

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for January 19, 2021

Call to Order: 6:00 PM - Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

In Attendance: Present: Donna McCourt, Roger Foss, John LeFever, Eric Wagner, Karen Flores, Meghan Deming, Barbara O'Donnell (6:06pm), Anna-Maria Pitella (6:23pm)
Absent: Matthew Damm

Be it resolved by the Red Bank Charter School Board of Trustees that due to the COVID-19 emergency as declared in Executive Order 103, the Board will conduct virtual meetings in compliance with the Open Public Meetings Act during this period of emergency. Public may attend the January 19, 2021 meeting by clicking [here](#) and entering the password RBCS.

Pledge of Allegiance:

Commitment Statement: As academic coaches, we will work to create a rich learning environment conducive to excellence, high self-esteem and limitless success.

Public Comments: None

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - December 15, 2020

Motion: John LeFever Second: Roger Foss

ROLL CALL VOTE:

YES: Donna McCourt, Roger Foss, John LeFever, Eric Wagner

Abstain: Karen Flores, Meghan Deming,

Absent: Anna-Maria Pitella, Barbara O'Donnell, Matthew Damm

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the revised calendar for the 2020-2021 school year.

Motion: Donna McCourt Second: Karen Flores

ROLL CALL VOTE:

YES: Donna McCourt, Roger Foss, John LeFever, Eric Wagner, Karen Flores, Meghan Deming, Barbara O'Donnell

Absent: Anna-Maria Pitella, Matthew Damm

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for December 2020 as submitted by the Head of School:

N/A: District was in full remote learning from 11/30/20 to 1/4/21			
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Motion: Donna McCourt Second: Roger Foss

ROLL CALL VOTE:

YES: Donna McCourt, Roger Foss, John LeFever, Eric Wagner, Karen Flores, Meghan Deming, Barbara O'Donnell

Absent: Anna-Maria Pitella, Matthew Damm

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

 Hand Check Bills List dated January 12, 2021 in the amount of \$56,655.30.

 Bills and Claims List dated January 14, 2021 in the amount of \$72,896.36.

C2. Motion to approve the Board Secretary Report of November 2020.

C3. Motion to advise the Board of Trustees that there were no over expenditures for December 2020.

C4. Motion to approve the submission and acceptance of the NJPCSA Pandemic Relief Digital Divide Grant in the amount of \$5,000.

C5. Motion to accept the PayPal Giving Fund check in the amount of \$342.75 for educational purposes.

C6. Motion to accept the Box Top for Education check in the amount of \$59.30 for educational purposes.

Motion: Roger Foss Second: John Lefever

ROLL CALL VOTE:

YES: Donna McCourt, Roger Foss, John LeFever, Eric Wagner, Karen Flores, Meghan Deming, Barbara O'Donnell

Absent: Anna-Maria Pitella, Matthew Damm

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to accept the maternity leave request dated January 10, 2021 for Siobhan Stratton, 4th grade teacher beginning May 1, 2021.

D2. Motion to announce and congratulate Jessica Dayton 2020-2021 Teacher of the Year.

Motion: Karen Flores Second: Roger Foss

ROLL CALL VOTE:

YES: Donna McCourt, Roger Foss, John LeFever, Eric Wagner, Karen Flores, Meghan Deming, Barbara O'Donnell

Absent: Anna-Maria Pitella, Matthew Damm

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

December: 0

E2. Motion to approve for the 20-21 school year, due to the COVID-19 pandemic, the automatic roll over of unused personal days be converted to sick time to be used in the following school year.

Motion: Meghan Demming Second: Karen Flores

ROLL CALL VOTE:

YES: Donna McCourt, Roger Foss, John LeFever, Eric Wagner, Karen Flores, Meghan Deming, Barbara O'Donnell

Absent: Anna-Maria Pitella, Matthew Damm

F. DEVELOPMENT AND SUSTAINABILITY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following DEVELOPMENT AND SUSTAINABILITY Resolutions are approved as indicated:

ROLL CALL VOTE:

New Business:

January is School Board recognition month. Thank you to each of you for dedicating your time to making RBCS the exceptional school it is today!

Adjournment: 6:35pm

Motion: Meghan Demming Second: Roger Foss

ROLL CALL VOTE:

YES: Donna McCourt, Roger Foss, John LeFever, Eric Wagner, Karen Flores, Meghan Deming, Barbara O'Donnell, Anna-Maria Pitella

Absent: Matthew Damm

Next Meeting: February 16, 2021 6:00 PM