

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for November 17, 2020

Call to Order: 6:01 PM - Virtual Meeting Via Zoom

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call: Present: Matthew Damm, Meghan Deming, Roger Foss (6:05 PM), John LeFever, Anna-Maria Pitella (6:11 PM), Eric Wagner
Absent: Karen Flores, Donna McCourt

In Attendance: Dr. Kristen Martello, Head of School; David P. Block, Business Administrator; Christopher McCarrick, Board Secretary; Ida West-Jones, Director of Academics

Be it resolved by the Red Bank Charter School Board of Trustees that due to the COVID-19 emergency as declared in Executive Order 103, the Board will conduct virtual meetings in compliance with the Open Public Meetings Act during this period of emergency. Public may attend the November 17, 2020 meeting by clicking [here](#) and entering the password RBCS.

Pledge of Allegiance: Pledge of Allegiance was led by Board President Wagner.

Commitment Statement: As potential change agents we will strive to create a learning environment which honors individual differences, encourages community involvement and is intolerant of prejudice of any kind.

Public Comments:

Amy Regina - announced 50/50 raffle for CCO fundraiser

Introductions:

- Madison Maguire, Teacher
- Jayne Moran, ESL

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - October 20, 2020

Motion: Meghan Deming Second: John LeFever

ROLL CALL VOTE:

YES: Matthew Damm, Meghan Deming, Roger Foss, John LeFever, Eric Wagner

ABSENT: Karen Flores, Donna McCourt, Anna-Maria Pitella

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the submission of the 2021-2022 Preschool Program Plan to the NJ DOE Division of Early Childhood Education and Family Engagement.

Motion: Matthew Damm Second: John LeFever

ROLL CALL VOTE:

YES: Matthew Damm, Meghan Deming, Roger Foss, John LeFever, Anna-Maria Pitella, Eric Wagner

ABSENT: Karen Flores, Donna McCourt

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for October 2020 as submitted by the Head of School:

October 15, 2020	8:27 AM	Fire Drill	Fire Drill Phase 2
October 27, 2020	10:30 AM	Evacuation Drill	Evacuation to YMCA

Motion: John LeFever Second: Meghan Deming

ROLL CALL VOTE:

YES: Matthew Damm, Meghan Deming, Roger Foss, John LeFever, Anna-Maria Pitella, Eric Wagner

ABSENT: Karen Flores, Donna McCourt

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

 Hand Check Bills List dated November 11, 2020 in the amount of \$27,313.72.

 Bills and Claims Register dated November 13, 2020 in the amount of \$58,553.33.

C2. Motion to approve the Board Secretary Report of September 2020.

C3. Motion to advise the Board of Trustees that there were no over expenditures for October 2020.

C4. Motion to approve the Shared Services Agreement between the County of Monmouth, 1 East Main Street, Freehold, New Jersey and the Red Bank Charter School through September 30, 2028.

C5. Motion to approve the following for snow plowing and salting

A. County of Monmouth quote for Snow Plowing from 58 Oakland Street parking lot and driveway and 135 Monmouth Street Parking Lots (2):

Pre-treat the areas with Brine: \$158.77/hour (optional)

Salt application for icy conditions: \$282.39/hour

Plowing to remove accumulated snow: \$111.41/hour

(or)

~~B. Larry Stess quote for Snow Plowing & Salting:~~

~~58 Oakland Street parking lot and driveway:~~

~~1 to 6 inches.....\$425.00~~

~~6 to 12 inches.....\$575.00~~

~~135 Monmouth Street (2 lots)~~

~~1 to 6 inches.....\$475.00~~

~~6 to 12 inches.....\$625.00~~

~~12 inches or more will be discussed.~~

C6. Motion to approve the Commodity Resale Agreement between the County of Monmouth, 1 East Main Street, Freehold, New Jersey and the Red Bank Charter School through September 30, 2023.

C7. Motion to approve the purchase of 80 Chromebooks and Licenses totaling \$24,479.20 through Office Depot cancelling the original approved order of 60 Chromebooks through CDW-G.

C8. Motion to purchase an additional 40 Chromebooks and Licenses totaling \$12,239.60 through Office Depot.

Motion: Roger Foss Second: Matthew Damm

ROLL CALL VOTE:

YES: Matthew Damm, Meghan Deming, Roger Foss, John LeFever, Anna-Maria Pitella, Eric Wagner

ABSENT: Karen Flores, Donna McCourt

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to appoint Madison Maguire as teacher for the 2020-2021 school year at a prorated salary of \$45,000.00, effective December 1, 2020.

D2. Motion to appoint Jayne Moran as ESL teacher for the 2020-2021 school year at a prorated salary of \$63,000.00, effective January 18, 2021 or sooner pending contract release.

Motion: Meghan Deming Second: Roger Foss

ROLL CALL VOTE:

YES: Matthew Damm, Meghan Deming, Roger Foss, John LeFever, Anna-Maria Pitella, Eric Wagner

ABSENT: Karen Flores, Donna McCourt

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

October: 0

E2. Motion to approve the following policies for **second** reading and **adoption**:

- 4119.27/4219.27 - Code of Conduct Remote Teaching
- 4146/4246 - Working From Home
- 4151/4251 - Attendance
- 6171.2 - Gifted and Talented
- 6173.1 - Remote Learning

Motion: Anna-Maria Pitella Second: Meghan Deming

ROLL CALL VOTE:

YES: Matthew Damm, Meghan Deming, Roger Foss, John LeFever, Anna-Maria Pitella, Eric Wagner

ABSENT: Karen Flores, Donna McCourt

F. DEVELOPMENT AND SUSTAINABILITY

N/A

New Business:

Adjournment:

Motion by Roger Foss seconded by Anna-Maria Pitella to adjourn.

VOICE VOTE:

AYES: Matthew Damm, Meghan Deming, Roger Foss, John LeFever, Anna-Maria Pitella, Eric Wagner

ABSENT: Karen Flores, Donna McCourt

Time: 6:49 PM

Respectfully submitted,

Christopher McCarrick
Board Secretary

Next Meeting: December 15, 2020 6:00 PM