

**GRANT COMMUNITY HIGH SCHOOL DISTRICT 124
BOARD OF EDUCATION MEETING
THURSDAY, AUGUST 16, 2018
7:00 P.M. – LIBRARY**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Audience
- IV. Consent Agenda **
 - Minutes of regular meeting held July 19, 2018
 - August Bills Payable
 - July Treasurer's Report
 - Destruction of closed meeting audio recording from February 7, 2017 and February 16, 2017
- V. Superintendent's Report
 - A. Presentation of New Faculty Members
 - B. Enrollment Update
 - C. Summer Curriculum Project – French III**
 - D. Evidence-Based Funding / Legislative Update
 - E. Institute Day Presentation
 - F. DM Group**
 - G. Personnel**
 - H. Principal's Report
- VI. Business Affairs
 - A. Technology Recommendation**
- VII. Other Business
 - A. FOIA – NBC 5 Chicago
- VIII. Closed Session
 - A. The appointment, employment, compensation, discipline, performance or dismissal of specific employees. 5 ILCS 120/2(c)(1)**
 - B. Semi-annual review of closed session minutes. 5 ILCS 120/2(c)(21)**
- IX. Action items from closed session discussion**
 - A. Potential Board action on semi-annual review of closed session minutes
- X. Adjourn

** Indicates possible action item in open session

The next regular Board of Education meeting will be held on Thursday, September 13, 2019

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124 MINUTES OF BOARD OF EDUCATION MEETING JULY 19, 2018

CALL TO ORDER AND ROLL CALL

A Regular Meeting of the Board of Education of Grant Community High School District 124, County of Lake, State of Illinois, was held on Thursday, July 19, 2018 and called to order at 7:00 p.m. in the Library of Grant Community High School, 285 E. Grand Avenue, Fox Lake. All those in attendance stood to recite the Pledge of Allegiance.

On Roll Call, the following Members were found to be present:

Ken Mark, Vice President
Paul LaRoche, Member
Jim Loris, Member
John Jared, Member
Bob Yanik, Member

Members absent:

Steve Hill, President
Ruth Michniewicz, Secretary

Administration present:

Dr. Christine A. Sefcik, Superintendent
Mrs. Beth Reich, Business Manager
Mr. Jeremy Schmidt, Principal
Mr. Greg Urbaniak, Dir. of Curriculum, Instruction, & Assessment
Mr. Tom Ross, Athletic Director

Ken Mark will serve as President Pro Tem in the absence of President, Steve Hill.

Paul LaRoche will serve as Secretary Pro Tem in the absence of Secretary, Ruth Michniewicz.

AUDIENCE

Tom Evans, Nick Nenni, Robert Cayet Sr., Elaine Cayet, Robert Cayet Jr., Jason Thormo

CONSENT AGENDA

Minutes of regular meeting held June 21, 2018

Minutes of closed meeting held June 21, 2018

July Bills Payable

June Treasurer's Report

Destruction of closed meeting audio recording from January 19, 2017

Quarterly list of authorized depositories, investment managers, dealers, and brokers

** A motion was made by Mr. LaRoche, second by Mr. Yanik to approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Mark, LaRoche, Loris, Jared, Yanik

Nay: None

Absent: Hill, Michniewicz

Motion – **Passed**

SUPERINTENDENT'S REPORT

Student Athlete Recognition

Dr. Sefcik introduced Tom Ross, Athletic Director, who turned it over to the Track and Field coaches, Tom Evans and Nick Nenni, to recognize two of their Track athletes, Bobby Cayet and Jason Thormo. Coach Evans and Coach Nenni detailed the success at State for Bobby Cayet, who earned 3-A All-State honors (9th) in 300 m Intermediate Hurdles, and to Jason Thormo, who earned 3A State Champion honors in the 400 Meters competition. The Board and audience applauded their accomplishments and Dr. Sefcik presented certificates to the coaches and athletes to commemorate tonight's Board recognition.

Spring Athletic Update

Dr. Sefcik asked Tom Ross, Athletic Director, to present the highlights of the spring athletic season. The sports that were highlighted were Baseball, Softball, Girls' Soccer, Boys' Track, Girls' Track, Boys' Tennis, and Boys' Volleyball. The report for each sport included season record and accomplishments, academic achievements, community service projects, and season highlights.

Student Performance and Achievement Data

Dr. Sefcik asked Greg Urbaniak, Director of Curriculum, Instruction, and Assessment, to present the 2018 Annual Report of Student Performance and Achievement. It included Advanced Placement (AP) performance, Measures of Academic Progress (MAP) performance, SAT Suite of Assessments data, Freshmen Preparedness, and some TEAM data. Mr. Urbaniak provided the AP Student Performance Addendum at the meeting and answered questions asked by the Board.

Student Participation Data – Co-Curricular and Extracurricular Activities

Dr. Sefcik shared the student participation numbers in co-curricular and extracurricular activities for the last four years. There has been an increase of 3.7%, which is a 51.81% participation rate for students in co-curricular activities. The extracurricular activities experienced an increase of 2.3% to a total of 64.62% participation. With the addition of two new clubs, two new athletic programs, and a new late bus run in 2018/19, we look forward to increased opportunities for student participation beyond the school day.

Assessment Plan 2018/19

Dr. Sefcik stated that in February 2017, the Board approved a fall administration of the PSAT/SAT for students in grades 9, 10, and 11 for 2017/18 and beyond. As ISBE is now providing, at their expense, a required spring administration for grades 9 through 11, the administration wanted to clarify our assessment plans as follows:

October

Grade 9 – PSAT 8/9

Grade 10 – PSAT/NMSQT

Grade 11 – PSAT/NMSQT

April (ISBE required)

Grade 9 – PSAT 8/9

Grade 10 – PSAT 10

Grade 11 - SAT

There will be no additional loss of instructional time for this change, however grades 9 and 10 will now need to be in attendance on the spring testing date, when previously only grade 11 was testing.

School Board Policy Modification – First Reading

Dr. Sefcik recommended modifications to the following School Board Policies based on direction from the Illinois Association of School Boards and legal counsel:

SBP 4:80	Accounting and Audits
SBP 4:140	Waiver of Student Fees
SBP 6:120	Education of Children with Disabilities
SBP 6:135	Accelerated Placement Program
SBP 6:230	Library Media Program
SBP 6:240	Field Trips
SBP 6:250	Community Resource Persons and Volunteers
SBP 7:50	School Admissions and Student Transfers To and From Non-District Schools
SBP 7:330	Student Use of Buildings – Equal Access

** A motion was made by Mr. Loris, second by Mr. Jared to approve the School Board policy modifications as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: LaRoche, Loris, Jared, Yanik, Mark

Nay: None

Absent: Hill, Michniewicz

Motion – **Passed**

Project Lead the Way Membership

Dr. Sefcik informed the Board that Project Lead the Way is a leading provider of science, technology, engineering, and mathematical (STEM) curriculum programs. They provide students with hands-on, project-based experience to help them lead their own learning in the STEM field. PLTW Engineering Course options were provided. The District is interested in adopting PLTW curriculum as part of future curricular offerings. We need to obtain PLTW membership to access course materials and formulate curriculum recommendations for 2019/20 at a cost of \$3,000 for the 2018/19 school year.

** A motion was made by Mr. LaRoche, second by Mr. Loris to approve membership in PLTW at a cost of \$3,000 for 2018/19.

Votes were taken by roll call. Votes were cast as follows:

Aye: Loris, Jared, Yanik, Mark, LaRoche

Nay: None

Absent: Hill, Michniewicz

Motion – **Passed**

Personnel

Dr. Sefcik recommended the employment of the following individuals:

- Anna Bartels, Math Teacher filling Leave of Absence - 2018/19, MA Step 0
- Heidi McCarthy, Environmental Club Sponsor

** A motion was made by Mr. LaRoche, second by Mr. Jared to approve the personnel recommendations as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Yanik, Mark, LaRoche, Loris

Nay: None

Absent: Hill, Michniewicz

Motion – **Passed**

Principal's Report

Mr. Schmidt presented his monthly report which included information on Future Ready Update, Summer Curriculum Work and Professional Development, Summer School, Back to School Planning, including Big Dawg Mentor Training, Freshman Orientation, Parent University, New Teacher Orientation, and Back-to-School Institute Days.

BUSINESS AFFAIRS

Construction Update

Mrs. Reich provided the following information on the facility and construction projects:

- 21st Century Classroom Expansion-the District is working on a final punch list for missing or broken items with vendors.
- Locker Rooms-rough in for HVAC, plumbing, and electric, showers are in, ceiling above showers, and remaining lockers will be installed Saturday.
- Band Storage-they are working on trim, outside brick is finished, working on flooring and paint.
- Front Entrance-upcoming work on drywall, paint, flooring, landscaping. PA System work to begin on Tuesday.

The Regional Office of Education walk-through is scheduled for August 7th.

OTHER BUSINESS

FOIA completed requests from ATI Physical Therapy and SmartProcure.

CLOSED SESSION

There were no items for closed session.

ADJOURN

** At 8:15 p.m. a motion was made by Mr. Loris, second by Mr. Jared to adjourn the meeting.

Ken Mark, President Pro Tem

Paul LaRoche, Secretary Pro Tem

Grant Community High School District 124
AP Invoice Listing Report
August 16, 2018

Total Invoices:	332	\$2,819,215.81
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FD	SOURCE	2018-19 ANNUAL BUDGET	July 2018-19 MONTHLY ACTIVITY	2018-19 FYTD ACTIVITY	2018-19 BALANCE	2018-19 FYTD %
10	EDUCATION FUND					
10	REVENUE FROM LOCAL SOURCES	16,689,688.00	279,718.26	279,718.26	16,409,969.74	1.68
10	FLOW THROUGH	0.00	0.00	0.00	0.00	0.00
10	STATE SOURCES	14,825,429.00	36,696.29	36,696.29	14,788,732.71	0.25
10	FEDERAL SOURCES	1,008,949.00	30,096.00	30,096.00	978,853.00	2.98
10	TRANSFERS	0.00	0.00	0.00	0.00	0.00
10	EDUCATION FUND	32,524,066.00	346,510.55	346,510.55	32,177,555.45	1.07
20	OPERATIONS & MAINTENANCE FUND					
20	REVENUE FROM LOCAL SOURCES	4,187,035.00	51,463.95	51,463.95	4,135,571.05	1.23
20	STATE SOURCES	1,000,000.00	0.00	0.00	1,000,000.00	0.00
20	TRANSFERS	0.00	0.00	0.00	0.00	0.00
20	OPERATIONS & MAINTENANCE F	5,187,035.00	51,463.95	51,463.95	5,135,571.05	0.99
30	DEBT SERVICE FUND					
30	REVENUE FROM LOCAL SOURCES	1,000.00	341.76	341.76	658.24	34.18
30	TRANSFERS	0.00	0.00	0.00	0.00	0.00
30	DEBT SERVICE FUND	1,000.00	341.76	341.76	658.24	34.18
40	TRANSPORTATION FUND					
40	REVENUE FROM LOCAL SOURCES	269,178.00	7,439.71	7,439.71	261,738.29	2.76
40	STATE SOURCES	1,050,000.00	0.00	0.00	1,050,000.00	0.00
40	TRANSFERS	600,000.00	0.00	0.00	600,000.00	0.00
40	TRANSPORTATION FUND	1,919,178.00	7,439.71	7,439.71	1,911,738.29	0.39
50	I.M.R.F./SOCIAL SECURITY FUND					
50	REVENUE FROM LOCAL SOURCES	790,209.00	7,118.04	7,118.04	783,090.96	0.90
50	I.M.R.F./SOCIAL SECURITY F	790,209.00	7,118.04	7,118.04	783,090.96	0.90
60	CAPITAL PROJECTS FUND					
60	REVENUE FROM LOCAL SOURCES	0.00	0.00	0.00	0.00	0.00
60	TRANSFERS	4,500,000.00	0.00	0.00	4,500,000.00	0.00
60	CAPITAL PROJECTS FUND	4,500,000.00	0.00	0.00	4,500,000.00	0.00
70	WORKING CASH FUND					
70	REVENUE FROM LOCAL SOURCES	398,532.00	9,104.47	9,104.47	389,427.53	2.28
70	WORKING CASH FUND	398,532.00	9,104.47	9,104.47	389,427.53	2.28
Grand Revenue Totals		45,320,020.00	421,978.48	421,978.48	44,898,041.52	0.93

FD	OBJ	OBJ	2018-19 ANNUAL BUDGET	July 2018-19 MONTHLY ACTIVITY	2018-19 FYTD ACTIVITY	2018-19 BALANCE	2018-19 FY %
10		EDUCATION FUND					
10	1---	SALARIES	13,648,339.00	995,246.11	995,246.11	12,653,092.89	7.29
10	2---	BENEFITS	2,988,145.00	279,287.05	279,287.05	2,708,857.95	9.35
10	3---	PURCHASED SERVICES	2,246,724.00	332,616.63	332,616.63	1,901,207.37	14.80
10	4---	SUPPLIES	1,603,126.00	325,637.83	326,944.83	1,158,442.81	20.39
10	5---	CAPITAL OUTLAY	314,184.00	91,198.92	91,198.92	137,873.51	29.03
10	6---	OTHER OBJECTS	2,510,350.00	114,270.35	114,270.35	2,396,079.65	4.55
10	7---	NON-CAP EQUIPMENT	1,500,000.00	0.00	0.00	1,500,000.00	0.00
10	8---	TUITION	0.00	0.00	0.00	0.00	0.00
10	----	EDUCATION FUND	24,810,868.00	2,138,256.89	2,139,563.89	22,455,554.18	8.62
20		OPERATIONS & MAINTENANCE FUND					
20	1---	SALARIES	1,116,798.00	81,504.98	81,504.98	1,035,293.02	7.30
20	2---	BENEFITS	204,336.00	16,668.50	16,668.50	187,667.50	8.16
20	3---	PURCHASED SERVICES	954,300.00	28,288.58	29,944.64	866,151.42	3.14
20	4---	SUPPLIES	930,856.00	57,051.02	57,051.02	872,794.98	6.13
20	5---	CAPITAL OUTLAY	350,000.00	132,239.96	132,239.96	217,760.04	37.78
20	6---	OTHER OBJECTS	500.00	0.00	0.00	500.00	0.00
20	7---	NON-CAP EQUIPMENT	3,000,000.00	0.00	0.00	3,000,000.00	0.00
20	----	OPERATIONS & MAINTENANCE FUND	6,556,790.00	315,753.04	317,409.10	6,180,166.96	4.84
30		DEBT SERVICE FUND					
30	6---	OTHER OBJECTS	2,000.00	0.00	0.00	2,000.00	0.00
30	----	DEBT SERVICE FUND	2,000.00	0.00	0.00	2,000.00	0.00
40		TRANSPORTATION FUND					
40	1---	SALARIES	520,000.00	41,996.72	41,996.72	478,003.28	8.08
40	2---	BENEFITS	125,028.00	10,418.56	10,418.56	114,609.44	8.33
40	3---	PURCHASED SERVICES	1,148,700.00	64,570.22	64,570.22	1,084,129.78	5.62
40	4---	SUPPLIES	80,300.00	5,242.03	5,242.03	75,057.97	6.53
40	5---	CAPITAL OUTLAY	1,000.00	0.00	0.00	1,000.00	0.00
40	6---	OTHER OBJECTS	1,000.00	0.00	0.00	1,000.00	0.00
40	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
40	----	TRANSPORTATION FUND	1,876,028.00	122,227.53	122,227.53	1,753,800.47	6.52
50		I.M.R.F./SOCIAL SECURITY FUND					
50	2---	BENEFITS	790,209.00	85,124.76	85,124.76	705,084.24	10.77
50	----	I.M.R.F./SOCIAL SECURITY FUND	790,209.00	85,124.76	85,124.76	705,084.24	10.77
60		CAPITAL PROJECTS FUND					
60	5---	CAPITAL OUTLAY	4,500,432.00	1,255,585.63	1,255,585.63	3,068,252.37	27.90
60	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
60	----	CAPITAL PROJECTS FUND	4,500,432.00	1,255,585.63	1,255,585.63	3,068,252.37	27.90

FD	OBJ	OBJ	2018-19 ANNUAL BUDGET	July 2018-19 MONTHLY ACTIVITY	2018-19 FYTD ACTIVITY	2018-19 BALANCE	2018-19 FY %
70		WORKING CASH FUND					
70	6---	OTHER OBJECTS	600,000.00	0.00	0.00	600,000.00	0.00
70	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
70	----	WORKING CASH FUND	600,000.00	0.00	0.00	600,000.00	0.00
Grand Expense Totals			39,136,327.00	3,916,947.85	3,919,910.91	34,764,858.22	10.02

Number of Accounts: 1056

***** End of report *****

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124

INVESTMENT SCHEDULE AS OF JULY 31, 2018

PMA FINANCIAL NETWORK, INC.

Trans.	Date	Date											
No.	Placed	Matures	Type	Location	Cost Basis	Yield	EDUC	BLDG	B & I	TRANS	IMRF/FICA	WORK CSH	INT. EST.
41646	02/15/18	08/09/18	TBILL	US Treasury	1,199,455.62	1.66	1,199,455.62						9,544.38
251012	02/22/18	08/23/18	CDRS	Multiple banks	1,500,000.00	1.66	1,400,000.00			100,000.00			12,419.46
230588	08/31/16	08/31/18	CD	Pacific Western Bank	244,900.00	1.01	244,900.00						4,949.62
230589	08/31/16	08/31/18	CD	Platinum Bank	245,500.00	0.90				245,500.00			4,416.21
230590	08/31/16	08/31/18	CD	Bank of China	245,900.00	0.82	241,400.00			4,500.00			4,010.35
230591	08/31/16	08/31/18	CD	Enerbank USA	246,200.00	0.76	246,200.00						3,739.75
230592	08/31/16	08/31/18	CD	Sonabank	245,800.00	0.85	245,800.00						4,176.14
230593	08/31/16	08/31/18	CD	First National Bank and	242,800.00	0.76	242,800.00						3,664.83
230594	08/31/16	08/31/18	CD	Independence Bank-MT	242,600.00	0.75	242,600.00						3,651.14
230595	08/31/16	08/31/18	CD	Midland States Bank	242,700.00	0.76	242,700.00						3,679.33
230596	08/31/16	08/31/18	CD	Private Bank - MI	242,700.00	0.75	242,700.00						3,656.01
38185	09/14/16	09/14/18	DTC	Wells Fargo Bank, NA	249,246.17	1.10	249,246.17						2,741.71
232170	09/29/16	10/01/18	CD	First National Bank	245,100.00	0.98	245,100.00						4,832.22
245324	09/09/17	10/04/18	CD	TBK Bank, SSB/The Na	246,500.00	1.30	246,500.00						3,432.77
245323	09/08/17	10/04/18	CD	Drake Bank	246,600.00	1.25	246,600.00						3,308.68
38569	10/05/16	10/05/18	DTC	Capital One, NA	248,000.00	1.15	248,000.00						1,426.00
38570	10/05/16	10/05/18	DTC	Capital One, NA	248,000.00	1.15	248,000.00						1,426.00
36249	10/07/15	10/09/18	CD	American Express Cent	247,690.07	1.60	247,690.07						690.07
38568	10/06/16	10/09/18	DTC	Ally Bank	248,000.00	1.15	148,000.00			100,000.00			1,426.00
36250	10/14/15	10/15/18	CD	Keybank NA	249,452.75	1.15	100,000.00			100,000.00	49,452.75		1,452.75
245850	09/14/17	10/29/18	CD	Capital Community Bank	246,300.00	1.33	246,300.00						3,682.93
245851	09/14/17	10/29/18	CD	Prudential Savings Bank	246,500.00	1.25	246,500.00						3,461.13
246534	09/28/17	11/14/18	CD	Third Coast Bank, SSB	246,300.00	1.31	246,300.00						3,644.80
246535	09/28/17	11/14/18	CD	First Capital Bank	246,300.00	1.30	246,300.00						3,614.20
248547	11/15/17	11/15/18	CD	Bank of the Ozarks	243,200.00	1.44	243,200.00						3,491.17
248548	11/15/17	11/15/18	CD	Affiliated Bank	243,300.00	1.43	243,300.00						3,479.19
252552	04/05/18	11/16/18	CD	Citibank, NA	900,000.00	1.88	900,000.00						10,435.68
239325	05/26/17	11/21/18	CD	Village Bank & Trust	245,300.00	1.25	245,300.00						4,569.98
239326	05/26/17	11/21/18	CD	Lake Forest B&TC	245,300.00	1.25	245,300.00						4,569.98
239327	05/26/17	11/21/18	CD	Wheaton Bank & Trust	245,300.00	1.25	245,300.00						4,569.98
239328	05/26/17	11/21/18	CD	Old Plank Trail Commu	245,300.00	1.25	245,300.00						4,569.98
239407	05/30/17	11/26/18	CD	State Bank of the Lakes	245,300.00	1.26	150,000.00			95,300.00			4,615.01
240028	06/08/17	12/05/18	CD	Mainstreet Bank	240,900.00	1.27	240,900.00						4,544.86
240029	06/08/17	12/05/18	CD	First Internet Bank of Ind	240,900.00	1.27	240,900.00						4,535.71
241269	06/16/17	12/12/18	CD	United Bank	245,300.00	1.25	245,300.00						4,584.60
252551	04/05/18	12/20/18	CD	Citibank, NA	400,000.00	1.90	100,000.00					300,000.00	5,394.04
253126	04/27/18	12/20/18	CD	BankUnited NA	700,000.00	2.02			200,000.00	400,000.00		100,000.00	9,195.16
39846	06/22/17	12/21/18	DTC	Synovus Bank	248,183.17	1.45	248,183.17						3,598.66
241913	06/29/17	12/26/18	CD	Industrial & Commercial	244,900.00	1.36	244,900.00						4,985.06
249810	01/03/18	01/03/19	CD	Quontic Bank, FSB	245,900.00	1.64	245,900.00						4,033.99
253125	04/27/18	01/14/19	CD	BankUnited NA	1,253,800.00	2.08	1,153,800.00	100,000.00					18,731.48
253124	04/27/18	01/14/19	CD	Bank Leumi USA	246,200.00	2.09	246,200.00						3,693.54
254985	06/07/18	01/29/19	CD	Citibank, NA	500,000.00	2.08		500,000.00					6,737.32
255594	06/14/18	02/14/19	CD	Bank of Ruston	246,500.00	2.11		246,500.00					3,491.18
255593	06/14/18	02/22/19	CD	Citibank, NA	1,400,000.00	2.11	1,183,700.00	16,300.00			100,000.00	100,000.00	20,486.15
245322	09/08/17	03/06/19	CD	Farmers & Merchants U	244,800.00	1.39	244,800.00						5,080.58
254984	06/07/18	03/14/19	CD	Town Bank - Wintrust	245,900.00	2.16		245,900.00					4,074.53
254983	06/07/18	03/14/19	CD	St. Charles B&T - Wintru	245,900.00	2.16	41,800.00	4,100.00			100,000.00	100,000.00	4,074.53
40610	09/15/17	03/15/19	DTC	Brookline Bank	249,368.53	1.35	50,000.00	50,000.00		50,000.00	50,000.00	49,368.53	3,366.48
254982	06/07/18	03/21/19	CD	Bank 7	200,000.00	2.16	200,000.00						3,398.39
254981	06/07/18	03/21/19	CD	Barrington B&T - Wintru	245,800.00	2.16	245,800.00						4,174.70
254980	06/07/18	03/21/19	CD	Northshore Comm B&TC	245,800.00	2.16	245,800.00						4,174.70
254979	06/07/18	03/21/19	CD	Rockford B&TC	216,800.00	2.16	216,800.00						3,682.16
254978	06/07/18	03/21/19	CD	Scaumburg B&TC - Win	245,800.00	2.16	245,800.00						4,174.70
254977	06/07/18	03/21/19	CD	Crystal Lake B&TC - Wi	245,800.00	2.16	245,800.00						4,174.70
246532	09/28/17	03/27/19	CD	First State Bank Nebras	244,700.00	1.42	244,700.00						5,173.70
246533	09/28/17	03/27/19	CD	Mound City Bank	244,800.00	1.39	244,800.00						5,089.92

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124
INVESTMENT SCHEDULE AS OF JULY 31, 2018
PMA FINANCIAL NETWORK, INC.

10687-101	Trans.	Date	Date										
No.	Placed	Matures	Type	Location	Cost Basis	Yield	EDUC	BLDG	B & I	TRANS	IMRF/FICA	WORK CSH	INT. EST.
245848	09/14/17	04/12/19	CD	Broadway Federal Bank	244,900.00	1.31	244,900.00						5,035.52
245849	09/14/17	04/12/19	CD	Western Alliance Bank	245,000.00	1.26	245,000.00						4,870.80
256871	06/28/18	04/22/19	CD	West Pointe Bank	245,600.00	2.17	245,600.00						4,356.24
256870	06/28/18	04/22/19	CD	Hinsdale B&T - Wintrust	245,600.00	2.17	245,600.00						4,351.23
256869	06/28/18	04/29/19	CD	Libertyville B&T - Wintrust	245,400.00	2.19	245,400.00						4,490.83
256868	06/28/18	04/29/19	CD	Citizens State Bank of La	209,300.00	2.18	209,300.00						3,812.71
256867	06/28/18	04/29/19	CD	Unity Bank	245,300.00	2.23	245,300.00						4,576.11
248546	11/15/17	05/14/19	CD	Bank of Kremlin	244,200.00	1.55	244,200.00						5,651.73
41105	11/21/17	05/21/19	DTC	Plains State Bank	249,368.10	1.50	249,368.10						7,477.00
239323	05/26/17	05/28/19	CD	North American Banking	243,000.00	1.39	243,000.00						6,786.09
239324	05/26/17	05/28/19	CD	Northbrook B&TC	243,200.00	1.35	243,200.00						6,584.39
254976	06/07/18	06/07/19	CD	Peoples Bank	244,500.00	2.24	244,500.00						5,482.92
254975	06/07/18	06/07/19	CD	Mission National Bank	244,500.00	2.25	244,500.00						5,493.92
254974	06/07/18	06/07/19	CD	Cornerstone Bank	244,400.00	2.25	244,400.00						5,494.11
240025	06/08/17	06/10/19	CD	Business Bank of St. Lo	243,200.00	1.36	243,200.00						6,658.38
240026	06/08/17	06/10/19	CD	Natl Bank of St. Anne	243,800.00	1.24	243,800.00						6,075.03
240027	06/08/17	06/10/19	CD	Beverly Bank & Trust CC	243,200.00	1.35		243,200.00					6,584.39
241268	06/16/17	06/17/19	CD	United Community Bank	243,000.00	1.39	243,000.00						6,776.82
39747	06/28/17	06/28/19	DTC	F&M Bank	249,245.15	1.50	249,245.15						7,477.35
39875	06/30/17	06/28/19	DTC	First Bank	249,488.73	1.55	249,488.73						7,734.15
41407	01/18/18	07/18/19	DTC	Safra National Bank	247,290.30	1.82	147,290.30			50,000.00	50,000.00		4,537.08
41405	01/19/18	07/19/19	DTC	Volunteer State Bank	249,293.74	1.82	249,293.74						4,537.15
256866	06/28/18	07/19/19	CD	Chemical Bank/Talmer E	243,900.00	2.32	243,900.00						5,984.26
256865	06/28/18	07/19/19	CD	Citizens State Bank Mar	243,900.00	2.30	243,900.00						5,932.49
256864	06/28/18	07/19/19	CD	Merrick Bank	243,900.00	2.31	243,900.00						5,958.25
40613	09/12/17	09/12/19	DTC	American Express Bank	247,000.00	1.75	200,000.00					47,000.00	8,645.00
40611	09/13/17	09/13/19	DTC	Goldman Sachs Bank	247,241.84	1.70				100,000.00	100,000.00	47,241.84	8,406.22
40612	09/13/17	09/13/19	DTC	Discover Bank	247,000.00	1.75	247,000.00						8,645.00
246531	09/28/17	09/30/19	CD	American NB - Fox Citie	242,600.00	1.47	242,600.00						7,140.25
41103	11/22/17	11/22/19	DTC	Morgan Stanley Private I	247,000.00	1.75	247,000.00						8,645.00
41102	11/22/17	11/22/19	DTC	Morgan Stanley Private I	247,000.00	1.80	247,000.00						8,770.00
254973	06/07/18	12/04/19	CD	Financial Federal Bank	241,000.00	2.40	241,000.00						8,636.39
42515	06/20/18	12/20/19	DTC	TCF National Bank	246,144.17	2.46	246,144.17						6,153.60
256863	06/28/18	12/26/19	CD	Providence Bank & Trust	240,700.00	2.48	240,700.00						8,951.94
42479	06/27/18	12/27/19	DTC	Pinnacle Bank TN	249,183.27	2.50	249,183.27						6,229.00
41406	01/12/18	01/13/20	DTC	Stearns Bank, NA	249,097.81	1.88	149,097.81			100,000.00			4,683.04
254972	06/07/18	06/08/20	CD	Community State Bank -	237,500.00	2.50	237,500.00						11,909.08
255592	06/14/18	06/15/20	CD	American Plus Bank, N/A	237,200.00	2.55		237,200.00					12,122.05
42476	06/15/18	06/15/20	DTC	BMW Bank North Ameri	246,000.00	2.75	246,000.00						6,765.00
256862	06/28/18	06/29/20	CD	Foresight Bank	237,500.00	2.49	237,500.00						11,862.75
				Subtotal Investments	29,570,249.42		25,188,686.30	1,643,200.00	200,000.00	1,345,300.00	449,452.75	743,610.37	
		07/31/18	MMA	ISDLAF	3,677,088.36		2,144,945.72	175,762.99	53,880.56	685,359.87	143,660.09	473,479.13	
		07/31/18	MMA	ISDMAX	2,194,929.37		538,142.30	(0.00)	0.00	0.00	0.00	1,656,787.07	
				Total	35,442,267.15		27,871,774.32	1,818,962.99	253,880.56	2,030,659.87	593,112.84	2,873,876.57	

GRANT COMM. HIGH SCHOOL DISTRICT #124 PROPERTY TAX DISTRIBUTION 2018

E.A.V. 816,200,173

TOTAL EXTENSION 20,594,754.55

RATES	1.853	0.502	0.031	0.043	0.043	0.045	0.000	0.007		
% OF TOTAL DISTRIBUTION	73.42%	19.91%	1.22%	1.70%	1.70%	1.77%	0.00%	0.28%		
DATE	AMOUNT	%	EDUCATION	O & M	TRANS.	IMRF	FICA	W.C.	B & I	SEDOL
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
05/04/18	754,669.65	3.66%	554,087.82	150,236.58	9,215.46	12,822.44	12,822.44	13,372.16	0.00	2,112.75
05/17/18	317,371.97	1.54%	233,018.44	63,181.13	3,875.51	5,392.40	5,392.40	5,623.59	0.00	888.50
06/07/18	6,645,935.76	32.27%	4,879,528.52	1,323,045.99	81,155.15	112,919.76	112,919.76	117,760.83	0.00	18,605.74
06/14/18	1,607,429.21	7.81%	1,180,194.48	320,000.50	19,628.71	27,311.51	27,311.51	28,482.40	0.00	4,500.10
06/28/18	1,279,024.30	6.21%	939,075.52	254,622.98	15,618.48	21,731.65	21,731.65	22,663.32	0.00	3,580.71
07/19/18	180,578.70	0.88%	132,583.12	35,948.88	2,205.09	3,068.18	3,068.18	3,199.71	0.00	505.54
		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS (without int.)	10,785,009.59	52.4%	7,918,487.90	2,147,036.06	131,698.40	183,245.93	183,245.93	191,102.02	0.00	30,193.35

**SUPERINTENDENT'S REPORT
BOARD OF EDUCATION MEETING
AUGUST 16, 2018**

V. SUPERINTENDENT'S REPORT

A. Presentation of New Faculty Members

Mr. Schmidt will introduce our new faculty members and highlight their education and experience.

B. Enrollment Update

Student enrollment as of August 8th is as follows:

Grade 9	478
Grade 10	444
Grade 11	454
Grade 12	503
Total	1,879

This is an increase of 18 students from last year. We do still have students registering at the time of Board packet printing, so we do anticipate those numbers to increase. We hope to have 6th day enrollment numbers from our feeder districts prior to the September meeting. If we do, I will have an enrollment history report as well as let you know how these numbers compare to our enrollment projection.

C. Summer Curriculum Project – French III**

French teacher, Becky Wilds, has completed a summer curriculum project for French III. The curriculum was modified along with assignments, activities, and assessments. Electronic files will be available for review at the meeting. Recommend approval of the French III summer curriculum project as presented.

D. Evidence-Based Funding / Legislative Update

I am happy to report that the Evidence-Based Funding Model distribution for 2018/19 was released this week and we are receiving an additional \$213,803. We have been moved to Tier 1 in the funding model with an adequacy level of 65%. As a reminder, adequacy level is the amount of local resources available

divided by the amount of money it has been determined is “adequate” to educate all students.

I will also provide a brief update on recent and pending legislation impacting schools.

E. Institute Day Presentation

Dr. Robert Eaker spent the morning with certified staff on Thursday, August 9th. I’ve included his bio for you and it truly was an honor to have him share his knowledge and expertise with us. As one of the founders of the “Professional Learning Community” concept and a consultant to districts around the country, he was able to share best practices taking place in high performing schools. He acknowledged we have excellent people and practices in place here as well, while providing much for us to reflect on and build upon in our own professional community.

F. DM Group**

District Management Group (DM Group) is an educational consulting company. We have been utilizing the resources of DM Group since the district became a member school in 2017. I am proposing we expand our relationship with them to conduct an in-depth review of our educational system and structure with the goal to improve outcomes for students who are struggling to learn. DM Group will work closely with a district guiding coalition (including administration and faculty) to analyze current practices, compare those to research-based best practices, and identify areas and make recommendations on how we may better align with best practice to more effectively serve students.

We remain focused on our goal to improve student achievement and need to be open to discussing how we may improve outcomes for our students who struggle academically. It is imperative that all students learn. While the cost of the proposal is significant at \$75,000, it has the potential to both improve student outcomes and support educators. I have stressed, and DM Group has acknowledged, that our values and priorities will be at the core of their work. Recommend approval of a contract with DM Group in the amount of \$75,000 for an in-depth study of current practices with the goal to improve outcomes for students who struggle academically.

G. Personnel**

Recommend the employment of the following individuals:

- David Sunseri, Special Education LOA, MA Step 0
- Jacqueline Hernandez, Teaching Assistant, \$14.43/hr.
- Tiffany Beaudry, Food Service, \$10/hr., Starting 8/13/2018
- Barbara Barlass, Food Service, \$10/hr., Starting 8/13/2018

Recommend accepting the resignations from the following individuals:

- Dan Bryant, Math Teacher, effective immediately
- Tim Green, System Specialist, effective August 15, 2018
- Nikki Lesch, Transportation, effective immediately

Notification of Leave of Absence for Kelly Kauth, GCHS Bookstore, beginning September 4, 2018 through October 30, 2018.

H. Principal's Report

Mr. Schmidt will give his monthly Principal's Report.

Dr. Robert Eaker, Ed.D. – Bio



Dr. Robert Eaker has been in education more than 45 years and was one of the founders of the professional learning community concept with his close friend and former superintendent of Stevenson High School, Dr. Rick DuFour.

He has co-authored more than 20 books on effective teaching, effective schools, and functioning as professional learning communities.

He is a professor emeritus at Middle Tennessee State University where he also served as dean of the College of Education, interim vice president and provost.

He is a frequent speaker at state, regional and national meetings and consults with school districts throughout North America.

He is one of the nation's leading experts in helping districts translate research into practice.



**District
Management
Group**

Helping Schools and Students Thrive

133 Federal Street, Boston, MA 02110

877-362-3500

www.dmggroupK12.com

August 10, 2018

Dr. Christine Sefcik
Superintendent
Grant Community High School District 124
285 E. Grand Avenue
Fox Lake, IL 60020

Dear Christine,

The District Management Group (DMGroup) is pleased to present the proposal to provide an Opportunity Review of the district's supports for struggling students, with and without an IEP. Improving outcomes for students who struggle is an imperative upon which virtually all superintendents, parents, school boards, special education directors, and teachers strongly agree. Yet, despite the hard work of so many caring people, the achievement results of students who struggle, with and without an IEP, remain a source of frustration and disappointment for the majority of districts nationwide.

But achieving better results is possible. Based on a synthesis of pedagogical research, our in-depth study of districts most successful in this area, and our extensive analytics database, DMGroup has identified best practices for helping districts improve equity and outcomes for struggling students. With our Opportunity Review, DMGroup will take a close look at your district's current practices; given the importance of core instruction to all students including those who struggle, our analysis will include some general education practices. Having obtained a clear picture of current practices, DMGroup will compare these practices to best practices and to practices of other like-districts.

The Opportunity Review will culminate in identifying high-impact opportunities to raise achievement of students who struggle, improve staff quality of life, and manage costs... all at the same time. Once the analysis has been completed and opportunities identified, DMGroup will facilitate a Prioritization and Planning Workshop with the district leadership team to creating a plan for moving forward and increasing student achievement despite tight budgets. Our goal is not just to deliver a bound report but provide the district with actionable pathways to effect meaningful, real improvement for students.

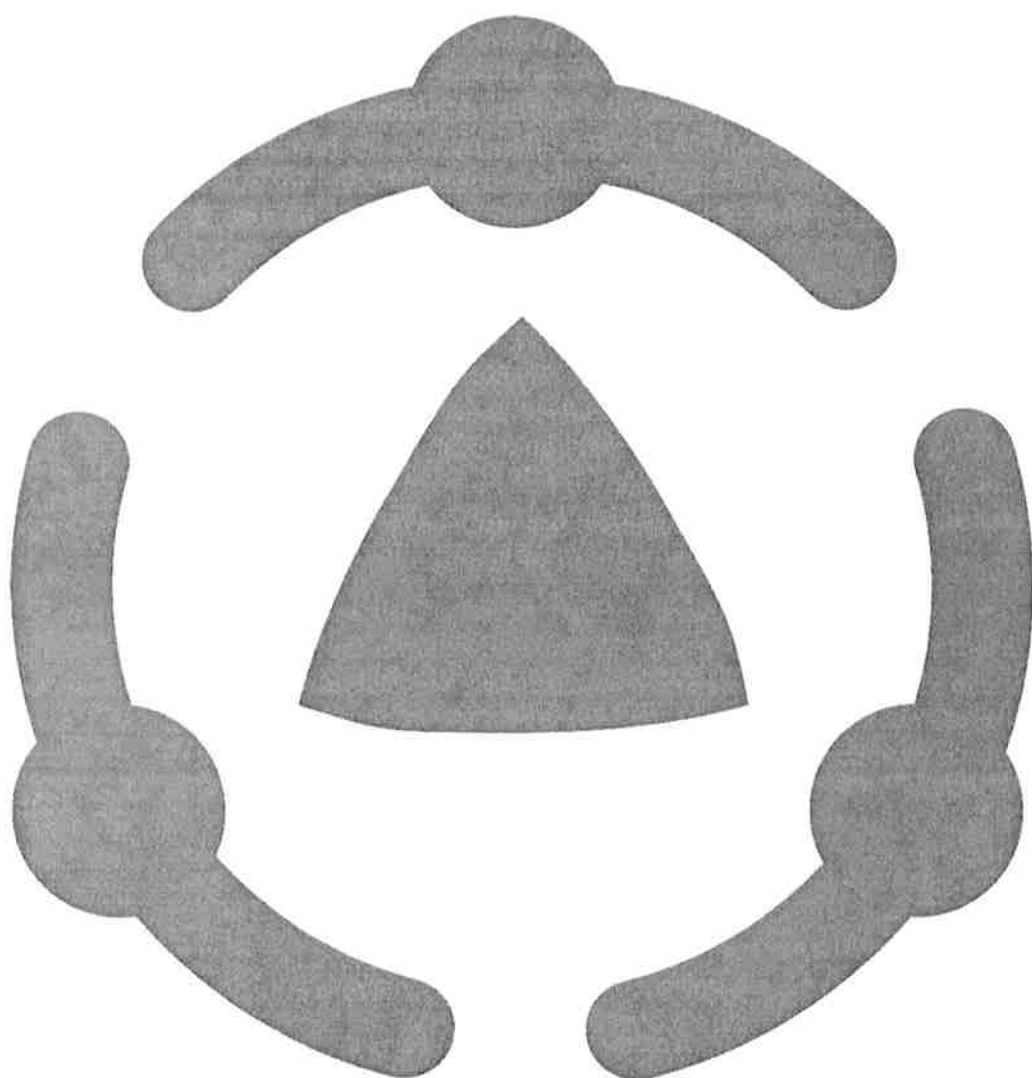
DMGroup is strongly committed to creating an inclusive process. Our Opportunity Review therefore includes establishing a "guiding coalition" that includes district and school leaders and others as determined by the district. This important group will ensure that the values and priorities of the district are at the core of the work, and the coalition will serve as a sounding board for the initial recommendations and provide two-way communication with key stakeholders.

We look forward to working with you.

Sincerely,

Nathan Levenson
Managing Director





Opportunity Review of the Effectiveness, Cost-Effectiveness, and Equity of Services for Struggling Students

Proposal for

Grant Community High School District 124

August 10, 2018



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Introduction

Improving Outcomes for Students Who Struggle

The Challenge of Raising Achievement

Improving outcomes for students who struggle is an imperative upon which virtually all superintendents, parents, school boards, special education directors, and teachers strongly agree. However, addressing the significant achievement gap and equity gap between students that struggle and their general education peers is a challenge that persists despite the hard work of so many caring people. Nationally, school districts are spending a growing percentage of their total budget on support for struggling students. And yet, general education, despite proportionally smaller increases in spending, has improved student outcomes faster than special education outcomes.¹

School districts must tackle the challenge of addressing this achievement gap while also balancing their budgets. For many districts, there is uncertainty as to which practices and services are most effective. Even in districts that do know what works, leveraging these programs and services most effectively and efficiently proves difficult. Many staff are involved—behaviorists, social workers, guidance counselors, school psychologists, paraprofessionals, special education staff—and they are asked to do dozens of different things from writing IEPs to co-teaching to assessing; this complexity is exacerbated by the fact that these staff generally set their own schedules, making it nearly impossible to coordinate these staff efficiently, to provide staff necessary supports, and to ensure that they are serving students most effectively and efficiently.

Best Practices Show the Way

The good news is that clear best practices exist for improving services to struggling students. DMGroup has conducted extensive research from a variety of sources including the What Works Clearinghouse, National Reading Panel, John Hattie’s “Visible Learning” meta-analyses, and our study of dozens of high-performing districts. In addition, we have created the country’s largest database of key staffing patterns, catalogued state and national databases of students served, and assembled a library of cost-effective best practices.

As a result of all this research, we have identified best practices for improving services for students who struggle. And, these helpful practices often cost no more than current practices in most districts. Over the past ten years, we have helped over a hundred districts identify high-impact opportunities and have worked collaboratively with districts to implement these recommendations to improve results for students. With our approach, districts had realized significant gains in achievement and inclusion and expanded services for students.

¹ DMGroup analysis of R. Rothstein, “Where’s the Money Going? Changes in the Level and Composition of Education Spending” (Economic Policy Institute). Constant 2005 dollars.



Turning Research and Best Practices into Common Practice

DMGroup has developed a team experienced in working with districts to turn best practice research into common practice and achieve results. Our Opportunity Review identifies high-impact opportunities to better serve students who struggle. Because each school district has a different history, student population, and systems, the Opportunity Review begins with a systematic study of a district's current services, programs, procedures, staffing, and costs for both general education core instruction and for struggling students with or without an IEP. The district's practices are then benchmarked to other similar districts as well as compared to best practices as identified by DMGroup research.

Our final report recognizes current commendable practices in the district, and identifies the highest-impact opportunities for improving the district's results for struggling students. The final report is followed by a full-day planning retreat in which DMGroup works with the district leadership team to prioritize opportunities and develop a plan for putting the high-impact recommendations into practice.

If desired, the district can choose to engage DMGroup to collaborate further on implementation. Our team has successfully helped districts implement a wide range of best practices that have proven effective in allowing school districts to raise student achievement, expand services, improve the equity in outcomes, increase access to services and contact with highly skilled staff, and improve parent satisfaction all within their financial constraints. When districts have implemented these best practices in a thoughtful, measured, and deliberate manner, it is not just students with disabilities that benefit, but all struggling students as well as their non-struggling peers.



Summary of Services

DMGroup's Opportunity Review will identify high-impact opportunities to improve services and equity for students who struggle.

1. DMGroup performs an in-depth quantitative and qualitative analysis of current practices.

- Comprehensive understanding of the district's current approach to providing services to struggling students (e.g. service delivery models, practices, staffing, etc.)
 - Fair and unbiased perspectives by an independent, third-party expert in the field.
- Comprehensive understanding of the district's current approach to general education intervention services (e.g. service delivery models, practices, staffing, etc.)
 - Fair and unbiased perspectives by an independent, third-party expert in the field and able to bridge core instruction, intervention and special education.
- Using DMGroup's Schedule Sharing software, DMGroup provides detailed information on how staff serve students and how they allocate their time.

2. DMGroup utilizes its extensive proprietary database to benchmark your district's practices. This provides unique visibility into how the district's current approach compares to:

- Similar districts across the country (based on per-pupil spending, poverty level, identification rate, and student enrollment)
- Established best practices based on research and experiences of others

3. Final report identifies high-impact opportunities to improve achievement for students who struggle. This report includes:

- Recommendations that can inform how to better align current practices to best practices in order to more effectively serve students.
- Scalable strategies that can apply to all struggling students, which includes:
 - Students with mild-to-moderate disabilities
 - Students behind in math or who struggle to read and comprehend well
 - At-risk students who have not yet been identified for an IEP
 - Students who have social, emotional, or behavioral needs

4. Full-day retreat moderated by DMGroup to enable the district leadership team to plan a path forward for implementation of opportunities identified.



DMGroup's Opportunity Review Process

DMGroup has developed a comprehensive approach for identifying high-impact opportunities to improve services and equity for struggling students, both with and without IEPs.

DMGroup's Opportunity Review Process



Step 1: Create Momentum for Change

Create a Guiding Coalition to Foster an Inclusive Process, Build Shared Understanding, and Facilitate Effective Communication

DMGroup believes an inclusive process is essential to making decisions about how best to serve struggling students, both with and without an IEP. Our process begins with establishing a “guiding coalition” that includes district and school leaders determined by the district. This important group will ensure that the values and priorities of the district are at the core of the



Opportunity Review and to determining the path forward. The coalition will serve as a sounding board for initial recommendations, will aid the district leadership team in planning for implementation, and most importantly, will provide invaluable two-way communication with key stakeholders once the district begins to implement any new approaches.

Step 2: Analysis of Current Practices

Comprehensive initial review of services currently provided to struggling students with (and without) IEPs

DMGroup will conduct a deep, fine-grained analysis of current practices. This begins with a systematic review of the district's services, programs, procedures, and staffing as relates to support for struggling students, some aspects of general education, and current social, emotional and behavior supports. This will be achieved through analysis and synthesis of existing district documentation and data; in addition, using DMGroup's web-based software, there will be analysis of how staff spend their time and deliver services.

But all this hard data tells only half the story. DMGroup firmly believes that a deep understanding of current practices must include classroom observations, interviews, and focus groups. We typically conduct small group, in-person interviews representing a wide range of roles and responsibilities. The district will help determine the interviewees. And finally, classroom visits help us create a full and rich picture of the school district's support system for students that struggle.

Step 2a – Mapping of Current Practices

The first step is to gain a deep understanding of the current status of supports for struggling students in the district. Major focus areas include:

- Academic performance
- Academic programming for struggling students
- Attendance and Discipline trends
- Staffing levels, by type of staff and service
- Staff perspectives on program effectiveness, organizational structure, professional development, and district support
- Role of paraprofessionals
- Numbers of identified students, by disability
- The prevalence and effectiveness of serving students with disabilities in the general education setting

An innovative component of this phase of our research includes gaining a deep understanding of how staff allocate their time. Through the power of DMGroup's web-based software, staff will share a typical week's schedule via an online calendar.



This data will help answer key questions, such as:

- What service delivery models are used?
- How do current service delivery models compare to best practices?
- How much time is spent directly with students each week?
- How much time is spent on activities such as paperwork or meetings?
- Can time be utilized differently or more efficiently and effectively such that staff spend more of their time providing services to students?
- What percentage of service is push-in versus pull-out or co-teaching?
- How much service is one-on-one, small group, or whole class?
- What subjects or topics are being supported and to what extent?
- What role do paraprofessionals play?
- Can social, emotional, and behavioral supports be expanded?

During this research phase, the district leadership is an active thought partner. The district will help determine which roles should be studied, help create the lists of questions to be answered, and manage when staff share their schedules.

Step 2b – Analysis of Internal District Systems and Processes

The second step is to research and analyze the systems used within the district. Major focus areas include:

- IEP referral process and IEP determination methodology
- Integration of supports for struggling students with RTI (Response to Intervention) / MTSS (Multi-Tiered System of Supports)
- Communication strategy and effectiveness of district communications



Step 3: Benchmark to Best Practices

Comparing District Practices to Nationwide Best Practices

Once a clear picture of current practices has been established, DMGroup will compare district current practices to the best practices we have identified from our extensive research. DMGroup will also benchmark district staffing to other like districts; for this, we draw upon the databases that we have catalogued and created. District results will be benchmarked to the following:

- DMGroup's proprietary database—the country's largest database of key staffing levels. *It includes information from nearly 1,400 districts from 48 states, representing approximately 15 million students. All data can be sorted for like-community comparisons.*
- State and national database of prevalence of identifying students for special needs, in total and by disability
- Recommendations of the What Works Clearing House, a leading source for field-proven best practices and other published studies
- Recommendations of the National Reading Panel, the preeminent source for reading instruction, especially for students who struggle academically
- The Rennie Center for Education Research and Policy white paper on effective practices in supporting struggling students serves as our final point of comparison

The major focus areas for comparison are:

- Staffing, including paraprofessionals, occupational therapists, physical therapists, speech and language pathologists, psychologists, and IEP testers
- Rates of identification and referral
- Academic achievement
- Serving students with significant special needs in your district
- Use of best practices in reading, math and English remediation and intervention
- Time staff spend devoted to serving children vs. meetings, paperwork and other duties
- Time devoted to developing IEPs



Step 4: Recommendations of Best Practices

DMGroup Opportunity Review Finding Report - More than just a report, but the start of meaningful, measurable change

Too often, districts dedicated to doing better for their students wind up with lengthy plans that prove too unwieldy to put into action. DMGroup firmly believes that great power lies in having a plan tightly focused on a very small set of the most important levers for improving performance – this is the aim of our Opportunity Review Findings Report. A short list is better than a long list.

DMGroup's Opportunity Review Findings Report includes:

- Summaries of best practice research
- A short list of the highest impact opportunities that can help raise student achievement
- Extensive analysis about the district's current approach, services, and staffing
- Benchmarking of district's current approach to best practices and practices of like-districts

In sum, this process will provide a deep understanding of supports for struggling students in the district and will help to inform a targeted, practical road map for increasing student achievement. But the DMGroup Opportunity Review is more than just a report.

Some consulting firms believe that the success of an engagement is measured by the quality of what's between the covers of the final report. We believe there is more to a successful working relationship with a school district, and this includes:

- Relevant, focused and unbiased insights. At the end of the review the district will have a list of commendations for all that is being done well; the district will also receive a short, focused list of opportunities to drive continuous improvement.
- Sharing best practices for raising student achievement from around the country. This can be done as formal professional development or informally as part of the planning process.
- Building momentum for change. The study will create positive energy, buy-in, and a desire to implement. Our research methodology is specifically designed to support your change management needs. This includes our inclusive process and a focus on just a few, high-impact opportunities.
- We can, on request, provide ongoing implementation support, project management, and accountability for implementing the opportunities discovered.

The final findings document is an internal-facing findings presentation (PowerPoint). This presentation style is best suited for helping district leaders gain a better understanding of current practices for serving struggling students, with and without IEPs, and to help the district begin to prioritize which opportunities to focus on as they enact changes.



Step 5: Planning Retreat to Craft Action Plans

Planning and Prioritization Retreat to help align on the 1 or 2 opportunities that the district will first pursue moving forward

After sharing our Opportunity Review findings, we help the district begin its prioritization and planning process. Our goal is not to simply produce a report, but to help the district begin the process of producing real improvements for students despite tight budgets.

We view this phase of our work as a joint effort and respect the expertise that resides in the district. The guiding coalition as well as general education and special education leadership teams are active participants in the planning retreat. Our objective for the retreat is two-fold:

- The full-day planning retreat that allows the leadership team to **prioritize those opportunities** that are the most feasible and impactful to improving services and student performance.
- In parallel, the district team will begin to **plan and craft action steps** that are tightly tailored to the culture of the district and can help to bring about new ways to serve struggling students in the district moving forward. This ensures the plan is home grown, relevant, and realistic, because district leaders and staff created it.

In sum, this process will provide a deep understanding of supports for struggling students in the district and will help the district to create a targeted, practical road map for increasing student achievement despite tight budgets.

Implementation Support (Add-On Option)

Partnering with DMGroup to Develop and Execute the Implementation Roadmap

The quality of a plan is rarely defined by the plan itself, but by the success and fidelity with which it is implemented. Effective implementation requires careful analysis, detailed planning and communication, analytics to track progress, and cultivation of leadership capacity at various levels of the organization. The district's strengths and weaknesses as well as the funding available must also be considered to develop a successful implement.

Following the Planning and Prioritization Retreat, DMGroup can, on request, provide ongoing implementation support, project management, and accountability for implementing the opportunities identified.

DMGroup has developed a variety of services and supports to help districts in this critical implementation phase. The guiding coalition, which remains a key component during implementation planning, can be augmented to include more staff members who have “in the weeds” knowledge for developing action plans. Because implementation needs vary so much by district, the implementation phase must be carefully tailored for each district opportunity identification.

The following is a listing of some of the supports that DMGroup had developed to help districts in the implementation phase:



➤ **Create Detailed Action Plans for Implementation**

After the opportunities are identified, this step will involve creation of detailed action plans to guide implementation of various initiatives. The action plans will include detailed roles and responsibilities of various school and central office personnel as well as key milestones to achieve as part of the implementation process. DMGroup will assist district leaders in defining these action plans by providing standardized templates and other best practice approaches that we have seen work well in other districts.

➤ **Manage Ongoing Communication with Stakeholders During Implementation**

DMGroup will continue to work with the leadership team and the guiding coalition to help the district manage communications with the various stakeholder groups who may be impacted during implementation. DMGroup can provide recommendations and assistance to the district on development of communication materials, e.g. email notifications, FAQs, standardized messaging templates. These communication documents will be tremendously beneficial for stakeholders to understand the districts efforts with implementing changes to current approach.

➤ **Track & Monitor Progress of the Implementation Effort**

DMGroup will work with the district to set up systems and processes to measure implementation progress, and to document and track where the district stands vis-à-vis the defined targets and action plans. DMGroup will specify the desired level of performance, the timeframe, and the people with primary responsibility for achieving success. DMGroup will assist with setting up a cadence of regular meetings with the leadership team to review progress, communicate early warning signs, and brainstorm steps for remediating situations where adequate progress has not occurred.

The cost and scope of implementation support can be customized to the district's needs and corresponding opportunities selected. This add-on option for implementation support will be priced separately.



A Brief Overview of DMGroup's Schedule Sharing Software

DMGroup Schedule Sharing

The Opportunity Review includes the use of DMGroup's Schedule Sharing technology, which provides unprecedented insight into how staff serve students and allocate their time. DMGroup will set up access to the online tool which then allows teachers, therapists, paraprofessionals, and others to share detailed information about their activities over a typical week.

Below is an example of the information that is captured for each period.

1 Enter your typical weekly schedule

2 Tell us more

3 Save & Log out

School

Day

Start time

End time

Westwood Middle School

Monday

8 : 00 am

9 : 00 am

Primary activity

Setting

Topic

Direct Instruction/Support

General education classroom

Math

Direct Instruction/Support

Assessment/Collect Assessment Data

Assigned School Duties (i.e. Bus Duty, Lunch Duty)

Attend IEP Meeting

Attend Meeting

Collaborating with Colleagues

Paperwork/IEP Writing

Parent Communication

Personal Lunch

Planning/Preparation

Professional Development

Student Observations

Travel

Monday

Tuesday

Wednesday

Thursday

Friday

Westwood Intermediate School

8:00 AM

9:00 AM



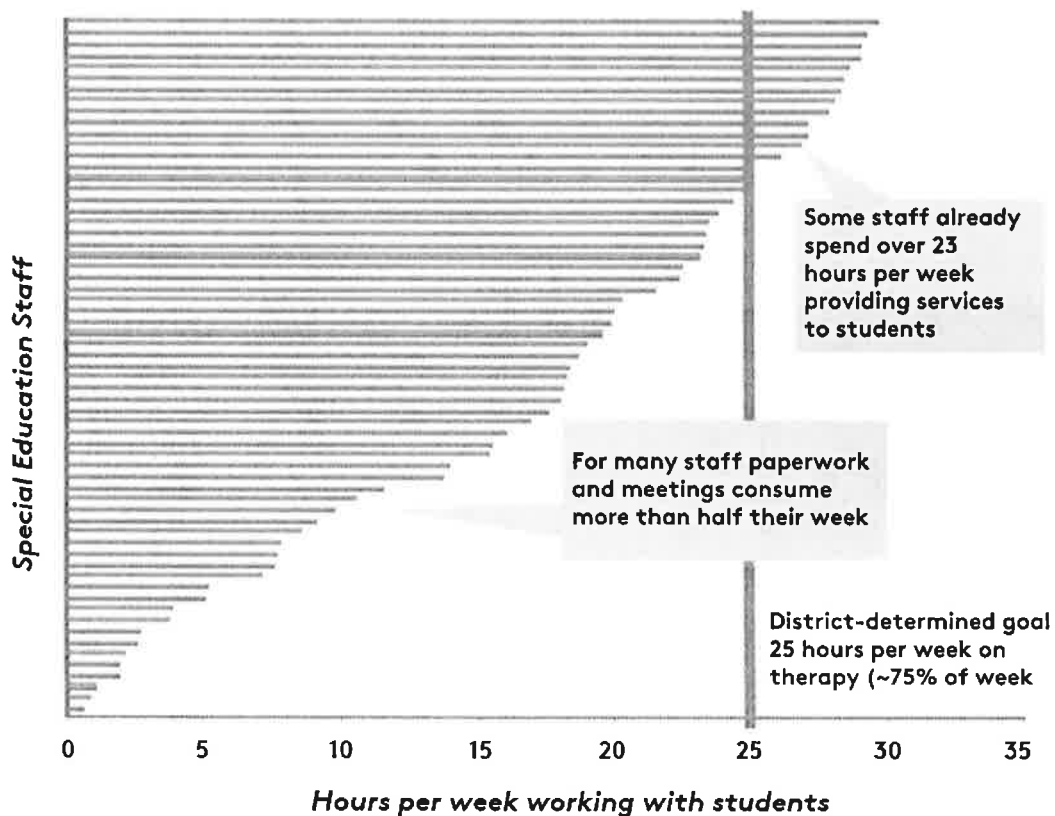
Data Provides Insight

With the data captured by DMGroup's scheduling software, our team can provide insightful analyses that will likely shape your practices going forward. Some examples of the insights provided are detailed below:

1. Time with Students

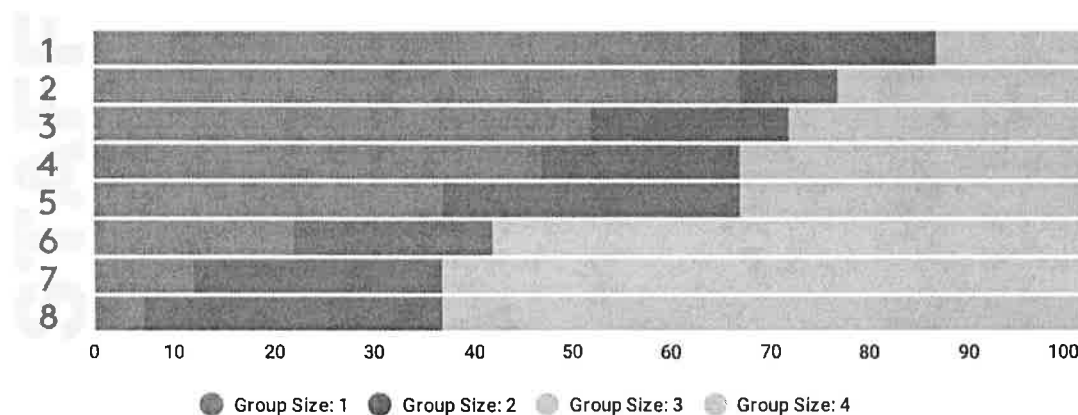
With the data captured by this tool, great insights can be had, such as the amount of time teachers and therapists spend with students as opposed to time spent in meetings, on paperwork, and on other required tasks.

For example, based on the data captured in one district, DMGroup provided the findings below, which indicated that many special education staff spent a significant amount of time in meetings or on paperwork and spent under 25 hours a week with students. As a result of these findings, the district set a goal that 75% of special education staff's time be spent working directly with students.



2. Group Size

The schedule sharing technology provides valuable insight into group size. The different colors indicate the percentage of time that a practitioner spends working in various group sizes, such as 1-on-1, groups of 2, 3, etc.



3. Activities During the Week

When the practitioners share their schedules, they also describe how their time is spent when not with students. The chart below is an example of the activities that a special education teacher participated in during a typical week, as well as the average amount of time spent on each different task. DMGroup will work with your staff to customize this list for each role.

Activity	Average Hours per Week per FTE	Percentage of Time Spent on this Activity
Direct Service		
Direct instruction / support	19h 16m	53%
Total Direct Service	19h 16m	53%
Indirect Service		
Planning preparation	2h 19m	6%
Paperwork/IEP writing	2h 13m	6%
Lunch	1h 46m	5%
Assigned school duties	1h 18m	4%
Collaboration with colleagues	1h 4m	3%
Assessments/collect assessment data	9h 36m	2%
IEP meeting	0h 22m	1%
Meeting	0h 20m	1%
Eligibility meeting	2h 20m	1%
Administering tests	2h 18m	1%
Student observation	0h 17m	1%
Travel	0h 16m	1%
Parent communication	0h 13m	1%
Professional development	0h 7m	0.3%
Colleague observation	0h 4m	0.2%
No activities reported	5h 53m	16.0%
Total Indirect Service	17h 22m	47%



Project Summary

The sequence below was created based on discussions with the district and can be further adjusted to accommodate the district's needs.

Step	Task	DMGroup	District
Step 1: Create Momentum	1. Introduce the process and goals to senior staff	✓	✓
	2. Work with Superintendent and key leaders to Identify and Form the Guiding Coalition as well as identify staff to be interviewed in person or in focus groups. This includes central office, special education leadership, principals, front line special education teachers, general education teachers, etc.	✓	✓
	3. Assemble Guiding Coalition to provide overview of Opportunity Review Process as well as introduce Best Practices for serving the needs of struggling students, both with and without IEPs	✓	✓
Step 2: Current Practices Analysis	4. District collects staff and student data. Electronic templates are provided by DMGroup, and all requests are for data that is typically readily available. We will work around any hard-to-gather information		✓
	5. DMGroup conducts in-person interviews and focus groups with those identified in Step 1	✓	
	6. DMGroup conducts classroom visits	✓	
	7. Staff share typical schedule over a period of one week via DMGroup's web-based software		✓
Step 3: Benchmark to Best Practices	8. DMGroup analyzes data for trends and opportunities	✓	
	9. DMGroup benchmarks the district's staffing to similar districts and service delivery models to best practices	✓	
Step 4: Recommendations	10. DMGroup creates draft report summarizing findings and identifying the three to five highest leverage opportunities	✓	
	11. Share draft findings in small groups with district leaders	✓	✓
	12. Update findings based on key leadership input	✓	
	13. Share findings with guiding coalition	✓	✓
Step 5: Planning Retreat	14. Host a planning retreat to prioritize which opportunities to pursue	✓	✓
	15. District team will begin to plan and craft action steps to turn opportunity into reality.	✓	✓



Complimentary DMCouncil Membership

Throughout the length of the district's engagement with DMGroup, the district will have full access and benefits of a district membership including access to DMGroup's online library of best practices, and invitations to DMGroup organized leadership development events and conferences, including our annual Superintendents' Strategy Summit. If you are not already familiar with the benefits of DMCouncil membership, we will schedule a membership on-boarding call once this engagement proposal is agreed.

BENEFITS

- Share ideas with a **community of forward-thinking leaders** from across the country
- Stay abreast of **leading research** on management and education best practices to improve outcomes
- Increase management capacity through an array of **professional development** opportunities:
 - ✓ Superintendents' Strategy Summit for superintendents only
 - ✓ Leadership Development Meetings for cross-functional district teams
 - ✓ In-district training for leadership teams
- Access **expert advice** for specific challenges
- Read the ***District Management Journal*** for insightful articles and case studies on how districts have achieved sustainable improvements

DMCouncil

- Established 2004 -

JOIN A NATIONAL NETWORK
OF OVER 1,500 DISTRICT LEADERS



150 districts

1,500 district leaders

24 states

4 million students served



Pricing Proposal

Struggling Students Opportunity Review

Pricing and Terms

The total cost of all services outlined including a deep study of supports for both students with and without IEPs, access to DMGroup's proprietary benchmarking databases, and a comprehensive external-facing findings presentation document \$75,000. Price includes all expenses such as travel time, airfare, hotel, printing, and supplies.

The pricing in this proposal will remain valid for 90 days from the date of the proposal. If the proposal is not agreed and signed within 90 days, the offer made herein expires and pricing and availability of services cannot be guaranteed.

A late fee of 1.5% per month will be assessed for invoices over 60 days.

Implementation Support Add-on Option

Implementation support is available as an add-on option but not included as part of the above fees. As the Opportunity Review nears completion, the level of implementation support can be discussed, customized to district's needs, and priced accordingly.

Accepted by:

District _____

Name _____

Signature _____

Date _____

Accepted by:

District Management Group _____

Name _____

Signature _____

Date _____

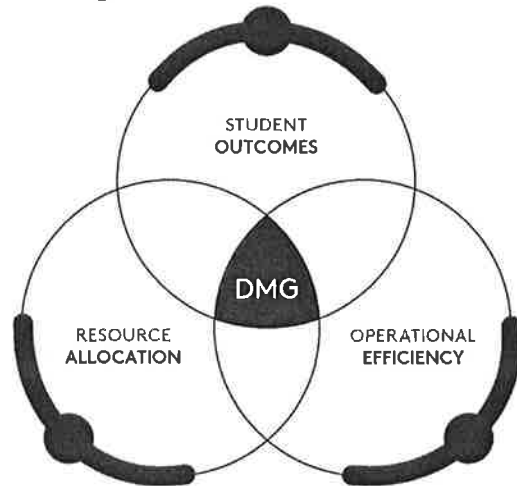


About District Management Group

Founded in 2004, District Management Group seeks to address the most important management challenges facing American public school leaders. The leaders of our school systems are charged with the enormous responsibility of providing students with the resources to succeed in school and beyond. To achieve this, district and school leaders must not only be great educators, they must also be great managers. District Management Group seeks to provide district leaders with the best management techniques and educational practices to produce measurable, sustainable improvements that help schools and students thrive.

Our unwavering focus is on solutions that improve student outcomes, and simultaneously enhance operational efficiency and resource allocation. Achieving only one of these objectives in isolation is not enough. It is in achieving these three objectives simultaneously that improvements in student outcomes and the public education system as a whole can be made sustainable.

To achieve these objectives, District Management Group engages with districts in different ways:



Learning

District Management Group supports superintendents, district leaders, and school leaders with information and learning opportunities.

- **Professional Development** opportunities for school and district leaders includes conferences as well as in-district one and two-day workshops, leadership academies, and custom professional learning programs
- **Best Practice Resources** includes print and digital subscriptions to our signature publication *District Management Journal* as well as case studies, articles, and toolkits.

Membership

Becoming a member of District Management Council provides unique opportunities to be with like-minded peers and to learn together as well as from each other. Membership also provides forward-thinking district leaders with access to expert advice on an as-needed basis and extended professional learning opportunities including our annual Superintendents' Strategy Summit.

Services

District Management Group's combination of deep expertise, unique data-driven approaches, and software solutions can help districts address challenges in the following areas:

- Elementary & Secondary Scheduling
- Special Education
- Strategic Planning
- Program Evaluation
- Strategic Budgeting
- Systemic improvement supported by custom consulting to help districts achieve strategic priorities



Our Values



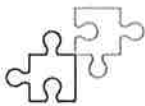
➤ Partnership

We believe in partnering with school districts to achieve results. While districts may share common objectives and face similar challenges, each district is unique, with its own history, culture, and ways of working. We get to know our partner districts, tailor solutions and implementation plans, and form long-term partnerships.



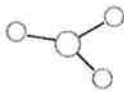
➤ Achieving Results

Our work does not end with a report. For us, the measure of our success is client satisfaction and real results for students and schools. As we partner with districts, we seek to strengthen capacity. If desired, we work with districts to implement recommendations and facilitate change management.



➤ Collaboration

We believe we know more together than we do alone. That is why we draw on best practices from the education sector as well as the private sector and public sector and collaborate with a nationwide network of school districts.



➤ Systems Thinking

School districts are complex organizations. We believe that true and enduring solutions require looking beyond the specific challenge at hand and taking a broader, systemic view.

District Management Group partners with public school districts to bring about transformational, measurable, and sustainable improvement to help schools and students thrive.

Learn more about us at www.dmggroupK12.com, or please contact us toll free at 877-362-3500 or email us at info@dmggroupK12.com.

District Management Group combines management techniques and education best practices to produce measurable, sustainable improvements that help schools and students thrive.



GRANT COMMUNITY HIGH SCHOOL

Applicant Recap Form

Name: David Sunseri

Address: 52 Sycamore Ln.

City: Crystal Lake State: IL Zip: 60014

Degree(s):	College/University
Undergraduate <u>BA-Social Science</u>	<u>Benedictine University</u>
Graduate <u>MA-Education</u>	<u>DePaul University</u>

Position Special Education (Leave of Absence)

Previous Employer _____

Years of Public School Experience _____

Extra/Co-curricular Activities TBD

Interviewed by Tina Sonders Jeremy Schmidt

Comments

David is joining us for a special education leave of absence position for 2018/19. He recently completed the qualifications for a special education teacher and this will be his first special education teaching position. He does have experience serving in a variety of school support roles over the past several years.

August 9, 2018

Dear Jeremy and Christy,

I resign my position as Mathematics Teacher at Grant Community High School.

Sincerely,

Dan Bryant

Tom,

Please accept this letter of resignation from my position as System Specialist. My last day of employment will be August 15, 2018

It has been a pleasure working with you and the team for the past nearly two years, and I appreciate the experiences we have had.

Thank you
Tim Green

A handwritten signature in black ink that reads "Tim Green". The signature is written in a cursive style with a long, sweeping horizontal line extending to the right.

Payne, Kris

From: Reich, Beth
Sent: Tuesday, August 07, 2018 7:25 AM
To: Payne, Kris; Hardina, Wendi
Cc: Sefcik, Christine
Subject: FW: Resignation

Kris,
This is resignation from Nikki Lesch in our transportation department. Please add to Board personnel agenda.
Thank you!
Beth

-----Original Message-----

From: nikki lesch [mailto:niklesch@yahoo.com]
Sent: Monday, August 06, 2018 12:44 PM
To: Carole, Deb
Subject: Resignation

Good afternoon,
I am writing you this letter to let you know that I will not be returning this school year. I was offered a full time position elsewhere. I want to thank you for everything and the job position I had. You were a great boss and a great person to work for. Again thank you for understanding.
Best regards, Nikki Lesch



Grant Community High School District 124

285 East Grand Avenue, Fox Lake, Illinois 60020

847-587-2561 · fax 847-587-2991

Christine A. Sefcik, Ed.D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

FAMILY AND MEDICAL LEAVE REQUEST APPROVAL FORM

TO: Kelly Kauth

The Board of Education is in receipt of your request for a leave pursuant to the federal Family and Medical Leave Act (the "Act") of 1993. This is to notify you that your leave request has been granted. Your leave is scheduled to **begin on September 4, 2018** and is scheduled to **end on October 30, 2018**. The stated purpose for your leave is **employee's serious illness** and it will be taken on the following basis:

☒

Continuous basis

☐

Intermittent basis

Schedule of leave _____

☐

Reduced schedule

Schedule of leave _____

This is also to notify you that the Board will require you to substitute N/A (days) (weeks) of your accrued paid N/A time for N/A (days) (weeks) of your unpaid FMLA leave.

President, Board of Education

Date

FAMILY AND MEDICAL LEAVE REQUEST FORM

Name: Kelly Kauth

Title: Bookstore

Seniority Date: 2/14/2011

Date of Request: July 20, 2018

PURPOSE OF LEAVE (check one):

☐

Birth of Child

☐

Expected placement of child for adoption

☐

Expected placement of child for foster care

☐

Serious illness of family member

Name of family member: _____

Relationship to employee: _____

☒

Employee's serious illness

LEAVE DATES Beginning: **September 4, 2018** Ending: **October 30, 2018**

TYPE OF LEAVE (check one):

☒

Continuous

☐

Intermittent basis

Schedule requested _____

☐

Reduced schedule

Schedule requested _____

This form is to be completed either by the employee requesting leave or the employer's designated representative to whom the request is made. Attach any written leave requests from the employee to this form.

Principal's Report to the Board of Education
Jeremy Schmidt, Principal
August 2018

Back -to-School Institute Days

Our two Back-to-School Institute Days set an excellent tone for the school year. Dr. Robert Eaker was the cornerstone of August 9. His message about the power of professionals working in teams to ensure learning for all students resounded with our staff, as we have dedicated considerable efforts into our Professional Learning Teams (PLT). Dr. Eaker's message was confirmation of the work we have accomplished while also rejuvenating our PLT's to focus on student learning and encouraging our certified staff to ask difficult questions to improve our practice.

The second institute day was largely dedicated to departmental work and kick off activities for a variety of groups including: Student Services, PBIS, Instructional Coaches, and the TEAM Committee. The highlight of the day came from our 21st Century Pilot Teachers as they rolled out classroom Chromebooks and the related professional development programming themed "Taking Flights with Chromebooks."

Freshman Orientation

Freshman Orientation was extremely successful this year. This year's Big Dawg Mentors and Freshman TEAM teachers did an exceptional job welcoming freshman and easing their transition to high school. Freshman were transported via buses and met in the main gym where they received their schedules, ID's, and were then organized by TEAM. Freshmen then went through the orientation process which included: a welcome from the principal, deans, and counselors, a building tour, computer logins, material pickup, teambuilding with their Big Dawgs, class schedule pick up, PE uniforms and locks distribution, access their lockers. One improvement this year is that all bus routes for Freshman Orientation are the same routes that students will ride all year, easing one of the most stressful parts of the freshman transition. This year, we had nearly eighty (80) Senior Big Dawg Mentors along with over thirty (30) staff members greet the students and lead them to their orientation.

Parent University

High School 101 is a parent program we run to mirror Freshman Orientation. It is typically our most popular Parent University offering, and this year was no different as we had strong parent attendance. Geared toward first time Grant parents, High School 101 covers all the basics needed for parents to support their sons and daughters at Grant. The night began with a whole group session highlighting opportunities at Grant. That was followed by break-out sessions including how to use Skyward, PBIS/Keeping it RED, available Student Services, and building tours.

Teacher Evaluation

I am pleased to report that in accordance with School Code, a notification has been sent to all certified staff members on cycle for evaluation. On August 9, 2018, tenured and non-tenured certified staff were communicated the details of this year's evaluative process.

Evaluation rubrics have not changed this year. Tenured staff members will receive a minimum of two evaluations, one of which must be formal and will receive a performance evaluation rating conference. Non-tenured staff will receive a minimum of three formal observations and one informal observation and will receive a performance evaluation rating conference.

Additionally, teachers participate in a goal setting meeting and a mid-year review. Each formal observation includes a pre-observation meeting, an observation, and a post-observation meeting. Each informal observation includes an unannounced observation and an optional post-observation meeting.

We believe there is great value in this evaluation process. Using our current rubrics and evaluation process we are facilitating quality dialogues about focused instruction and student learning.

**BUSINESS MANAGER'S REPORT
BOARD OF EDUCATION MEETING
AUGUST 16, 2018**

VI. BUSINESS AFFAIRS

A. Technology Recommendation**

This past June, our Network and Desktop Specialist retired. I am proposing a change in how we staff that position. Attached is a proposal from McQueen Technology Group, LLC to provide support on a monthly basis, for a six-month trial. At the end of the six months, we will sit down and determine if we want to move forward for a long-term contract with them, or re-post the position to hire someone permanently on with the District.

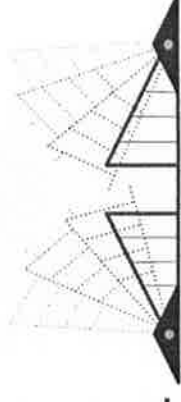
McQueen Technology Group LLC



McQueen Technology Group LLC
Identifying the solutions for your operational future

Grant Community High School Technology Support Proposal

Identifying the solutions for your operational future

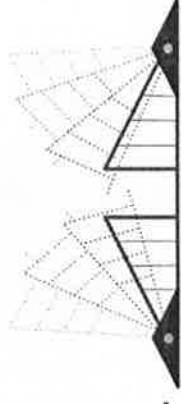


McQueen Technology Group LLC
Identifying the solutions for your operational future

Who Is McQueen Technology Group?

- Founded and Headquartered in Chicagoland, McQueen Technology Group is a full service provider of business and technology solutions.
- Our firm is privately held and every employee shares in the company ownership.
- McQueen technology Group hand-selected seasoned professionals with strong values and vision as the core of the organization.
- We partner with our clients to build a trusted relationship whereby our consulting produces ever increasing value.

MTG's Business Philosophy



McQueen Technology Group LLC
Identifying the solutions for your operational future

Customer centric

- Focus on building lasting relationships
- Decision making from customer's point of view
- Core Values - Integrity and honesty

Quality first

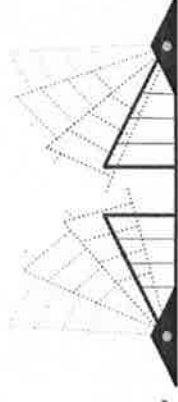
- Managed Flexible Delivery
- Lead from behind approach to knowledge transfer
- Maintain 100% reference-able client base

Experienced professionals

- Brilliant innovators
- Spirit of entrepreneurship
- Nimble and knowledgeable
- Rigorous hiring and screening methodology

Identifying the solutions for your operational future

MTG's Service Offering



McQueen Technology Group LLC
Identifying the solutions for your operational future

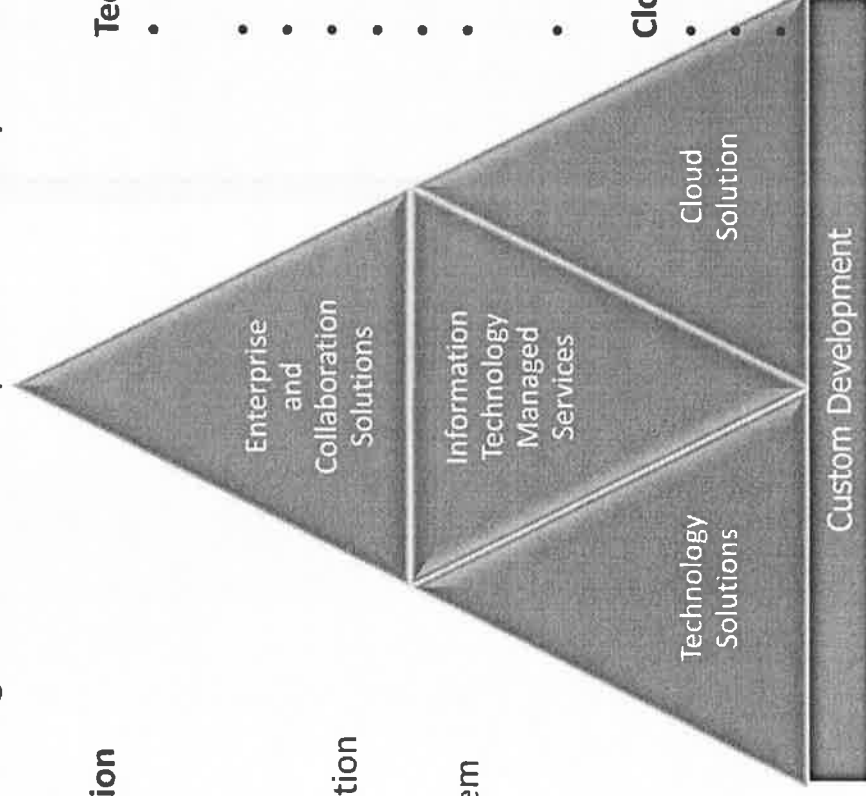
Our solutions optimize the organizational enterprise and the systems and processes that drive performance.

Enterprise and Collaboration Solutions

- Executive Advisory
- Governance and Risk Management
- Process & Operations
- Supply Chain Optimization
- IT Performance Management
- Global Enterprise system Implementation
- Business Intelligence
- Project Management

Information Technology Managed Services

- CIO/CTO Services
- Workforce Training
- Staff Augmentation

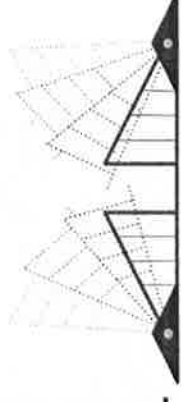


Technology Solutions

- Current State Technology Assessment
- Future State Recommendations
- Business Process Transformation
- Software Selection
- IT Strategy
- Internet Services
- Enterprise Content Management
- Applications and integration

Cloud Solutions

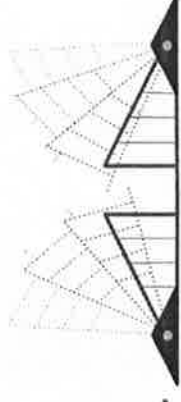
- Customer Application Support
- Infrastructure Support
- Hosting Services



Scope of Services

MTG and GCHS agree that the following are subject to this IT Support proposal.

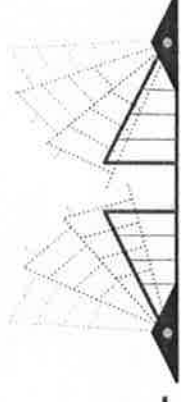
- Provide response for users/staff requiring assistance with information technology issues and problems. Specific to Operating Systems/OS (e.g. Windows), common IT applications and common hardware configuration and upgrade.
- Support all issues and problems related GCHS networks such as Microsoft Exchange, storage, Firewall (Palo Alto), and Wi-Fi (Aruba).
- Track issues to resolution and update the internal knowledgebase and/or communicate learning to the relevant departments.
- Respond to requests for technical assistance by phone, email, and/or using GCHS's help desk management system.
- Initiate Information Technology Infrastructure Library (ITIL) and Information Technology Services Management (ITSM) methodology, change management processes, and risk management processes for resolving user issues.
- Act as a Back-office support for GCHS IT staff and technical escalation teams.
- Provide a single view to the organization for information technology related problems.
- Maintain a high degree of customer service for all support queries.
- Take ownership of problems and be proactive when dealing with issues.
- Log and document all user/staff issues on the GCHS help desk system.
- Respond to inquiries from GCHS and help them resolve issues related to hardware or software problems.
- Maintain a log of any software or hardware problems detected within GCHS's ticketing system.
- Support IT Staff in the use of computer equipment by providing necessary training and advice.



Scope of Services

MTG and GCHS agree that the following are subject to this IT Support proposal.

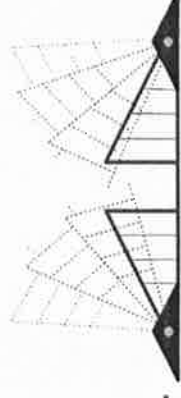
- Microsoft Office 365 and Google Gmail Support
- Provide support all GCHS servers
- Support for all GCHS application/Systems:
 - Active Directory
 - Network File Directories
 - GCHS Portal
- **Support Services:**
 - Work with GCHS IT staff and Director of technology in providing strategy, planning and execution for all GCHS IT projects and initiatives
 - Evaluate and assess compliance risks related to the GCHS's use of data and information.
 - Assess business processes of users to improve the user experience.
 - Maintain general IT control structure for GCHS.
 - Provide GCHS's technology team with routine status reports.
 - Assist with an annual IT roadmap for the purposes of strategic planning.



Scope of Services

MTG and GCHS agree that the following are subject to this IT Support proposal.

- Support for the following Technology Tasks and Applications:
 - Network infrastructure related issues (security, access, local networks, storage, wireless, etc.)
 - Hardware purchasing/Request (PC, Printers, etc.)
 - Firewall and Router Issues
 - Web Connection Issues
 - Backup/restore
 - Database Issues
 - Email accounts
 - User Account
 - Backup/restore
 - Web Services
 - Portal Issues
 - Desktop Support
 - Password Reset
 - Active sync
 - Network (TCIP, DNS tables)
 - Office Access Security Devices
 - Assist with issues related to desktops imaging when directed



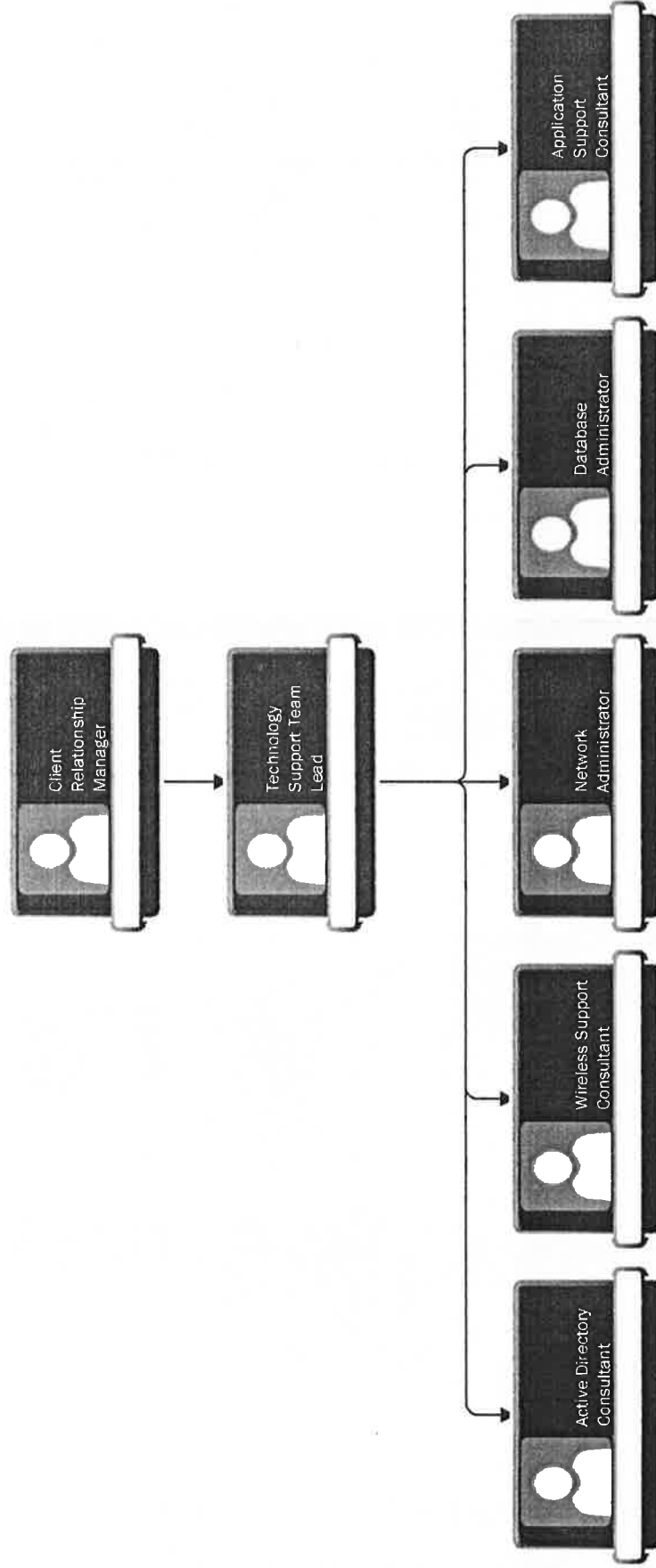
Scope of Services

MTG and GCHS agree that the following are subject to this IT Support proposal.

Monitoring & Support Services

- 24/7 Systems - MTG will engage various aspects of GCHS's environment in order to ensure that applications and infrastructure are operating within desired thresholds.
- MTG's Response Time will be defined with an Service Level Agreement (SLA), once GCHS identified a service option.
- 24/7 Access to MTG/GCHS Support Ticketing System
- Access to MTG Analyst, Engineers, Application Consultants, Project Managers and Quality Team.
- Dedicated MTG Analyst, Engineers, Application Consultants, Project Managers and Quality Team (Option 1 only)
- Regular System & Ticket Status Reports. Including monthly reports for the time spent on ticket resolution
- Response and Resolution of "Critical" and "High-Priority," tickets opened by GCHS's ticketing system
- Response and Resolution of all support tickets opened by Client per the Work Process defined herein
- MTG will be utilizing Grant Community High School's ticketing system and for enterprise class alert consolidation as well as application specific monitoring.

McQueen Technology Group Client Support Organizational Chart



McQueen Technology Group, LLC – Proposed Contract

Monthly Cost: \$7,000

Hours per Month: 50 hours per month – unused hours roll over to the next month

Contract Period: Six Months, Option to Renew for 36 months

BOE MEETING AUGUST 16, 2018
FREEDOM OF INFORMATION REQUESTS FULFILLED

Date of Request	Requestor	Documents Requested	Date of Response
7/31/2018	Aaron Navarro, NBC5 Chicago	List of concussions during the 2017/18 school year	8/7/2018
8/7/2018	Katy Smyser, NBC5 Chicago	Records showing where GCHS paid a plaintiff(s) by verdict, settlement or satisfaction as the result of a sexual misconduct or sex/gender discrimination claim, from 1/1/2008 to present	8/7/2018