

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for March 16, 2021

Call to Order: 6:01 PM - Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

In Attendance:

Present: Donna McCourt, John LeFever, Eric Wagner, Karen Flores, Barbara O'Donnell, & Meghan Deming

Absent: Roger Foss, Matt Damm & Anna-Maria Pitella

Pledge of Allegiance:

Commitment Statement: As role models to our students, we will act and behave commensurate with the highest degree of professionalism in everything we do.

Public Comments:

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - February 16, 2021

Motion: John Lefever Second: Barbara O'Donnell

ROLL CALL VOTE:

YES: Donna McCourt, John LeFever, Eric Wagner, Karen Flores, Barbara O'Donnell

Abstain: Meghan Deming

Absent: Roger Foss, Matt Damm & Anna-Maria Pitella

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the following 8th grade class trips for the 2020-2021 school year at no cost to the school:

Adventure Aquarium Camden, New Jersey May 17, 2021
Tree to Tree Cape May, New Jersey June 7, 2021

A2. Motion to approve the district calendar for the 2021-2022 school year.

A3. Motion to approve the Summer Enrichment Program to run Monday through Thursday 8:30am to 12:30pm. The program will run for five weeks beginning July 5 to August 5, 2021. The stipend rate is \$3,500.00 per educator.

A4. Motion to approve Spring, 2021 Intramural Sports for Red Bank Charter School students to run for six weeks beginning Monday, April 19 through Friday, May 27, 2021. The program will run at a minimum of 3 days per week. The stipend rate for coaches is \$1,500.00 each.

Motion: John Lefever Second: Barbara O'Donnell

ROLL CALL VOTE:

YES: Donna McCourt, John LeFever, Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming
Absent: Roger Foss, Matt Damm & Anna-Maria Pitella

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for February 2021 as submitted by the Head of School:

February 2, 2021	8:02 am	Security Drill	Non-Fire Evacuation
February 8, 2021	8:07	Fire Drill	Phase 2 Drill

Motion: Donna McCourt Second: Meghan Deming

ROLL CALL VOTE:

YES: Donna McCourt, John LeFever, Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming
Absent: Roger Foss, Matt Damm & Anna-Maria Pitella

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand Check Bills List dated March 10, 2021 in the amount of \$49,860.73

Bills and Claims List dated March 12, 2021 in the amount of \$30,635.01

C2. Motion to approve the Board Secretary Report for January 31, 2021.

C3. Motion to approve Line-Item Budget Transfers for March 2021.

C4. Motion to advise the Board of Trustees that there were no over expenditures for February 2021.

C4. Motion to amend Item C7. of the February 16, 2021 Board of Trustees Meeting to reflect the revised quoted cost of \$29,300 for HVAC Replacement (3 units) by Brown's Heating, Cooling, and Plumbing.

C5. Motion to accept the donation from the AmazonSmile program earned between October 1 through December 31, 2020 in the amount of \$8.67.

Motion: John Lefever Second: Karen Flores

ROLL CALL VOTE:

YES: Donna McCourt, John LeFever, Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming

Absent: Roger Foss, Matt Damm & Anna-Maria Pitella

D. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

D1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

February: 0

Motion: Karen Flores Second: Meghan Deming

ROLL CALL VOTE:

YES: Donna McCourt, John LeFever, Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming

Absent: Roger Foss, Matt Damm & Anna-Maria Pitella

E. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

E1. Motion to set the long-term substitute teacher rate at \$125.00/day for the 2020-2021 school year.

E2. Motion to appoint Megan Jardine and Jessica Dayton as Extended School Year Teachers (ESY) Summer, 2021 at the stipend rate of \$4,000.00 each. ESY will run for six weeks beginning July 5 to August 12, 2021. Monday through Thursday 8:30am to 12:30pm.

E3. Motion to appoint Marian Donohue as a substitute teacher contingent upon the receipt of a satisfactory Criminal History Review and appropriate documentation of professional status.

Motion: Karen Flores Second: Donna McCourt

ROLL CALL VOTE:

YES: Donna McCourt, John LeFever, Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming

Absent: Roger Foss, Matt Damm & Anna-Maria Pitella

EXECUTIVE SESSION: 6:24pm

WHEREAS, Chapter 131, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey , it does hereby determine that it is necessary to meet in executive session on March 16, 2021 to discuss matters involving personnel and that the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion will take place. Action may be taken at the conclusion of the Executive Session.

Motion: John Lefever Second: Barbara O'Donnell

ROLL CALL VOTE:

YES: Donna McCourt, John LeFever, Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming

Absent: Roger Foss, Matt Damm & Anna-Maria Pitella

ES2. Motion to exit Executive Session at 6:45pm

Motion: John Lefever Second: Meghan Deming

ROLL CALL VOTE:

YES: Donna McCourt, John LeFever, Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming

Absent: Roger Foss, Matt Damm & Anna-Maria Pitella

New Business:

Adjournment: Motion to exit Adjourn at 6:47pm

Motion: John Lefever Second: Meghan Deming

ROLL CALL VOTE:

YES: Donna McCourt, John LeFever, Eric Wagner, Karen Flores, Barbara O'Donnell, Meghan Deming

Absent: Roger Foss, Matt Damm & Anna-Maria Pitella

Next Meeting: April 20, 2021 6:00 PM