

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for February 16, 2021

Call to Order: 6:02 PM - Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

In Attendance:

Present: Donna McCourt, Roger Foss, John LeFever, Eric Wagner, Karen Flores, Barbara O'Donnell, Roger Foss, Matt Damm & Anna-Maria Pitella

Absent: Meghan Deming

Pledge of Allegiance:

Commitment Statement: As stargazers, we will strive to make the impossible...possible.

Public Comments: None

Presentations:

- 2019-2020 Audit Presentation - Kathy Perry
- Introduction of Ms. Jezabel Cruz, Confidential Administrative Secretary
- Ms. Ida Jones - Marking Period 2 Video Recap

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - January 19, 2021

Motion: Donna McCourt Second: Karen Flores

ROLL CALL VOTE:

YES: Donna McCourt, Roger Foss, John LeFever, Eric Wagner, Karen Flores, Barbara O'Donnell, Roger Foss

Abstain: Matt Damm & Anna-Maria Pitella

Absent: Meghan Deming

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the Extended School Year Program (ESY) Summer 2021, Monday through Thursday 8:30 AM -12:30 PM, from July 5th to August 12th.

Motion: Donna McCourt Second: Anna-Maria Pittella

ROLL CALL VOTE:

YES: Donna McCourt, Roger Foss, John LeFever, Eric Wagner, Karen Flores,
Barbara O'Donnell, Roger Foss

Abstain: Matt Damm & Anna-Maria Pitella

Absent: Meghan Deming

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for January 2021 as submitted by the Head of School:

January 14, 2021	10:04 - 10:05 am	Security Drill	Shelter in Place
January 21, 2021	8:05 - 8:07 am	Fire Drill	Phase 2 Drill

B2. Motion to approve First Impressions Landscaping for additional snow removal when needed at a rate of \$125.00/hour or \$80.00 minimum for the 2020-2021 school year.

Motion: John LeFever Second: Roger Foss

ROLL CALL VOTE:

YES: Donna McCourt, Roger Foss, John LeFever, Eric Wagner, Karen Flores,
Barbara O'Donnell, Roger Foss, Matt Damm, Anna-Maria Pitella

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand Check Bills List dated February 8, 2021 in the amount of \$51,147.69.

Bills and Claims List dated February 10, 2021 in the amount of \$63,438.67.

C2. Motion to approve the Board Secretary Report of December 31, 2020.

C3. Motion to advise the Board of Trustees that there were no over expenditures for January 2021.

C4. Motion to approve the application for a SEMI Waiver for the 2021-2022 school year.

C5. Motion to approve the 2020-2021 revised budget.

C6. WHEREAS, the Board of Trustees has been presented the Comprehensive Annual Financial Report for the Fiscal year ending June 30, 2020 prepared by Jump, Perry and Company, L.L.P. for Red Bank Charter School; and
WHEREAS, no corrective recommendations were made,
NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that the FY20 Comprehensive Annual Financial Report is approved.

C7. Motion to approve three HVAC units at 58 Oakland St. by Brown's Heating, Cooling, and Plumbing at the quoted price of \$26,000.

Motion: Roger Foss Second: Karen Flores

ROLL CALL VOTE:

YES: Donna McCourt, Roger Foss, John LeFever, Eric Wagner, Karen Flores,
Barbara O'Donnell, Roger Foss, Matt Damm, Anna-Maria Pitella

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to approve Mr. Krug as yearbook editor for the 2020-2021 school year at the stipend rate of \$1,000.00.

D2. Motion to approve Jezabel Cruz as Confidential Administrative Secretary starting on February 16, 2021 at the prorated salary of \$45,000. for the 2020-2021 school year.

D3. Motion to approve Michael Woods and/or Chuck Miller overtime for snow blowing and shoveling of walkways during weekends/holidays/emergent hours at an hourly rate of \$40.00 for the 2020-2021 school year.

D4. Motion to approve the letter of retirement from Ms. Linda Bardell, effective June 30, 2021.

Motion: Matthew Damm Second: John LeFever

ROLL CALL VOTE:

YES: Donna McCourt, Roger Foss, John LeFever, Eric Wagner, Karen Flores,
Barbara O'Donnell, Roger Foss, Matt Damm, Anna-Maria Pitella

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

January: 0

Motion: Karen Flores Second: Anna-Maria Pitella

ROLL CALL VOTE:

YES: Donna McCourt, Roger Foss, John LeFever, Eric Wagner, Karen Flores, Barbara O'Donnell, Roger Foss, Matt Damm, Anna-Maria Pitella

New Business: Letter from "Support our Troops"
"State School of Character Scoring"

Adjournment: 7:08pm

Motion: Roger Foss Second: Anna-Maria Pitella

All in Favor: 8

Next Meeting: March 16, 2021 6:00 PM