885.89	69.16
20	3---	PURCHASED SERVICES	897,507.00	54,274.76	506,978.05	398,324.55	56.49
20	4---	SUPPLIES	816,000.00	82,407.22	469,732.45	347,407.55	57.57
20	5---	CAPITAL OUTLAY	2,175,000.00	90,631.95	894,492.45	1,274,285.23	41.13
20	6---	OTHER OBJECTS	1,500.00	0.00	134.00	1,366.00	8.93
20	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
20	----	OPERATIONS & MAINTENANCE FUND	5,083,548.00	324,440.20	2,674,216.42	2,412,044.86	52.61
30		DEBT SERVICE FUND					
30	6---	OTHER OBJECTS	6,239,821.00	0.00	6,067,625.00	172,196.00	97.24
30	----	DEBT SERVICE FUND	6,239,821.00	0.00	6,067,625.00	172,196.00	97.24
40		TRANSPORTATION FUND					
40	1---	SALARIES	488,546.00	41,273.99	299,171.18	189,374.82	61.24
40	2---	BENEFITS	130,223.00	12,118.50	104,265.21	25,957.79	80.07
40	3---	PURCHASED SERVICES	1,014,000.00	68,823.19	805,055.86	208,944.14	79.39
40	4---	SUPPLIES	70,000.00	14,239.80	40,151.10	29,868.90	57.36
40	5---	CAPITAL OUTLAY	0.00	0.00	743.00	-743.00	0.00
40	6---	OTHER OBJECTS	2,000.00	0.00	50.00	1,950.00	2.50
40	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
40	----	TRANSPORTATION FUND	1,704,769.00	136,455.48	1,249,436.35	455,352.65	73.29
50		I.M.R.F./SOCIAL SECURITY FUND					
50	2---	BENEFITS	750,700.00	57,267.50	505,727.04	244,972.96	67.37
50	----	I.M.R.F./SOCIAL SECURITY FUND	750,700.00	57,267.50	505,727.04	244,972.96	67.37
60		CAPITAL PROJECTS FUND					
60	5---	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
60	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
60	----	CAPITAL PROJECTS FUND	0.00	0.00	0.00	0.00	0.00

FD	OBJ	OBJ	2016-17 ANNUAL BUDGET	February 2016-17 MONTHLY ACTIVITY	2016-17 FYTD ACTIVITY	2016-17 BALANCE	2016-17 FY %
70		WORKING CASH FUND					
70	6---	OTHER OBJECTS	1,500,000.00	0.00	500,000.00	1,000,000.00	33.33
70	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
70	----	WORKING CASH FUND	1,500,000.00	0.00	500,000.00	1,000,000.00	33.33
Grand Expense Totals			36,310,195.00	2,011,230.01	24,698,465.33	11,616,397.65	68.02

Number of Accounts: 1029

***** End of report *****

GRANT COMM. HIGH SCHOOL DISTRICT #124 PROPERTY TAX DISTRIBUTION 2016

E.A.V. 727,109,768

TOTAL EXTENSION 25,535,147.38

RATES	2.029	0.523	0.058	0.046	0.046	0.030	0.772	0.008		
% OF TOTAL DISTRIBUTION	57.76%	14.88%	1.64%	1.32%	1.32%	0.85%	22.00%	0.23%		
DATE	AMOUNT	%	EDUCATION	O & M	TRANS.	IMRF	FICA	W.C.	B & I	SEDOL
05/19/16	593,705.83	2.33%	342,945.95	88,352.18	9,752.74	7,840.54	7,840.54	5,045.17	130,588.76	1,339.95
06/02/16	6,833,862.07	26.76%	3,947,485.73	1,016,979.45	112,259.13	90,248.64	90,248.64	58,072.58	1,503,144.42	15,423.49
06/09/16	2,179,089.52	8.53%	1,258,720.87	324,280.65	35,795.67	28,777.27	28,777.27	18,517.40	479,302.36	4,918.03
06/23/16	3,204,883.71	12.55%	1,851,256.67	476,933.95	52,646.28	42,324.00	42,324.00	27,234.36	704,931.27	7,233.17
07/21/16	374,843.09	1.47%	216,522.92	55,782.18	6,157.51	4,950.21	4,950.21	3,185.33	82,448.74	845.99
08/18/16	544,573.11	2.13%	314,565.11	81,040.51	8,945.64	7,191.68	7,191.68	4,627.66	119,781.76	1,229.06
09/01/16	2,160,320.36	8.46%	1,247,879.12	321,487.53	35,487.35	28,529.40	28,529.40	18,357.90	475,173.99	4,875.67
09/08/16	5,846,620.23	22.90%	3,377,219.16	870,063.30	96,041.81	77,211.03	77,211.03	49,683.23	1,285,995.31	13,195.36
09/22/16	2,894,773.92	11.34%	1,672,126.04	430,785.05	47,552.14	38,228.66	38,228.66	24,599.12	636,720.97	6,533.28
10/20/16	407,321.57	1.60%	235,283.66	60,615.46	6,691.03	5,379.13	5,379.13	3,461.32	89,592.55	919.29
11/10/16	138,287.06	0.54%	79,879.60	20,579.15	2,271.63	1,826.23	1,826.23	1,175.13	30,416.98	312.10
11/30/16	221,592.10	0.87%	127,999.61	32,976.17	3,640.07	2,926.37	2,926.37	1,883.04	48,740.36	500.12
01/19/17	1,768.03	0.01%	1,021.28	263.11	29.04	23.35	23.35	15.02	388.89	3.99
		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special	11,244.28	0.04%	6,495.10	1,673.31	184.71	148.49	148.49	95.55	2,473.24	25.38
Interest		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	25,412,884.88	99.5%	14,679,400.82	3,781,812.01	417,454.76	335,605.00	335,605.00	215,952.82	5,589,699.59	57,354.89

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124
INVESTMENT SCHEDULE AS OF FEBRUARY 28, 2017
PMA FINANCIAL NETWORK, INC.

10687-101	Trans.	Date Placed	Date Matures	Type	Location	Cost Basis	Yield	EDUC	BLDG	B & I	TRANS	IMRF/FICA	WORK CSH	INT. EST.
38190		09/07/16	03/06/17	DTC	Zions First National Bank	249,122.49	0.50	159,122.49				90,000.00		1,245.61
38192		09/09/16	03/09/17	DTC	Sterling Bank	249,184.76	0.50	149,184.76	100,000.00					1,245.92
227016		06/24/16	03/14/17	TS	ISDLAF TERM SERIES	1,250,000.00	0.48	100,000.00			1,150,000.00			4,323.29
38189		09/21/16	03/21/17	DTC	Southern First Bank	249,123.17	0.50	189,123.17	60,000.00					1,245.62
37612		06/28/16	03/28/17	DTC	Esas Bank & Trust	248,166.31	0.51	148,166.31	100,000.00					1,265.65
37614		06/29/16	03/29/17	DTC	First Dakota National Bank	249,185.85	0.50	249,185.85						1,245.93
37611		06/29/16	03/29/17	DTC	Santander Bank N.A./So	248,166.25	0.56	248,166.25						1,389.73
37613		06/30/16	03/30/17	DTC	Franklin Synergy Bank	249,167.23	0.56	249,167.23						1,394.40
37609		06/30/16	03/31/17	DTC	Compass Bank	248,166.73	0.66	248,166.73						1,636.80
230607		08/31/16	04/21/17	CD	Centrue Bank	249,200.00	0.46	249,200.00						733.36
37610		06/30/16	04/28/17	DTC	DMB Community Bank	249,308.33	0.50	249,308.33						1,245.00
226958		06/23/16	05/12/17	CD	CFG Community Bank	248,600.00	0.59	248,600.00						1,303.47
226959		06/23/16	05/12/17	CD	Farmers Exchange Bank	248,800.00	0.50	248,800.00						1,103.53
226960		06/23/16	05/12/17	CD	Peoples Bank of Kentu	248,800.00	0.50	248,800.00						1,103.67
226961		06/23/16	05/12/17	CD	USAmeribank	248,800.00	0.50	248,800.00						1,102.60
230604		08/31/16	05/30/17	CD	Landmark Community B	249,000.00	0.49	249,000.00						911.94
230605		08/31/16	05/30/17	CD	United Bank	248,200.00	3.48	248,200.00						887.00
230606		08/31/16	05/30/17	CD	Financial Federal Bank	248,400.00	0.45	248,400.00						833.00
226952		06/23/16	06/23/17	CD	First Capital Bank	248,300.00	0.65	248,300.00						1,613.95
226953		06/23/16	06/23/17	CD	Farmers & Merchants U	248,400.00	0.64	248,400.00						1,592.43
226954		06/23/16	06/23/17	CD	East Boston Savings Ba	248,300.00	0.65	248,300.00						1,610.41
226955		06/23/16	06/23/17	CD	Alliant Credit Union	248,400.00	0.61	248,400.00						1,519.76
226956		06/23/16	06/23/17	CD	Western Alliance Bank/T	248,300.00	0.65	248,300.00						1,616.43
226957		06/23/16	06/23/17	CD	Bankvista	248,500.00	0.60	248,500.00						1,489.23
234779		01/12/17	07/13/17	CDR	CDR - Multiple Banks	4,000,000.00	0.65	3,500,000.00	225,000.00	25,000.00	200,000.00	25,000.00	25,000.00	12,984.33
230597		08/31/16	08/31/17	CD	State Bank of India (NY)	248,400.00	0.61	248,400.00						1,521.30
230598		08/31/16	08/31/17	CD	Bank of the Ozarks	248,400.00	0.61	248,400.00						1,520.95
230599		08/31/16	08/31/17	CD	Orrstown Bank	248,500.00	0.60	248,500.00						1,488.86
230600		08/31/16	08/31/17	CD	TBK Bank, SSD/The Na	248,200.00	0.70	248,200.00						1,735.25
230601		08/31/16	08/31/17	CD	Granite Community Ban	248,300.00	0.66	248,300.00						1,638.78
230602		08/31/16	08/31/17	CD	Eaglebank/Virginia Heri	248,300.00	0.65	248,300.00						1,612.48
230603		08/31/16	08/31/17	CD	BOFI Federal Bank	248,300.00	0.65	248,300.00						1,616.43
38191		09/14/16	09/14/17	DTC	First Foundation Bank	248,246.52	0.60	248,246.52						1,489.47
38255		09/16/16	09/14/17	DTC	Everbank	248,244.94	0.70	200,000.00				48,244.94		1,737.71
38184		09/16/16	09/15/17	DTC	First National Bank in St	248,245.85	0.60	244,613.59	3,632.26					1,489.48
38254		09/16/16	09/15/17	DTC	BMW Bank of North Am	248,122.80	0.70		96,367.74		100,000.00	51,755.06		1,736.86
38186		09/19/16	09/19/17	DTC	Yadkin Bank	249,198.53	0.62	249,198.53						1,545.03
38256		09/21/16	09/21/17	DTC	Bank Leumi	248,197.08	0.67		248,197.08					1,662.92
38257		09/23/16	09/22/17	DTC	Bank of Hope	249,247.38	0.70	249,247.38						1,744.73
216646		09/29/15	09/28/17	CD	Town Bank - Wintrust	246,000.00	0.80	46,000.00			200,000.00			3,928.94
216645		09/29/15	09/28/17	CD	Barrington B&TC - Wintr	246,000.00	0.80	246,000.00						3,928.94
216644		09/29/15	09/28/17	CD	Wintrust Bank/North Shc	246,000.00	0.80	240,917.61				5,082.39		3,928.94
216652		10/01/15	09/28/17	CDR	CDR - Multiple Banks	2,500,000.00	1.21	2,500,000.00						37,546.85
232178		09/29/16	09/29/17	CD	TBK Bank, SSD/The Na	1,000,000.00	0.58	1,000,000.00						5,813.04
232177		09/29/16	09/29/17	CD	Texas Capital Bank	248,500.00	0.60	248,500.00						1,493.48
232176		09/29/16	09/29/17	CD	Morton Community Bank	248,500.00	0.60	248,500.00						1,490.29
232175		09/29/16	09/29/17	CD	Stearns Bank NA	248,400.00	0.64	248,400.00						1,595.98
232174		09/29/16	09/29/17	CD	Affiliated Bank	248,400.00	0.64	248,400.00						1,594.25
36251		10/07/15	10/10/17	CD	TCF National Bank	248,736.03	0.85	248,736.03						736.03
231133		09/08/16	03/12/18	CD	Premier Bank	247,000.00	0.79	100,000.00				147,000.00		2,947.31
231134		09/08/16	03/12/18	CD	Capital Bank, NA	247,200.00	0.75		197,200.00		50,000.00			2,793.71
231135		09/08/16	03/12/18	CD	Pacific Commerce Bank	247,300.00	0.70	247,300.00						2,613.86
231136		09/08/16	03/12/18	CD	Luana Savings Bank	247,300.00	0.70	247,300.00						2,608.51
232173		09/29/16	04/02/18	CD	Capitol Bank	245,500.00	0.65	245,500.00						2,408.25
232172		09/29/16	04/02/18	CD	Bremer Bank, NA	245,100.00	0.67	245,100.00						2,482.22
232171		09/29/16	04/02/18	CD	GBC International Bank	245,100.00	0.67	245,100.00						2,482.05
38571		10/07/16	04/06/18	DTC	American Nation Bank	249,296.06	0.82	120,000.00			60,000.00	60,000.00	9,296.06	1,022.11

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124
INVESTMENT SCHEDULE AS OF FEBRUARY 28, 2017
PMA FINANCIAL NETWORK, INC.

10687-101													
Trans.	Date	Date											
No.	Placed	Matures	Type	Location	Cost Basis	Yield	EDUC	BLDG	B & I	TRANS	IMRF/FICA	WORK CSH	INT. EST.
226947	06/23/16	06/25/18	CD	KS State Bank/Kansas S	245,000.00	1.00	245,000.00						4,919.74
226948	06/23/16	06/25/18	CD	Hometown Bank, VA	245,500.00	0.90	245,500.00						4,426.63
226949	06/23/16	06/25/18	CD	Fieldpoint Private Bank	245,700.00	0.86	245,700.00						4,217.91
226950	06/23/16	06/25/18	CD	Hinsdale B&TC - Wintru	245,800.00	0.85	245,800.00						4,186.19
226951	06/23/16	06/25/18	CD	Libertyville B&T - Wintru	245,800.00	0.85	245,800.00						4,186.19
37608	06/29/16	06/29/18	DTC	Plaza Bank/Bank of Mar	249,493.36	0.90	100,000.00	49,493.36			100,000.00		2,245.44
230588	08/31/16	08/31/18	CD	Pacific Western Bank	244,900.00	1.01	244,900.00						4,949.62
230589	08/31/16	08/31/18	CD	Platinum Bank	245,500.00	0.90				245,500.00			4,416.21
230590	08/31/16	08/31/18	CD	Bank of China	245,900.00	0.82	241,400.00			4,500.00			4,010.35
230591	08/31/16	08/31/18	CD	Enerbank USA	246,200.00	0.76	100,000.00					146,200.00	3,739.75
230592	08/31/16	08/31/18	CD	Sonabank	245,800.00	0.85	94,586.37					151,213.63	4,176.14
230593	08/31/16	08/31/18	CD	First National Bank and	242,800.00	0.76	242,800.00						3,664.83
230594	08/31/16	08/31/18	CD	Independence Bank-MT	242,600.00	0.75	242,600.00						3,651.14
230595	08/31/16	08/31/18	CD	Midland States Bank	242,700.00	0.76	242,700.00						3,679.33
230596	08/31/16	08/31/18	CD	Private Bank - MI	242,700.00	0.75	242,700.00						3,656.01
38185	09/14/16	09/14/18	DTC	Wells Fargo Bank, NA	249,246.17	1.10		249,246.17					2,741.71
232170	09/29/16	10/01/18	CD	First National Bank	245,100.00	0.98	245,100.00						4,832.22
38569	10/05/16	10/05/18	DTC	Capital One, NA	248,000.00	1.15	248,000.00						1,426.00
38570	10/05/16	10/05/18	DTC	Capital One, NA	248,000.00	1.15	248,000.00						1,426.00
36249	10/07/15	10/09/18	CD	American Express Centu	247,690.07	1.60	247,690.07						690.07
38568	10/06/16	10/09/18	DTC	Ally Bank	248,000.00	1.15	148,000.00			100,000.00			1,426.00
36250	10/14/15	10/15/18	CD	Keybank NA	249,452.75	1.15	100,000.00			100,000.00	49,452.75		1,452.75
				Subtotal Investments	27,313,708.66		22,841,327.22	1,329,136.61	25,000.00	2,210,000.00	576,535.14	331,709.69	
		02/28/17	MMA	ISDLAF	1,274,832.43		1,097,426.56	23,098.42	3,304.92	91,153.58	7,903.12	51,945.83	
		02/28/17	MMA	ISDMAX	6,606,167.88		3,350,000.00	250,000.00	317,020.30	350,000.00	50,000.00	2,289,147.58	
				Total	35,194,708.97		27,288,753.78	1,602,235.03	345,325.22	2,651,153.58	634,438.26	2,672,803.10	

**SUPERINTENDENT'S REPORT
BOARD OF EDUCATION MEETING
MARCH 16, 2017**

V. SUPERINTENDENT'S REPORT

A. March Student of the Month

Omid Navidzadeh will be in attendance so that we may recognize his accomplishments in being selected as the March Student of the Month.

B. Excellence in Education Award – 3rd Quarter

Nick Nenni will be in attendance to recognize his receipt of the 3rd quarter Excellence in Education Award.

C. Athletic Highlights – Winter Season

Our winter athletes have much to be proud of. A written report highlighting their many accomplishments is provided and will be discussed.

D. Student Clubs**

Three student groups successfully ran a pilot in 2016/17 and are being recommended as official clubs for 2017/18:

Black Student Union Club
Lacrosse Educational Club
Table Tennis Club

The sponsor of each club will be compensated at 5% of the "Coaches and Extracurricular Salary Schedule" rate and meet established guidelines for minimum student participation and minimum number of student meetings/events. Recommend approval of the Clubs as presented.

E. ECRA Services 2017/18**

The District would like to extend our contract with ECRA through 2017/18. They will continue to provide the following services:

- A growth model based on assessment data (including MAP, PARCC, ACT/SAT)
- A school improvement growth summary report and principal evaluation report
- An AYP sub-group growth report
- Individual student growth lists
- Professional development
- Data updating once per year

Recommend approval of the amendment with ECRA as presented in the amount of \$10,622 for the 2017/18 school year.

F. IHSA Membership 2017/18**

Recommend that the Board approve membership in the Illinois High School Association for the 2017/18 school term. In renewing our membership, we are certifying that we will adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines, and Policies of the Association.

G. Overnight Travel**

Winterguard is requesting to travel to LaPorte, Indiana, from April 1 to April 2 to participate in the MC Championship tournament. The overnight stay will avoid a late night commute home and allow them to watch competitions on April 2. There will be 12 students participating and 2 chaperones with proposed costs to the District of \$1,178.70. Recommend Winterguard travel as presented.

FCCLA has qualified for the State Competition in Springfield, Illinois, and are requesting to travel from April 6 to April 8. There will be 3 competitors and 1 chaperone with proposed costs to the District of \$1,146.82. Recommend FCCLA travel as presented.

H. Resolution Authorizing Non-Reemployment of Full-time First, Second, and Third-year Non-Tenured Teachers**

Recommend approval of the Resolution Authorizing Non-Reemployment of Full-Time First, Second and Third-Year Non-Tenured Teachers as presented.

I. Personnel**

****REVISED****

Recommend the employment of the following individuals:

- Emmy Spetz, LOA fill-in for Josy Bosworth, English, starting 4/24/17
- Stephen Witt, On-call Bus Driver, \$13.60/hr., starting 3/9/17
- Pat Adamek, On-call Bus Driver, \$14.00/hr., starting 3/9/17

Accept the resignations from the following individuals:

- Casey Duval, Assistant Girls' Golf Coach
- Stephen Douglas, Assistant Football Coach
- Kathie Swanson, Girls' Basketball Coach
- Michelle Wilferling, Food Services

Notification of the following FMLA requests:

- Dawn Kalk, Social Worker, beginning February 15 and ending after the 60th day of intermittent time off
- Penny Zegler, Teacher, beginning March 2-ending May 22, 2017
- Robert Mazzuca, Bus Driver, beginning March 7-ending May 22, 2017
- Haley Havenga, Teacher, beginning August 10-ending Nov. 6, 2017
- A.J. Havenga, Teacher, beginning October 24-ending Feb. 2, 2018

Recommend reassignment of the following:

- Lisa Nordby, from Substitute TA/Substitute Secretary, to BDIPS Teacher Aide, Effective March 6, 2017

J. Principal's Report

Mr. Schmidt will give his monthly Principal's Report.

Omid Navidzadeh

The Grant Community High School March Student of the Month is senior Omid Navidzadeh, son of Andrew and Jasmine Navidzadeh of Volo.

Omid's academic achievements include induction into the National Honor Society and qualifying for Honor Roll, Scholars' List, and Academic Top 10. He scored an impressive 34 on his ACT and 5s on his AP Calculus BC and US History tests. His outstanding 5.229/4.0 GPA places him 4th in his class of 482 seniors.

He is very involved in many aspects of Grant. He has been a 4-year member of Cross Country, earning MVP in 2015 and All-Conference honors in 2016; Track and Field, where he was named three times All-Conference and All Lake County, and is a Captain. Three years with FBLA, there he serves as secretary; he competed for three years on Math Team, where he was a state qualifier in 2016; and he contributed in Student Council.

Omid participated in community service opportunities with National Honor Society and FBLA. He has also enjoyed being a Big Dawg Mentor.

In addition to all of his Grant activities, Omid enjoys math, running, swimming, hiking, and kayaking.

His plans for the future include earning a degree in either Aerospace Engineering or Biomedical Engineering. He is currently exploring his university options.



Grant Community High School *Excellence* **in Education** **AWARD**

Awarded to: Nick Nenni

Reason Chosen: Simply put, Nick Nenni is an innovator in the math department. At a time when teachers are pushing toward becoming innovative educators in order to align with the 21st century skills initiative, Nick has clearly put himself out in front. His dedication to finding the best possible ways to ensure that his students are successful is unmatched.

Nick spends countless hours looking for ways to improve the learning environment in his classroom and math department. His desire to be successful can be seen throughout the building. From becoming an active member of our Assessment Literacy Committee, to being willing to pilot one-to-one technology in his classes, to dedicating himself to the Teaching and Learning Committee, he strives for excellence. Moreover, fortunately for student athletes that have the pleasure of being a part of the Track Team or the Cross Country Team, Nick is fully immersed in coaching as well.

He is always excited to share the amazing strategies he develops in his classroom with other teachers. Nick has come up with cutting edge activities that utilize the Chromebooks that he has put in the hands of his students, and he has developed an effective formative assessment strategy that other teachers have been excited to try. Furthermore, he is an outspoken leader in the math department as he continually provides valuable content to the collaborative efforts within his PLT and throughout the department.

We are fortunate to have an educator like Nick Nenni to work with on a daily basis, and his tireless efforts will only benefit our students as we move forward. Nick is a deserving candidate for the Excellence in Education Award.

Christine A. Sefcik, Ed.D.
Superintendent

Jeremy Schmidt
Principal



GRANT COMMUNITY HIGH SCHOOL DISTRICT 124

Winter Sports Accolades

Wrestling

All-County Wrestlers (9):

Zach Hitzler
Dylan Rinkenberger
Ethan Geist
Tucker Rogan
Sam Maldonado
Spencer Welter
Alex Larracus
Ryan Tevaga
John Japzyk

All-Conference:

2nd Team:

Ethan Geist
Dylan Rinkenberger
Tucker Rogan
Spencer Welter

3rd Team:

Zach Hitzler
Sam Maldonado
Justin Spies

Regional Champion:

Spencer Welter

Sectional Qualifiers:

Ethan Geist
Tucker Rogan
Spencer Welter

- Overall record 17-7
- Ranked as high as 20th in the State (3A)

Girls Bowling

All-Conference:

Nautyca Thul
Marisa Garcia

- NLCC Conference Champions
- Sectional Qualifiers

Boys Bowling

Individual

Noah Abernathy - broke records for individual game, individual 3-game series, and individual 6-game series. Abernathy finished 19th in the state for high school bowlers.

Jason Patel and Steven Palacios also found spots in the top 10 all time for individual high game.

- Record in dual meets. (9-3)
- 3rd at the IC Catholic Invite
- 4th in Regionals
- Team qualification for Sectionals
- Smashed a GCHS record for pins in a game (1171)
- Broke a GCHS record for pins in a six game series (5789)

Boys Basketball

Logan Lewis - Grant High School's all-time assist leader.

1st Team All-Conference:

Ben Kusiak

John Kerr

All-Area:

John Kerr

Ben Kusiak

2nd Team All-Conference:

Logan Lewis

All Area Honorable Mention:

Logan Lewis

Mike Huff

- **NLCC Conference Champions**
- **Regional Champions (1st time since 1989)**
- **20-win season (7th in 80 year history- overall 21-8, 13-1 in conference)**

Girls Basketball

All-Conference

Ally Mahinay

Mallory Harrity

Cheerleading

All-Conference:

Madison George

Ashley Ironside

Katelyn Lombardino

Haley Antczak

Marcus Melesio

Susan Stauner

- **NLCC Conference Champions**
- **2nd Place in Sectionals**
- **State Qualifiers for a 12th consecutive time**
- **Placed 11th in State in COED Division**

Dance

All-Conference:

Olivia Shinnars

Kelsie Bald

Taylor Matusik

Maegan Valencia

- **2nd Place in NLC**



Amendment

This amendment is made to the Letter of Agreement executed by and between ECRA Group, Inc. ("ECRA"), and Grant Community High School District 124 (the "District") on July 7, 2016. It is mutually understood and agreed upon by and between the parties to amend said Letter of Agreement as follows.

The "Term" section is replaced in its entirety by the following:

Term

The term of this agreement is July 1, 2017 through June 30, 2018.

This Amendment is executed and effective as of the first date signed below.

ECRA Group, Inc.:

Signature

Printed Name

Title

Date

Grant Community High School District 124:

Signature

Printed Name

Title

Date



LETTER OF AGREEMENT

Purpose

The purpose of this Letter of Agreement (the "Agreement") is to document the working arrangement between ECRA Group, Inc. ("ECRA"), and Grant Community High School District 124 (the "District") for a school growth evaluation for the 2016-2017 school year.

District Responsibilities

The District shall furnish to ECRA in a prompt manner all such data, documents, information, materials, decisions, or approvals of the District as ECRA shall reasonably request or require in performance of the services.

Scope of Services and Fees

ECRA school growth evaluation pricing includes the following for the District's one high school, grades 9 through 12:

- A growth model based on available assessment data (such as MAP, PARCC, ACT/SAT)
- A school improvement growth summary report and principal evaluation report
- An AYP sub-group growth report
- Individual student growth lists
- One professional development webinar per year
- Data updating once per year

ECRA will provide these services for a fee of \$10,622.

The Following Data Will be Used for Analysis:

- MAP, PARCC, ACT/SAT

Invoicing

ECRA will invoice the District the full amount of \$10,622 upon signing this Agreement. ECRA out-of-pocket expenses related, but not limited to printing, postage, and excessive travel will be billed to the District for reimbursement at the time they are incurred.

Business Relationship

The District agrees that any and all Intellectual Property and technology designed, made, or conceived by ECRA (solely or jointly with others) arising from ECRA's work for the District, is the sole property of ECRA, without royalty or other consideration to the District.

Limitation of Liability and Warranties

ECRA's total liability, if any, with respect to the subject matter of this Agreement is limited to the fees paid by the District under this Agreement. The District shall indemnify and hold harmless ECRA and its officers, employees, agents, and staff against any and all costs and liabilities, including attorneys' fees, arising out of any

act or omission of the District or its employees or agents in connection with this Agreement. ECRA makes no representations or warranties, expressed or implied, for any specific or general purpose and those arising by statute or by law.

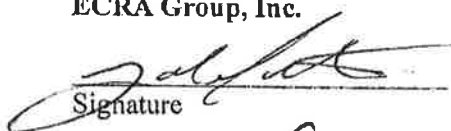
Term

This Agreement will begin July 1, 2016 and will end on June 30, 2017. Acquisition of District data will begin on the date as first signed below.

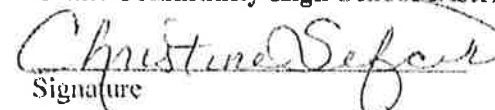
Use and Receipt of Student Data

ECRA and the District recognize that in the course of working together, ECRA will be provided with access to individually identifiable student information, including personally identifiable information. ECRA will comply with all applicable laws and/or regulations, including FERPA, with respect to privacy and data security relative to information and data about students and their parents.

ECRA Group, Inc.


Signature
John Gatta
Printed Name
President
Title
7/7/16
Date

Grant Community High School District 124


Signature
Christine Sefcik
Printed Name
Supt
Title
7/7/16
Date



The IHSA governs the equitable participation in interscholastic athletics and activities that enrich the educational experience.

March 2017

To the Principal/IHSA Official Representative Addressed:

It's time again for your school to renew its membership in the Illinois High School Association. **For the 2017-18 school term, IHSA membership will not require payment of membership dues or state series entry fees per action of the IHSA Board of Directors.**

Your school may renew membership in the Illinois High School Association by confirming that your school continues to be Recognized by the Illinois State Board of Education and by certifying that your Board of Education/Governing Board has voted to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines, and Policies of the Association for the 2017-18 school term.

Your 2017-18 membership renewal is due by June 15, 2017. Please do not delay. Obtain your Board of Education's action on the membership resolution and fax it to (309) 663-7479 or email general@ihsa.org on or before **June 15**.

Sincerely,

Craig Anderson
Executive Director

**THIS FORM MUST BE SIGNED BELOW, ON THE APPROPRIATE LINE, BY THE PRINCIPAL
OR OFFICIAL REPRESENTATIVE AND THE BOARD PRESIDENT OR SECRETARY.
DO NOT DETACH**

To: IHSA Executive Director

We certify that _____ High School is recognized by the Illinois State Board of Education. It is understood that failure to be recognized by the Illinois State Board of Education will disqualify our school for membership in the IHSA and that if this were to occur; it is our responsibility to immediately notify the Association of this change in status.

We further certify our Board of Education/Governing Board, at its meeting held on _____, 2017, voted to renew membership in the Illinois High School Association, and to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines and Policies of the Illinois High School Association for the year of July 1, 2017, through June 30, 2018.

Principal/Official Representative Signature

Board President or Board Secretary Signature

Print Name and Phone Number

Print Name and Phone Number

_____ High School _____, Illinois

2017-18 Membership Renewal

To: Dr. Sefcik and members of the GCHS Board of Education

From: Student Activities Director Nathan Miller, Ed.D.

Date: March 3, 2017

Re: Winterguard Championship Trip- April 1st- April 2nd

Dear Esteemed Members of the Board of Education,

Our Grant Community High School Winterguard program has been scoring well this season at Midwest Circuit performances. As a result, they would like to participate in MC Championships in LaPorte, Indiana on April 1st, 2017. At this event, the awards ceremony starts at 10pm (if they are on time) and runs until about 11pm. LaPorte High School is two and half hours away. The earliest that the group would return to Grant would be at 1:30 in the morning. Therefore, the Winterguard is requesting approval to spend a night in a LaPorte area hotel to avoid a late-night commute. The team is requesting your approval for two sponsors, Head Coach Ashley Gaura and teacher Becky Doud, to accompany the 12 participating students to LaPorte High School from April 1st through April 2nd.

The check-in time for Saturday's event is around noon. Championships takes place over Spring Break so the two chaperones do not require any professional leave time.

The team is requesting an overnight stay for the Winterguard between from Saturday, April 1st through Sunday, April 2nd. An overnight trip would also allow them to watch more performances on Sunday of World Class groups.

I have attached projected costs for Winterguard's trip this year. As it stands currently, Winterguard will need 4 rooms at a cost of \$170 a night. The group is requesting the district to cover the cost of hotel accommodations and sponsor/student food expenses. Ashley and Becky will ensure that two chaperones are present to supervise and assist students throughout the entire trip.

The students are extremely excited about this opportunity to represent GCHS at Championships. You have been so supportive of our student groups and we'd love the opportunity to bring home a trophy this year to Grant Community High School. Thank you for your time and your consideration.

Sincerely,

Nathaniel J. Miller

Nathan Miller, Ed.D.

Student Activities Director

STUDENT COSTS

Individual

Registration	Description	Quantity	Costs	Total Cost
Competition Fees- Paid for Season		0	\$ -	\$ -
Hotel Accommodations				
Room 1- Double- 4 Guests, 1 Night		1	\$ 170.00	\$ 170.00
Room 2- Double- 4 Guests, 1 Night		1	\$ 170.00	\$ 170.00
Room 3- Double- 4 Guests, 1 Night		1	\$ 170.00	\$ 170.00

STUDENT COSTS

\$ 510.00

TEACHER COSTS

Individual

Description	Quantity	Costs	Total Cost
Hotel Accommodations			
Room 4- Double- 2 Guests, 1 Night	1	\$ 170.00	\$ 170.00
Teacher Food Expenses- 2 sponsors			
Saturday- Lunch and Dinner	2	\$ 51.11	\$ 102.22
Sunday- Breakfast Only	2	\$ 11.22	\$ 22.44
			\$ 124.66
Student Food Expenses- 12 students			
Saturday- Lunch and Dinner	12	\$ 25.56	\$ 306.72
Sunday- Breakfast Only	12	\$ 5.61	\$ 67.32
			\$ 374.04

TEACHER COSTS

\$ 668.70

TOTAL COSTS

\$ 1,178.70

To: Dr. Sefcik and members of the GCHS Board of Education

From: Student Activities Director Nathan Miller, Ed.D.

Date: March 7, 2017

Re: FCCLA Overnight Trip Request for April 6-8, 2017

Dear Esteemed Members of the Board of Education,

This year, our chapter of the FCCLA has qualified for the State FCCLA Competition and Conferences in Springfield, Illinois. This competition conference has highly competitive individuals and teams and showcases many competitors that are slated to place in events at the National level.

As we did last year, we would like to register for entry in the conference, which takes place at the Springfield Convention Center on Friday, April 7th and Saturday, April 8th, 2017.

Competitive events begin at 9:00 am on Friday, April 7th and wrap-up at approximately 2:00 p.m. on Saturday, April 8th. With travel times approximated around 5 hours, students would arrive back to GCHS around 7:00 p.m. on that Saturday night.

Adviser Patricia Pipikios and I have discussed the logistics of the trip and an overnight trip is warranted for this competitive opportunity. Patricia plans to leave Grant Community High School after the conclusion of 9th hour on Thursday, April 6th with 3 competitors in an activity bus. Patricia Pipikios will also be requesting a professional leave day on Friday, April 7th to accompany the group to Springfield. We are attaching a detailed budget for the event, including registration fees, hotel accommodation rates, and food expenses for Patricia and the students.

You have been so supportive of our student groups and we'd love the opportunity to bring home FCCLA national qualifiers this year to Grant Community High School. Thank you for your time and your consideration.

Nathaniel J. Miller

Sincerely,

Nathan Miller, Ed.D.

Student Activities Director

STUDENT COSTS

Description	Quantity	Individual Costs	Total Cost
<u>Registration</u>			
Event Registration	3	\$ 60.00	\$ 180.00

Hotel Accommodations

Room 1- Double- 3 Guests, 1 Night	2	\$ 110.00	\$ 220.00
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Transportation

Mini Bus Pass	1	\$ 15.00	\$ 15.00
---------------	---	----------	----------

STUDENT COSTS

TEACHER COSTS

Description	Quantity	Individual Costs	Total Cost
<u>Registration</u>			
Adviser/Chapter Registration	1	\$ 65.00	\$ 65.00

Hotel Accommodations

Room 2- Single- 1 Guest, 1 Night	2	\$ 110.00	\$ 220.00
Hotel Taxes (Total)	1	\$ 57.20	\$ 57.20
			\$ 277.20

Teacher Food Expenses- 1 sponsor

Thursday- Dinner Only	1	\$ 31.17	\$ 31.17
Friday- 3 Meals	1	\$ 62.33	\$ 62.33
Saturday- 3 Meals	1	\$ 62.33	\$ 62.33
			\$ 155.83

Student Food Expenses- 3 students

Thursday- Dinner Only	3	\$ 15.59	\$ 46.77
Friday- 3 Meals	3	\$ 31.17	\$ 93.51
Saturday- 3 Meals	3	\$ 31.17	\$ 93.51
			\$ 233.79

TEACHER COSTS

\$ 731.82

TOTAL COSTS

\$ 1,146.82

**BOARD OF EDUCATION OF
GRANT COMMUNITY HIGH SCHOOL DISTRICT NO. 124
Lake County, Illinois**

**RESOLUTION AUTHORIZING NON-REEMPLOYMENT OF FULL-TIME
FIRST, SECOND, AND THIRD-YEAR NON-TENURED TEACHERS**

WHEREAS, the full-time teachers hereinafter set forth are completing their first, second, or third-year of probationary teaching service during the 2016/17 school year; and

WHEREAS, the Board of Education of Grant Community High School District No. 124, Lake County, Illinois, has determined that the full-time, first, second, and third-year, non-tenured teachers hereinafter set forth shall not be reemployed for the 2017/18 school term, pursuant to Section 5/24-11 of *The Illinois School Code*.

NOW, THEREFORE, Be It Resolved by the Board of Education of Grant Community High School District No. 124, Lake County, Illinois, as follows:

Section 1: That the following full-time first-year non-tenured teacher(s) will not be reemployed for the 2017-2018 school term in conformance with the Exhibits attached hereto and made a part hereof:

Heather Jones

Heather Schaefer

Kathie Swanson

Section 2: That the following full-time second-year non-tenured teacher(s) will not be reemployed for the 2017-2018 school term in conformance with the Exhibits attached hereto and made a part hereof:

None

Section 3: That the following full-time third-year non-tenured teacher(s) shall not be reemployed for the 2017-2018 school term in conformance with the Exhibits attached hereto and made a part hereof:

None

Section 4: That the President and Secretary of the Board of Education are hereby authorized and directed to send the teacher(s) set forth above a written notice of non-reemployment by first class mail at least forty-five (45) days before the last day of the school term, which notice shall be substantially as set forth in the Exhibits attached hereto.

Section 5: That the President and Secretary of the Board of Education are hereby authorized and directed to send the teacher(s) set forth above a written notice of non-reemployment by certified mail, return receipt requested, at least forty-five (45) days before the last day of the school term, which notice shall be substantially as set forth in the Exhibits attached hereto.

Section 6: That the Superintendent or his designee shall personally deliver, with receipt, a written notice of non-reemployment to the teacher(s) set forth above at least forty-five (45) days before the last day of the school term, which notice shall be substantially in the form of the Exhibits attached hereto.

Section 7: That this Resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 16th day of March, 2017 by the following vote

AYES:

NAYS:

ABSENT:

President
Board of Education

ATTEST:

Secretary
Board of Education



Grant Community High School District 124

COPY

285 East Grand Avenue, Fox Lake, Illinois 60020
847-587-2561 • Fax: 847-587-2991

Christine A. Sefcik, Ed.D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

NOTICE OF NON-REEMPLOYMENT

FIRST CLASS MAIL
CERTIFIED MAIL - RETURN RECEIPT REQUESTED
AND PERSONAL DELIVERY - WITH RECEIPT

March 17, 2017

Heather Jones
380 Southwind Court
Lake Villa, IL 60046

Dear Ms. Jones:

We regret to advise you that the Board of Education of Grant Community High School District 124, Lake County, Illinois, pursuant to Section 5/24-11 of *The Illinois School Code*, has determined not to reemploy you for the 2017-2018 school term. Your services to the School District shall terminate on May 22, 2017, or the last teacher employment day during the 2016-2017 school term, whichever is later.

Sincerely,

Board of Education of
Grant Community High School District 124
Lake County, Illinois

By:

President

ATTEST:

Secretary



Grant Community High School District 124

COPY

285 East Grand Avenue, Fox Lake, Illinois 60020
847-587-2561 • Fax: 847-587-2991

Christine A. Sefcik, Ed.D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

NOTICE OF NON-REEMPLOYMENT

FIRST CLASS MAIL
CERTIFIED MAIL - RETURN RECEIPT REQUESTED
AND PERSONAL DELIVERY - WITH RECEIPT

March 17, 2017

Heather Schaefer
313 Arlington Lane
Grayslake, IL 60030

Dear Ms. Schaefer:

We regret to advise you that the Board of Education of Grant Community High School District 124, Lake County, Illinois, pursuant to Section 5/24-11 of *The Illinois School Code*, has determined not to reemploy you for the 2017-2018 school term. Your services to the School District shall terminate on May 22, 2017, or the last teacher employment day during the 2016-2017 school term, whichever is later.

Sincerely,

Board of Education of
Grant Community High School District 124
Lake County, Illinois

By:

President

ATTEST:

Secretary



Grant Community High School District 124

COPY

285 East Grand Avenue, Fox Lake, Illinois 60020
847-587-2561 • Fax: 847-587-2991

Christine A. Sefcik, Ed.D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

NOTICE OF NON-REEMPLOYMENT

FIRST CLASS MAIL
CERTIFIED MAIL - RETURN RECEIPT REQUESTED
AND PERSONAL DELIVERY - WITH RECEIPT

March 17, 2017

Kathie Swanson
690 Chandler Rd, Apt. 105
Gurnee, IL 60031

Dear Ms. Swanson:

We regret to advise you that the Board of Education of Grant Community High School District 124, Lake County, Illinois, pursuant to Section 5/24-11 of *The Illinois School Code*, has determined not to reemploy you for the 2017-2018 school term. Your services to the School District shall terminate on May 22, 2017, or the last teacher employment day during the 2016-2017 school term, whichever is later.

Sincerely,

Board of Education of
Grant Community High School District 124
Lake County, Illinois

By:

President

ATTEST:

Secretary

February 22, 2017

Mr. Richard Knar
Director of Athletics
Grant Community High School

Mr. Knar:

Please accept this letter as a formal resignation as Assistant Girls Golf Coach. It has been a pleasure to work with both Mr. Andrew Havenga and the young women of the golf program for the past six years. As I move into my new role of Assistant Director of Activities and Athletics, I look forward to supporting the Girls Golf team from a different perspective.

My thanks go out to the Athletic Department and Board of Education for the opportunity to work with such great people. My role as a coach has definitely prepared me for my new endeavors.

With great regard,

A handwritten signature in black ink, appearing to read 'Casey W. Duval', written in a cursive style.

Casey W. Duval

Payne, Kris

From: Sefcik, Christine
Sent: Wednesday, March 01, 2017 2:11 PM
To: Payne, Kris
Subject: FW: Resignation for Stephen Douglas

From: Stephen Douglas [mailto:sdouglas@d120.org]
Sent: Wednesday, March 01, 2017 1:16 PM
To: Knar, Richard <RKnar@grantbulldogs.org>
Subject: Resignation

Mr. Knar,

I regret to to inform you that I WILL NOT be returning to Grant High School for the 2017-2018 as an Assistant Football Coach. While I did enjoy my time on staff this past season, I equally missed time with my family. I THANK YOU for the opportunity, and Appreciate all that you have done.

Thanks Again,
Stephen S Douglas

CONFIDENTIALITY NOTE

This message contains confidential information intended only for use of the person named above and may contain protected communication. If you have received this message in error, you are hereby notified that dissemination, distribution, copying or other use of this message is prohibited and you are requested to notify the sender of the message immediately at the telephone number or email address listed above and delete this message and copies of backups thereof.

3/14/17

To whom it may concern,

This letter is to inform you that I have decided to resign as head girls' basketball coach at Grant Community High School effective immediately. Thank you for the opportunity to work with our school's student-athletes and to represent the school both on and off the basketball court.

Sincerely,

Kathie Swanson

From: michelle Wilferling [prpsnw@yahoo.com]
Sent: Monday, February 27, 2017 7:37 AM
To: Wright, Patti
Subject: employment

February 27, 2017

Hi Patty

Thank you for the opportunity due to medical reasons I need to terminate my employment at Grant at this time.

Michelle Wilferling



Grant Community High School District 124

285 East Grand Avenue, Fox Lake, Illinois 60020

847-587-2561 · fax 847-587-2991

Christine A. Sefcik, Ed.D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

FAMILY AND MEDICAL LEAVE REQUEST APPROVAL FORM

TO: Dawn Kalk

The Board of Education is in receipt of your request for a leave pursuant to the federal Family and Medical Leave Act (the "Act") of 1993. This is to notify you that your leave request has been granted. Your leave is scheduled to **begin on February 15, 2017** and is scheduled to **end after the 60th day of intermittent time off**. The stated purpose for your leave is **serious illness of family member** and it will be taken on the following

basis:

☐

Continuous basis

☒

Intermittent basis

Schedule of leave when needed to assist in care

☐

Reduced schedule

Schedule of leave _____

This is also to notify you that the Board will require you to substitute N/A (days) (weeks) of your accrued paid N/A time for N/A (days) (weeks) of your unpaid FMLA leave.

President, Board of Education

Date

FAMILY AND MEDICAL LEAVE REQUEST FORM

Name: Dawn Kalk
Title: School Social Worker
Seniority Date: August 19, 2004
Date of Request: February 7, 2017

PURPOSE OF LEAVE (check one):

- ☐ Birth of Child
- ☐ Expected placement of child for adoption
- ☐ Expected placement of child for foster care
- ☒ Serious illness of family member
Name of family member: Nicholas Costantino
Relationship to employee: Father
- ☐ Employee's serious illness

LEAVE DATES Beginning: **February 15, 2017** Ending: **60 Days Intermittently**

TYPE OF LEAVE (check one):

- ☐ Continuous
- ☒ Intermittent basis
Schedule requested when needed to assist in care
- ☐ Reduced schedule
Schedule requested _____

This form is to be completed either by the employee requesting leave or the employer's designated representative to whom the request is made. Attach any written leave requests from the employee to this form.



Grant Community High School District 124

285 East Grand Avenue, Fox Lake, Illinois 60020

847-587-2561 · fax 847-587-2991

Christine A. Sefcik, Ed.D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

FAMILY AND MEDICAL LEAVE REQUEST APPROVAL FORM

TO: Penny Zegler

The Board of Education is in receipt of your request for a leave pursuant to the federal Family and Medical Leave Act (the "Act") of 1993. This is to notify you that your leave request has been granted. Your leave is scheduled to **begin on March 2, 2017** and is scheduled to **end on May 22, 2017**. The stated purpose for your leave is **employee's serious illness** and it will be taken on the following basis:

☒

Continuous basis

☐

Intermittent basis

Schedule of leave _____

☐

Reduced schedule

Schedule of leave _____

This is also to notify you that the Board will require you to substitute N/A (days) (weeks) of your accrued paid N/A time for N/A (days) (weeks) of your unpaid FMLA leave.

President, Board of Education

Date

FAMILY AND MEDICAL LEAVE REQUEST FORM

Name: Penny Zegler

Title: Art Teacher

Seniority Date: August 18, 2005

Date of Request: February 27, 2017

PURPOSE OF LEAVE (check one):

☐

Birth of Child

☐

Expected placement of child for adoption

☐

Expected placement of child for foster care

☐

Serious illness of family member

Name of family member: _____

Relationship to employee: _____

☒

Employee's serious illness

LEAVE DATES

Beginning: **March 2, 2017**

Ending: **May 22, 2017**

TYPE OF LEAVE (check one):

☒

Continuous

☐

Intermittent basis

Schedule requested _____

☐

Reduced schedule

Schedule requested _____

This form is to be completed either by the employee requesting leave or the employer's designated representative to whom the request is made. Attach any written leave requests from the employee to this form.



Grant Community High School District 124

285 East Grand Avenue, Fox Lake, Illinois 60020

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Christine A. Sefcik, Ed.D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

FAMILY AND MEDICAL LEAVE REQUEST APPROVAL FORM

TO: Robert Mazzuca

The Board of Education is in receipt of your request for a leave pursuant to the federal Family and Medical Leave Act (the "Act") of 1993. This is to notify you that your leave request has been granted. Your leave is scheduled to **begin on March 7, 2017** and is scheduled to **end on May 22, 2017**. The stated purpose for your leave is **employee's serious illness** and it will be taken on the following basis:

☒

Continuous basis

☐

Intermittent basis

Schedule of leave _____

☐

Reduced schedule

Schedule of leave _____

This is also to notify you that the Board will require you to substitute N/A (days) (weeks) of your accrued paid N/A time for N/A (days) (weeks) of your unpaid FMLA leave.

President, Board of Education

Date

FAMILY AND MEDICAL LEAVE REQUEST FORM

Name: Robert Mazzuca
Title: Bus Driver
Seniority Date: November 10, 2008
Date of Request: February 16, 2017

PURPOSE OF LEAVE (check one):

- ☐ Birth of Child
- ☐ Expected placement of child for adoption
- ☐ Expected placement of child for foster care
- ☐ Serious illness of family member
Name of family member: _____
Relationship to employee: _____
- ☒ Employee's serious illness

LEAVE DATES Beginning: **March 7, 2017** Ending: **May 22, 2017**

TYPE OF LEAVE (check one):

- ☒ Continuous
- ☐ Intermittent basis
Schedule requested _____
- ☐ Reduced schedule
Schedule requested _____

This form is to be completed either by the employee requesting leave or the employer's designated representative to whom the request is made. Attach any written leave requests from the employee to this form.



Grant Community High School District 124

285 East Grand Avenue, Fox Lake, Illinois 60020

847-587-2561 · fax 847-587-2991

Christine A. Sefcik, Ed.D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

FAMILY AND MEDICAL LEAVE REQUEST APPROVAL FORM

TO: Haley Havenga

The Board of Education is in receipt of your request for a leave pursuant to the federal Family and Medical Leave Act (the "Act") of 1993. This is to notify you that your leave request has been granted. Your leave is scheduled to **begin on August 10, 2017** and is scheduled to **end on November 6, 2017**. The stated purpose for your leave is **birth of child** and it will be taken on the following basis:

☒

Continuous basis

☐

Intermittent basis

Schedule of leave _____

☐

Reduced schedule

Schedule of leave _____

This is also to notify you that the Board will require you to substitute N/A (days) (weeks) of your accrued paid N/A time for N/A (days) (weeks) of your unpaid FMLA leave.

President, Board of Education

Date

FAMILY AND MEDICAL LEAVE REQUEST FORM

Name: **Haley Havenga**
Title: **Business Teacher**
Seniority Date: **June 9, 2008**
Date of Request: **February 17, 2017**

PURPOSE OF LEAVE (check one):

- ☒ Birth of Child
- ☐ Expected placement of child for adoption
- ☐ Expected placement of child for foster care
- ☐ Serious illness of family member
Name of family member: _____
Relationship to employee: _____
- ☐ Employee's serious illness

LEAVE DATES Beginning: **August 10, 2017** Ending: **November 6, 2017**

TYPE OF LEAVE (check one):

- ☒ Continuous
- ☐ Intermittent basis
Schedule requested _____
- ☐ Reduced schedule
Schedule requested _____

This form is to be completed either by the employee requesting leave or the employer's designated representative to whom the request is made. Attach any written leave requests from the employee to this form.



Grant Community High School District 124

285 East Grand Avenue, Fox Lake, Illinois 60020

847-587-2561 · fax 847-587-2991

Christine A. Sefcik, Ed.D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

FAMILY AND MEDICAL LEAVE REQUEST APPROVAL FORM

TO: A.J. Havenga

The Board of Education is in receipt of your request for a leave pursuant to the federal Family and Medical Leave Act (the "Act") of 1993. This is to notify you that your leave request has been granted. Your leave is scheduled to **begin on October 24, 2017** and is scheduled to **end on February 2, 2018**. The stated purpose for your leave is **birth of child** and it will be taken on the following basis:

☒

Continuous basis

☐

Intermittent basis

Schedule of leave _____

☐

Reduced schedule

Schedule of leave _____

This is also to notify you that the Board will require you to substitute N/A (days) (weeks) of your accrued paid N/A time for N/A (days) (weeks) of your unpaid FMLA leave.

President, Board of Education

Date

FAMILY AND MEDICAL LEAVE REQUEST FORM

Name: **A.J. Havenga**
Title: **Spanish Teacher**
Seniority Date: **August 12, 2010**
Date of Request: **February 17, 2017**

PURPOSE OF LEAVE (check one):

- ☒ Birth of Child
- ☐ Expected placement of child for adoption
- ☐ Expected placement of child for foster care
- ☐ Serious illness of family member
Name of family member: _____
Relationship to employee: _____
- ☐ Employee's serious illness

LEAVE DATES Beginning: **October 24, 2017** Ending: **February 2, 2018**

TYPE OF LEAVE (check one):

- ☒ Continuous
- ☐ Intermittent basis
Schedule requested _____
- ☐ Reduced schedule
Schedule requested _____

This form is to be completed either by the employee requesting leave or the employer's designated representative to whom the request is made. Attach any written leave requests from the employee to this form.

Board of Education Meeting

March 2017

Principal Report

Student Schedules

Our Student Services Team has been working hard to finalize student schedules for the 2017/2018 school year. At this point, all students have been registered, but schedule changes can be made up until Spring Break. With student schedules created, administratively we have been able to make preliminary sections and begin the staffing process for 2017/2018.

Teacher Evaluations

The administrative team has been working diligently toward completing this year's certified staff evaluation process. As of March 3, all non-tenured certified staff members have participated in a goal setting conference, minimally three formal observations, multiple informal observations, a mid-year review conference, and a performance evaluation conference. Additionally, student learning objective scores have been finalized, calculated, and included in all non-tenured teacher performance evaluations. We are now working toward completing all tenured teacher evaluation cycles by the end of March.

Co-Curricular Activities

Our co-curricular activities schedule has been particularly busy this month. A few of the most pertinent highlights include:

- Winter Formal: As I reported last month, the Winter Formal was February 21. Overall it was a successful evening. Ticket sales were strong with 552 tickets sold. All funds raised go back to the freshman class who planned and hosted the event.
- Variety Show: This year the Variety Show will take place over three evenings: March 9, March 10, and March 11. The top two acts and the audience choice from each night will move onto the final round on Saturday night. This event allows students with unique talents to showcase themselves, have some fun, and support Grant's Performing Arts Society.

- Dodge Ball Tournament and St. Baldrick's Fundraiser: The St. Baldrick's Foundation is a charity that funds more in childhood cancer research grants than any organization. Our event is coupled with a student dodge ball tournament and will take place on Sunday, March 12. Proceeds are given as research grants to various groups to fight against childhood cancer, and student dodge ball teams donate \$3.00 per player to the cause. This is a Student Council-sponsored event.
- Music in our School Concert: This annual event, held on Tuesday, March 17, is a combined band and choir concert with our feeder schools. The intent is to expose junior high students to our program, get them excited about Grant band and choir, and create an opportunity to develop all our programs. Four feeder schools will participate, and the event is once again so large that it is being the Field House to house all the spectators.
- Spring Blood Drive: On Wednesday, March 15 we will be holding our Spring Blood Drive. Throughout the day during study halls and Physical Education classes, students come down to the West Gym to donate blood. This bi-annual event, hosted with Life Source, provides a community service as well as serving as a fundraiser for the Junior Class and, ultimately, Prom.

**BUSINESS MANAGER'S REPORT
BOARD OF EDUCATION MEETING
MARCH 16, 2017**

VI. BUSINESS AFFAIRS

A. ENERNOC Demand Response Agreement

As members of the Intergovernmental Utilities Purchasing Cooperative (IUPC), the District participated in a demand response program. This past August, we had to curtail electricity as part of the program. We were able to curtail a significant amount of energy, but as it was during a school day towards the end of the day, so we did not hit the maximum amount that they wanted us to hit. We have still received a total of \$4,482.39 with an anticipated \$1,927.01 still to be paid. We are using this money towards the small classroom addition.

B. Bid Awards**

Bids are being received and opened for Grounds Equipment at 2:00 pm on Friday, March 10. Bids are also being received and opened for Athletic Equipment at 9:00 am on Tuesday, March 14. I will be bringing the results of those bids to the board meeting for approval.

C. Facilities Update

I will have an update at the meeting on the Molitor Road project and the new classroom addition.



Grant Community High School District 124

285 East Grand Avenue, Fox Lake, Illinois 60020

847-587-2561 Fax: 847 -587-2991

Christine A. Sefcik, Ed.D.
Superintendent

Jeremy Schmidt
Principal

Beth A. Reich
Business Manager

Date: March 16, 2017
To: Dr. Christy Sefcik, Superintendent
From: Beth Reich
Re: Field Grooming Machine Bid Results and Recommendations

On March 10, 2017 we received bids for two new Kromer Field Commander Pros with attachments. The bid release was advertised in the Daily Herald more than ten days prior to the bid opening. Attached for your reference is the bid tabulation sheet.

Five companies were directly solicited; one company requested and received documents and three submitted bids.

The low responsive bid is from Central Distributing Company, Inc. from Wasco, Illinois. Their bids were as follows:

Two 20 hp Honda powered Kromer Field Commander Pros, Model #FC-1:	\$36,266.00
Two Kromer 65 gal high pressure line painter attachments, Model #LP65HP:	\$ 8,726.00
Two Kromer Quick change grooming packages, Model #FCGA60:	\$ 6,950.00
Two Kromer Ridge remover brooms, Model #RR1:	\$ 4,998.00
Two Kromer Spray booms, Model #FSB63:	\$ 1,578.00

Central Distributing Company, Inc. has been in business approximately 31 years and has provided other lawn and maintenance equipment to Grant Community High School. I have spoken to them and they can provide the equipment in a timely manner.

I recommend awarding the bid for the above items to Central Distributing, Inc.

Company	Grooming Machine	Line Painter	Grooming Package	Remover Broom	Folding Broom	TOTAL
ABI						
Buck Brothers, Inc						
Central Distributing Company	\$36,266.00	\$ 8,726.00	\$ 6,950.00	\$ 4,998.00	\$ 1,578.00	\$58,518.00
Kromer CO LLC	\$36,936.00	\$ 8,730.00	\$ 6,950.00	\$ 4,998.00	\$ 1,578.00	\$59,192.00
Laser Grader Manufacturing						\$ -
Lewis and Tanner	\$38,596.00	\$ 8,998.00	\$ 7,198.00	\$ 5,098.00	\$ 1,598.00	\$61,488.00



Grant Community High School District 124

285 East Grand Avenue, Fox Lake, Illinois 60020

847-587-2561 Fax: 847-587-2991

Christine A. Sefcik, Ed.D.
Superintendent

Jeremy Schmidt
Principal

Beth A. Reich
Business Manager

Date: March 16, 2017
To: Dr. Christy Sefcik, Superintendent
From: Beth Reich
Re: Athletic Equipment Bid Results and Recommendations

On March 14, 2017 we received bids for Athletic Equipment for the Grant Community High School District 124 Bulldog Athletic Complex. The bid release was advertised in the Daily Herald more than ten days prior to the bid opening. Attached for your reference is the bid tabulation sheet.

Five companies were directly solicited; one company requested and received documents and three submitted bids.

Per the bid, each of the items are being awarded individually based on the total price. The lowest responsible bidders vary depending on the items. The bid results were as follows:

Gopher Sport – Owatonna, Minnesota

Jugs Pitching Machine – Model M1400 – baseball – quantity 1:	\$1,316.25
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RIDDELL/All American – Elyria, Ohio

Collapsible L-Screens – quantity 10:	\$1,344.00
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Softballs (per dozen) – quantity 20:	\$1,316.00
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Batting Tee 22"-41" – quantity 3:	\$ 214.20
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BSN Sports – Dallas, Texas

Rakes – quantity 6:	\$ 197.28
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Square L-Screens – quantity 3:	\$ 335.82
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Softball Pitcher Screen – quantity 2:	\$ 544.08
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Baseballs (per dozen) – quantity 20:	\$ 950.40
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Batting Tees 26"-53" – quantity 10:	\$1,036.80
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Anchor Plugs for bases – quantity 48:	\$ 273.12
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Jugs Softball Pitching Machine – Model M1100 – quantity 1:	\$1,426.22
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Steel Pig Tail Step-in Posts per case (10 per case) – quantity 10:	\$2,122.00
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KWIK Fusion Soccer Goal 4" RD with wheels – quantity 4:	\$23,689.68
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Corner Flags – quantity 2 sets:	\$ 28.44
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NO BIDS

Blazer Athletic Directional Flags with Posts Sets – 5 sets

Twisted Polypropylene Rope Spools – 10 cases

I have spoken to each of the vendors and they can deliver their awarded items in ten to fifteen days from order.

I recommend awarding the bid as listed above.

Payne, Kris

From: Reich, Beth
Sent: Monday, February 13, 2017 8:35 AM
To: glauricella@smartprocure.us
Cc: Payne, Kris
Subject: RE: SmartProcure FOIA Request - Reminder for Grant Community High School District No. 124
Attachments: SmartProcure FOIA 7.docx

Gabriella,
I have attached the listing you requested. I trust this satisfies your request.
Thank you,
Beth

Beth Reich
Business Manager, CSBO
Grant Community High School District #124
285 E Grand Avenue
Fox Lake, IL 60020
p. 847.587.2561 ext 3402
f. 847.587.7098
breich@grantbulldogs.org

From: glauricella@smartprocure.us [mailto:glauricella@smartprocure.us]
Sent: Sunday, February 12, 2017 6:21 AM
To: Reich, Beth
Subject: SmartProcure FOIA Request - Reminder for Grant Community High School District No. 124

Dear Beth or Custodian of Public Records,

SmartProcure submitted a commercial FOIA request on 2017-01-12 and has not received a response or acknowledgment, therefore the original request is being submitted again. If the original request is located, please disregard this request.

SmartProcure is submitting a commercial FOIA request to the Grant Community High School District No. 124 for any and all purchasing records from 2016-10-13 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price

6. Vendor ID number, name, address, contact person and their email address

7. What is the beginning of your fiscal year?

The attached document may be helpful as a reference to fulfill this request if the Grant Community High School District No. 124 stores the records using any of the pre-programmed software reports, but the records request is not limited to the reports listed.

Please email the information or use the following web link. There is no file size limitation:

<http://upload.smartprocure.us/?st=IL&org=GrantCommunityHighSchoolDistrictNo124>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at 954-613-9528.

Regards,

Gabriella Lauricella

Data Acquisition Specialist

SmartProcure

Direct: 954-613-9528

Email: glauricella@smartprocure.us | www.smartprocure.us

700 W. Hillsboro Blvd. Suite 4-100, Deerfield Beach, FL 33441

▪

REPORT SPECIFICATIONS

DISTRICT: Grant Community High School District 124
REPORT TITLE: Requisition/PO Listing
REQUESTED BY: breich DATE: 02/13/17
PROGRAM NAME: fin/3port01. TIME: 8:31:16 AM
COPIES: 1 LPI: 6
RUN ON SERVER: yes CREATE ASCII FILE: NO

LOW PO #: 0 HIGH PO #: 9999999999
LOW BATCH #: ZZZZZZZZ
LOW VENDOR KEY: HIGH BATCH #: ZZZZZZZZ
LOW DATE ENTERED: 10/13/2016 HIGH VENDOR KEY: ZZZZZZZZZZZZ
LOW DUE DATE: 10/13/2016 HIGH DATE ENTERED: 02/13/17
LOW FISCAL YEAR: 2016-2017 HIGH DUE DATE: 02/13/17
LOW PROJECT/GRANT: HIGH FISCAL YEAR: 9999
LOW CONTRACT #: HIGH PROJECT/GRANT: ZZZZZZZZZZ
HIGH CONTRACT #: ZZZZZZZZZZ

PRINT DETAIL: NO
PRINT ACCOUNTING: NO
PRINT NOTES: NO
REPORT SEQUENCE: PO/Req. Number
SELECT REQUISITIONS: NO
SELECT DENIED REQS: NO
SELECT BATCH: YES
SELECT OPEN: YES
SELECT HISTORY: NO
SELECT REOCCURRING: NO
SELECT REVERSALS: NO
SELECT SUSPENDED REQS: NO
SELECT SUSPENDED POS: NO
SELECT YMA: YES
SELECT YDA: YES
SELECT YDQ: YES
SELECT NMA: NO
DETAIL-LINES: ALL
LIQUIDATION STATUS: ALL
PO ORIGIN: ALL

P.O. NUMBER	BATCH #	VENDOR KEY	VENDOR NAME	PO DESCRIPTION	PROJ/GRANT	CONTRACT #	STATUS	ENT DATE	DUE DATE	LO	PO AMOUNT
0001700352	124	SPIRIT P000	Spirit Products, Inc.	CROSS COUNTRY REGIONAL T'S			BATCH	10/17/2016	10/17/2016	L	620.43
0001700360	124	KELLE C0000	KELLE COMPANY	DANCE COSTUME			BATCH	10/24/2016	10/24/2016	L	941.82
0001700361	124-17	PROTOLIG000	PROTOLIGHT INC	RELAY PANEL INSTALL AND INTEGRATION			OPEN	10/24/2016	10/24/2016	F	965.00
0001700364	124-17	QUILL C0002	Quill Corp.	SHARED OFFICE SUPPL			OPEN	10/25/2016	10/25/2016	P	157.33
0001700389	124	EASTBAY 000	Eastbay	BASEBALL PANTS-ACTIVITY ACCT			BATCH	11/02/2016	11/02/2016	L	1,518.00
0001700399	124-17	BSN SPOR000	Bsn Sports	BASEBALL PANTS			OPEN	11/10/2016	11/10/2016	P	1,688.46
0001700406	124	EASTBAY 000	Eastbay	SOFTBALL SHOES			BATCH	11/16/2016	11/16/2016	L	549.94
0001700413	124-17	LANDMARK003	LANDMARK FORD	2017 FORD F-250 OXFORD WHITE 4X4			OPEN	11/16/2016	11/16/2016	F	25,381.00
0001700422	124-17	QUILL C0002	Quill Corp.	SHARED OFFICE SUPPLY			OPEN	11/22/2016	11/22/2016	P	163.17
0001700426	124-17	MECHANIC001	MECHANICAL EQUIPMENT INC	IN LINE PUMP			OPEN	11/29/2016	11/29/2016	F	5,535.52
0001700437	124	RJ COOPE000	RJ COOPER & ASSOCIATES	Ipad case-speed			BATCH	12/05/2016	12/05/2016	L	94.00
0001700450	124	CENTRAL 010	Central Clothing Company	SHIRTS JV CHEER			BATCH	12/19/2016	12/19/2016	L	675.00
0001700458	124	TENNIS W001	Tennis Warehouse	TENNIS BALLS/STARTING CLAMP			BATCH	12/20/2016	12/20/2016	L	1,298.79
0001700463	124-17	TELCOM I000	Telcom Innovations Group	CORDLESS HEADSETS			OPEN	01/06/2017	01/06/2017	F	602.80
0001700464	124-17	BOOMBAH 000	BOOMBAH	SOFTBALL UNIFORMS			OPEN	01/09/2017	01/09/2017	F	2,693.93
0001700465	124-17	SAMSTOP 000	SAMSTOP	CONTACTOR BOX			OPEN	01/10/2017	01/10/2017	F	208.35
0001700467	124-17	EASTBAY 000	Eastbay	PACER DISC			OPEN	01/11/2017	01/11/2017	F	231.98
0001700468	124	EASTBAY 000	Eastbay	BASEBALL-JERSEYS			BATCH	01/11/2017	01/11/2017	L	2,475.00
0001700469	124-17	CDI COMP000	CDI Computers	MONITOR/COMPUTER/DOCKS-GUIDANCE & KITCHEN			BATCH	01/12/2017	01/12/2017	L	872.00
0001700470	124-17	QUILL C0002	Quill Corp.	SUPPLIES/SHARED & BOOKSTORE			OPEN	01/12/2017	01/12/2017	F	149.04
0001700471	124-17	NCS PEAR000	Ncs Pearson Inc.	FORMS			OPEN	01/13/2017	01/13/2017	F	131.00
0001700472	124-17	WPS 000	WPS	FORMS			OPEN	01/13/2017	01/13/2017	F	52.50
0001700473	124-17	NCS PEAR000	Ncs Pearson Inc.	FORMS			OPEN	01/18/2017	01/18/2017	F	69.00
0001700474	124-17	DEMCO 000	Demco	LABELS/LABEL PROTECTORS			OPEN	01/18/2017	01/18/2017	F	508.97
0001700475	124-17	PHONAK 000	Phonak	AUDIOLOGY EQUIP/SHIP TO SEDOL			OPEN	01/18/2017	01/18/2017	F	2,261.78
0001700476	124	EASTBAY 000	Eastbay	SOFTBALL GEAR			BATCH	01/19/2017	01/19/2017	L	1,776.89
0001700479	124-17	AMERICAN043	American Printing House for the	BOOK-VISUALLY IMPAIRED			OPEN	01/19/2017	01/19/2017	F	72.05
0001700480	124-17	SOCIAL S001	Social Studies School Services	THREADS OF HISTORY			OPEN	01/19/2017	01/19/2017	F	58.52
0001700481	124-17	SOCIAL S001	Social Studies School Services	AP PSYCH ORDER			OPEN	01/19/2017	01/19/2017	F	237.24
0001700482	124-17	SOCIAL S001	Social Studies School Services	HISTORY SCHMADEKE ORDER			OPEN	01/19/2017	01/19/2017	F	393.83
0001700483	124-17	RESEARCH002	Research Press	POSITIVE LIFE CHNGS			OPEN	01/19/2017	01/19/2017	F	329.99
0001700484	124-17	BLICK AR000	BLICK ART MATERIALS	ART SUPPLY ORDER			OPEN	01/23/2017	01/23/2017	P	322.97
0001700485	124-17	CDW GOVE000	CDW Government, Inc.	PHOTO PAPER/MAINT CARTR			OPEN	01/23/2017	01/23/2017	F	367.96
0001700486	124-17	JBH TECH000	JBH Technologies Inc	TECH ED			OPEN	01/23/2017	01/23/2017	F	1,622.00
0001700487	124-17	BUNDY AU000	Bundy Audio	UPGRADE SOUND SYST-GYM			BATCH	01/25/2017	01/25/2017	L	688.00
0001700489	124-17	GOPHER 000	Gopher	ADAPTIVE PE SUPPL			OPEN	01/26/2017	01/26/2017	F	643.45

P.O. NUMBER	BATCH #	VENDOR KEY	VENDOR NAME	PO DESCRIPTION	PROJ/GRANT	CONTRACT #	STATUS	ENT DATE	DUE DATE	LO	PO AMOUNT
0001700490	124	GOLF TEA000	Golf Team Products, Inc.	G-GOLF APPAREL			BATCH	01/26/2017	01/26/2017	L	644.00
0001700492	124	THE PARK000	THE PARK CATALOG	TRASH RECEPTACLES			BATCH	01/30/2017	01/30/2017	L	6,222.32
0001700493	124	RADI LIN000	RADI LINK INC	BUS ANTENNAS			BATCH	01/31/2017	01/31/2017	L	368.00
0001700494	124-17	SCHOOL N000	School Nurse Supply Inc	NURSE SUPPL			BATCH	01/31/2017	01/31/2017	L	263.89
0001700496	124	MGRATH 001	McGrath Printing	GSA-T'S-STAFF			BATCH	02/02/2017	02/02/2017	L	218.00
0001700497	124	HEREF JO000	Herff Jones	SPEC EDUC CERTS OF ATTENDANCE			BATCH	02/02/2017	02/02/2017	L	119.40
0001700498	124	IMAGEMAR000	Imagemarket	FCCLA T'S			BATCH	02/06/2017	02/06/2017	L	155.40
0011700500	124-17	QUILL CO002	Quill Corp.	Office Supply			BATCH	02/02/2017	02/02/2017	L	87.32
0041700501	124-17	CDW GOVE000	CDW Government, Inc.	CDW-G Order for Penny Zegler			OPEN	01/31/2017	01/31/2017	F	396.98
0111700500	124-17	NASCO 000	Nasco	FCS ORDER- PATRICIA PIPIKIOS			OPEN	01/12/2017	01/11/2017	F	371.27
0111700501	26	POWER DI000	Power Distributors	SMALL ENGINE TEXTBOOKS			BATCH	01/26/2017	01/25/2017	L	293.59
0111700502	31	WOODCRAF002	Woodcraft	WOODS EQUIPMENT FOR RODD HANSEN			BATCH	01/31/2017	01/31/2017	L	499.99
0111700503	31	WOODCRAF002	Woodcraft	WOODS PURCHASE FOR RODD HANSEN			BATCH	01/31/2017	01/31/2017	L	411.72
0501700600	10	QUILL CO002	Quill Corp.	office supplies			BATCH	02/10/2017	02/10/2017	L	428.91
1241700500	124-17	QUILL CO002	Quill Corp.	Shared Office Supplies			OPEN	01/25/2017	01/24/2017	P	326.33
1241700501	124-17	QUILL CO002	Quill Corp.	Shared Office Supplies			OPEN	01/25/2017	01/25/2017	F	225.68
1241700502	124-17	QUILL CO002	Quill Corp.	Guidance Office Folders			OPEN	01/25/2017	01/25/2017	F	421.08
1241700503	31	QUILL CO002	Quill Corp.	Shared Office Supplies			BATCH	01/31/2017	01/31/2017	L	111.64
1241700504	10	QUILL CO002	Quill Corp.	Shared Office Supplies			BATCH	02/10/2017	02/10/2017	L	69.88
1241700505	10	QUILL CO002	Quill Corp.	Shared Office Supplies			BATCH	02/10/2017	02/10/2017	L	297.72
3001700503	124-17	GHA TECH000	Gha Technologies	Shifley classroom iPad cases			OPEN	12/16/2016	12/16/2016	F	190.00
3001700504	07	GHA TECH000	Gha Technologies	Barracuda Update Renewal			BATCH	02/07/2017	02/07/2017	L	599.00
TOTAL BATCH PO'S: 27											22,280.65
NUMBER OF OPEN PO'S: 31											46,779.18
TOTAL NUMBER OF PURCHASE ORDERS: 58											69,059.83

***** End of report *****