

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124 MINUTES OF BOARD OF EDUCATION MEETING JUNE 21, 2018

CALL TO ORDER AND ROLL CALL

A Regular Meeting of the Board of Education of Grant Community High School District 124, County of Lake, State of Illinois, was held on Thursday, June 21, 2018 and called to order at 7:00 p.m. in the Library of Grant Community High School, 285 E. Grand Avenue, Fox Lake. All those in attendance stood to recite the Pledge of Allegiance.

On Roll Call, the following Members were found to be present:

Steve Hill, President
Ken Mark, Vice President
Ruth Michniewicz, Secretary
Paul LaRoche, Member
John Jared, Member
Bob Yanik, Member

Members absent:

Jim Loris, Member

Administration present:

Dr. Christine A. Sefcik, Superintendent
Mrs. Beth Reich, Business Manager
Mr. Jeremy Schmidt, Principal
Mrs. Tina Sonders, Director of Special Education

AUDIENCE

Casey Duval, Denise Hurst, Tim Viscioni, Laura Malmberg, Doug and Mary Pedersen, Natalie and Elizabeth Cluts, Kristen Lanzerotti, Michael Frank, Francis and Nathan Lee

CONSENT AGENDA

Minutes of regular meeting held May 17, 2018

Minutes of closed meeting held May 17, 2018

June Bills Payable

May Treasurer's Report

Destruction of closed meeting audio recording from December 15, 2018

** A motion was made by Mr. LaRoche, second by Mrs. Michniewicz to approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Mark, Michniewicz, LaRoche, Jared, Yanik, Hill

Nay: None

Absent: Loris

Motion – **Passed**

SUPERINTENDENT'S REPORT

Student Recognition

Dr. Sefcik introduced Tina Sonders, Director of Special Education to present our student athletes, Elizabeth Cluts and Nathan Lee, who won the Gold Medal in Bowling for Special Olympics. She also noted that it qualifies them for the next level of competition in the State of Illinois. Dr. Sefcik presented each with a certificate that commemorates this honor. The Board and audience applauded them and wished them well on their next level of competition.

Faculty Recognition

Dr. Sefcik invited Tim Viscioni to the Board table to introduce him as the winner of the 2018 Outstanding Educator of the Year award. She read excerpts of the nominations he received for the honor from his peers. She also informed the Board that the honor also comes with an award and prize of up to \$2,000 to attend a state or national conference or convention of his choice in the field of education. The Board and audience applauded him and Mr. Viscioni thanked the Board for their support of the faculty and school initiatives.

Booster Club Recognition

Dr. Sefcik asked Mary Pederson, Denise Hurst, and Laura Malmberg to join Mrs. Reich at the Board table to be recognized for their years of service to the Booster Club. Mrs. Reich told the Board how dedicated each were and presented each with a bouquet of flowers and a certificate to acknowledge their value to the students and programs of Grant HS.

Co-Curricular Update – 2nd Semester

Dr. Sefcik introduced Casey Duval, Assistant Director of Activities and Athletics, who provided an update on co-curricular accomplishments during the 2nd semester of 2017/18 school year. His report included the number of clubs, participation rate and growth, student interest in multiple clubs, clubs competing at the conference, state, and national levels, and pilots for 2018/19.

Title I Plan

Dr. Sefcik reported that our District receives Title I funds and the Board of Education is required to approve a Title I Plan annually. The plan details the educational objectives for the district as they relate to our goals for the use of Title I funds. The plan is in accordance with ESSA requirements.

** A motion was made by Mrs. Michniewicz, second by Mr. Jared to approve the Title I Plan as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Michniewicz, LaRoche, Jared, Yanik, Hill, Mark

Nay: None

Absent: Loris

Motion – **Passed**

ESSA Update

Dr. Sefcik provided material from the Illinois State Board of Education regarding an implementation timeline to comply with the Every Student Succeeds Act and information about support designations and accountability ratings. Schools will be receiving their initial designations soon, which will include English and mathematic proficiency, graduate rate, EL performance, and freshman on track. Other required measures will be phased in. She shared ISBE is providing, at their expense, a required spring administration of the SAT Suite of Assessments for grades 9-11. Last year the district administered the SAT Suite of Assessments in the fall. A recommendation will be made to the Board next month regarding the assessment plan for the district.

Alumni Hall of Fame

Dr. Sefcik informed the Board that the Alumni Hall of Fame inductees include Mr. David Spencer, Class of 1965, and Ms. Jennifer Barrett-Zitkus, Class of 1983. She shared some information about each and said both will be attending the Board's induction ceremony, pep assembly, and homecoming festivities.

Overnight Travel Requested

Dr. Sefcik reported that the Theatre teacher, Beth Suehr is requesting to take 12 students to the Illinois Theater Festival at the University of Illinois from January 10-12, 2019. Students will pay expenses to attend and the District will pay the expenses for the chaperone. The Speech Team is requesting to stay overnight at a two-day tournament in Downers Grove from January 18-19, 2019, with the head coach and assistant coach. The District will pay for entry fees, students will be responsible for their own meal costs with remaining costs paid with activity funds.

** A motion was made by Mr. Yanik, second by Mr. LaRoche to approve the overnight travel requests for Theatre and Speech Team as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: LaRoche, Jared, Yanik, Hill, Mark, Michniewicz

Nay: None

Absent: Loris

Motion – **Passed**

Personnel

Dr. Sefcik recommended the employment of the following individuals:

- Katherine King, Full-time Science, MA Step 0
- Carrie Stump, Librarian, MA Step 2
- Anthony Johnson, Assessment Lab Coordinator, \$22,500/yr.
- Martin Grum, move to Full-time Math (from .8 Part-time)
- Danielle Caldwell, move to permanent full-time math position (from LOA)
- Kyle Barber, changed to BA-Step 1 (from BA-Step 4)
- Marcy Wax, LOA fill for Joree Morris, August 9 – September 14, total salary \$2,329.64
- Thomas Hintze, Director of Buildings and Grounds, start date-June 25, 2018, salary \$83,000.

She recommend accepting the resignation from Nicholas Foley, Math Teacher, effective immediately.

She also recommend accepting the Leave of Absence request from Megan Voit, Special Education Teacher for the 2018/19 school year.

** A motion was made by Mr. Jared, second by Mrs. Michniewicz to approve the personnel recommendations as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Yanik, Hill, Mark, Michniewicz, LaRoche

Nay: None

Absent: Loris

Motion – **Passed**

Principal's Report

Mr. Schmidt presented his monthly report which included information on Final Exams and Semester Grades, Graduation, Freshman Placements, Summer School, and Operational and Systems Improvements.

BUSINESS AFFAIRS

Mrs. Reich asked the Board, and they approved, to move the agenda item, *Donation*, to be her first item presented.

Donation

Mrs. Reich noted that the District received an offer of a donation from the Grant Lacrosse Club for assorted equipment, totaling \$8,489, which requires the Board to officially accept the donation. Tom Ross, Athletic Director reviewed the list of equipment and is in favor of receiving the donation. The Board appreciated the generous donation.

** A motion was made by Mrs. Michniewicz, second by Mr. LaRoche to accept the donation of Lacrosse equipment from Grant Lacrosse Club, estimated at \$8,489.

Votes were taken by roll call. Votes were cast as follows:

Aye: Yanik, Hill, Mark, Michniewicz, LaRoche, Jared

Nay: None

Absent: Loris

Motion – **Passed**

2017/18 Amended Budget

Mrs. Reich recommended approval of the 2017/18 Amended Budget. This revision includes the chrome book expansion, adjustments in grant accounts, and funding changes. The 2017/18 Amended Budget has been on display for the required 30 days.

** A motion was made by Mr. Mark, second by Mr. Yanik to approve the 2017/18 Amended Budget as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Hill, Mark, Michniewicz, LaRoche, Jared, Yanik

Nay: None

Absent: Loris

Motion – **Passed**

Prevailing Wage Resolution

Mrs. Reich presented the Prevailing Wage Ordinance for approval. The Prevailing Wage Act requires the Board of Education to ascertain the prevailing rate of wages paid in our general area and adopt a resolution establishing the prevailing wage rate. Upon approval, it is filed with the Secretary of State and the Illinois Department of Labor, and is published in an area newspaper. All bid documents will include the prevailing wage paid for certain type of worker or mechanic performing such work.

** A motion was made by Mr. LaRoche, second by Mrs. Michniewicz to approve the Prevailing Wage Ordinance.

Votes were taken by roll call. Votes were cast as follows:

Aye: Mark, Michniewicz, LaRoche, Jared, Yanik, Hill

Nay: None

Absent: Loris

Motion – **Passed**

CLIC – Renewal of Workers' Compensation and Liability Insurance

Mrs. Reich informed the Board that the renewal was received for workers' compensation and liability insurance through the Collective Liability Insurance Cooperative (CLIC). Workers' Compensation shows a 10.79% decrease and the liability/property/casualty package is increasing 2.72%.

- ** A motion was made by Mr. Jared, second by Mr. Yanik to approve the renewal through the Collective Liability Insurance Cooperative (CLIC) as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Michniewicz, LaRoche, Jared, Yanik, Hill, Mark

Nay: None

Absent: Loris

Motion – **Passed**

2018/19 Budget

Mrs. Reich stated she continues to update the 2018/19 budget with staffing changes as they occur. The 2018/19 budget has been on display for the statutory 30 days and notice was placed in the newspaper.

- ** A motion was made by Mrs. Michniewicz, second by Mr. Mark to approve the 2018/19 Budget as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: LaRoche, Jared, Yanik, Hill, Mark, Michniewicz

Nay: None

Absent: Loris

Motion – **Passed**

Resolution Authorizing Intervention in Proceeding Before the State Property Tax Appeal Board

Mrs. Reich reported that in the event that the District receives appeals of assessment of property for tax year 2017 and we wish to intervene, the Property Tax Appeal Board requires this resolution to identify Scariano, Himes, and Petrarca, CHTD. to act as our legal representative. This is required annually to reflect the new tax year.

- ** A motion was made by Mr. Mark, second by Mr. Jared to approve the Resolution Authorizing Intervention in Proceeding before the State Property Tax Appeal Board as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Yanik, Hill, Mark, Michniewicz, LaRoche

Nay: None

Absent: Loris

Motion – **Passed**

Athletico Athletic Trainer Proposal for 2018/19

Mrs. Reich provided the contract for Athletico Physical Therapy Athletic Trainer for 2018/19. This contract reflects a 3% increase, which is tied to increases in salary and benefits.

- ** A motion was made by Mrs. Michniewicz, second by Mr. Mark to approve the Athletico Athletic Trainer Proposal for 2018/19 as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Yanik, Hill, Mark, Michniewicz, LaRoche, Jared

Nay: None

Absent: Loris

Motion – **Passed**

Per Mar Security 2018/19 Contract

Mrs. Reich reported that over the last several years, we have expanded our security staff to provide coverage before, during, and after school in the halls, exits, commons, and parking lots. We expect to keep seven security guards as last year, but making one of those positions a Lead Guard to manage their Per Mar staff. The Lead will work directly with our in-house security lead, Kevin Hanik. The renewal has 0% increase in hourly wage for the security guards and will include a 3.5% hourly rate increase for the Lead Guard over the other 6 security staff members.

- ** A motion was made by Mr. Jared, second by Mrs. Michniewicz to approve the Per Mar Security 2018/19 Contract as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Hill, Mark, Michniewicz, LaRoche, Jared, Yanik

Nay: None

Absent: Loris

Motion – **Passed**

Facilities/Construction Update

Mrs. Reich provided an update on the construction projects, including the plumbing rough-in in the locker rooms, slabs and masonry work for the band storage area and front entrance, and the challenge of the duct work in the locker rooms. So far, projects are running on schedule.

Single Student or Small Group Transportation Bid Recommendation

Mrs. Reich provided the bid results from the invitation to bid that was opened and read aloud on May 8, 2018 at 10 am. Three companies submitted bids and after checking references and verifying information supplied in the bid, Safeway Transportation Services Corporation was the lowest responsible bidder.

- ** A motion was made by Mr. Yanik, second by Mr. Jared to approve Safeway Transportation Services Corporation to provide single student or small group transportation beginning August 1, 2018.

Votes were taken by roll call. Votes were cast as follows:

Aye: Mark, Michniewicz, LaRoche, Jared, Yanik, Hill

Nay: None

Absent: Loris

Motion – **Passed**

Science Supplies Bid Recommendation

Mrs. Reich determined that the offering of the Honors Biotechnology course with the lab component requires supplies that potentially could exceed the amount that legally requires the bidding process to be followed. The bid for Science Equipment was issued on May 24, 2018 and on June 14, 2018 at 9 am, bid results were read aloud. The bid award results were presented to the Board.

- ** A motion was made by Mr. Mark, second by Mr. Yanik to approve the bid awards for Science Equipment as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Michniewicz, LaRoche, Jared, Yanik, Hill, Mark

Nay: None

Absent: Loris

Motion – **Passed**

Transportation Recommendation

Mrs. Reich proposed the addition of a 5:35 p.m. late bus to be implemented in the 2018/19 school year. This will accommodate more students in after school activities and athletics, which will stop seasonally at the Bulldog Athletic Complex at 5:45 p.m. The cost to the District will be drivers' hourly wages plus fuel costs.

- ** A motion was made by Mrs. Michniewicz, second by Mr. Jared to approve the addition of a 5:35 p.m. late bus to be implemented in the 2018/19 school year.
Votes were taken by roll call. Votes were cast as follows:
Aye: LaRoche, Jared, Yanik, Hill, Mark, Michniewicz
Nay: None
Absent: Loris
Motion – **Passed**

OTHER BUSINESS

FOIA was received by Illinois Retired Teachers Association.

CLOSED SESSION

- ** At 8:05 p.m. a motion was made by Mr. LaRoche, second by Mrs. Michniewicz to go into closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c)(1).
Votes were taken by roll call. Votes were cast as follows:
Aye: Jared, Yanik, Hill, Mark, Michniewicz, LaRoche
Nay: None
Absent: Loris
Motion – **Passed**
- ** At 8:22 p.m. a motion was made by Mr. Yanik, second by Mr. Mark to end closed session and return to open session.
Votes were taken by roll call. Votes were cast as follows:
Aye: Yanik, Hill, Mark, Michniewicz, LaRoche, Jared
Nay: None
Absent: Loris
Motion – **Passed**

ACTION ITEMS FROM CLOSED SESSION

- ** A motion was made by Mr. Yanik, second by Mr. Mark to approve non-certified, administrator, and custodian increases for 2018/19 as presented.
Votes were taken by roll call. Votes were cast as follows:
Aye: Hill, Mark, Michniewicz, LaRoche, Jared, Yanik
Nay: None
Absent: Loris
Motion – **Passed**

ADJOURN

- ** At 8:25 p.m. a motion was made by Mr. LaRoche, second by Mr. Jared to adjourn the meeting.

Steve Hill, President

Ruth Michniewicz, Secretary