

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Minutes for April 20, 2021**

**Call to Order:** 6:00 PM - Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

**Roll Call:**

**In Attendance:**

Present: Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming, Roger Foss  
Matt Damm & Anna-Maria Pitella

Absent: Donna McCourt, John LeFever

**Pledge of Allegiance:**

**Commitment Statement:** As fellow learners, we will create an environment which is open to new ideas, supportive of risk-taking and conducive to constructive criticism.

**Public Comments:**

**Introductions:**

- Erica Dalm, LTS

**Resolutions/Action Items:**

**Motion to Approve Minutes**

- Regular Meeting - March 16, 2021

Motion: Meghan Demming      Second: Barbara O'Donnell

**ROLL CALL VOTE:**

YES: Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming

Abstain: Matt Damm & Anna-Maria Pitella

Absent: Donna McCourt, John LeFever, & Roger Foss

**Committee Reports:**

**A. ACADEMIC**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the Fashion Show Fundraiser for 8th grade at the Red Bank Elks Lodge #233 on May 17, 2021 at no cost to the school.

A2.. Motion to approve the date change to Adventure Aquarium, Camden, NJ for the 8th grade students from May 17 to May 18, 2021.

A3. Motion to approve the 8th grade trip to Point Pleasant Beach on June 3, 2021 at the cost of 13.50 per student; cost not to exceed \$311.00.

A4. Motion to approve the 8th grade graduation at Riverside Gardens Park on June 16, 2021, rain date June 17, 2021 with a facility rental cost of \$500.00.

Motion: Anna-Maria Pitella      Second: Matt Damm

ROLL CALL VOTE:

YES: Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming, Matt Damm & Anna-Maria Pitella, & Roger Foss

Absent: Donna McCourt & John LeFever

## **B. FACILITIES**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for March 2021 as submitted by the Head of School:

3/4/21	Fire Drill	Phase 2 Drill	1:50 pm
3/5/21	Security Drill	Shelter in Place	8:03 am

Motion: Meghan Demming      Second: Barbara O'Donnell

ROLL CALL VOTE:

YES: Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming, Matt Damm & Anna-Maria Pitella, & Roger Foss

Absent: Donna McCourt & John LeFever

## **C. FINANCE**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand Check Bills List dated April 13, 2021 in the amount of \$57,161.19.

Bills & Claims List dated April 15, 2021 in the amount of \$51,758.71.

C2. Motion to approve the Board Secretary Report of February 2021.

C3. Motion to advise the Board of Trustees that there were no over expenditures for March 2021.

C4. Motion to accept the 2021-2022 Preschool Program Plan and Budget.

C5. Motion to accept with gratitude the donation of \$500.00 from the Red Bank Elks Lodge #233.

C6. Motion to Approve FY22 School Budget.

C7. Motion to approve the payroll deduction for the Teacher Mentoring Program and distribute through the Agency Account for the 2020-2021 school year.

Motion: Roger Foss      Second: Barbara O'Donnell

ROLL CALL VOTE:

YES: Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming,  
Matt Damm & Anna-Maria Pitella, & Roger Foss

Absent: Donna McCourt & John LeFever

#### **D. PERSONNEL**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to appoint Erica Dalm as a long-term substitute teacher beginning April 23, 2021 contingent upon the receipt of a satisfactory Criminal History Review and appropriate documentation of professional status.

D2. Motion to approve the following coaches for Spring 2021 Intramural Sports:

Tennis	John Chestman
Kickball	Lauren Good
Wiffle Ball	Michael Krug
Running	Jessica Dayton

Motion: Matthew Damm      Second: Barbara O'Donnell

ROLL CALL VOTE:

YES: Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming,  
Matt Damm & Anna-Maria Pitella, & Roger Foss

Absent: Donna McCourt & John LeFever

## **E. POLICY**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

March: 0

Motion: Karen Flores      Second: Barbara O'Donnell

ROLL CALL VOTE:

YES: Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming,  
Matt Damm & Anna-Maria Pitella, & Roger Foss

Absent: Donna McCourt & John LeFever

## **F. DEVELOPMENT AND SUSTAINABILITY**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following DEVELOPMENT AND SUSTAINABILITY Resolutions are approved as indicated:

### **New Business:**

- Phase 3 Discussion

AA1. Motion to approve revised calendar presented in the Phase 3 Discussion

Motion: Meghan Demming      Second: Anna-Maria Pitella

ROLL CALL VOTE:

YES: Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming,  
Matt Damm & Anna-Maria Pitella, & Roger Foss

Absent: Donna McCourt & John LeFever

- Ethics Form

**Adjournment: At**

Motion: Eric Wagner      Second: Roger Foss

**ROLL CALL VOTE:**

YES: Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming,  
Matt Damm & Anna-Maria Pitella, & Roger Foss

Absent: Donna McCourt & John LeFever

**Next Meeting:** May 11, 2021 6:58 PM