

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for May 11, 2021

Call to Order: 6:00 PM - Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

In Attendance:

Present: Eric Wagner, Donna McCourt, Barbara O'Donnell, Meghan Deming, Roger Foss
Matt Damm & Anna-Maria Pitella

Absent: Karen Flores, John LeFever

Pledge of Allegiance:

Commitment Statement: As fellow learners, we will create an environment which is open to new ideas, supportive of risk-taking and conducive to constructive criticism.

Public Comments: None

Presentation:

Marking Period 3 Highlight Video: Ida West-Jones

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - April 20, 2021

Motion: Anna Maria Pittella Second: Roger Foss

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Roger Foss, Meghan Deming, Matt Damm & Anna-Maria Pitella

Abstain: Donna McCourt

Absent: John LeFever, & Karen Flores

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the attached class trips funded by the RBCS CCO.

A2. Motion to approve the tuition based Extended School Day Study Buddies Program for the 2021-2022 school year. The program is offered from 4:00-5:00pm Monday through Friday.

The daily rates are as follows:

\$5.00 per child

Extended Care Option: 5:00-5:30pm \$4.00 per child

Late Fee: \$30.00 for every 30 minutes after 5:30pm

Students eligible for financial assistance, the daily rates are as follows:

\$2.50 per child

Extended Care Option: 5:00-5:30pm \$2.00 per child

Late Fee: \$30.00 for every 30 minutes after 5:30pm

Motion: Donna McCourt Second: Meghan Deming

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Roger Foss, Meghan Deming, Matt Damm, Anna-Maria Pitella, & Donna McCourt

Absent: John LeFever, & Karen Flores

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for April 2021 as submitted by the Head of School:

April 22, 2021	Fire Drill	9:02 am	Phase 2 Drill
April 23, 2021	Security Drill	1:03 pm	Shelter in Place with Transition to Lockdown

Motion: Meghan Deming Second: Matt Damm

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Roger Foss, Meghan Deming, Matt Damm, Anna-Maria Pitella, & Donna McCourt

Absent: John LeFever, & Karen Flores

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand Check Bills List dated May 4, 2021 in the amount of \$51,403.94.

Bills and Claims List dated May 6, 2021 in the amount of \$24,133.70.

C2. Motion to approve the Board Secretary Report of March 2021.

C3. Motion to advise the Board of Trustees that there were no over expenditures for April 2021.

C4. Motion to amend the 3-year contract with Karson Food Service to extend through 2021-2022 school year.

C5. Motion to accept with gratitude the donation from the Red Bank Charter School Foundation in the amount of \$45,300.00 to pay for the emergency roof replacement and repairs at the 135 Monmouth Street campus.

C6. Motion to accept with gratitude the proceeds from the Red Bank Charter School CCO raffle fundraiser in the amount of \$7,130.53 to put towards the RBCS gymnasium.

C7. Motion to accept with gratitude the donation from the Health Fitness Fundraising Account from the United Way of Lake County (UWLC) in the amount of \$113.09.

C8. Motion to approve the contract between BAYADA Home Health Care, Inc. and the Red Bank Charter School for substitute nursing for the 2021-2022 school year beginning July 1, 2021 through June 30, 2022 at the rate of \$58.00/hour for RN services under this agreement.

C9. Motion to approve the Asbury Park Board of Education Information Technology Center (APITC) contract for Payroll and Budgeting services for the 2021-2022 school year in the amount of \$9,150.00. Additional printing and shipping fees apply.

C10. Motion to approve LunchTime Software, LLC for our breakfast/lunch program for the 2021-2022 school year at a cost of \$1,289.00.

C11. Motion to approve Genesis Educational Services for our Student Information System ASP Services for the 2021-2022 school year at a cost of \$4,473.00.

C12. Motion to accept with gratitude the Box Tops for Education check in the amount of \$94.90 and to thank our CCO for processing the box tops for our school.

C13. Motion to accept with gratitude the check from our CCO to fund our class trips Pre-K through 7th grade in the amount of \$1,988.60.

Motion: Roger Foss Second: Anna Maria Pittella

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Roger Foss, Meghan Deming, Matt Damm,

Anna-Maria Pitella, & Donna McCourt
Absent: John LeFever, & Karen Flores

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to approve the attached personnel list for the 2021-2022 school year.

D2. Motion to approve the Head of School's contact as attached.

D3. Motion to approve the Business Administrator's contract as attached.

D4. Motion to approve the Director of Academics & Curriculum's contract as attached.

D5. Motion to approve the following appointments for the 2021-2022 school year:

- | | |
|-------------------------------------|---------------------------|
| a. Purchasing Agent | David P. Block |
| b. School Physician | Dr. Rigatti, Shrewsbury |
| c. Affirmative Action Officer | Kristen Martello |
| d. Gender Equity Officer (Title IX) | Kristen Martello |
| e. 504 Officer | Matthew Strippoli |
| f. Right to Know Contact Person | Charles Miller |
| g. Insurance Agent of Record | Arthur J. Gallagher & Co. |
| h. Anti-Bullying Specialist | Julisa Fraser |
| i. Homeless Liaison | Kristen Martello |
| j. Custodian of School Records | David P. Block |
| k. School Safety Specialist | David P. Block |

D6. Motion to approve the Red Bank Charter School Coaches Stipend Guide for the 2021-2022 school year:

1 - 4 years	\$1,500.00
5-10 years	\$2,000.00
11-15 years	\$2,500.00
16-20 years	\$3,000.00

D7. Motion to approve the Saturday School Teacher coverage rate of \$50.00/hour for the 2021-2022 school year.

D8. Motion to approve the following daily rates for the 2021-2022 school year:

Substitute Teacher	\$90.00/day
Long Term Substitute Teacher	\$125.00/day

D9. Motion to appoint the following summer personnel on an as needed basis as determined by the Head of School:

Charles Miller	\$20.70/hour
Jennifer Gray	\$16.50/hour

D10. Motion to appoint the following school bus drivers for the 2021-2022 school year:

John Chestman
Margaret Giglio

D11. Motion to approve the rate of \$16.00/hour for school bus driver after school hours for sports and class trips.

D12. Motion to appoint the following Summer Enrichment personnel for the 5-week program at a rate of \$700/week:

Lauren Good	Rebecca Porskievies
Brenda Conni	Prabha Minupuri
Matt Strippoli	Molly Wagner
Erica Dalm	

D13. Motion to appoint Jessica Dayton as the K to 8 Master Teacher for ELA/SS for the 2021-2022 school year at the rate of \$5,000.00.

D14. Motion to appoint Michelle Fogerty as the K to 2 Master Teacher 2021-2022 school year at the rate of \$5,000.00.

Motion: Matt Damm Second: Meghan Deming

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Roger Foss, Meghan Deming, Matt Damm, Anna-Maria Pitella, & Donna McCourt

Absent: John LeFever, & Karen Flores

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

April: 0

Motion: Anna Maria Pittella Second: Barbara O'Donnell

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Roger Foss, Meghan Deming, Matt Damm, Anna-Maria Pitella, & Donna McCourt

Absent: John LeFever, & Karen Flores

New Business: None

Adjournment: 6:42pm

Motion: Meghan Deming Second: Eric Wagner

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Roger Foss, Meghan Deming, Matt Damm,
Anna-Maria Pitella, & Donna McCourt

Absent: John LeFever, & Karen Flores

Next Meeting: June 15, 2021 6:00 PM