

**Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Agenda for December 15, 2020**

Call to Order: 6:04 PM - Virtual Meeting Via ZOOM

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call: Present: Matthew Damm, Donna McCourt, Roger Foss, John LeFever, Eric Wagner
Absent: Karen Flores, Meghan Deming, Anna-Maria Pitella

In Attendance: Dr. Kristen Martello, Head of School; David P. Block, Business Administrator / Board Secretary; Ida West-Jones, Director of Academics

Be it resolved by the Red Bank Charter School Board of Trustees that due to the COVID-19 emergency as declared in Executive Order 103, the Board will conduct virtual meetings in compliance with the Open Public Meetings Act during this period of emergency. Public may attend the December 15, 2020 meeting by clicking here and entering the password RBCS.

Pledge of Allegiance: Pledge of Allegiance was led by Board President Wagner.

Commitment Statement: As educational leaders, we will give and expect respect in all our interactions with others.

Public Comments: None

Recommendation for Open Board Seat:

Ms. Barbara Lewis O'Donnell

AA1. Motion to approve install Ms. Barabara O'Donnell to serve on the Red Bank Charter School Board of Trustees for a term expiring June 30, 2023

Motion: John LeFever Second: Matthew Damm

ROLL CALL VOTE:

YES: Matthew Damm, Donna McCourt, Roger Foss, John LeFever, Eric Wagner

Absent: Karen Flores, Meghan Deming, Anna-Maria Pitella

Presentation:

- Marking Period 1 Video Recap: Mrs. Ida West Jones

Resolutions/Action Items

Motion to Approve Minutes

- Regular Meeting - November 17, 2020

ROLL CALL VOTE:

YES: Matthew Damm, Roger Foss, John LeFever, Eric Wagner

Abstain: Donna McCourt, Barbara O'Donnell

Absent: Karen Flores, Meghan Deming, Anna-Maria Pitella

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. N/A

ROLL CALL VOTE:

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for November 2020 as submitted by the Head of School:

November 10, 2020		Bus Evacuation Drill	11:40 & 11:47 am
November 19, 2020	8:27 AM	Fire Drill	Phase 2 Fire Drill
November 25, 2020		Security Drill	Notification Drill

Motion: Donna McCourt Second: John LeFever

ROLL CALL VOTE:

YES: Matthew Damm, Barbara O'Donnell, Donna McCourt, Roger Foss, John LeFever, Eric Wagner

Absent: Karen Flores, Meghan Deming, Anna-Maria Pitella

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the 2020-2021 Annual Charter School Fiscal Questionnaire

C2. Motion to approve the following Bills Lists:

Hand Check Bills List dated December 8, 2020 in the amount of \$82,096.48.

Bills and Claims List dated December 10, 2020 in the amount of \$42,161.70.

C3. Motion to approve the Board Secretary Report of October 31, 2020

C4. Motion to advise the Board of Trustees that there were no over expenditures for November, 2020.

C5. Motion to approve the emergency roof replacement at 135 Monmouth St. location at a base price of \$42,250, with an added alternate roof replacement of the lower STEM Lab Roof not to exceed \$7,000.

C6. Motion to accept with appreciation the donation of \$500.00 from Red Bank Humanists, Inc.

C7. Motion to accept the donation of \$5.39 from the AmazonSmile program.

Motion: Roger Foss

Second: John LeFever

ROLL CALL VOTE:

YES: Matthew Damm, Barbara O'Donnell, Donna McCourt, Roger Foss, John LeFever, Eric Wagner

Absent: Karen Flores, Meghan Deming, Anna-Maria Pitella

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to accept the resignation of Ms. Maribel Martins, Confidential Secretary, effective January 30, 2020 or sooner if replacement is found.

D2. Motion to approve the QUEST Field Experience IV for Fairleigh Dickinson University student Noelle Halpin. (This placement would be for 10 days/60 hours and can be done remotely.)

Motion: Matthew Damm

Second: Donna McCourt

ROLL CALL VOTE:

YES: Matthew Damm, Barbara O'Donnell, Donna McCourt, Roger Foss, John LeFever, Eric Wagner

Absent: Karen Flores, Meghan Deming, Anna-Maria Pitella

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

November: 0

E2. Motion to approve the EVVR report from September 2020 to December 2020, showing 0 incidents.

E3. Motion to approve the 2019-2020 NJDOE School HIB Self-Assessment

Motion: John LeFever Second: Donna McCourt

ROLL CALL VOTE:

YES: Matthew Damm, Barbara O'Donnell, Donna McCourt, Roger Foss, John LeFever, Eric Wagner

Absent: Karen Flores, Meghan Deming, Anna-Maria Pitella

New Business:

-Dr. Martello speaks about the recent recruiting effort for the 2021-2022 school year.

Adjournment:

Motion by Roger Foss, Seconded by Donna McCourt to adjourn.

VOICE VOTE:

AYES: Matthew Damm, Barbara O'Donnell, Donna McCourt, Roger Foss, John LeFever, Eric Wagner

Absent: Karen Flores, Meghan Deming, Anna-Maria Pitella

Time: 6:50 PM

Next Meeting: January 19, 2020 6:00 PM